

LOS ANGELES COUNTY ROAD PERMIT STANDARD PROVISIONS

A. GENERAL

1. This Permit is valid only for the purpose specified herein. No change of purpose or deviation from the drawings attached to this permit is permitted except upon prior written permission of the Commissioner or his/her representative.
2. The Permittee shall comply with the provisions of this permit, provisions of Title 16, Division 1 of the Los Angeles County Code, and the provisions of the specifications and all codes referred to by Division 1. (§16.06.060)
3. The Permittee must call/notify the permit office specified on the permit a minimum of 24 hours prior to performing any work on the highway. All work must be performed on weekdays during regular working hours (7:00 AM – 3:30 PM), excluding holidays unless otherwise specified in the permit.
4. Each permit shall expire if the work is not commenced within sixty (60) days from the date of issuance or said work is not diligently prosecuted to completion, as determined by the Commissioner or his/her representative. (§16.08.110)
5. A copy of this Permit must be made available at the job site for inspection by the Commissioner or his/her representative, any peace officer, or person having responsibility for the safety or maintenance of the highway. (§16.06.040)
6. Activities and uses authorized under this Permit are subject to any instructions of the Commissioner or his/her representative. **ALL INSTRUCTIONS MUST BE STRICTLY OBSERVED.** (§16.06.210)
7. The Permittee (including its contractors and subcontractors) shall indemnify, defend (with counsel reasonably satisfactory to the County of Los Angeles), and hold harmless the County of Los Angeles, and its elected and appointed officers, employees, and agents, from and against any and all claims, expenses (including court costs and reasonable attorney and expert witness fees) demands, liabilities, losses, or causes of action of whatsoever nature or character, for injury, illness or death or loss of, damage to, or destruction of property which arises out of, or is in any way connected to, the activities of the Permittee described in this Permit. (§16.06.190)

This indemnification shall survive in its entirety the termination, revocation, or cancellation of this Permit, and shall remain in full force and effect in perpetuity, unless agreed to otherwise in writing by the County of Los Angeles.

8. Should evidence of the renewal or replacement of the contractor's insurance policy not be filed with the County prior to the expiration or cancellation date, the County will stop all work and no further work shall be performed until new insurance coverage has been obtained by the Contractor as per Section 7-3 of the Standard Specifications for Public Works Construction (Greenbook).
9. This permit is not transferable. No party other than the permittee or permittee's authorized agent (shown on the permit) is allowed to work under this permit. (§16.08.100)
10. All permit applicants, permit holders, and their engineers, surveyors, contractors, and anyone performing activity within the road right-of-way are responsible for preservation and/or perpetuation of all existing monuments which control subdivisions, tracts, boundaries, streets, highways, or other rights-of way, easements, or provide survey control which will be disturbed or removed due to contractor's work. Contractor shall provide of at least 7 working days' notice to inspector/surveyor/project engineer prior to disturbance or removal of existing monuments. Pursuant to Business and Professions Code Section 8771, the Project engineer/surveyor shall coordinate with

contractor to reset monuments or provide permanent witness monuments and file the required documentation with Survey/Mapping and Property Management Division, Records of Survey Unit (626) 458-5141.

11. Permittees and their contractors shall implement Best Management Practices (BMPs) to effectively control water pollution during all Permit construction projects. This project shall conform with the requirements of the following County Code and Permits:
 - a. Los Angeles, California County Code Chapter 12.80 Stormwater and Runoff Pollution Control
 - b. Waste Discharge Requirements for Municipal Separate Storm Water System (MS4) Discharges within the Coastal Watersheds of Los Angeles County, Except Those Discharges Originating from the City of Long Beach (Order No. R4-2012-0175 as amended by State Water Board Order WQ 2015-0075 and Los Angeles Water Board Order R4-2012-0175-A01, National Pollutant Discharge Elimination System [NPDES] No. CAS004001)
 - c. NPDES General Permit for Storm Water Discharge Associated with Construction and Land Disturbance Activities (Order No. 2009-0009-DWQ amended by 2012-0014-DWQ and 2012-0006-DWQ, NPDES No. CAS000002)

The Permittee or Authorized Representative and their contractors shall know and fully comply with the applicable provisions of these permits and Federal, State and local regulations that govern the Permittee or Authorized Representative's operations and the storm water discharges from the project site.

