

**Greater Los Angeles Integrated Regional Water Management Plan
 IRWMP Leadership Committee
 October 10, 2007, 9:30 am to 12 pm
 Los Angeles County Flood Control District
 12th Floor Executive Conference Room**

Present:

Mario Acevedo, LADWP
 John Biggs, Brown and Caldwell
 Hector Bordas, LACFCD
 Grace Burgess, San Gabriel WQA
 Barbara Cameron, City of Malibu
 Grace Chan, MWD
 Donna Chen, City of Los Angeles,
 Watershed Protection
 Kathi Delegal, LACFCD
 Joyce Dillard
 Tom Erb, LADWP

Sharon Green, LACSD
 Dan Griset, SCAG
 Shahram Kharaghani, City of Los Angeles,
 Watershed Protection
 Jeff Kightlinger, MWD
 Frank Kuo, LACFCD
 Joone Lopez, Central Basin MWD
 Ed Means, Malcolm Pirnie
 Rich Nagel, West Basin MWD
 Melih Ozbilgin, Brown and Caldwell
 Mark Pestrella, LACFCD

Leighanne Reeser, West Basin MWD
 Randy Schoellerman, San Gabriel WQA
 Mark Stuart, DWR
 Dan Sulzer, Army Corps of Engineers
 Rob Whitaker, WRD
 Carol Williams, MSGB Watermaster
 Don Wolfe, LACFCD
 Tony Zampiendo, Raymond Basin
 Mary Zauner, LACSD

Topic/Issue	Discussion	Action/Follow up
1. Introductions a. Call to Order b. Roll Call of Members Present	Mark Pestrella called the meeting to order at 9:37 AM with introductions.	<ul style="list-style-type: none"> • No Action
2. Review Meeting Summary from September 6, 2007 a. Approve Summary	The minutes from the September meeting were distributed.	<ul style="list-style-type: none"> • Minutes approved.
3. Public Comment Period a. The Public is Provided an Opportunity to Address the Committee	Public comment was received regarding inclusion of more groups in the IRWMP process such as school districts and the State architect to make the process seem more sincere and open.	<ul style="list-style-type: none"> • Comments noted.
4. Welcome New Members to the Leadership Committee	Don Wolfe welcomed the new members to the Leadership Committee and thanked all participants for their ongoing effort and hard work to work together to meet the IRWM Program goals and objectives as well as toward integrated regional planning.	<ul style="list-style-type: none"> • No Action

<p>5. Future Meeting Dates</p>	<p>A handout was distributed based on feedback of availability for meeting dates and times from Leadership Committee Members. Discussion occurred regarding the original reason for moving the meeting was conflict with the Regional Board Meeting. Motion was made and passed unanimously to meet on the 4th Wednesday of every month beginning in January 2008, with the Meetings for November and December 2007 continuing to occur at the present time of the 1st Thursday of the month.</p>	<ul style="list-style-type: none"> • Motion: To meet on the 4th Wednesday of every month beginning in January 2008. (Passed Unanimously)
<p>6. Review Status and Next Steps of Existing Consultant Contract:</p> <ul style="list-style-type: none"> ◆ Review Draft MOU for Governance and Finance Structure ◆ Set Dates for Drafting Sessions with Steering Committees 	<p>Melih Ozbilgin provided the Leadership Committee an update on the current consultant contract:</p> <ul style="list-style-type: none"> ◆ Final Project Prioritization TM will be completed in the next few weeks; and ◆ Project Integration has been completed for the NSMB and SoBAY, USGRH is holding an Integration Workshop on October 18th. <p>Ed Means provided the Leadership Committee an overview of the process of drafting the new MOU and Operating Guidelines. A handout containing the Draft MOU and Operating Guidelines for the Steering Committees was distributed for review and comment.</p> <p>Brief discussion and general comments were provided on the Draft MOU and Operating guidelines that included the following:</p> <ul style="list-style-type: none"> ◆ Parts 3.6.1 & 3.6.2 were carried over from the original are unclear and an example is needed to illustrate the meaning. Steering Committee feedback on the issue would be appreciated; ◆ Should the ex-officio language be retained, and if so, should it be clarified; ◆ Composition of the RWMG, Leadership Committee and Steering Committee should be part of it and the result may be dependent on the State's definition; ◆ Parts 2.2 & 2.2.1, don't want to specify grant funding and limit the MOU like it was in Prop 50. Recommended revisions should indicate that the group can apply for any future bonds/grant funding that group wants to collectively work on. <p>Some discussion also occurred regarding drafting session and the possibility of a MOU Drafting Subcommittee made up of at least one representative from each Subregion.</p>	<ul style="list-style-type: none"> • Ed Means will conduct feedback sessions with Steering Committees regarding the Draft MOU and Operating Guidelines.
<p>7. Legislative Subcommittee Report / Recommendation</p>	<p>The Leadership Committee was briefed on the latest news from the Legislative Subcommittee including the following:</p> <p>The California Legislature has not been able to rally around any bond for the</p>	<ul style="list-style-type: none"> • Motion: County will draft a letter regarding Southern California getting its fair share of State Funding.

