

**Los Angeles County Municipal Storm Water Permit**

**CITY OF INDUSTRY  
CALIFORNIA**

**NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM - MUNICIPAL STORM WATER  
PERMIT ORDER NO. 01-182**

**INDIVIDUAL ANNUAL REPORT  
FOR FISCAL YEAR 2010-2011**

**August 31, 2011**

*Prepared By:*

**AEI-CASC Consulting**

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This form summarizes the requirements in Order No. 01-182. Each Permittee must complete this form in its entirety, except for those requirements applicable only to the Principal Permittee. Only report activities that were performed during the previous fiscal year. Upon completion, this form shall be submitted to the Principal Permittee, by the date specified by the Principal Permittee, for inclusion in the unified Annual Storm Water Program Report. Attachments should be included where necessary to provide sufficient information on program implementation.

The goals of this Report are to: 1) concisely document implementation of the Storm Water Quality Management Program (SQMP) during the past fiscal year; 2) evaluate program results for continuous improvement; 3) to determine compliance with Order 01-182; and 4) to share this information with other Permittees, municipal decision makers, and the public.

<b>!</b>	<b>YOU MUST FILL OUT ALL THE INFORMATION REQUESTED</b> <i>Do not leave any of the sections blank.</i>
<b>N/A</b>	If the question does not apply to your municipality, please indicate N/A in the space provided and provide a brief explanation
<b>U</b>	If the information requested is currently unavailable, please indicate U in the space provided and give a brief explanation.

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**Reporting Year 2010- 2011**

**I. Program Management**

A. Permittee Name: CITY OF INDUSTRY

B. Permittee Program Supervisor: John D. Ballas, P. E.

Title: Director of Public Works

Address: 15625 East Stafford Street

City: City of Industry

Zip Code: 91744

Phone: 626-333-2211

Fax: 626-961-6795

C. In the space below, briefly describe how the storm water program is coordinated within your agency's departments and divisions. Include a description of any problems with coordination between departments. To facilitate this, complete the Table 1.

During the past fiscal year, the City of Industry (The City) employed the services of CNC Engineering, Inc., AEI-CASC Consulting, the Los Angeles County Department of Public Works (LACDPW), Los Angeles County Department of Health Services, Los Angeles County Sewer Maintenance and a storm drain contractor to manage and implement the requirements of the stormwater municipal permit. The City continues to retain services from the above entities for the current NPDES permit.

The City of Industry is a contract city which does not have multiple divisions and therefore coordinates most of its services with the LACDPW, as it relates to various public agency activities. Such services, as provided by the County, include but are not limited to the annual cleaning of all designated priority catch basins; storm drain inspections and maintenance; emergency response to sanitary sewer overflows; emergency response to discharges into the storm drain system; restaurant inspections; and the maintenance of sanitary substructures. All City catch basins are marked with a small placard indicating: *"No Dumping, Drains to Ocean"*. All other catch basins located within the City and owned / operated by the County, are stenciled and maintained by the County. No coordination problems have arisen between the City and the County

The City of Industry does not have any corporate yards, material storage facilities, field maintenance crews and / or maintenance facilities.

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<b>Storm Water Management Activity</b>	<b>Division/Department</b>	<b># of Individuals Responsible for Implementing</b>
1. Outreach & Education	In coordination with the LACDPW, Environmental Programs Division	Two
2. Industrial/Commercial Inspections	AEI-CASC Engineering, Inc.	Three
3. Construction Permits/Inspections	AEI-CASC Engineering, Inc.	Three
4. IC/ID Inspections	AEI-CASC Engineering, Inc.	Three
5. Street sweeping	Private Contractor	Unknown
6. Catch Basin Cleaning	LACDPW	Unknown
7. Spill Response	LACDPW	Unknown
8. Development Planning (project/SUSMP review and approval)	City of Industry, the Planning Center, AEI-CASC Engineering, Inc. & CNC Engineering, Inc.	Five
9. Trash Collection	Private Contractor	Unknown

**D. Staff and Training**

See Attachment A for a summary of staff training over the last fiscal year. This shall include the staff name, department, type of training, and date of training.

**E. Budget Summary**

1. Does your municipality have a storm water utility? Yes  No

If no, describe the funding source(s) used to implement the requirements of Order No. 01-182.

The General Fund

2. Are the existing financial resources sufficient to accomplish all required activities? Yes  No

3. Complete Table 2 to the extent that accurate information is available (indicate U in the spaces where the information is unavailable), and report any supplemental dedicated budgets for the same categories on the lines below the table.

4. List any additional state/federally funded projects related to storm water.

None

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<b>Program Element</b>	<b>Expenditures in Fiscal Year 2010-2011</b>	<b>Estimated Amount Needed to implement Order 01-182</b>
1. Program management a. Administrative costs b. Capital costs	\$85,563	\$90,000
2. Public Information and Participation a. Public Outreach/Education b. Employee Training c. Corporate Outreach d. Business Assistance	\$28,905	\$30,000
3. Industrial/Commercial inspection/ site visit activities	\$11,985	\$12,000
4. Development Planning	\$75,717	\$80,000
5. Development Construction a. Construction inspections	\$51,734	\$55,000
6. Public Agency Activities a. Maintenance of structural and treatment control BMPs b. Municipal street sweeping c. Catch basin cleaning d. Trash collection/recycling e. Capital costs f. Other	\$16,784 \$236,517 \$5,000 \$14,688 \$131,143	\$20,000 \$250,000 \$6,000 \$15,000 \$140,000
7. IC/ID Program a. Operations and Maintenance b. Capital Costs	\$9,447	\$10,000
8. Monitoring	\$36,397	\$40,000
9. Other	\$10,000	\$12,000
10. TOTAL	\$713,880	\$760,000

List any supplemental dedicated budgets for the above categories:

None at this time

List any activities that have been contracted out to consultants/other agencies:

1. Street and public parking lot sweeping.
2. Trash receptacle disposal at public facilities and transit stops.
3. City and County owned/operated catch basin cleaning.
4. Emergency sanitary sewer overflow (SSO) response and repairs.
5. Emergency road maintenance and storm drain pump station maintenance.
6. All municipal stormwater permit activities.
7. Public Works construction inspections of private and public projects for stormwater compliance.
8. The installation of catch basin placards within the City jurisdiction.
9. Landscape and maintenance upkeep of public facilities and public roadways.
10. All model programs of the SQMP during this permit term.
11. Inspection and maintenance of various storm drain systems.
12. The installation of trash receptacles at all transit stops.
13. Inspection of Commercial and Industrial Facilities.
14. Open Channel debris removal and cleanup.