The Permittee or Authorized Representative and their contractors shall be responsible throughout the duration of the project for installing, constructing, inspecting, maintaining, removing and disposing of the BMPs. Unless otherwise directed by LACDPW, the Permittee or Authorized Representative and their contractors are responsible for BMP implementation and maintenance throughout any temporary suspension of work. The Permittee or Authorized Representative shall reimburse LACDPW for the full costs of cleaning or repairing of storm drain, water course, or channel which may be necessary due to ineffective implementation of BMPs.

The project site shall be inspected by the Permittee or Authorized Representative or their contractors a minimum of once every week or at least once for projects that last only one week or less.

12. Whenever the provisions of Division 1 of Title 16-Highways require a permittee to perform any work, take any action or be liable for any fees or costs, such requirement also applies to any person who commences any work for which a permit is required by this Division 1, whether such person obtains such a permit or not. (§16.06.100)
13. Permittee is responsible to pay the cost of County inspection including any overtime costs or Non-Business Hours (NBH) inspection fees incidental to the work. Permittee must provide a minimum 24 hour advance written notice with authorization for the contractor to perform the NBH work.
14. This Permit is subject to all prior unexpired permits, agreements, easements, privileges, or other rights, whether recorded or unrecorded, in the area specified by this Permit. Permittee shall make his own arrangements with holders of such prior rights.
15. Whenever a permittee fails to comply with the conditions established for the exercise of a privilege granted under a permit, the Commissioner may revoke the privilege. Upon such revocation, the permittee shall immediately restore the highway to the Commissioner's satisfaction. If the permittee fails to do so, the Commissioner may restore the highway at the expense of the permittee or charge the permittee a fee of \$200.00 a day for each day of failure to restore the highway. (§16.10.160)
16. This Permit may be revoked or suspended at any time whenever the Commissioner or representative determines the permit was issued in error, or on the basis of incorrect information, or that the permit is in violation of any provision of the Los Angeles County code. (§16.10.170)

17. This Permit may be cancelled by the Commissioner if it is determined the permitted activity has not commenced within the time specified and diligently prosecuted to completion. (§16.06.050)
18. Upon written notice of cancellation or revocation of this Permit for any cause whatsoever, Permittee shall, if directed by County, restore County right of way and structures to their condition prior to commencement of work under this Permit, including the removal of any improvements installed by Permittee, and then shall vacate County property. Should Permittee neglect to restore the premises or structures to a condition reasonably satisfactory to the Commissioner or his/her representative, the County may perform such work or have others perform the work, and the Permittee agrees to reimburse the County for all costs of the work so performed upon receipt of a statement thereof. (§16.06.230)
19. In the event of a County employee work stoppage, the Commissioner or his/her representative reserves the right to suspend all activity authorized under this Permit which requires inspection by the County. Activity authorized by this Permit shall not resume until County approval to do so is given.
20. A Flood Control District permit will be required when requested work affects the Flood Control District's right of way or facility.
21. This permit does not authorize the installation of any facility on private property.

B. CONSTRUCTION, ENCROACHMENTS AND EXCAVATIONS

22. All work shall be performed in accordance with the current Standard Specifications for Public Works Construction (Greenbook), or according to the plans and specifications referred to in the permit and, in addition, to any special requirements and/or specifications which are made a part of the permit. In case of conflict between two specifications, the higher specification shall apply. (§16.06.070)
23. Permittee shall safeguard and complete the activity or work within a reasonable time. Any part of the highway facility of any nature removed or disturbed shall be repaired, restored and replaced in a condition satisfactory to the commissioner. All surplus material of any kind shall be removed from the highway. (§16.06.080)
24. When paving, excavated material, barricades, lights or other devices are not properly placed or maintained; when the work started is not completed; when the work does not comply with the specifications or any special requirement; when the permittee fails or refuses to remove any obstruction; when any highway facility has been damaged and the permittee fails or refuses to repair or restore; then the commissioner with his own forces or otherwise may cause such to be placed, erected, completed, repaired, restored, removed and/or maintained. The permittee shall pay for any and all costs. (§16.06.230)
25. The permittee shall investigate and be aware of all existing facilities lawfully within the highways which are within the limits of his activity. The permittee shall not interfere with any existing public or private facility without the consent of its owner. If it becomes necessary to relocate an existing facility, this shall be done by its owner or to the satisfaction of its owner. (§16.06.110)
26. The cost of locating, exposing, moving or relocating publicly and privately owned facilities shall be borne by the permittee unless he makes other arrangements with the owner of the facility or unless the owner is required by his franchise or agreement to relocate his facility without cost. (§16.06.120)
27. The permittee shall support and protect all facilities by a method satisfactory to the owner. The owner has the right to support or protect any of its facilities at the sole expense of the permittee. In case any of said facilities should be damaged (and for this purpose, pipe coating or other encasement of devices should be considered as part of a structure), they may be repaired by the owner at the expense of the permittee or, if authorized by the owner, may be repaired by the permittee under the

