



Gail Farber
Director of Public Works

COUNTY OF LOS ANGELES

AVIATION COMMISSION

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 300-4602
<http://dpw.lacounty.gov>

COMMISSIONERS

PENELOPE CORNWALL
CHAIR

GEORGE G. BUTTS
VICE-CHAIRMAN

ANGELO R. CARDONO
SECRETARY

EVELYN JEROME ALEXANDER
MEMBER

PETER AMUNDSON
MEMBER

BOBBY E. CHASE
MEMBER

HARVEY HOLLOWAY
MEMBER

DENNIS C. LORD
MEMBER

CLINTON SIMMONS
MEMBER

ARON A. WOLF
MEMBER

LOS ANGELES COUNTY AVIATION COMMISSION MAY 27, 2009, MEETING GENERAL WM. J. FOX AIRFIELD LANCASTER, CA 93536-8401

IN ATTENDANCE

Vice Chairman George G. Butts
Commissioner Bobby E. Chase
Commissioner Clinton Simmons
Commissioner Harvey Holloway
Commissioner Peter Amundson
Commissioner Dennis C. Lord

OFFICIALLY EXCUSED

Chair Penelope Cornwall
Commissioner Evelyn Jerome Alexander
Secretary Angelo R. Cardono
Commissioner Aron A. Wolf

LOS ANGELES COUNTY - DEPARTMENT OF PUBLIC WORKS STAFF

Mr. Richard L. Smith, Chief, Aviation Division
Mr. George Gomez, Staff Assistant, Aviation Division

AMERICAN AIRPORTS - AIRPORT SERVICES DIVISION STAFF

Mr. Scott Wardle, Regional Director
Mr. Jared Fox-Tuck, Manager, Brackett Field Airport
Mr. Andrew Marino, Manager, Compton/Woodley Airport
Mr. Steve Irving, Manager, General Wm. J. Fox Airfield
Mr. Rafael Herrera, Manager, El Monte Airport
Mr. Jason Morgan, Manager, Whiteman Airport

GUESTS

Mr. Don Hagopian, Whiteman Airport Association
Mrs. Shellie Hagopian, Whiteman Airport Association
Mr. Ozzie Levi, General W. J. Fox Airfield tenant

CALL TO ORDER

Vice Chairman George Butts called the meeting to order at 7 p.m.

I. PLEDGE OF ALLEGIANCE

Commissioner Amundson led the Pledge of Allegiance.

II. MATTERS FOR CONSIDERATION AND ACTION BY THE COMMISSION

A. April 29, 2009, Minutes

The minutes were approved and adopted on a motion by Commissioner Lord and second by Commissioner Amundson.

B. American Airports - Project Manager's Report

Mr. Jason Morgan reported on events at Whiteman Airport:

- Vista Aviation had a Grand Opening event with over 300 attendees.
- The security and safety group meeting will be held on Thursday, June 11, 2009, at 6:30 p.m., at Whiteman Airport.
- Representatives of Pacoima Beautiful and 15 children will visit Whiteman Airport, for an airport tour, the first week of June.
- The airport currently has six to eight vacant hangars.

Mr. Andrew Marino reported on events at Compton/Woodley Airport:

- Repair of the airport lawn mower is complete, and it is back in service.
- The State of California Division of Aeronautics performed an annual Airport Master Record (FAA Form 5010) inspection at Compton/Woodley Airport.
- The No. 2 self-service fuel pump was relocated to the northwest corner of the fuel station.
- The airport's fuel truck was out of service for a period of six hours while minor repairs were performed.
- On May 20, 2009, Andrew Marino participated in the "Make-your-passion-your-career" event at Dominguez High School.
- New signage was purchased by the airport operations to alert customers when Temporary Flight Restrictions (TFR) are in place.
- No damages to the airport were reported as a result of the recent earthquakes.

Mr. Scott Wardle informed the Commission that one of the airport tenants organized a Spanish Rock concert at his hangar without the airport manager's authorization. The Airport Manager became aware of the plan, and successfully prevented the unauthorized event.

Mr. Rafael Herrera reported on events at El Monte Airport:

- The carpet at the pilot's lounge and the administration office was professionally cleaned.
- On May 21, 2009, California Hazardous (a subcontractor of Don's Petroleum) inspected the fuel island and issued a new certification valid for one year.
- Four fire hydrants were repaired to prevent water leaks.
- On May 22, 2009, El Monte Airport hosted a tour of the airport to teachers, parents, and students from El Monte Elementary School.