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**II. Receiving Water Limitations (Part 2)**

- A. Are you aware, or have you been notified, of any discharges from your MS4 that cause or contribute to a condition of nuisance or to the violation of any applicable water quality standards? Yes  No
- B. Has the Regional Board notified you that discharges from your MS4 are causing or contributing to an exceedance of water quality standards? Yes  No
- C. If you answered Yes to either of the above questions, you must attach a Receiving Water Limitations (RWL) Compliance Report. The Report must include the following:
  - 1. A description of the pollutants that are in exceedance and an analysis of possible sources;
  - 2. A plan to comply with the RWL (Permit, Part 2);
  - 3. Changes to the SQMP to eliminate water quality exceedances;
  - 4. Enhanced monitoring to demonstrate compliance; and
  - 5. Results of implementation.

**III. SQMP Implementation (Part 3)**

- A. Has your agency implemented the SQMP and any additional controls necessary to reduce the discharges of pollutants in storm water to the maximum extent practicable? Yes  No
- B. If your agency has implemented additional or different controls than described in the countywide SQMP, has your agency developed a local SQMP that reflects the conditions in its jurisdiction and specifies activities being implemented under the appropriate elements described in the countywide SQMP? Yes  No
- C. Describe the status of developing a local SQMP in the box below.

The City is currently utilizing the Countywide Stormwater Quality Management Plan; and a local SQMP has not been developed at this time.

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- D. If applicable, describe an additional BMP, in addition to those in the countywide SQMP, that your city has implemented to reduce pollutants in storm water to the maximum extent practicable.

Additional BMPs include the following:  
 All public streets and parking facilities continue to be swept once per week. This activity exceeds the permit requirements by two fold, when compared to the highest Priority A street designation.  
 All public trash receptacles are emptied of debris once per week, which also exceeds the permit requirements.

- E. Watershed Management Committees (WMCs)

1. Which WMC are you in? San Gabriel River
2. Who is your designated representative to the WMC? Ed Suher of AEI-CASC Consulting.
3. How many WMC meetings did you participate in last year? 5
4. Describe specific improvements to your storm water management program as a result of WMC meetings.

Specific improvements include receiving updates of any changes in permit requirements and how other cities perform compliance tasks. The WMC shares information, which assists the Permittees in developing a general consensus, to provide a consistent effort in permit activities.  
 Implementation deadlines are provided; direction from the Principal Permittee is received; and updates from the Executive Advisory Committee are discussed. The review of the Report of Waste Discharge was coordinated through the WMC during the 2010-2011 Fiscal Year. In addition, the future TMDL implementation will be coordinated through the WMC.

5. Attach any comments or suggestions regarding your WMC.

- F. Storm Water Ordinance

1. Have you adopted a storm water and urban runoff ordinance to enforce all requirements of Order 01-182? Yes  No   
 If not, describe the status of adopting such an ordinance.

N/A

2. If yes, have you already submitted a copy of the ordinance to the Regional Board? Yes  No   
 If not, please attach a copy to this Report.

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3. Were any amendments made to your storm water ordinance during the last fiscal year? Yes  No   
If yes, attach a copy of amendments to this Report.

**G. Discharge Prohibitions**

1. List any non-storm water discharges you feel should be further regulated:

None at this time

2. List any non-storm water discharges you feel should be exempt, and provide an explanation for each:

None at this time

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**IV. Special Provisions (Part 4)**

A. Public Information and Participation (Part 4.B)

In addition to answering the following questions, attach a summary of all storm water education activities that your agency conducted or participated in last year.

1. No Dumping Message

a) How many storm drain inlets does your agency own? 510

b) How many storm drain inlets were marked with a no dumping message in the last fiscal year? 2

c) What is the total number of storm drain inlets that are legibly marked with a no dumping message? 510

If this number is less than the number in question 1.b, describe why all inlets have not been marked, the process used to implement this requirement, and the expected completion date.

N/A

d) How many public access points to creeks, channels, and other water bodies within your jurisdiction have been posted with no dumping signage in the past year? 0

Describe your agency's status of implementing this requirement by the date required in Order No. 01-182.

The County of Los Angeles Flood Control Maintenance has posted the no dumping and no public access signs at all points where the general public could have illicit access to creeks, channels and storm drain structures.  
All illicit access points are within the jurisdiction of the County Flood Control District. This requirement was satisfied in 2003 and is currently satisfied.

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2. Reporting Hotline

- a) Has your agency established its own hotline for reporting and for general storm water management information? Yes  No
- b) If so, what is the number?
- c) Is this information listed in the government pages of the telephone book? Yes  No
- d) If no, is your agency coordinated with the countywide hotline? Yes  No
- e) Do you keep record of the number of calls received and how they were responded to? Yes  No
- f) How many calls were received in the last fiscal year? 2
- g) Describe the process used to respond to hotline calls.

Any reported calls regarding stormwater or catch basin problems are received either by the County's hotline number or the City. Such calls to the City are immediately forwarded to AEI-CASC Consulting for investigation. Since the City utilizes the Countywide hotline number, an accurate accounting of calls and responses are not available. However, the County notifies the City of any illicit discharges into the MS4s.

- h) Have you provided the Principal Permittee with your current reporting contact information? Yes  No
- i) Have you compiled a list of the general public reporting contacts for all Permittees and posted it on the [www.888CleanLA.com](http://www.888CleanLA.com) web site **(Principal Permittee only)?** Yes  No   
If not, when is this scheduled to occur?