supervision of the owner. The expense of repairs to any damaged facilities shall be borne by the permittee. (§16.06.130)

28. No above ground facility or obstruction shall be placed in the sidewalk that would reduce the width of the sidewalk to less than 48 inches, exclusive of the top of curb, unless approved by the Commissioner or authorized representative.
29. If any facility or encroachment placed in the excavation or the facility or encroachment for which a permit is issued interferes with the future use of the highway by the general public, then the applicant and his successors or assigns will at his own expense remove or relocate such facility or encroachment to a location satisfactory to the commissioner. This does not apply when the applicant has an easement superior to the highway easement at the time of application and can furnish evidence when required of such superior easement. (§16.18.120)
30. Temporary stockpiling of material or debris spoils are not allowed in the public right of way unless specifically authorized in the permit or by the permit inspector. Traffic control devices shall be in place and maintained to provide protection for vehicular and pedestrian traffic in accordance to the California MUTCD Part 6.
31. Newly paved or resurfaced roadways shall not be cut within two (2) years from the date of final acceptance. Exceptions may include emergencies such as a main break, cuts for service connections, extensions of existing water and sewer facilities to provide service to new developments.
32. If at any time subsequent to the first repair of a surface of a highway damaged or destroyed by any excavation, encroachment or moving operation in such highway it becomes necessary again to repair such surface due to settlement or any other cause directly attributable to such excavation, encroachment or moving operation, the permittee shall pay to the commissioner the cost of such additional repair; provided, however, that the commissioner shall have the option of either making the repair or requiring the permittee to make the repair. (§16.14.040)
33. Pursuant to Government Code Section 4216 and Greenbook Section 5, authorization for excavations for removal or construction of substructures by this Permit require the Permittee to notify Underground Service Alert (USA) of Southern California, telephone number 811, at least 48 hours prior to start of work to receive a "ticket number" which shall be entered on the face of the Permit by the Permittee. (§16.06.140)
34. Pipelines and utilities shall not be installed closer than two feet from any other pipeline or utility; three feet from any sewer line. Waterlines shall not be installed closer than ten feet from a sewer line unless evidence of permission from the Division of Drinking Water (DDW) is provided.
35. The following minimum depths of cover, below gutter flow line grade, shall be required (§16.18.040):

LOCAL STREETS

- 24" for service pipelines
- 30" for all pipelines transporting nonhazardous substances
- 30" for electrical facilities
- 42" for pipelines transporting hazardous substances

MASTER PLAN HIGHWAYS

- 24" for service pipelines
- 36" for pipelines transporting nonhazardous substances
- 42" for electrical facilities
- 42" for pipelines transporting hazardous substances

36. A minimum depth of cover of 18 inches below existing or proposed edge of gutter grade shall be permitted for cable TV and telephone conduits designed pursuant to special requirements of the road

commissioner, and to be placed in existing roadways as follows (§16.18.041):