The Mission of the Greater Los Angeles IRWMP is to address the water resources needs of the Region in an integrated and collaborative manner.

	<p>February ballot or allocate funding from passed bond measures. Not sure what will happen with AB1002, but it should come to resolution in the next few days.</p> <p>Tom Erb discussed that he clarified with the City of LA Attorney that the City does not need to match with Leadership Committee of the IRWMP on every aspect of an outreach to Sacramento.</p> <p>The Leadership Committee should consider someone to help with communication and outreach in Sacramento. The Leadership Committee could be more effective as a collective group with more focused and proactive outreach. It was also suggested that stakeholders work together with existing resources (including lobbyists) to get more of a voice in Sacramento including a letter sent by the Leadership Committee to all elected officials in the Region. A motion was made and passed to prepare a letter to Sacramento regarding Southern California getting its fair share of funding for integrated regional projects.</p> <p>It was suggested that the Legislative Subcommittee develop proposed positions to advocate. However, concern was expressed that the MOU and Operating Guidelines need to be complete beforehand. It was also noted that creating an IRWMP/Leadership Committee letterhead for use would also be beneficial. Others expressed that waiting for the MOU may be too late, but there is a need for coordination to avoid too many voices. The County offered to provide its approved positions to the Leadership Committee for review and a starting point for the Leadership Committee positions. There was also concern of others not in the group trying to represent the group and that a need for an interim policy is needed.</p>	(Passed unanimously)
<p>8. Funding Commitments for Consultant Services</p>	<p>Discussion occurred regarding funding commitments for upcoming consultant support services and the necessity of funding commitments to move forward. A question was raised regarding additional funding for outreach, but was clarified that outreach services to stakeholders in the Region is included in the new scope of work. (There are no funds in the existing scope for outreach to Sacramento as discussed in item 7 above.) The Leadership Committee is set to enter an agreement with Brown and Caldwell, but needs commitments for funding from individual members of the Leadership Committee. The Leadership Committee will proceed when there are enough commitments.</p> <p>So far the funding commitments towards the \$1m goal are as follows: Los Angeles County Flood Control District - \$250,000</p>	<ul style="list-style-type: none"> • Letters of Funding Commitments should be submitted to the Leadership Committee / Flood Control District by November 1, 2007

	West Basin MWD - \$50,000 City of Torrance - \$20,000 Water Replenishment District - \$100,000 (submitted to WRD Board for approval).	
9. Status of New Consultant Contract	Session conducted in Closed Session, which included topics of scope and budget.	<ul style="list-style-type: none"> • No Action
10. IRWM Program News: <ul style="list-style-type: none"> ◆ Proposition 50, Round 1 \$25m Grant Contract ◆ Proposition 84 (&1E) IRWM Program, Comments to DWR by Oct. 19 	<p>Prop 50. The LACFCD will be making a recommendation to its Board to sign the contract with DWR regarding the \$25M Prop 50 Grant. The LACFCD will also be preparing an MOU with project proponents and will need additional information from the project proponents to get DWR to execute the contract. Frank Kuo will be contacting the project proponents to collect the required information.</p> <p>Prop 84 (&1E). The State is soliciting feedback by October 19th regarding the draft guidelines. The County is currently working on a response and will share the draft County response with the Leadership Committee. It was also discussed that comments should be provided from the Leadership Committee to the DWR Draft Guidelines. A motion was proposed and passed that the County draft a letter on behalf of the Leadership Committee regarding the Draft Guidelines. The draft letter will be circulated to stakeholders to receive a majority consensus prior to sending it to DWR.</p> <p>Meetings with Ventura County. A question was raised about meetings with Ventura regarding Prop 84 funding. It was requested that one representative from each Subregion attend the next meeting.</p>	<ul style="list-style-type: none"> • Frank Kuo will contact project proponents regarding required information for DWR. • Motion: LACFCD will draft and distribute to stakeholders a comment letter regarding DWR's Draft Guidelines. (Passed unanimously)
11. Future Agenda Items / Other Items	<p>Current WMA representatives were requested to prepare a letter to the LACFCD proposing their alternates with the qualifications for the alternates so they can be approved by the Leadership Committee at the next meeting.</p> <p>Discussion occurred regarding the JPA formed by some of the Gateway Cities (also known as the "Los Angeles Gateway IRWMP Region") and included the following points of discussion:</p> <ul style="list-style-type: none"> ◆ The need for continued dialog and to come to a resolution sooner than later. In addition many members of the Leadership Committee still want to know about the JPA, the reasons for forming it, and its purpose. This includes the need to outreach to the cities involved as well as other cities who feel left out of the loop. The point was also raised that according to some of the Staff Reports, the purpose of the JPA is to go after State funding on its own. Concern was expressed that members of the JPA have been going to Sacramento and stating their intent to pursue State IRWM funding on their own. It was stated that DWR would have to entertain their funding requests. 	<ul style="list-style-type: none"> • WMA Representatives will submit letters regarding alternates to Hector Bordas. • Motion: County will draft letter and circulate it to the Leadership Committee for review regarding DWR's position on the implications of new IRWMP regions being formed within existing defined regions.