3. Outreach and Education

- a) Describe the strategy developed to provide outreach and bilingual materials to target ethnic communities. Include an explanation of why each community was chosen as a target, how program effectiveness will be determined, and status of implementation. **(Principal Permittee only)**

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- b) Did the Principal Permittee organize quarterly Public Outreach Strategy meetings that you were aware of? Yes  No

How many Public Outreach Strategy meetings did your agency participate in last year? 4

Explain why your agency did not attend any or all of the organized meetings.

Attended

Identify specific improvements to your storm water education program as a result of these meetings:

The County of Los Angeles Public Educational Program is conducted professionally and provides the Permittees with adequate information. No problems or suggestions are offered at this time.

List suggestions to increase the usefulness of quarterly meetings:

The County of Los Angeles Public Educational Program is conducted professionally and provides the Permittees with adequate information. No problems or suggestions are offered at this time.

If quarterly Public Outreach Strategy meetings were not organized, explain why not and when this requirement will be implemented (*Principal Permittee only*).

*Principal Permittee only*

- c) Approximately how many impressions were made last year on the general public about storm water quality via print, local TV, local radio, or other media? 3 Days Mobile Van

- d) Describe efforts your agency made to educate local schools on storm water pollution.

The City has few residents and only 2 schools within its borders. The City has in the past solicited the participation of the middle school and high school within its jurisdiction in the County's K-12 Environmental Educational Assembly Program; however these schools did not meet the necessary criteria to be included in the program.

- e) Did you provide all schools within each school district in Los Angeles County with materials necessary to educate a minimum of 50 percent of all school children (K-12) every 2 years on storm water pollution (*Principal Permittee only*)? Yes  No

If not, explain why.

*Principal Permittee only*

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- f) Describe the strategy developed to measure the effectiveness of in-school educational programs, including assessing students' knowledge of storm water pollution problems and solutions before and after educational efforts *(Principal Permittee only)*.

*Principal Permittee only*

For Permit Years 2-6, attach an assessment of the effectiveness of in-school storm water education programs.

- g) What is the behavioral change target that was developed based on sociological data and other studies *(Principal Permittee only)*?

*Principal Permittee only*

If no target has been developed, explain why and describe the status of developing a target.

*Principal Permittee only*

What is the status of meeting the target by the end of Year 6?

*Principal Permittee only*

4. Pollutant-Specific Outreach

- a) Attach a description of each watershed-specific outreach program that your agency developed *(Principal Permittee only)*. All pollutants listed in Table 1 (Section B.1.d.) must be included.

- b) Did your agency cooperate with the Principal Permittee to develop specific outreach programs to target pollutants in your area? Yes  No

- c) Did your agency help distribute pollutant-specific materials in your city? Yes  No

- d) Describe how your agency has made outreach material available to the general public, schools, community groups, contractors and developers, etc...

The City provides outreach materials to the general public at appropriate events. Other materials such as flyers and brochures are placed at public counters located at such facilities. When possible, staff discussed in detail the significance of stormwater pollution prevention and recycling efforts to the general public. Contractors and developers receive similar content information from development planning and construction programs.

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5. Businesses Program

- a) Briefly describe the Corporate Outreach Program that has been developed to target gas stations and restaurant chains (*Principal Permittee only*).

*Principal Permittee only*

- b) How many corporate managers did your agency (*Principal Permittee only*) reach last year?

- c) What is the total number of corporations to be reached through this program (*Principal Permittee only*)?

- d) Is your agency meeting the requirement of reaching all gas station and restaurant corporations once every two years (*Principal Permittee only*)? Yes  No   
If not, describe measures that will be taken to fully implement this requirement.

*Principal Permittee only*

- e) Has your agency developed and/or implemented a Business Assistance Program? Yes  No   
If so, briefly describe your agency's program, including the number of businesses assisted, the type of assistance, and an assessment of the program's effectiveness.

No Program currently

6. Did you encourage local radio stations and newspapers to use public service announcements? Yes  No   
How many media outlets were contacted?  
Which newspapers or radio stations ran them?

*Principal Permittee*

Who was the audience?

General Public

7. Did you supplement the County's media purchase by funding additional media buys? Yes  No   
Estimated dollar value/in-kind contribution: \$200.00  
Type of media purchased: Mobile Message  
Frequency of the buys: 3 Days  
Did another agency help with the purchase? Yes  No

8. Did you work with local business, the County, or other Permittees to place non-traditional advertising? Yes  No   
If so, describe the type of advertising.

Mobile Message

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9. Did you establish local community partnerships to distribute educational storm water pollution prevention material? Yes  No

Describe the materials that were distributed:

*Principal Permittee*

Who were the key partners?

Who was the audience (businesses, schools, etc.)?

General Public

10. Did you participate in or publicize workshops or community events to discuss storm water pollution? Yes  No

How many events did you attend? 4

11. Does your agency have a website that provides storm water pollution prevention information? Yes  No

If so, what is the address? www.cityofindustry.org

12. Has awareness increased in your community regarding storm water pollution? Yes  No

Do you feel that behaviors have changed? Yes  No

Explain the basis for your answers. Include a description of any evaluation methods that are used to determine the effectiveness of your agency's outreach.

The City community consists of predominantly warehousing, distribution and /or manufacturing facilities and commercial businesses. Developers and contractors also make up a small transient community. Over the past 2 years most facilities have been visited due to required Commercial and Industrial inspection requirements. They are made aware of BMP implementation and compliance requirements of the City, the Municipal Permit and the General Industrial Permit. Our measure of their awareness is the level of compliance and attitudes toward storm water regulations. Contractors and developers continue to be aware of the storm water pollution prevention efforts and their permit requirements. Their awareness is ensured by the preparation of Storm water Pollution Prevention Plans and the implementation of BMPs on construction sites.

13. How would you modify the storm water public education program to improve it on the City or County level?

PSAs on Television and Radio have been effective.

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**B. Industrial/Commercial Facilities Program**

**1. Critical Source Inventory Database**

Did you (individually or jointly) update the Database for Critical Sources Inventory? Yes  No

Comments/Explanation/Conclusion: AEI-CASC Consulting, on behalf of the City of Industry, maintains a database of critical source facilities based on the Countywide SQMP criteria. It is updated when the names of new qualifying facilities are available. The database is a listing of industrial and commercial facilities.

