



Gail Farber
Director of Public Works

COUNTY OF LOS ANGELES

AVIATION COMMISSION

"To Enrich Lives Through Effective and Caring Service"

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LOS ANGELES COUNTY AVIATION COMMISSION

November 23, 2010, Meeting
General Wm. J. Fox Airfield
4555 West Avenue G
Lancaster, CA 93536-8401

COMMISSIONERS

GEORGE G. BUTTS
CHAIRMAN

ANGELO R. CARDONO
VICE-CHAIRMAN

CLINTON SIMMONS
SECRETARY

EVELYN JEROME ALEXANDER
MEMBER

PETER AMUNDSON
MEMBER

BOBBY E. CHASE
MEMBER

HARVEY HOLLOWAY
MEMBER

DENNIS C. LORD
MEMBER

PENELOPE CORNWALL
MEMBER

ARON A. WOLF
MEMBER

IN ATTENDANCE

Chairman George G. Butts
Secretary Clinton Simmons
Commissioner Harvey Holloway
Commissioner Peter Amundson
Commissioner Bobby E. Chase
Commissioner Evelyn Jerome Alexander
Commissioner Dennis C. Lord

OFFICIALLY EXCUSED

Vice Chairman Angelo R. Cardono
Commissioner Aron A. Wolf
Commissioner Penelope Cornwall

LOS ANGELES COUNTY - DEPARTMENT OF PUBLIC WORKS STAFF

Mr. Dennis Hunter, Deputy Director, Administration
Mr. Richard L. Smith, Chief, Aviation Division
Mr. George Gomez, Staff Assistant, Aviation Division

AMERICAN AIRPORTS - AIRPORT SERVICES DIVISION STAFF

Mr. Scott Wardle, Regional Director
Mr. Rafael Herrera, Manager, Compton/Woodley Airport
Mr. Cyle Woodruff, Manager, Brackett Field Airport
Mr. Andrew Marino, Manager, Whiteman Airport
Mr. Chris Brooks, Manager, El Monte Airport
Mr. Steve Irving, Manager, General Wm. J. Fox Airfield

GUESTS

Mr. Doug Drake, General Wm. J. Fox Airfield
Mr. John Gance, General Wm. J. Fox Airfield
Mr. Jack Kenton, Compton/Woodley Airport

CALL TO ORDER

Chairman George Butts called the meeting to order at 10 a.m.

I. PLEDGE OF ALLEGIANCE

Chairman George Butts led the Pledge of Allegiance.

II. MATTERS FOR CONSIDERATION AND ACTION BY THE COMMISSION

A. October 27, 2010, Minutes

The Commission approved the minutes on a motion by Secretary Simmons seconded by Commissioner Jerome Alexander.

B. American Airports - Project Manager Report

Mr. Cyle Woodruff reported on Brackett Field Airport events:

- **Management and Maintenance:**

- 1) The airport rescue and fire-fighting truck (ARFF) is currently out of service; repairs are under way.
- 2) After 5 years of service, Mr. Andrew McGough has resigned from his position as Airport Operations Coordinator at Brackett Field Airport. Interviews are being scheduled to fill his position.

- **Projects:**

Phase I of the Slurry Seal Project is complete. Phase 2 has been delayed due to weather conditions.

- **Development and Activities:**

- 1) The Airport has 6,000 square feet of commercial space, 4,000 square feet of hangar space, and 2,000 square feet of office space currently available for rent.
- 2) The Argubright construction development on the southeast corner of the airport is near completion.
- 3) Fuel sales for the month of September and October 2010 have decreased slightly due to closures related to the construction activity at the Airport.

- **Meetings and Events:**

- 1) The Brackett Airport Association meeting is scheduled for Thursday, December 2, 2010.
- 2) The Brackett Airport Association Christmas Dinner is scheduled for December 2, 2010.

- 3) On Saturday, December 18, 2010, Brackett Field Airport will be hosting a household hazardous waste event and an E-Waste roundup, sponsored by the Los Angeles County Department of Public Works and the Sanitation Districts of Los Angeles County.

Mr. Chris Brooks reported on El Monte Airport events:

- **Management and Maintenance:**

Gate access cards will now expire annually. When resetting expiration date on access cards, it provides the opportunity to engage and advise airport tenants on access control rules and regulations, driver's safety, and individual discussions to assess needs of the tenant.

- **Facilities:**

- 1) Operations staff is still painting the corners of each hangar row a bright yellow for added visibility. Hangar rows A, B, C, and D are complete.
- 2) Performed spider abatement throughout the airport.
- 3) Roof repairs were completed at Hangars Q-06 and E-19.
- 4) Old signs were replaced with new aluminum signs at the Fuel Island.
- 5) A new sign stating "Visitors please check-in at Airport Administration" was installed at the main gate area.
- 6) Replaced ballasts and repaired the airport entry outside lighting.
- 7) Cleared leaves and debris at the south parking area.

- **Projects:**

- 1) Runway slurry sealing and marking started on October 26, 2010.
- 2) Runway was reopened on October 29, 2010, at 8 p.m.

- **Development and Activities:**

- 1) Two hangars were leased in October, and 19 hangars are currently available for rent.
- 2) 7,766 gallons of Avgas were sold in the month of October.

- **Meetings and Events:**

- 1) Airport noise meeting is scheduled for December 8, 2010.
- 2) The Pilot Fly-In and Static Aircraft display event is scheduled for November 28, 2010.