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	<ul style="list-style-type: none"> ◆ There have been some discussions with Desi Alvarez and he says they can exist within the group. John Woodling had sent an invitation to the groups to have a dialog on October 23rd, however it was stated that DWR is now only meeting on the 23rd with Desi Alvarez to discuss the issue. However, all parties need to meet and discuss the issues with all parties involved. Central Basin will also look into ways to outreach to the cities involved. ◆ Concern was expressed over members of the JPA serving on boards of both IRWMPs, as overlaying may lead to a conflict of interest. ◆ Concern was expressed that the State could be sending the wrong message after encouraging the Region to work together. Entertaining a smaller group within the Region could lead this Region, as well as other regions in the State, to break apart. ◆ It was stated that some of the cities had issue with the governance structure, and want more control of their own destiny. ◆ The general feeling of the Leadership Committee is that they wanted to continue to work as a Greater Los Angeles IRWM, leave the table open for the members of the JPA, continue working to address the concerns of the JPA members, and keep the Region together. ◆ Mark Stewart, DWR, indicated that the State would accept grant applications from any group that submits them. 	
12. Meeting Adjournment	The meeting was adjourned at 11:58 AM.	<ul style="list-style-type: none"> • No Action
13. Next Meeting	<p>Next Leadership Committee meeting on November 1, 2007 9:30 am to 12:00 pm Executive Conference Room, 12th Floor Los Angeles County Flood Control District</p>	<ul style="list-style-type: none"> • No Action

Greater Los Angeles Integrated Regional Water Management Plan

IRWMP Leadership Committee

September 6, 2007, 9:30 am to 12 pm
 Los Angeles County Flood Control District
 12th Floor Executive Conference Room
 DRAFT MEETING NOTES

Present:

Abi Aderonmu, DWR, Southern District
 Mario Acevedo, LA DWP
 Art Aguilar, Central Basin MWD
 Joe Bellomo, Cities of Agoura Hills and Westlake Village
 John Biggs, Brown and Caldwell
 Hector Bordas, LA Co FCD
 Grace Burgess, San Gabriel WQA
 Grace Chan, MWD
 Donna Chen, LA City BOS
 Kathi Delegal, LA Co FCD
 Dean Efstathiou, LA Co FCD
 Joyce Dillard, Citizen
 Michael Drennan, Brown and Caldwell

Tom Erb, LA DWP
 Belinda Faustinos, RMC
 Michael Gagan, WRD
 Sharon Green, LACSD
 Shahram Kharaghani, LA City BOS
 Greg Krzys, US Bureau of Reclamation
 Frank Kuo, LA Co FCD
 Joone Lopez, Central Basin MWD
 Shelley Luce, SM Bay Restoration Commission
 Ed Means, Malcolm Pirnie
 Rich Nagel, West Basin MWD
 Randal Orton, Las Virgenes MWD
 Melih Ozbilgin, Brown and Caldwell

Rochelle Paras, LACDPW
 Mark Pestrella, LACDPW
 Leighanne Reeser, West Basin MWD
 Randy Schoellerman, San Gabriel WQA
 Fran Spivey Weber, SWRCB
 Nancy Steele, LASG Watershed
 Robb Whitaker, WRD
 Carol Williams, Main San Gabriel Basin Watermaster
 Tony Zampielo, Upper SGMWD
 Mary Zauner, LACSD
 Dee Zinke, Calleguas MWD