**2. Inspection Program**

Provide the reporting data as suggested in the following tables.

Category	Initial Number of Facilities at the start of cycle proposed for inspection by categories (after the initial year, the updated number based on the new data)	Number of facilities inspected in the current reporting year	% Completed at the time of this report for present cycle (from the initial value, and from the updated value after first cycle)	Total number since permit adoption
TSDf	1			
Industrial / Commercial	403 (Tier 1 & 2 Facilities)	10(1)	100%	432 (2 <sup>nd</sup> ) / 1,689 (T)
1. Tier 1	179		100%	179 (2 <sup>nd</sup> ) / 529 (T)
a. GI	35 are GIASP Facilities		97%	34 (2 <sup>nd</sup> ) / 88 (T)
2. Tier 2	224		100%	228 (2 <sup>nd</sup> ) / 375 (T)
a. GI	63 are GIASP Facilities	52 (2 <sup>nd</sup> ) / 70 (T)	100%	63 (2 <sup>nd</sup> ) / 151 (T)
Restaurants	89		100%	103

Comments/Explanation/Conclusion: The City has completed all of the first cycle of Industrial / Commercial inspections as required prior to August 1, 2004. The second cycle (2<sup>nd</sup>) has been completed on 100% of the Tier 1 facilities (97% of the GIASP Facilities) and 102% of the Tier 2 facilities (100% of the GIASP Facilities). The Total inspections conducted are listed as (T).

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**3. BMPs Implementation**

Provide the reporting data as suggested in the following table.

Category	Number of facilities inspected by category in this reporting year	Number of facilities identified as adequately implementing BMPs as specified in this reporting year	% adequately implementing out of total in this reporting year	Number of facilities required to implement or upgrade in this reporting year	Number of facilities inspected by category in this reporting cycle	Number of facilities identified as adequately implementing BMPs as specified in this reporting cycle	% adequately implementing out of total in this reporting cycle	Number of facilities required to implement or upgrade in this reporting cycle	Total Number during this permit adequately implementing	Total Number during this permit required to implement or upgrade
Industrial / Commercial	10	N/A	98%	N/A	N/A	N/A	N/A	N/A	1,157	80
Restaurants	N/A	N/A	100%	N/A	N/A	N/A	N/A	N/A	146	31

Comments/Explanation/Conclusion:

This requirement was satisfied in the 2006-2007 reporting year. In all cases the number of facilities reported as adequately implementing BMPs refers to the total number of commercial or industrial facilities. Most facilities were adequately complying after one re-inspection. In some cases, it took a second re-inspection for compliance. At the end of last reporting period 79% of Restaurants and 93% of other Commercial/Industrial facilities were adequately implementing BMPs at the first inspection. The facilities that were not adequately implementing at that time were either awaiting re-inspection, subject to enforcement or adequately implementing after the inspections.

**4. Enforcement Activities**

Provide the reporting data as suggested in the following tables.

Enforcement Actions by categories (e.g. Warning letter, NOV, referral to D.A., etc.)	Number of facilities issued enforcement actions in the current reporting year	Number of facilities issued enforcement actions in the current reporting cycle	Number of facilities (re)inspected due to enforcement actions in current reporting year	Number of facilities (re)inspected due to enforcement actions in current reporting cycle	Number of facilities brought into compliance in the current reporting year	Number of facilities brought into compliance in current reporting cycle	Total number of enforcement actions since permit adoption (by category)
Clean up orders by City Inspector	4	2	2	2	2	2	19
City issued NOV	2	1	1	1	1	1	12
Joint County & City Inspections w/ NOV	1	1	1	1	1	1	11

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Facilities by category	Number of Warning letters	Number of NOVs	Number of Referral	Number of Other
Commercial / Industrial	0	2	0	2
Restaurants	0	0	0	0
Comments/Explanation/Conclusion:				

5. Program Implementation Effectiveness Assessment

Please give a brief assessment of the implementation of the program in removing pollutants from the storm water discharges. Please provide an explanation. Suggested improvements or adjustments based on the knowledge gained through this reporting period activities must be reflected in a change in the SQMP, if warranted.

Highly Effective

Somewhat Effective

Non-effective

Comments/Explanation/Conclusion: Implementation of this program has brought attention to storm water issues and has served to educate facilities and the general population of the effects of storm water pollution, and what they can and are expected to do to prevent it.

6. You must also submit a quarterly electronic submittal of your Industrial/Commercial Facilities Program activities.

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C. Development Planning Program (Part 4.D)

1. Does your agency have a process to minimize impacts from storm water and urban runoff on the biological integrity of natural drainage systems and water bodies in accordance with requirements under CEQA, Section 404 of the CWA, local ordinances, and other legal authorities? Yes  No   
 See Attachment F for examples showing how storm water quality impacts were addressed in environmental documents for projects over the past year.
  
2. Does your agency have procedures to include the following requirements in all priority development and redevelopment projects:
  - a) Maximize the percentage of permeable surfaces to allow more percolation of storm water into the ground? Yes  No
  - b) Minimize the quantity of storm water directed to impermeable surfaces and the MS4? Yes  No
  - c) Minimize pollution emanating from parking lots through the use of appropriate treatment control BMPs and good housekeeping practices? Yes  No
  - d) Provide for appropriate permanent measures to reduce storm water pollutant loads from the development site? Yes  No

3. List the types and numbers of BMPs that your agency required for priority projects to meet the requirements described above.

Permanent measures to reduce storm water pollutant loads were achieved by requiring the installation of water quality screening devices, such as continuous deflective separation (CDS) units. There are currently 81 CDS units that have been installed.

4. Describe the status of the development or implementation of peak flow controls in Natural Drainage Systems.

The development and implementation of peak flow control in natural drainage systems is being coordinated by the County. The City will evaluate the development methods and determine appropriate methods for implementation.

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5. Has your agency amended codes and/or ordinances to give legal effect to the SUSMP changes required in the Permit? Yes  No
6. Describe the process your agency uses to include SUSMP design standards in new development and redevelopment project approvals.

