COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS
BUILDING AND SAFETY DIVISION

Attn: Special Inspector Testing Program
900 South Fremont Avenue, 3rd Floor
Alhambra, CA 91803

APPLICATION FOR CERTIFICATION AS A SPECIAL INSPECTOR FOR _____ CONSTRUCTION

(Reinforced Concrete, Structural Masonry, Welding & High Strength Bolting and Prestressed Concrete)

*The undersigned hereby applies for certification as a **SPECIAL INSPECTOR** of the County of Los Angeles, Department of Public Works, Building and Safety Division.*

NAME _____

ADDRESS _____

CITY, STATE & ZIP _____

HOME PHONE _____ BUSINESS PHONE _____

DRIVER'S LICENSE _____ SOCIAL SECURITY NO. _____

EDUCATION: HIGH SCHOOL GRADUATE? YES ☐ NO ☐ IF "NO", NUMBER OF YEARS COMPLETED _____

Show courses which you have completed that are required and other directly related to the certification for which you are applying. Attach an additional sheet if necessary to list all courses completed.

DATES ATTENDED		NAME OF SCHOOL OR COLLEGE	LOCATION		FIELD OF STUDY	DEGREE OR CERTIFICATE RECEIVED
FROM	TO		CITY	STATE		

***REFERENCES:* (Examination will not be scheduled until all letters are received.)**

Name	Employed By	Title	Mailing Address
1.			
2.			
3.			

(CONTINUED)

Title, Present Job	From			To	
Employer	Percent of time spent				
Duties	Concrete %	Pre-Stress Concrete %	Masonry %	Welding & Bolting %	Other %
Employers Address					
City	State		Zip		

Job Title	From			To	
Employer	Percent of time spent				
Duties	Concrete %	Pre-Stress Concrete %	Masonry %	Welding & Bolting %	Other %
Employers Address					
City	State		Zip		

Job Title	From			To	
Employer	Percent of time spent				
Duties	Concrete %	Pre-Stress Concrete %	Masonry %	Welding & Bolting %	Other %
Employers Address					
City	State		Zip		

Job Title	From			To	
Employer	Percent of time spent				
Duties	Concrete %	Pre-Stress Concrete %	Masonry %	Welding & Bolting %	Other %
Employers Address					
City	State		Zip		

I hereby certify that all the information I have given herein is true to the best of my knowledge. I understand that any false statement that may be brought to light as a result of an application verification will subject me to disqualification.

Date_____ Signature of Applicant _____

APPLICATIONS THAT ARE NOT PROPERLY FILLED OUT OR ARE INCOMPLETE WILL BE RETURNED TO THE APPLICANT ALONG WITH THE APPLICATION FEE.

Rev. 09/5/2000
P:BSPUB/GWEN/SIAPP

COUNTY OF LOS ANGELES • DEPARTMENT OF PUBLIC WORKS
BUILDING AND SAFETY DIVISION
900 SOUTH FREMONT AVENUE, ALHAMBRA, CA 91803
(626) 458-3188

INSTRUCTIONS TO APPLICANTS FOR QUALIFICATIONS AS SPECIAL INSPECTOR

1. Please print in ink or type the information requested on application.

2. A separate application and a separate fee of **$138.40** are required for reach type of inspection work. Make checks payable to **DEPARTMENT OF PUBLIC WORKS**. A receipt will be mailed to you. A fee is to accompany each application.

3. Include experience in the specific field or type of construction for which you are requesting qualification and all inspection experience. Applicants with experience in more than one type of construction, during the same time period, must indicate the percentage of time spent in each specialty.

4. Applicants must have at least three years of experience in the type of construction for which you are requesting qualification as a Special Inspector, one year of which must have been as a practicing Special Inspector in that type of construction. A certificate from an approved training course may be accepted as a substitute for six months of the required inspection experience. Prior inspection experience will also be taken into consideration.

5. Applicants for Reinforced Concrete must show evidence of having a current International Code council (ICC) and/or International Conference of Building Officials (ICBO) Legacy Code Certificate in Reinforced Concrete, earned September 1987 or later. Applicants for Welding and High Strength Bolting must show evidence of having a current ICC/ICBO certificate in Structural Steel and Welding, and earned May 1988 or later. Applicants for Structural Masonry must show evidence of having a current ICC/ICBO certificate in Structural Masonry, earned October 1988 or later. **Applicants for Pre-stressed Concrete must be currently registered as a Special Inspector for Reinforced Concrete with the County of Los Angeles** and must show evidence of having a current ICC/ICBO certificate in Pre-stressed Concrete, earned January 1991 or later. **Applications will not be accepted without a copy of the required ICC/ICBO wall certificate.** Copies of all pertinent wallet certificates and licenses should also be included. You must have your wall certificate one year prior to your scheduled interview.

6. Letters will be sent to the references listed on the application for verification of experience and qualifications. Please show complete addresses including zip codes. Applications are not considered complete until responses for all three (3) references have been received.

7. The application, when complete, including references, will be reviewed and, if accepted, notification will be sent scheduling the applicant to appear for an oral interview. The interview will assess actual experience and expertise in the specific field of construction, as well as knowledge of the current Los Angeles County Building Code and familiarity with procedures and responsibilities within the Los Angeles County Building and Safety system. The oral examinations are given every 2nd Thursday of the month.

8. Failure to appear at, or cancellation of or postponement of, oral examination without a 48-hour notice may result in forfeiture of fee.

9. Notification of the results of exam and certificate of having passed interview is mailed within one week of the examination.

10. Upon successfully passing the oral interview, applicants will be granted registration as Special Inspector. All registrations expire on June 30 of even numbered years. The renewal fee for each type of construction certification will be listed in your renewal notification. Please let us know of any change in your mailing address to assure timely receipt of our biennial renewal notice.

11. Candidates failing the oral interview may re-apply without any additional waiting period. Candidates failing the oral interview a second time must wait 6 months before reapplying and show additional inspection experience.

Please return completed application to:

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