Topic/Issue	Discussion	Action/Follow up
1. Introductions a. Call to Order b. Roll Call of Members Present	The meeting was called to order at 9:42 AM with introductions. Belinda Faustinos was formally acknowledged for her leadership and commitment to the IRWM Program, and presented with a formal written acknowledgement, which everyone signed.	No Action
2. Review Meeting Summary of July 19, 2007	Meeting notes were approved, with a request to correct the spelling of Randal Orton.	Minutes approved with correction.
3. Public Comment Period	No comments.	No Action
4. Review Status and Next Steps	Melih Ozbilgin summarized progress on the project scope, and indicated that the consultant team is working with the Subregional Steering Committees to complete the final task of the integration exercises. Ed Means provided an overview of the upcoming schedule for the development of the draft MOU for governance as well as handouts with additional information regarding the new MOU, Operating Guidelines and	Subregions will complete project integration exercise. Ed Means will collect input from Steering Committees and prepare a working draft of the MOU prior to the next Leadership Committee Meeting.

	<p>Funding Structures. The working draft of the MOU and Operational Guidelines will be prepared by September 20th for a presentation at the October Leadership Committee Meeting and to solicit comments. The edited drafts will be presented to the Subregions for further comments with the revisions presented to the Leadership Committee in November. In addition, up to two dates in November will be set aside for stakeholder review. The MOU and Operational Guidelines will then be finalized and brought before the Leadership Committee for approval in December.</p> <p>There have been several requests to change the regular meeting date including the following: Tuesday, Wednesday, and Third or Fourth Thursday of the month.</p> <p>Everyone was requested to send their agency's regular meeting dates to Hector and he will suggest a date.</p>	<p>Leadership Committee Members will send dates of standing meetings to Hector.</p>
<p>5. Request to Change Regular Meeting Date</p>	<p>More outreach to cities is recommended. Several cities (Lakewood, Downey, Signal Hill & Long Beach) in the Gateway COG are working on development of a JPA to form their own separate Regional Water Management Group. It may be valuable to proactively outreach to cities to let them know the benefit of participating in the IRWMP process.</p> <p>It is recommended to ask cities throughout the Region if they have any concerns regarding the existing process.</p> <p>May not want to simply focus on outreach to Cities. Consider other organizations that may need to be identified for outreach.</p> <p>Work through the Chairs of the Steering Committees to identify outreach targets.</p> <p>A motion was made and seconded to form an Outreach Subcommittee made up of the city reps on the Subregional Steering Committees and Watershed Coordinators to develop a proposal for outreach to cities. It was suggested that a formal request be made to invite representatives from the cities forming a JPA in the Gateway COG. Another suggestion was made to send representatives from the IRWMP to go meet with them. The motion was withdrawn.</p> <p>It was recommended that the Highlights Document be developed early in the next consultant contract, and that the cities be identified as target audience.</p>	<p>The Leadership Committee will invite the members of the draft JPA to attend the next LC meeting to talk about the JPA.</p>
<p>6. Outreach to Cities</p>		

<p>7. Prop 84 \$215 Million Allocation</p>	<p>While funding is a significant reason for participation in the IRWMP process, it is important to maintain a focus on our Region's water resource goals. There are three regions in the Prop 84 Funding Area: Upper Santa Clara River Watershed, Ventura County Watersheds, and the Greater Los Angeles IRWMP Region. It is important to understand the needs and the commonalities with each Region. It is going to be challenging for each watershed effort to make any recommendations to the State. The State is also requesting that the IRWMP regions identify factors other than population for funding allocation.</p> <p>Dee Zinck, Calleguas Water District, spoke on behalf of the Ventura County IRWMP and provided a summary of their efforts to address IRWMP objectives. She works with Sue Hughes, Legislative Analyst for the County of Ventura on the Ventura IRWMP. They will be attending a meeting on September 26, scheduled by the State DWR in Irvine to discuss Prop 84 funding issues. They believe the funding allocation should be based on population plus some additional metrics (which could acknowledge the impacts of agricultural runoff). The Ventura Watersheds Council meets next Thursday, September 13.</p> <p>A suggested proposal for allocating the Prop 84 funding was discussed. A motion was made and seconded to allocate the funding within the Funding Area based on the Prop 84 funding allocation formula the State used to allocate funds to the Funding Areas. The motion passed unanimously.</p>	<p>A motion was made and seconded to allocate the funding within the Funding Area based on the methodology used in the Prop 84 that the State used to allocate funds to the Funding Areas. The motion passed unanimously.</p>
<p>8. Water Management Area Representatives</p>	<p>A handout was distributed containing the list of minimum qualifications for the Water Management Area Representatives. A Motion was made and passed unanimously to approve the WMA Minimum Qualifications with the following changes:</p> <ul style="list-style-type: none"> -Change wording to "Represent Regional Interest" -Create general minimum qualification list made up of common qualifications among all 5 WMAs. <p>Discussion occurred on how alternates for WMA reps would be selected. The decision was left up to the WMA rep to select their alternate and submit the names to the Leadership Committee for approval.</p> <p>Concern was also expressed over the inclusion of Metropolitan Water District having a voting seat on the Leadership Committee. It was suggested they would be better suited to be an ex-officio/non-voting member.</p>	<p>Motion was made and passed unanimously to approve the WMA Minimum Qualifications with the following changes:</p> <ul style="list-style-type: none"> -Change wording to "Represent Regional Interest" -Create general minimum qualification list made up of common qualifications among all 5 WMAs. <p>A motion was made to nominate the following slate of candidates as WMA representatives for approval by the Leadership Committee: Groundwater – Tony Zampielo (Raymond Basin)</p>