Developers of proposed projects are provided the County of Los Angeles's "Development Planning for Stormwater Management" – September, 2002 Standard Urban Stormwater Mitigation Plan (SUSMP) guidelines, as approved by the Regional Water Quality Control Board's Executive Officer, for their consideration of SUSMP design criteria.

The developer's architect or engineer is required to provide the City with a site plan indicating proposed BMPs, including CDS units. This procedure applies to both new and redevelopment projects of one acre or more to ensure the incorporation of SUSMP designs.

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7. How many of each of the following projects did your agency review and condition to meet SUSMP requirements last year?

- a) Residential 0
- b) Commercial 4
- c) Industrial 0
- d) Automotive Service Facilities 0
- e) Retail Gasoline Outlets 0
- f) Restaurants 3
- g) Parking Lots 0
- h) Projects located in or directly adjacent to or discharging directly to an environmentally sensitive area 0
- i) Total number of permits issued to priority projects 7

8. What is the percentage of total development projects that were conditioned to meet SUSMP requirements? 100%

9. How has your agency prepared to reduce the SUSMP threshold for industrial/commercial facilities to 1 acre from 100,000 square feet in 2003?

The City of Industry has adopted the new Standard Urban Stormwater Mitigation Plan Ordinance No. 683 and it has been in effect, since the 2002-03 reporting year. This adoption provides the legal authority to enforce the one acre threshold on construction projects. This ordinance also incorporates by reference the final SUSMP for Los Angeles County and Cities in Los Angeles County, as approved by the RWQCB Executive Officer on March 8, 2000 and any amendments.

10. After 2003, how many additional projects per year will require/did require implementation of SUSMP requirements as a result of the lower threshold? Approximately 60

11. Does your agency participate in an approved regional or sub-regional storm water mitigation program to substitute in part or wholly SUSMP requirements for new development? Yes  No

12. Has your agency modified its planning procedures for preparing and reviewing CEQA documents to consider potential storm water quality impacts and provide for appropriate mitigation? Yes  No

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13. Did your agency update any of the following General Plan elements in the past year?

- a) Land Use Yes  No
- b) Housing Yes  No
- c) Conservation Yes  No
- d) Open Space Yes  No

If yes, please describe how watershed and storm water quality and quantity management considerations were included.

- 14. How many targeted staff were trained last year? 2
- 15. How many targeted staff are trained annually? Varies
- 16. What percentage of total staff are trained annually? 100%
- 17. Has your agency developed and made available development planning guidelines? Yes  No
- 18. If no, what is the expected date that guidelines will be developed and available to developers?
- 19. What is the status of completion of the technical manual for siting and design of BMPs for the development community?

The City of Industry continues to incorporate by reference the “Manual for the Standard Urban Stormwater Mitigation Plan (SUSMP)”, Los Angeles County Department of Public Works, June, 2002 for placement and design of BMPs for developers. Key elements of the SUSMP are required to be present in the developers USMP prior to project approval.

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D. Development Construction Program

1. Describe your agency's program to control runoff from construction activity at all construction sites within its jurisdiction.

The City of Industry's Development Construction Program is an extension of the Development Planning Program. As a comprehensive plan to reduce construction runoff to the maximum extent practicable (MEP), developers and contractors are required to implement BMPs in accordance with their State General Permit for Discharges from Construction Activities and their Stormwater Pollution Prevention Plan (SWPPP). This plan is submitted to the City Engineer and checked for applicable BMPs, specific to the proposed site development.

2. Does your agency require the preparation, submittal, and implementation of a Local Storm Water Pollution Prevention Plan (Local SWPPP) prior to the issuance of a grading permit for all sites that meet one or all of the following criteria?

- a) Will result in soil disturbance of one acre or greater Yes  No
- b) Is within, directly adjacent to, or is discharging directly to an environmentally sensitive area Yes  No
- c) Is located in a hillside area Yes  No

3. See Attachment G for an example of a local SWPPP
4. Describe the process your agency uses to require proof of filing a Notice of Intent for coverage under the State General Construction Activity Storm Water permit and a certification that a SWPPP has been prepared prior to issuing a grading permit?

The City of Industry requires developers to submit a copy of the State Water Quality Control Board's issued letter of receipt for filing for a Notice of Intent. Their SWPPP is also submitted for review and certification of compliance with the General Construction Permit and incorporation of appropriate BMPs.

After these documents have been received and all other required conditions have been approved, the developer is issued a grading and construction permit.

The State Water Quality Control Board's website is also used to verify the issuance of the State Permit to the project developer/owner.

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- 5. How many building/grading permits were issued to sites requiring Local SWPPPs last year? 13
- 6. How many building/grading permits were issued to sites requiring coverage under the General Construction Activities Storm Water Permit last year? 13
- 7. How many building/grading permits were issued to construction site less than one acre in size last year? 0
- 8. How many construction sites were inspected during the last wet season? 13
- 9. Complete the table below.

Type of Violation	# of Violations	% of Total Inspections	# of Follow-up Inspections	# of Enforcement Actions
Off-site discharge of sediment	0	0	0	0
Off-site discharge of other pollutants	0	0	0	0
No or inadequate SWPPP	0	0	0	0
Inadequate BMP/SWPPP implementation	0	0	0	0

- 10. Describe the process for taking enforcement actions against construction site violations, including the types of actions that are taken.

The Public Works inspectors monitor each project site throughout the course of construction for BMP implementation. Should a construction site fail to control runoff or perform waste management BMPs, the contractor is issued a verbal warning and requested to implement additional BMPs.

Projects are also audited for compliance with the General Construction Permit, the local SWPPP and City Ordinance by the City's NPDES consultant at least once during the rainy season. Non-complying projects and high priority projects are subject to additional audits.

Upon further evidence of non-compliance, the contractor is issued a Written Notice of Violation of the City of Industry's Stormwater Ordinance. A copy of the Ordinance is provided. Any further enforcement actions may include but are not limited to notifying the Los Angeles County Building and Safety (should the project be mandated to temporarily cease construction) or forward the matter to the City Attorney.

No such cases have required the implementation of this enforcement approach.