- a. Mainline cable conduit in a four- to five-inch-wide trench located adjacent to the concrete gutter (three from the edge of curb if no gutter exists);
 - b. Service cable conduits crossing the roadway from the mainline to serve users on the opposite side of local streets when installed by an acceptable boring method.
37. Excavations deeper than five feet require a Cal OSHA permit.
38. Excavations 2' wide or less, within the travelled roadway, require the use of one (1) sack slurry or other approved Controlled Low Strength Material (CLSM) as backfill (Greenbook 201-6).
39. Any deviation from the alignment shown on attached plans and or the installation of additional conduits, vaults, or appurtenances must have prior written approval.
40. Excavations are to be filled, covered or plated unless otherwise directed by the Inspector. Plates shall be installed flush with the existing pavement. All gaps surrounding the plates must be filled to the satisfaction of the Inspector.
41. Any permittee, prior to making any excavation within the construction area where a pipeline known to carry a hazardous substance exists, shall not excavate until the pipeline has been located by potholing or other proven acceptable methods at intervals sufficient to determine its exact location. The permittee shall arrange with the owner to locate or expose private and public facilities. Abandoned or inoperative pipelines designed to carry hazardous substances shall be considered as carrying a hazardous substance until determined otherwise by owner.

In no case shall the intervals between potholes or the location by proven acceptable methods exceed the distance set forth as follows (§16.06.150):

1. Excavations for Highway Construction. The pipeline shall be located at intervals not greater than 25 feet for lines less than eight inches in diameter, 50 feet for lines of eight inches through 24 inches in diameter, and 200 feet for lines greater than 24 inches in diameter;
 2. Trench Excavation.
 - a. Longitudinal Pipelines. All longitudinal pipelines in the construction area of the highway shall be located at intervals not greater than 500 feet. If determined to be within six feet of the excavation, it shall be further located at intervals not greater than 25 feet for lines less than eight inches in diameter, 50 feet for lines of eight inches through 24 inches in diameter, and 100 feet for lines greater than 24 inches in diameter;
 - b. Transverse Pipelines. If the location of the pipeline is above or less than six inches below the facility being installed, it shall be carefully hand-tool exposed before excavating. If its location is six inches or more below the facility, it need only be located.
42. After it is determined that the horizontal or vertical clearance between the pipeline known to carry hazardous substances and the construction limits is less than 12 inches (18 inches if scarifying), the permittee shall confer with the owner. Unless the owner elects to relocate, abandon or take the pipeline out of service, the permittee shall not excavate until the pipeline has been completely hand-tool exposed within the limits of construction.

Once the physical location of pipelines known to carry hazardous substances has been determined, as above described, the permittee doing the excavating, in cooperation with and with the occurrence of the owner, shall determine how to protect the pipeline from damage before proceeding with his work. (§16.06.160)

43. Each permittee excavating in the highway shall notify the public agency maintaining records for the jurisdiction and the owner, if known, whenever previously unidentified or unknown utilities or underground facilities are encountered so that the location can be accurately established and made a part of the permanent substructure records. (§16.06.170)
44. ABANDONMENT OR REMOVAL OF FACILITIES OR ENCROACHMENTS (§16.18.160)
- a. Abandonment or removal of any facility or encroachment are permitted when approved under the terms of the permit. The Permittee must submit a plan or map describing the facility or encroachment to be abandoned or removed and indicating its exact locations. Permission to abandon a facility or encroachment without removing shall be subject to removal within one year after the effective date of the abandonment if the facility or encroachment may interfere with a present or future public improvement. If it is determined that the facility or encroachment should be removed, the permittee or its successor in interest shall remove it at its expense or pay County for the cost of such removal. Permittee shall leave any abandoned facility or encroachment in a safe manner.
 - b. Abandonment in place of a pipeline used to convey toxic, corrosive or flammable liquids will be subject to the following conditions:
 - i. The pipeline shall be thoroughly purged of liquids and vapors and filled with an inert material that will remain in a solid or semi-solid state if any portion of the pipeline is cut or removed in the future.
 - ii. The Permittee shall file a certificate with the commissioner that said requirements have been complied with and the abandoned pipeline has been left in a safe condition.