	<p>A motion was made to nominate the following slate of candidates as WMA representatives for approval by the Leadership Committee:</p> <p>Groundwater – Tony Zampello (Raymond Basin) Open Space – Shelley Luce (Santa Monica Bay Restoration Commission) Sanitation – Steve Maguin (Sanitation Districts of Los Angeles County) Stormwater – Shahram Kharaghani (City of LA) Surface Water – Jeff Kightlinger (MWD)</p> <p>It was noted that the opposing vote by the SGBWQA was not intended to oppose the names, rather was voted to vote no on the slate as a whole instead of each WMA category and name.</p>	<p>Open Space – Shelley Luce (Santa Monica Bay Restoration Commission) Sanitation – Steve Maguin (Sanitation Districts of Los Angeles County) Stormwater – Shahram Kharaghani (City of LA) Surface Water – Jeff Kightlinger (MWD)</p> <p>Motion to approve slate of WMA reps passed. (Yes – 6, No – 3)</p> <p>New WMA reps will submit alternates to Leadership Committee for approval.</p> <p>Add agenda item to next Leadership Committee Meeting to discuss concerns over WMA reps.</p> <p>The team of consultants led by Brown and Caldwell was selected. The County will manage the contract negotiations.</p>
<p>9. Consultant Contract: Proposal Evaluation and Results</p>	<p>Leadership Committee met behind closed doors to discuss and award the contract for upcoming consultant support.</p>	
<p>10. Moving Forward – Funding Commitments</p>	<p>The consultant was not in the room during this discussion.</p>	
<p>11. Future Agenda Items/Other Items</p>	<p>Representative from US Bureau of Reclamation announced a grant opportunity regarding water system optimization and suggested review of the USBR website for more information.</p>	<p>No Action</p>
<p>12. Meeting Adjournment</p>	<p>Meeting adjourned at 12:05 pm.</p>	<p>No Action</p>
<p>13. Next Meeting</p>	<p>Next Leadership Committee meeting time and location to be determined. Executive Conference Room, 12th Floor Los Angeles County Flood Control District</p>	<p>Stakeholders will be notified of the date of the next Leadership Committee Meeting.</p>

DRAFT MEMORANDUM OF UNDERSTANDING
FOR
INTEGRATED REGIONAL WATER MANAGEMENT PLANNING AND
IMPLEMENTATION

This Memorandum of Understanding (MOU) is entered into as of _____, by and among members of the Greater Los Angeles Integrated Regional Water Management Plan Leadership Committee and Steering Committee members for the purpose of developing, administering, updating and implementing an Integrated Regional Water Management Plan for the Greater Los Angeles County Region. Signatories to this MOU shall hereinafter be referred to individually as "Party" or collectively as "Parties".

RECITALS

WHEREAS, it is in the interests of the Parties, and the region served by the Parties, that the water resources the Parties share in common are responsibly managed, protected, and conserved to the extent feasible; and,

WHEREAS, the Parties desire to develop, administer, update and implement an Integrated Regional Water Management Plan (hereinafter referred to as "IRWMP" and defined in Exhibit A) for the Greater Los Angeles County Region in accordance with the Integrated Regional Water Management Planning Act of 2002, Division 6, Part 2.2 of the California Water Code, and Proposition 50, Division 26.5, Chapter 8 of the California Water Code;

NOW, THEREFORE, it is mutually understood and agreed as follows:

SECTION 1: PURPOSES AND GOALS

1.1 Purposes and Goals:

The Parties desire to coordinate and share information concerning water resources management planning programs and projects and other information for grant funding and implementation, and to improve and maintain overall communication among the Parties. It is anticipated that coordination and information sharing among the Parties will assist the agencies in achieving their respective missions and contribute to the overall well-being of the region.