Mr. Jared Fox-Tuck reported on events at Brackett Field Airport:

- The fuel filters were replaced at the fuel self-dispenser island.
- The crash-fire-rescue trucks yearly certification has been completed.
- The hangar construction on the southeast corner of the airport continues.
- A new flight school will be introduced on the upcoming month and will be operating from Brackett Field Airport.
- New trees were planted by the airport parking lot area.
- The Runway Safety meeting will be held on May 28, 2009.
- The yearly Brackett Aviation Association barbecue is scheduled for June 6, 2009, at 4 p.m.

Mr. Steve Irving reported on events at General Wm. J. Fox Airfield:

- The airport is currently having a high turnover on hangar rentals. There is no waiting list for vacant hangars.
- Airport operations staff are preparing for the upcoming fire season.

Commissioner Amundson inquired about the revenue differential between last year and this year.

Mr. Irving stated that one of the reasons is the vacating of the FAA building next door, and American Airports' (AAC) actively pursuing potential tenants to occupy the space.

C. County Contract Administrator's Report – Mr. Richard Smith

- The Commission was provided with copies of the expense and revenue report for the month of April, and Mr. Smith offered to answer any questions.

Commissioner Simmons asked why expenses for Department's Geotechnical Division are higher than last year. Mr. Smith responded that \$78,000 vs. \$0.00 expended last year is in reference to the new Soil/Vapor Extraction Remediation project at Compton/Woodley Airport.

- The helicopter noise meeting scheduled for May 12, 2009, was postponed by the Fifth District Office to June 2, 2009, at El Monte Airport.
- A local construction company, Bales Engineering Constructors, Inc., was selected to install the Automated Weather Observation System (AWOS) for Brackett, Compton/Woodley, El Monte, and Whiteman airports.
- The final design for Brackett Field lighting and signage relocation project was completed earlier this month. The construction bids advertisement is scheduled for June 30, 2009. A pre-bid meeting is tentatively scheduled for July 21, 2009, at 10 a.m.
- Final design for the Pavement Rehabilitation project for Compton/Woodley Airport was received in April, and we plan to advertise for construction bids on June 16, 2009.
- Five responses to a Request for Proposals (RFP) for the Fox Field Master Plan Update project were received, and an evaluation committee will meet next week to evaluate the proposals.
- We are currently reviewing a draft of Chapter 6 of the Whiteman Airport Master Plan. An electronic copy will be posted on the Commission website later next month.

D. Annual Rate Adjustment

Mr. Smith indicated that, once a year, as mentioned in the contract, the County of Los Angeles adjusts American Airports Corporation's rent. This adjustment is based on the Consumer Price Index (CPI), or by a revenue percentage computation from all county airports, and the County collects whichever is greater.

Mr. Smith added that in March 2009, the County received a recommendation from American Airports Corporation, asking to defer the CPI rent increase

until next year; therefore, there is no recommendation for hangar rental rate increase for this year.

On a motion by Commissioner Lord and second by Commissioner Chase, the motion passed without further discussion.

E. Customer service survey results

Mr. Smith provided the Commission with the results of the 2008 Customer Service Survey. Approximately 1,400 surveys were distributed, and 340 responses were received. The overall average for all airports was over 4.16 out of 5 points possible, with five being the highest in overall satisfaction. The overall average was higher than the 2008 survey.

III. PUBLIC COMMENT – OPEN FORUM

Mr. Ozzie Levi expressed his appreciation to General Wm. J. Fox Airfield and the Aviation Commission for all of their maintenance efforts and for the improved, good quality the airport has to offer.

Mr. Don Hagopian inquired about the new aircraft parking ramp development at Whitman Airport.

Mr. Smith stated the he expects to re-engage Construction Division in the next three to four weeks. The Department of Public Works Construction Division is been occupied with a large number of transportation projects, funded by the Federal Economic Stimulus Package.

IV. THE NEXT AVIATION COMMISSION MEETING WILL BE HELD ON:

**Wednesday, June 24, 2009, 7 p.m.
Brackett Field Airport
1615 McKinley Avenue
La Verne, CA 91331-2192
(909) 593-1395**

Vice Chair George Butts adjourned the meeting at 8:25 p.m.

Respectfully submitted,

Vice Chair George Butts
Los Angeles County Aviation Commission

GG:
MINUTESMAY09FOX (3).DOC