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11. Describe the system that your agency uses to track the issuance of grading permits.

The City of Industry records projects and their issuance of grading permits on individual cards and notebooks.

After a development project has met all the conditions placed on it by the City of Industry's development standards, which includes the SUSMP requirements, the project is approved by the City Council and assigned a job number. After such approval, the developer's engineer can proceed with grading and other construction plans and documents.

When these plans have been completed and plan checked to meet the initial conditions, the developer's contractor pulls a grading and construction permit from the City of Industry. At such time, the project is assigned a grading permit number (G-number), which also corresponds to the previously assigned job number.

The contractor is then able to proceed with grading and/or construction of offsite curbs, gutters, sidewalks, etc. Copies of the approved grading/construction plans are given to the public works inspectors for inspection of onsite drainage and to ensure the proper construction of off-site structures. Inspectors and the Stormwater Program Coordinator also verifies that the BMPs are being implemented, when applicable.

- E. Public Agency Activities (Part 4.F)

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1. Sewage System Maintenance, Overflow, and Spill Prevention  
(only applicable to agencies that own and/or operate a sanitary sewer system)

- a) Has your agency developed and implemented a response plan for sanitary sewer overflows that includes the requirements in Order 01-182? Yes  No
- b) How many sanitary sewer overflows occurred within your jurisdiction? 0
- c) How many did your agency respond to? 0
- d) Did your agency investigate all complaints received? Yes  No
- e) How many complaints were received? 0
- f) Upon notification, did your agency immediately respond to overflows by containment? Yes  No
- g) Did your agency notify appropriate sewer and public health agencies when a sewer overflowed to the MS4? Yes  No
- h) Did your agency implement a program to prevent sewage spills or leaks from sewage facilities from entering the MS4? Yes  No

If so, describe the program:

The City of Industry does not operate a sanitary sewer system. Maintenance and operation of the sanitary sewer system is contracted out to the County of Los Angeles (Sewer Maintenance Division). Any calls related to sanitary sewer overflows received by the City of Industry are immediately forwarded to the Los Angeles County Sewer Maintenance Division for follow-up and action.

- i) Did your agency implement a program to identify, repair, and remediate sanitary sewer blockages, exfiltration, overflow, and wet weather overflows from sanitary sewers to the MS4? Yes  No

If so, describe the program:

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The City of Industry does not operate a sanitary sewer system. Maintenance and operation of the sanitary sewer system is contracted out to the County of Los Angeles (Sewer Maintenance Division). Any calls related to sanitary sewer overflows received by the City of Industry are immediately forwarded to the Los Angeles County Sewer Maintenance Division for follow-up and action.

2. Public Construction Activities Management

- a) What percentage of public construction sites 5 acres or greater in size did your agency obtain coverage under the State of California General Construction Activities Storm Water Discharge Permit ? 100 %
- b) Give an explanation for any sites greater than 5 acres that were not covered:

Not Applicable

- c) What is the total number of active public construction sites? 2  
 How many were 5 acres or greater in size? 2
- d) (After March, 2003) Did your agency obtain coverage under the State of California General Construction Activities Storm Water Discharge Permit coverage for public construction sites for sites one acre or greater? Yes  No

3. Vehicle Maintenance/Material Storage Facilities/Corporation Yards Management

- a) Did your agency implement pollution prevention plans for each public vehicle maintenance facility, material storage facility, and corporation yard? Yes  No

The City of Industry is a contract city, which does not have facilities for vehicle maintenance, material storage, or corporation yards.

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b) Briefly describe how your agency implements the following, and any additional BMPs to minimize pollutant discharges in storm water:

- (1) Good housekeeping practices
- (2) Material storage control
- (3) Vehicle leaks and spill control
- (4) Illicit discharge control

Not Applicable.

c) Are all Permittee owned and/or operated vehicle/equipment wash areas self-contained, covered, equipped with a clarifier, and properly connected to the sanitary sewer? Yes  No

If not, what is the status of implementing this requirement?

Not Applicable

d) How many Permittee owned and/or operated vehicle/equipment wash areas are scheduled to be redeveloped to include the BMPs listed above? Not Applicable

4. Landscape and Recreational Facilities Management

a) Has your agency developed a standardized protocol for the routine and non-routine application of pesticides, herbicides (including pre-emergents), and fertilizers? Yes  No

Briefly describe this protocol:

The City of Industry utilizes a contractor which is required to follow the guidelines and procedures of the Department of Pesticide Regulations for application.

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- b) How does your agency ensure that there is no application of pesticides or fertilizers immediately before, during, or immediately after a rain event or when water is flowing off the area to be applied?

The contractor utilizes Integrated Pest Management practices for application of pesticides and the common sense method prior to applications of fertilizers. However, the application of fertilizer and pesticides are rarely used. Pesticides are rarely used at public facilities that have exposure to stormwater. There are no public parks, which would provide picnic tables or other facilities that could attract insects or rodents. Facilities that provide an environment for food debris and trash are cleaned regularly. Should pesticides be applied, they are selected based on the least hazardous materials effective for control of targeted pests. The application of such pesticides must be used in accordance with their labels and shall be subject to all pertinent County, State and Federal rules and regulations.

- c) Are any banned pesticides, herbicides, fungicides, or rodenticides stored or applied in your agency's jurisdiction that you know of? Yes  No

If so, list them:

- d) What percentage of your agency's staff that apply pesticides are certified by the California Department of Food and Agriculture, or are under the direct supervision of a certified pesticide applicator? N/A

- e) Describe procedures your agency has implemented to encourage retention and planting of native vegetation and to reduce water, fertilizer, and pesticide needs:

The City of Industry uses drought tolerant plants, which are mostly not native to California, to implement reduction of water usage. This is due to dry climates throughout the City. This planting scheme results in the conservation of water usage. The use of fertilizers and pesticides are rarely applied to lawns and plants.