SECTION 2: JOINT AGENCY PLANNING FOR PROJECTS AND PROGRAMS

2.1 Projects and Programs:

It is the intent of the Parties that they coordinate and collaborate to develop and implement projects and programs. Such coordination can achieve greater benefits than single purpose projects. Applicable projects and programs include, but are not limited to, the following:

2.1.1 An IRWMP for the Greater Los Angeles County Region.

2.1.2 Solicitation of external funding for implementation of the IRWMP for the Greater Los Angeles County Region.

2.2 Formation of Regional Water Management Group (RWMG) and Adoption of the IRWMP:

2.2.1 The execution of this MOU by the Parties shall constitute the formation of a Regional Water Management Group. Adoption of the IRWMP for the greater Los Angeles County Region in accordance with the Integrated Regional Water Management Planning Act of 2002 requires a simple majority vote of the RWMG.

SECTION 3: GENERAL PROVISIONS

3.1 Term: This MOU shall become effective on the date first written above and shall expire on December 31, 2012 or upon its replacement by the adoption of a subsequent MOU, Agreement, or Joint Powers Authority Agreement, or unless earlier terminated by mutual written agreement of all Parties. Any Party may terminate its participation in this MOU upon 60 days' written notice to the remaining Parties.

3.2 Addition of Parties: Other local public agencies (as defined in Section 10533 of the California Water Code), non-profit groups, and Public Utility Commission regulated entities within the Los Angeles County Region may adopt this MOU and, thereby, become a member of the Parties.

3.3 Construction of Terms: This MOU is for the sole benefit of the Parties and shall not be construed as granting rights to any person other than the Parties or imposing obligations on a Party to any person other than another Party.

3.4 Good Faith: Each Party shall use its best efforts and work wholeheartedly and in good faith for the expeditious completion of the objectives of this MOU and the satisfactory performance of its terms.

3.5 Governing Law: This MOU is made under and shall be governed by the laws of the State of California.

3.6 Rights of the Parties and Constituencies: This MOU does not contemplate the Parties taking any action that would:

3.6.1 Adversely affect the rights of any of the Parties; or,

3.6.2 Adversely affect the customers or constituencies of any of the Parties.

3.7 Execution: This MOU may be executed in counterparts and the signed counterparts shall constitute a single instrument. The signatories to this MOU represent that they have the authority to bind their respective Party to this MOU.

EXHIBIT A
Description of the Greater Los Angeles IRWMP Area (Region)

The Region, an area of approximately 2,058 square miles, is located in coastal southern California. The Region contains portions of four counties; Los Angeles, Orange, Ventura, and San Bernardino. It is bordered by five other IRWMP Planning Regions: the Watershed Coalitions of Ventura County (which consolidated the Ventura County and Calleguas Creek Watershed efforts) on the west, the Municipal Water District of Orange County and the Santa Ana Watershed Project Authority to the south, and the Upper Santa Clara River and Antelope Valley to the north. The Mojave Water Agency's Regional Water Management Planning Area is located to the northeast of the Region.

**Draft Guidelines for the Operation of the Regional Water Management Group for the
Greater Los Angeles County Integrated Regional Water Management Plan
September 24, 2007**

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I. Background

The intent of the Integrated Regional Water Management program is to encourage integrated regional strategies for the management of water resources, and to provide funding, through competitive grants, for projects that protect communities from drought, improve water reliability, protect and improve water quality, and improve local water security by reducing dependence on imported water. The California Department of Water Resources and the State Water Resources Control Board in November 2004 issued Integrated Regional Water Management Grant Program Guidelines (Guidelines) to establish the process and criteria that these agencies will use jointly to solicit applications, evaluate proposals, and award grants under the IRWM Grant Program.

Under the Guidelines, the IRWM Grant Program consists of two separate solicitations: 1) planning grants for development of IRWM Plans, and 2) implementation grants for projects consistent with such Plans. Implementation grant applications must be submitted by a regional water management group or regional agency and must: 1) document a formally adopted IRWM Plan (the Plan), 2) demonstrate consistency with Plan standards (Water Code § 79562.5(b)), 3) describe specific implementation projects for which funding is being requested, 4) prioritize proposed projects listed in the Plan, and 5) identify matching funding.