Mr. Andrew Marino reported on Whiteman Airport events:

- **Management and Maintenance:**
 - 1) American Airports Corporation (AAC) staff repaired the airport's mower.
 - 2) Hangar door alignments and the replacement of door springs throughout the portable hangars have been an ongoing project.
 - 3) The secondary ARFF truck is currently out of service. Repairs are scheduled to be complete by early next week.
 - 4) In preparation of the rainy season, all sandbags were replaced at the airport's stormwater drains.
 - 5) Airport staff is currently repainting the airport's wash rack.
- **Development and Activities:**

The Rick Coulter hangar project is near completion.
- **Meetings and Events:**
 - 1) The Airport Association meeting was held on November 18, 2010.
 - 2) The 2010 Airport Association holiday event is scheduled for Thursday, December 9, 2010, at 6 p.m.
 - 3) On October 29, 2010, the airport experienced a taxiway incursion by an individual that was visiting an airport tenant.
 - 4) On November 12, 2010, a helicopter had an engine failure while departing the airport. The pilot was able to bring the helicopter back to the airport and landed hard on the runway without injuries or damage to the airport.

Mr. Rafael Herrera reported on Compton/Woodley Airport events:

- **Management and Maintenance:**
 - 1) AAC is working with the contractor to solve and complete the lighting issues at Hangar Row T. Tenants are scheduled to move in by the end of December 2010.
 - 2) The drain system completed during Phases 1, 2, and 3 of the Airport Pavement Rehabilitation project is working properly.
- **Projects:**

A special project for fencing behind the hangars that were relocated to the east side of the airport has been approved.
- **Meetings and Events:**
 - 1) The Experimental Aircraft Association Chapter 96 (EAA) hosted a safety meeting on November 20, 2010. A presentation was given by Runway Safety Aviation Analyst Kurt Haukohl from the Federal Aviation Administration (FAA).

- 2) The Airport Association Holiday Event will be scheduled for the second week of December 2010.
- 3) Commissioner Lord inquired about the issue of water flow at Hangar Row H. Mr. Herrera stated that this issue was brought to the attention of the Aviation Division and a solution is being discussed.

Mr. Steve Irving reported on General Wm. J. Fox Airfield events:

- No single aircraft hangars are available for rent.
- The daily Boeing flight out of General Wm. J. Fox Airfield has been extended until April 2011.
- All Valley Business Services is currently operating a gift shop at the airport's terminal building. This gift shop provides snacks, supplies, and copy services to airport users.
- The Airport Association Group's annual holiday party is scheduled for December 11, 2010, at 6 p.m.

C. County Contract Administrator's Report – Mr. Richard Smith

Mr. Smith introduced Mr. Dennis Hunter, Deputy Director of Public Works, who now oversees Aviation Division.

The Commission was provided copies of the October 2010 expense and revenue report, and Mr. Smith offered to answer any questions.

Secretary Simmons inquired about the increase of expenses under Geotechnical Division. Mr. Smith stated that the Geotechnical Division continues to monitor the Soil Vapor Extraction Project at Compton Airport. This monitoring process and associated expenses will continue month to month until we obtain a clearance from the State to close the site.

Mr. Smith informed the Commission that he met with the FAA and members of the California High Speed Rail Authority to discuss the community impact and alignment alternatives on how the conventional train would pass by Whiteman Airport. He stated that additional information will be provided as the project progresses.

The Mitigated Negative Declaration Study for Whiteman Airport Master Plan is near completion.

Phase 4 of the Pavement Rehabilitation project at Compton/Woodley Airport is moving smoothly; the subgrade preparation and lime stabilization is complete. Delivery of storm drains is scheduled for November 29, 2010, and installation to follow.

The first contractor for the Whiteman Parking Ramp project was found to be nonresponsive after filing an appeal. However, Public Works is currently

addressing a note submitted by the contractor's attorney challenging the appeal decision.

The General Wm. J. Fox Master Plan Update Chapters 1 and 2 are complete and being reviewed.

Mini blinds will be installed at the General Wm. J. Fox Field Terminal Building.

The Airport Pavement Assessment project is ongoing. Public Works Geotechnical and Materials Engineering Division have finalized their as-needed contract with Kleinfelder West, Inc., and Kleinfelder West, Inc. has begun their preliminary data collection for the project.

The Automated Weather Observation System Project commenced on November 15, 2010, at Whiteman Airport. Upon project completion of the construction, it will continue at El Monte Airport followed by Brackett Field and Compton/Woodley Airports.

The Aviation Division is preparing a Job Order Contract for a small Runway Crack Filling Project at General Wm. J. Fox Field.

D. General Wm. J. Fox Airfield Additional Items

No additional items.

E. Election of 2011 Commission Officers

Chairman George Butts announced the nominations for the 2011 Commission Officers as follows: Angelo R. Cardono, Chairman; Clinton Simmons, Vice Chairman; and Dennis C. Lord, Secretary.

On a motion by Commissioner Jerome Alexander seconded by Commissioner Bobby Chase, the nominations were unanimously approved.

F. Approval of 2011 Aviation Commission Calendar

On a motion by Commissioner Jerome Alexander and seconded by Commissioner Dennis Lord, the 2011 Aviation Commission Calendar was unanimously approved.

III. PUBLIC COMMENT – OPEN FORUM

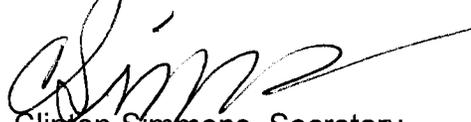
Mr. Jack Kenton recommended that a GPS Approach System be installed at Compton/Woodley Airport. He also expressed his concern about a small accumulation of water between the ramp area and the EAA Hangar.

IV. NEXT AVIATION COMMISSION MEETING:

**Wednesday, January 26, 2011, 10 a.m.
Brackett Field Airport
1615 McKinley Avenue
La Verne, CA 91750-5837
(909) 593-1395**

Chairman Butts adjourned the meeting at 11:10 a.m.

Respectfully submitted,



Clinton Simmons, Secretary
Los Angeles County Aviation Commission

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