

Solid Waste Roadmap County Operations Sub-Committee –  
April 23, 2015

# **ISD CONTRACTS/PURCHASING AGREEMENTS**

# INTERNAL SERVICES DEPARTMENT (ISD)

- ✘ ISD supports over 35 Los Angeles County Departments that provide vital services to citizens.
- ✘ ISD provides County Departments with diverse set of services to assist them in the provision of services to their customers, including purchasing and service contracting support.

# ISD – PURCHASING AND CONTRACTS SERVICES (PCS)

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- ✘ Contracts Division – responsible for administering contracts for use by ISD and, in many instances, for use by client departments. Services include but are not limited to landscaping, custodial; energy, architects and engineers, elevator repair, and facility management support.
- ✘ Purchasing Division – County Purchasing Agent is responsible for purchasing commodities and services for ISD and County departments.

# FACILITY ANCILLARY SERVICES MASTER AGREEMENT (FASMA)

FASMA is one of many master agreements managed by ISD. All County departments may use FASMA within the authorized process.

- Approved by the Board of Supervisors on March 3, 2009.
- Request for Statement of Qualifications (RFSQ) is open continuously.
- Master agreement initial term is April 1, 2009 through March 31, 2012.
- Master agreement has three two-year options which makes the expiration date possible through March 31, 2018.

# FASMA

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ISD Contracts releases the FASMA solicitation.

Vendors submit Statements of Qualifications (SOQs) that are reviewed to ensure vendors meet the minimum requirements and qualifications to be awarded master agreements under distinct FASMA categories. Vendors with master agreements are also referred to as “qualified contractors”.

A listing of current FASMA vendors by category is maintained on the Purchasing & Contracts website:

[http://purchasingcontracts.co.la.ca.us/FASMA\\_vendors.pdf](http://purchasingcontracts.co.la.ca.us/FASMA_vendors.pdf)

# FASMA CATEGORIES

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FASMA has service categories and vendors can become qualified contractors under one or multiple categories.

FASMA currently has the following categories:

## Abatement & Remediation Group

- Asbestos Abatement & Remediation
- Lead Abatement & Remediation
- Mold Abatement & Remediation
- Smoke/Water Damage

# FASMA CATEGORIES

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## Consultant Group

- Asbestos Consultants
- Environmental Consultants
- Lead Consultants
- Parking Consultant Services
- Site Surveillance Technicians

## General Services Group

- Duct Cleaning Services
- Moving Relocation and/or Storage Services
- Pest Control and Termite Extermination
- Roofing Services

# FASMA CATEGORIES

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## Waste Group

- Electronic Waste-Collectors/Recyclers
- Hazardous/Non-hazardous Waste Removal & Disposal
- Medical Waste Removal & Disposal
- Rubbish Removal and Disposal Services
- Chemical Portable Toilets
- Domestic Fresh Water & or Wastewater Treatment
- Class A Infectious Substance/Waste  
Decontamination & Removal
- Class A Infectious Substance/Waste  
Transport & Disposal

# NEW FASMA CATEGORIES

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ISD has delegated authority to add categories that fall within the FASMA scope.

To add the new category, ISD Contracts Division must receive the following information:

- Any minimum unique or specific minimum requirements for the specialized services;
- Specific tasks/work that are required for the specialized services; and
- List of Certifications/licenses required to perform this type of work (e.g., CA Contractors License Board license with “HAZ” designation)

# FASMA UTILIZATION PROCESS

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## OVERVIEW

Departments are authorized to utilize the FASMA vendors on an as needed basis within the departments delegated authority. If above the department's delegated authority, they must enter a requisition.

Delegated Authority granted by the Auditor: \$5,000 or \$10,000.

ISD Purchasing issues a solicitation, containing a statement of work, only to the FASMA vendors for that category.

Interested qualified contractors submit bids by a specified due date.

County evaluates bids and executes POs by and through ISD.

The lowest cost qualified contractor is awarded the PO

POs are issued as needed for services on a time and material basis.

# FASMA AGREEMENTS ISSUED BY ISD

- ✘ Agreements are established by ISD Purchasing to FASMA vendors in selected categories where services occur on a continuous basis such as
  - + Hazardous waste removal
  - + Rubbish removal
  - + Pest Control

# FASMA

## RUBBISH REMOVAL CATEGORY

FASMA is used to procure rubbish removal services at County facilities located in throughout Los Angeles County. Solicitations are sent only to the FASMA vendors in the Rubbish Removal category. Agreements are awarded based on geographical areas to vendors that submit the lowest, responsible bid.

As of April 2015, the vendors providing Rubbish Removal Services throughout the County are:

Southland Disposal Company

USA Waste

Universal Waste

# HAZARDOUS WASTE AGREEMENTS

- ✘ Universal hazardous waste removal – Pick up only.
  - + North State Environmental
  - + Sun Environmental
  - + Industrial Waste Utilization
    - ✘ Examples of covered materials are: Light bulbs, batteries, paint, aerosol, hazardous liquids, expired medicines, asbestos, oil, etc..
  
- ✘ Medical hazardous waste – Pick up only. Stericycle – expires 5/31/15 (to be extended to 8-30-15)

Pricing is already established and charged by weight or capacity. Departments contact the vendors directly.

# DIFFERENT TYPE OF AGREEMENTS

- ✘ FASMA – Universal Hazardous Waste and Rubbish Removal
- ✘ ISD Purchasing agreements – Recycling, Green Purchasing, etc...

# NON-FASMA PURCHASING AGREEMENTS

- ✘ Paper Recycling agreement – Pan Pacific Fiber – expires 1/15/16
  
- ✘ Scrap Metal agreements – expires 12/31/15
  - + Victory Salvage
  - + Kramar's Iron & Metal
  - + SA Recycling
  
- ✘ Beverage Container Recycling – expires 10/31/17
  - + S G V Conservation Corps
  
- ✘ Document Destruction – expires 2/28/16
  - + American Shredding Inc
  - + Goodwill Industries of So Cal.
  - + Safeshred Co. Inc.
  - + Southbay Document Destruction
  
- ✘ Remanufactured Toner Cartridge agreements – expires 12/31/15
  - + PTI
  - + Impress Technology
  - + 2008 General Partners LLC
  - + SourceOne
  - + General Data

Vendor's are to provide a consumption report annually or as requested.

# PURCHASING RESOURCES

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- ✘ Contact buyer (Ted Lo 323-267-2207) for information including vendor contact and agreement numbers and other information
- ✘ Link for list of FASMA vendors:  
[http://purchasingcontracts.co.la.ca.us/FASMA\\_vendors.pdf](http://purchasingcontracts.co.la.ca.us/FASMA_vendors.pdf)

# GREEN POLICIES AND PROGRAMS

The County has Board Policies and Programs related to the reduction of waste and emissions and the purchase of environmentally friendly products.

Program	Requirement	Guiding Directive
Green Initiatives	Purchase of environmentally friendly products including recycled paper, Energy Star rated appliances, cleaning products, etc.	Board Policy No. 3.045 and Purchasing Policy No. P-1050
Off Peak Delivery of Commodities	Deliveries made to and from County facilities must be made during off-peak hours	Board Policy No. 3.025
Electric Car Purchasing	Purchase of hybrid vehicles	Board Policy No. 3.020
County Surplus Program	Redistribution and Sale of surplus County property	Purchasing Policy No. P-3900

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**QUESTIONS?**