C. TRAFFIC CONTROL

45. Any work which interferes with or endangers the safe movement of traffic shall have the work safeguarded by adequate warning signs, barricades, lights and devices. The Permittee shall be responsible for placing and maintaining adequate warning signs, lights, barricades and devices during all periods of his activity in order to promote the safe movement of traffic, including but not limited to periods of twilight, nighttime, fog and/or rain. All warning signs, barriers, barricades, flags and other devices shall comply with or exceed the standards required in the Vehicle Code. (§16.06.090)
46. Permittee shall maintain traffic flow at all times and shall follow the traffic control requirements set forth in the Requirements For Temporary Traffic Controls, the current edition of the California MUTCD Part 6 (Temporary Traffic Control), or the traffic control plans approved as part of the permit.
47. No street shall be closed without prior approval of the Commissioner or authorized representative. Any street closures shall be implemented in conformance with the approved traffic control plan (if applicable), and the Requirements for Temporary Traffic Controls. At least 48 hours in advance of closing, partially closing or reopening the street, Permittee shall contact the Police, Fire, traffic and/or engineering departments of the responsible jurisdiction. At least 24 hours in advance of closing or restricting access to any property, the Permittee shall notify the owner or resident/occupant with a flyer or door hanger. The Permittee shall provide a copy of the flyer notification or door hanger to the permit inspector.
48. Streets to be posted for "TEMPORARY NO PARKING" must be done at least 48 hours prior to start of work. Only County approved "TEMPORARY NO PARKING" signs shall be used. Signs are available for purchase at each Department of Public Works Permit Office.
49. The commissioner may restrict the use of, or close, any county highway whenever he considers such closing or restriction of use necessary (§16.06.240):
- a. For the protection of the public;
 - b. For the protection of such county highway from damage during storms;

- c. During construction, improvement or maintenance operations thereon.

D. TREES AND LANDSCAPING

- 50. It is unlawful for anyone (other than the road commissioner or persons acting under their authority with regard to public highways) to prune, deface, destroy or remove any tree or landscaping growing, or to grow upon any public highway within the County of Los Angeles without written permit of the road commissioner; or to deface, break, destroy, or remove any post or other structure used to protect or support any such tree or landscaping; or to plant or place thereon or attach thereto any sign, notice or other advertising device. (§16.76.010)
- 51. When permitted activities require the pruning or removal of any tree(s) or landscaping growing in the public highway; or modifications to structures used to protect or support such tree(s) or landscaping, the permittee must contact the local Road Maintenance District Office at least seven (7) days for authorization prior to doing anything to the tree(s) or landscaping.
 - a. Baldwin Park (MD1) (626) 337-1277
 - b. Westchester (MD3) (310) 348-6448
 - c. Hollydale (MD4) (562) 869-1176
 - d. Palmdale (MD5) (661) 947-7173

E. RESTORATION / PAVEMENT REQUIREMENTS

- 52. Immediately upon completion of the work necessitating the excavation, facility or encroachment permitted by any permit issued, the permittee shall promptly and in a workmanlike manner restore the area affected by his activity to a condition satisfactory to the commissioner. (§16.18.090)
- 53. Permittee shall refill an excavation in the manner which is satisfactory to the commissioner and is most effective to accomplish thorough consolidation and enable the highway to be restored to a condition equivalent to that in which it was prior to the excavation. (§16.18.100)
- 54. Temporary resurfacing shall not be left in place longer than 30 days unless permitted by the commissioner. Permanent resurfacing shall be placed immediately following the removal of the temporary resurfacing. Installation of temporary or new pavement resurfacing shall comply with the Greenbook Section 306-13.
- 55. RESTORATION OF HIGHWAY SURFACE (§16.06.200)
 - a. Upon completion of the permitted activity, the Permittee shall restore that portion of the highway facilities damaged by the Permittee's activity.
 - b. Where the pavement or surface has been removed, the permittee shall replace it to a thickness one inch greater than that of the surrounding pavement or surface, and in no event to a thickness less than two inches.
 - c. The base course removed shall be replaced to the same thickness as that of the surrounding base course.
 - d. When the street surface has been treated with a seal or slurry prior to the work under permit, the seal and/or slurry shall be replaced upon the portion repaired.
 - e. When the structural section removed varies from or exceeds the average existing section, the commissioner may elect to require the replacement of an equivalent section which would meet the average structural section requirements.
- 56. Upon completion of the work, Permittee shall contact the Permit Office identified on this permit no later than the next business day and remove all applicable USA markings.