



DONALD L. WOLFE, Director

# COUNTY OF LOS ANGELES

## AVIATION COMMISSION

*"To Enrich Lives Through Effective and Caring Service"*

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Telephone: (626) 300-4602  
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### LOS ANGELES COUNTY AVIATION COMMISSION MINUTES OF THE MEETING OF MARCH 28, 2007 El Monte Airport 4233 Santa Anita Avenue El Monte, CA 91731-1697

## COMMISSIONERS

DENNIS C. LORD  
CHAIRMAN

EVELYN A. JEROME ALEXANDER  
VICE CHAIR

CLYDE G. BAILEY  
SECRETARY

GEORGE G. BUTTS  
MEMBER

ANGELO R. CARDONO  
MEMBER

BOBBY E. CHASE  
MEMBER

PENELOPE CORNWALL  
MEMBER

ROGER L. PERSONS  
MEMBER

CLINTON SIMMONS  
MEMBER

ARON A. WOLF  
MEMBER

### IN ATTENDANCE

Chairman Dennis C. Lord  
Secretary Clyde G. Bailey  
Commissioner George G. Butts  
Commissioner Bobby E. Chase  
Commissioner Penelope Cornwall  
Commissioner Roger L. Persons  
Commissioner Clint Simmons

### OFFICIALLY EXCUSED

Vice Chair Evelyn Jerome Alexander  
Commissioner Angelo R. Cardono  
Commissioner Aron A. Wolf

### LOS ANGELES COUNTY - DEPARTMENT OF PUBLIC WORKS STAFF

Mr. William H. Higley, Deputy Director, Administration  
Mr. Ted A. Gustin, Chief, Aviation Division  
Mr. Richard L. Smith, Airport Project Coordinator, Aviation Division  
Mrs. Miriam Gomes Oprüsan, Staff Assistant, Aviation Division

### AMERICAN AIRPORTS - AIRPORT SERVICES DIVISION STAFF

Mr. Scott Wardle, Regional Director  
Mr. Jared Fox-Tuck, Manager, Brackett Field Airport  
Mr. Andrew Marino, Manager, Compton/Woodley Airport  
Mr. Rafael Herrera, Manager, El Monte Airport  
Mr. Steve Irving, Manager, General Wm. J. Fox Airfield  
Mr. Jason Morgan, Manager, Whiteman Airport

### GUESTS

Mr. Sheldon Bresin, Brackett Airport Association  
Mr. Jack Kenton, Compton/Woodley Airport  
Mr. Jack Tippie, Aviation Division, Retired

**CALL TO ORDER**

Chairman Dennis C. Lord called the meeting to order at 10 a.m.

**A. PLEDGE OF ALLEGIANCE**

Chairman Lord led the Pledge of Allegiance.

**B. MATTERS FOR CONSIDERATION AND ACTION BY THE COMMISSION****1. Minutes of the Meeting of February 28, 2007**

Commissioner Chase made a motion to approve the minutes, seconded by Commissioner Simmons. The minutes were approved and adopted as written.

**2. American Airports - Project Manager's Report**

Mr. Scott Wardle provided the Commission with a summary of hangar inspections that were completed. Mr. Wardle stated that notices were sent out to hangar tenants that did not make their hangars available for inspection. He added that since sending the notices he has had many hangar tenants come forward to arrange to have an inspection.

Commissioner Simmons asked if the notices sent out to the tenants mentioned a specific timeline for compliance with the hangar inspections. Mr. Wardle responded that the notices do not state a specific date for compliance.

Mr. Wardle reported the wholesale cost of aviation gasoline (100LL) increased over the last couple of weeks, and the price at the airports will soon be in the \$4 per gallon range.

Mr. Jason Morgan reported on events at Whiteman Airport. Hangar inspections are 91 percent complete. The hangar development located off of Airpark Way is complete. Mr. Morgan also reported that the Air Traffic Control Tower is conducting a survey and that survey forms are available in the administration office.

Mr. Morgan reported an incident occurred on March 4, 2007, when an aircraft skidded off the runway. There was damage to one runway sign and a fence. No injuries were sustained.

Mr. Steve Irving reported on events at General Wm. J. Fox Airfield. Arrangements are being made for the Experimental Aircraft Association National Young Eagle's Day that will take place on June 9, 2007. Two private hangar development projects are in progress.

Commissioner Persons thanked Mr. Richard Smith for his presentation regarding general aviation on March 27, 2007, before the Kiwanis Club of Palmdale. Mr. Smith emphasized the valuable contributions that Fox Airfield brings to the Antelope Valley.

Mr. Andrew Marino reported on events at Compton/Woodley Airport. The north wall perimeter lighting project is almost complete. Mr. Marino reported that 184 hangars have been inspected. A WiFi antenna was installed in the terminal building, and it will provide for a free internet connection to the airport tenants. A new eye wash station was installed on the exterior of the fuel island. The midfield windsock was replaced.

Commissioner Simmons asked how many hangars are located on the north side of the airport. Mr. Marino answered 16 hangars.

Mr. Jared Fox-Tuck reported on events at Brackett Field Airport. A water line will be replaced on the south side of the airport. The men's restroom located near the wash rack was closed for repairs. A baffle was installed on the Precision Approach Patch Indicator lights on runway 8R. *Airport Watch* signs were installed at the airport, and the gate closure time was reduced.