5. Storm Drain Operation and Management

- a) Did your agency designate catch basin inlets within its jurisdiction as Priority A; Priority B; and Priority C? Yes  No

- b) How many of each designation exist in your jurisdiction?  
 Priority A: 28  
 Priority B: 77

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Priority C: 405

- c) Is your city subject to a trash TMDL? Yes  No
- d) If yes, describe the activities and/or implementation measures that your agency conducted pursuant to the TMDL and any other trash reduction efforts that occurred.
- e) How many times were all Priority A basins cleaned last year? 3
- f) How many times were all Priority B basins cleaned last year? 2
- g) How many times were all Priority C basins cleaned last year? 1
- h) How much total waste was collected in tons from catch basin clean-outs last year? 2.39 tons
- i) Attach a record of all catch basins in your jurisdiction. This shall identify each basin as City or County owned, and Priority A, B, or C. For all basins that are owned and operated by your agency, include dates that each was cleaned out over the past year.
- j) Did your agency place and maintain trash receptacles at all transit stops within its jurisdiction. Yes  No
- k) How many new trash receptacles were installed last year? 0
- l) Did your agency place special conditions for events that generated substantial quantities of trash and litter including provisions that:
- (1) Provide for the proper management of trash and litter generated from the event? Yes  No
  - (2) Arrange for temporary screens to be placed on catch basins? Yes  No
  - (3) Or for catch basins in that area to be cleaned out subsequent to the event and prior to any rain? Yes  No
- m) Did your agency inspect the legibility of the catch basin stencil or labels? Yes  No   
What percentage of stencils were legible? 95%

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- n) Were illegible stencils recorded and re-stenciled or re-labeled within 180 days of inspection? Yes  No
- o) Did your agency visually monitor Permittee-owned open channel storm drains and other drainage structures for debris at least annually and identify and prioritize problem areas of illicit discharge for regular inspection? Yes  No   
Is the prioritization attached? Yes  No
- p) Did your agency review its maintenance activities to assure that appropriate storm water BMPs are being utilized to protect water quality? Yes  No   
What changes have been made?

Changes to maintenance activities include employment of a contractor to clean, inspect and repair various storm drain structures.

- q) Did your agency remove trash and debris from open channel storm drains a minimum of once per year before the storm season? Yes  No
- r) How did your agency minimize the discharge of contaminants during MS4 maintenance and clean outs?

The maintenance and clean out of catch basins are performed by the contractor for the County of Los Angeles Department of Public Works. By observation and interviews with the contractor, all debris was collected in such a way as to not discharge pollutants into the discharge pipe.

- s) Where is removed material disposed of?

The County contractor deposited the collected debris from catch basin cleaning at the local landfill.

6. Streets and Roads Maintenance

- a) Did your agency designate streets and/or street segments within its jurisdiction as one of the following:
  - (1) Priority A – streets and/or street segments that are designated as consistently generating the highest volumes of trash and/or litter? Yes  No

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- (2) Priority B - streets and/or street segments that are designated as consistently generating moderate volumes of trash and/or litter? Yes  No
- (3) Priority C – streets and/or street segments that are designated as generating low volumes of trash and/or litter? Yes  No
- b) Did your agency perform all street sweeping in compliance with the permit and according to the following schedule:
- (1) Priority A – These streets and/or street segments shall be swept at least two times per month? Yes  No
- (2) Priority B - Each Permittee shall ensure that each streets and/or street segments is cleaned at least once per month? Yes  No
- (3) Priority C – These streets and/or street segments shall be cleaned as necessary but in no case less than once per year? Yes  No

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- c) Did your agency require that saw cutting wastes be recovered and disposed of properly and that in no case shall waste be left on a roadway or allowed to enter the storm drain? Yes  No
- d) Did your agency require that concrete and other street and road maintenance materials and wastes be managed to prevent pollutant discharges? Yes  No
- e) Did your agency require that the washout of concrete trucks and chutes only occur in designated areas and never into storm drains, open ditches, streets, or catch basins leading to the storm drain system? Yes  No
- f) Did your agency train its employees in targeted positions (whose interactions, jobs, and activities affect storm water quality) regarding the requirements of the storm water management program to:
  - (1) Promote a clear understanding of the potential for maintenance activities to pollute storm water? and Yes  No
  - (2) Identify and select appropriate BMPs? Yes  No

7. Parking Facilities Management

- a) Did your agency ensure that Permittee-owned parking lots be kept clear of debris and excessive oil buildup and cleaned no less than 2 times per month and/or inspected no less than 2 times per month to determine if cleaning is necessary. Yes  No
- b) Were any Permittee-owned parking lots cleaned less than once a month? Yes  No   
How many? 0

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8. Public Industrial Activities Management

a) Did your agency, for all municipal activity considered an industrial activity under USEPA Phase I storm water regulations, obtain separate coverage under the State of California General Industrial Activities Storm Water Discharge Permit no later than December 31, 2001? Yes  No

b) Does your agency serve a population of less than 100,000 people? Yes  No

9. Emergency Procedures

a) In case of real emergencies, did your agency repair essential public services and infrastructure in a manner to minimize environmental damage? Not Applicable Yes  No

b) Were BMPs implemented to the extent that measures did not compromise public health and safety? Not Applicable Yes  No

10. Feasibility Study

a) Did your agency cooperate with the County Sanitation Districts of Los Angeles County to prepare a study which investigates the possible diversion of dry weather flows or the use of alternative treatment control BMPs? Yes  No

b) Did your agency review its individual prioritized list and create a watershed based priority list of drains for potential diversion and submit a listing of priority diversions to the Regional Board Executive Officer? Yes  No

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- F. Illicit Connections and Illicit Discharges (IC/ID) Elimination Program (Part 4.G)
1. See Attachment I for a copy of your agency's IC/ID Elimination Implementation Program (Part 4.G.1.a.).
  2. Attach a map of your storm drain system showing all permitted connections (if available), and the locations of all illicit connections and discharges that occurred last year (Part 4.G.1.b). If your agency has not completed this requirement, describe the status of the development of a baseline map, including an expected completion date.

There were no reported, investigated or detected illicit connections for the past year.