Further, the IRWM Grant Program application must: 1) identify a regional water management group or regional agency responsible for development and implementation of the Plan and demonstrate that all agencies and organizations necessary to address the objectives and water management strategies of the Plan were involved in the Planning process, 2) identify the water management region and explain why that region is appropriate, and 3) identify Plan objectives and the manner in which they were determined, and address major water related objectives and conflicts within the region, including, at a minimum, the following water management areas: groundwater, surface water, stormwater/water quality, sanitation, and habitat/open space/recreational access (water management areas).

Several planning and implementation grant applications were submitted pursuant to the Guidelines from various agencies and groups within the Greater Los Angeles County Region (Region), and those parties agreed to develop a coordinated Plan for the entire Region administered through five sub-regional areas: the Upper Los Angeles River Sub-Region, North Santa Monica Bay Sub-Region, South Bay Sub-Region, Lower San Gabriel and Lower Los Angeles Sub Region, and Upper San Gabriel and Rio Hondo Sub Region. The parties further agreed to the formation of a Leadership Committee to serve as the Regional Water Management Group for the Region, as well as the formation of Steering Committees within each sub-region to direct Plan development and identify and evaluate proposed projects consistent with the Plan. For the development of the IRWM Plan, the parties have operated under interim operating guidelines that were

established for the formation, composition, and operation of the Sub-Regional Steering Committees and Leadership Committee until an agreement to formally establish the Region's IRWM group structure could be developed and executed. After a review of the interim decision-making structure during which feedback from Leadership Committee and Steering Committee members was obtained, the following policies and procedures were adopted for the administration of the Region's IRWM planning efforts.

II. Sub-Regional Steering Committees

Each of the five sub-regions of the Region's IRWM planning area, as identified on Exhibit A, will be guided by a Steering Committee consisting of representatives of agencies or organizations involved in local water management. To the extent feasible, the formation and composition of each Steering Committee will be consistent with the following:

a. Formation

1. Member agencies and organizations will have responsibility for at least one of the following Water Management Areas: groundwater, surface water, storm water management/water quality, sanitation, and habitat/open space/recreational access.
2. Steering Committees should strive to include at least one representative organization for each of the Water Management areas and appropriate city representation.
3. The appointing authority for each agency or organization will designate a member(s) and alternate to represent it on the Steering Committee.
4. The member and alternate designated by each agency or organization should be an executive level representative. Each member will serve at the pleasure of the appointing agency or organization.
5. Each Steering Committee member shall have one vote. The presence of a simple majority of the Steering Committee members at any meeting of the Steering Committee shall constitute a quorum for the purposes of conducting business. The affirmative vote of a full quorum of the Steering Committee members is required for all decisions and recommendations of the Steering Committee.
6. The members of the Steering Committee will elect from among themselves a Chair of the Steering Committee. The Chair will serve at the pleasure of the Steering Committee and will serve on the Leadership Committee. The Chair will appoint an alternate with voting rights to serve on the Leadership Committee in his/her absence.

7. The members of the Steering Committee will elect from among themselves a Vice-Chair to preside over meetings of the Steering Committee in the absence of the Chair. The Vice-Chair will serve at the pleasure of the Steering Committee and will serve on the Leadership Committee. The Vice-Chair will appoint an alternate to serve on the Leadership Committee with voting rights in his/her absence.
8. The Steering Committee will nominate one representative for each Water Management Area, without geographic consideration, for consideration to serve on the Leadership Committee.
9. Each Steering Committee may, as appropriate, include Ex-Officio members representing agencies including but not limited to: Army Corps of Engineers, U.S. Department of Agriculture, U.S. Forest Service, U.S. Bureau of Reclamation, National Park Service, California Environmental Protection Agency, California Department of Fish and Game, California Coastal Commission, California Department of Transportation, California Department of Parks and Recreation, California Department of Health Services, California Coastal Conservancy, Department of Water Resources, California Regional Water Quality Control Board and the Metropolitan Water District of Southern California.
10. Agencies and organizations wishing to join a Steering Committee shall submit a written request to the Steering Committee Chair. The written request will be presented to the Steering Committee for deliberation and a vote. A majority vote of the Steering Committee is required to add members.
11. The Steering Committee may establish a membership size limitation.
12. A Steering Committee may request a participating agency/organization replace their representative for failure to participate.

b. Roles and Responsibilities

The Steering Committees will have the following roles and responsibilities:

1. Represent the interests of the sub-region.
2. Meet monthly or as required to accomplish their purpose in developing the IRWM Plan, evaluating proposed projects and conducting necessary business. The Steering Committee Chair may call meetings as needed.