Mr. Fox-Tuck reported that repairs to the airfield lighting are being made throughout the airport. Chairman Lord asked who is responsible for funding the lighting repairs. Mr. Fox-Tuck answered that American Airports Corporation (AAC) funds the lighting maintenance.

Mr. Fox-tuck also reported that there was an increase in the number of inquiries about the availability of aircraft hangars and tiedowns, and he speculated that it was most likely due to the closure of Rialto Municipal Airport.

Commissioner Simmons encouraged AAC to check for unauthorized business activities during the hangar inspections. Mr. Wardle stated that AAC's inspection form has an item that specifically addresses commercial activities in the hangars.

Mr. Rafael Herrera reported on events at El Monte Airport. Glass tabletops were installed on the new furniture in the pilots' lounge and mini blinds were installed on the windows in the west lobby of the terminal building. A paper towel dispenser will be installed at the fuel island. As part of the airport outreach program, the airport hosted a tour for an adult school and an elementary school in the City of El Monte. Fire extinguishers will be inspected and certified on April 9, 2007. The Aircraft Owners and Pilots Association will hold a Safety Seminar on April 4, 2007, in the terminal building.

Commissioner Chase informed Mr. Herrera of his observation of an airport employee making an inappropriate comment to a tenant. Mr. Herrera stated that he would research the incident.

3. County - Contract Administrator's Report

Mr. Ted Gustin provided copies of the Expense and Revenue Report for February 2007. Mr. Gustin explained that the expenses under the "Special Project Credit to AAC" reflect reimbursable expenses paid by AAC.

Commissioner Simmons asked why there were no charges under the "Insurance" account, when charges were incurred for the same period of the prior year. Mr. Gustin explained that insurance is usually billed twice a year: the first half in March and the second half in June. Therefore, the month of February shows zero.

Mr. Richard Smith provided copies of the Federal Aviation Administration (FAA) 2006 Annual Report.

Mr. Smith informed the Commission that approximately 1,500 Annual Customer Service Survey forms were mailed out to the tenants. Additional forms are also available at all five County-owned airports and on the Public Works' website. Mr. Smith encouraged the audience to participate in the survey.

Mr. Smith provided updates on the current projects at the County airports. The Public Works' Waterworks Division installed two backflow prevention devices at Brackett Field Airport. A draft of the Airport Layout Plan for Compton/Woodley Airport has been sent to the FAA for approval. The Pavement Rehabilitation Phase III project at Fox Airfield is currently in the design process. Mr. Smith also added that some tenants at Whiteman Airport made a request to install reflective pavement markers along some of the taxilanes.

Chairman Lord asked for an estimate of time for the approval of the Airport Layout Plan for Compton/Woodley Airport by the FAA. Mr. Smith anticipated receiving FAA approval in two months.

Chairman Lord informed the Commission that the Minimum Standards for Commercial Aeronautical Activities Subcommittee held its first meeting in March. The objective of the work group is to develop Minimum Standards for the five County-owned airports. Chairman Lord stated that the Minimum Standards Subcommittee is currently working on draft standards. When complete, the draft will be published on the internet for public input.

Mr. Smith stated that the Minimum Standards Subcommittee has developed working drafts for self-fueling permittee, standard fixed base operator, flight training/aircraft rental, airframe and powerplant repair, and avionics and instrument repair.

Commissioner Simmons informed the Commission the next meeting with the FAA to discuss the helicopter operations at Compton/Woodley Airport will be held on March 30, 2007.

Chairman Lord presented a draft letter stating the Commission's opposition to the Bush Administration's proposed FAA Funding Bill. Chairman Lord recommended sending the letter to the President of the Aircraft Owners and Pilots Association as well as a copy to the FAA administrator.

On motion by Commissioner Bailey, seconded by Commissioner Simmons, the letter was unanimously approved.

4. El Monte Airport Items

Mr. Smith presented plans showing different design schemes for the flooring replacement in the restaurant and terminal building.

Mr. Smith also summarized a draft of the El Monte Airport Layout Plan and explained some of the proposed changes, which include the development of a system of taxiways and a vehicle service road.

**C. PUBLIC COMMENT – OPEN FORUM**

Mr. Sheldon Bresin complimented airport staff for installing *Airport Watch* signs and reducing the gate closure time at Brackett Field Airport. Mr. Bresin also suggested the Expense and Revenue Report be available to the public. Chairman Lord stated the Expense and Revenue Report is public information, and it is available to the public.

Mr. Jack Kenton suggested inviting airport users to participate in the Subcommittee to discuss the helicopter issues at Compton/Woodley Airport. Commissioner Simmons stated that all the discussions handled during the meetings will be shared with the airport users. Chairman Lord added that the airport users will be engaged in the process.

**THE NEXT REGULAR MEETING OF THE AVIATION COMMISSION WILL BE HELD ON:**

**Wednesday, April 25, 2007, at 10 a.m., at  
Whiteman Airport  
12653 Osborne Street  
Pacoima, CA 91331-2192  
(818) 896-5271**

Chairman Lord adjourned the meeting at 11:08 a.m.

Respectfully submitted,

Secretary Clyde G. Bailey  
Los Angeles County Aviation Commission

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