3. Describe your enforcement procedures for eliminating illicit discharges and terminating illicit connections.

There has been no change in the enforcement procedures from that reported the previous year. The City of Industry has found this procedure to be efficient and effective. Illicit discharges and connections are investigated either through a complaint from the general public, via the County Hotline number, or a routine surveillance and monitoring of public roadways by our field inspectors or Stormwater Coordinator. Within 24 hours of the complaint or discovery of an illicit discharge or connection, it is investigated by the City's code enforcement officer and the Stormwater Coordinator from AEI-CASC Consulting. When a facility or responsible party (RP) is identified, an interview is conducted with either the owner or business operations manager, so as to determine the cause of the discharge or connection. A field inspection is performed and any illicit connections to the MS4 are required to be plugged or removed. The RP is notified that they are in violation of city, state and federal water quality regulations and that all illicit discharges must immediately cease. A Notice of Violation or a written warning is issued which also requires the RP to implement BMPs to eliminate discharges. Should clean-up of any gutters or storm drains be necessary, the RP is required to do so immediately. All illicit connections found are plugged and recorded as such.

Once a facility has been inspected, a random re-inspection and observation is conducted for determining compliance levels. If the RP is out of compliance, a second Notice of Violation or written warning will be issued. If further enforcement actions are necessary, the Violation is forwarded to the City Attorney for appropriate action.

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4. Describe your record keeping system to document all illicit connections and discharges.

The document records for all reported and observed illicit discharges are filed at the offices of AEI-CASC Consulting. Individual files may contain photos, issued letters of warning, Notice of Violations, suggested BMPs and any other pertinent information. Any illicit connections are also filed in a separate folder along with any issued notices. A map and log of the illicit connections and discharges are kept by the City Stormwater Program Manager.

5. What is the total length of open channel that your agency owns and operates? Not Available
6. What length was screened last year for illicit connections? Not Available
7. What is the total length of closed storm drain that your agency owns and operates? Not Available
8. What length was screened last year for illicit connections? Not Available

9. Describe the method used to screen your storm drains.

Various storm drains are screened for the purpose of maintenance and possible transfer of ownership and operations from the City of Industry to the Los Angeles County Flood Control District. During this process, the drain is observed for illicit connections and discharges. Should either of these be found, a report is issued to CNC Engineering, Inc. The City has been working to generate an inventory of facilities during FY 2010-2011 for submittal in the next Individual Annual Report.

10. Provide the reporting data for illicit connections as suggested in the following table (you may submit a spreadsheet from your database that contains the information).

Fiscal Year	Total # reported/ identified	Total # investigated	Total # that conveyed exempt discharges or NPDES permitted	Total # that conveyed illicit discharges that were terminated	Total # that were removed	Total # that resulted in enforcement action	Total # that resulted in <i>other</i> actions
01/02	1	1	0	1	1	1	0
02/03	1	1	0	1	1	1	0
03/04	1	1	0	0	0	0	0
04/05	0	0	0	0	0	0	0
05/06	2	2	0	2	2	1	0
06/07	0	0	0	0	0	0	0
07/08	0	0	0	0	0	0	0
08/09	0	0	0	0	0	0	0

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09/10	0	0	0	0	0	0	0
10/11	0	0	0	0	0	0	0

11. Explain any *other* actions that occurred in the last year. None

12. What is the average time it takes your agency to initiate an illicit connection investigation after it is reported? 2 Hours

a) Were all identified connections terminated within 180 days? Yes  No

b) If not, explain why.

N/A

13. Provide the reporting data for illicit discharges as suggested in the following table (you may submit a spreadsheet from your database that contains this information).

Fiscal Year	Total # reported	Total # that were discontinued/ cleaned up voluntarily through enforcement and the source was identified	Total # that were cleaned up but the source could not be identified	Total # that resulted in no evidence of discharge	Total # that were determined to be conditionally exempt	Total # that were exempt or in compliance and the source identified	Total # that resulted in enforcement action
01/02	7	7	0	0	0	0	7
02/03	5	5	0	0	0	0	5
03/04	7	7	0	0	0	0	7
04/05	4	4	0	0	0	0	4
05/06	2	2	0	0	0	0	1
06/07	1	1	0	0	0	0	1
07/08	0	0	0	0	0	0	0
08/09	4	4	0	0	0	0	2
09/10	3	3	0	0	0	0	3
10/11	2	2	0	0	0	0	2

14. What is the average response time after an illicit discharge is reported? 24 Hours

a) Did any response times exceed 72 hours? Yes  No

b) If yes, explain why.

N/A

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15. Describe your agency's spill response procedures.

The City of Industry, as in previous years, calls upon the emergency services of the County of Los Angeles Road Maintenance for spill responses.  
When the City receives a call either from the Countywide Hotline or directly, the County is called immediately and the Stormwater Coordinator from AEI-CASC Consulting to investigate and recommend corrective action.

16. What would you do differently to improve your agency's IC/ID Elimination Program?

The City's program and presence has been working correctly. We are seeing a reduction in illicit discharges due to participation in the county's industrial inspection program.

17. Attach a list of all permitted connections to your storm sewer system. See Attachment M

**Los Angeles County Municipal Storm Water Permit****V. Monitoring**

Briefly describe any storm water monitoring activities that are not required by Order No. 01-182 that your municipality conducted, participated in, or received funding to conduct in the past fiscal year. These activities should correspond with the dollar amount you listed in Table 2.

**VI. Assessment of Program Effectiveness**

- A. Attach a summary of the effectiveness of your storm water management program. This summary should include, at a minimum, the following:
1. An assessment of your agency's compliance with permit requirements, based on your responses to the questions in this form;
  2. Descriptions of any evaluation methods that your agency uses to determine the effectiveness of your storm water management program;
  3. A summary of the strengths and weaknesses of your agency's storm water management program;
  4. A list of specific program highlights and accomplishments;
  5. A description of water quality improvements or degradation in your watershed over the past fiscal year;
  6. Interagency coordination between cities to improve the storm water management program;
  7. Future plans to improve your agency's storm water management program; and
  8. Suggestions to improve the effectiveness of your program or the County model programs.
- B. On a scale of 1 to 10 (10 being full implementation of requirements by their deadlines), rate your municipality's level of compliance with Order No. 01-182.
- C. List any suggestions your agency has for improving program reporting and assessment.