3. Establish, as necessary, sub-committees charged with studying, investigating and soliciting information that will advance the development, implementation and administration of the Plan. Sub-committees will be subject to the oversight of the Steering Committee and no recommendation or finding of a sub-committee will be binding upon the Steering Committee. Sub-committee size and composition will be determined by the Steering Committee, and sub-committee members may be selected from any representative of any Steering Committee agency or organization, or any appropriate stakeholder.
4. Identify reliable and long-term funding for the implementation of the Plan and the projects described in the Plan from sources, including local, state and federal funding, and actively solicit funds from these sources. Steering committee members will also lend individual support to efforts to apply for and procure such funds, to the extent that each member agency or organization is able. Steering Committee members may also choose to contribute funds to support any and all phases of the work to be performed for development and implementation of the Plan.
5. Prepare periodic reports to its member agencies, organizations and stakeholders describing the progress of the development, implementation and administration of the Plan.
6. Share to the extent not otherwise prohibited by law, privilege, or previous lawful agreement, all information required to develop, prepare, implement and administer and submit documents for the Plan , including monitoring data, Computer Assisted Drawing and Design (CADD) and Geographic Information Systems (GIS) or other electronic data. Such sharing shall be subject to any applicable license agreements or other restrictions. All data shared among the agencies and organizations shall be provided "as is" and without warranties as to accuracy or as to any other characteristics, whether expressed or implied. The intent of this data-sharing provision is to facilitate the development, implementation and administration of the Plan, and not to authorize use of this data for tasks unrelated to the Plan, unless deemed appropriate by the Steering Committee.
7. Adopt fiscal procedures as necessary to administer funds that may be received for purposes of development, administration and/or implementation of the Plan.
8. To the extent feasible, make all meetings of the Steering Committee open to the public and post meeting notices on a designated website.
- 9.. Provide outreach to local entities and communities to ensure adequate input from all stakeholders.
10. Maintain a sub-regional prioritized project list, and ensure that the Leadership Committee's master list of prioritized projects is current.

11. Maintain a list of sub-regional goals and priorities as appropriate.
12. Track progress on sub-regional goals and planning targets (where applicable).
13. Identify and sponsor sub-regional planning studies as needed.
14. Work with the Leadership Committee to update and implement the plan as required.
15. Participate in the Leadership Committee.

III. Leadership Committee

a. Formation

1. A Leadership Committee will serve as the guiding entity for the Region and will consist of the Chief Engineer of the Los Angeles County Flood Control District or his/her designee and the Chairs and Vice-Chairs of each of the five Sub-regional Steering Committees. These members will comprise the "Leadership Committee" whose responsibility will be to select five additional members representing each of the five Water Management Areas. The Leadership Committee will elect these representatives from the nominees submitted by the Steering Committees, with one representative selected from each Steering Committee's list of nominees. Water Management Area representatives must meet the minimum qualifications set forth in Attachment A.
2. Each Water Management Area representative will designate an alternate to serve on the Leadership Committee in his/her absence. The alternate must be approved by the Leadership Committee and must meet the minimum qualifications for Water Management Area Representatives set forth in Attachment A.
3. The Chief Engineer of the Los Angeles County Flood Control District or his/her designee will serve as Chair of the Leadership Committee.
4. The Leadership Committee will elect a voting member or alternate as Vice Chair. The Vice Chair will serve at the pleasure of the Leadership Committee.
5. Leadership Committee member terms will be staggered as illustrated in the table below. Leadership Committee members may serve consecutive terms.

Position	Year									
	07	08	09	10	11	12	13	14	15	16
Chair				X		X		X		etc
Vice Chair			X		X		X		X	etc
WMA										etc
Surface Water				X			X			etc
Sanitation				X			X			etc
Groundwater					X			X		etc
Stormwater					X			X		etc
Open Space						X			X	etc

6. The presence of a simple majority of the Leadership Committee members at any meeting of the Leadership Committee will constitute a quorum for the purposes of conducting business. The affirmative vote of a full quorum of the Leadership Committee is required for all decisions and recommendations of the Leadership Committee.

7. The Leadership Committee may include Ex-Officio members representing agencies including but not limited to: Army Corps of Engineers, U.S. Department of Agriculture, U.S. Forest Service, U.S. Bureau of Reclamation, National Park Service, California Environmental Protection Agency, California Department of Fish and Game, California Coastal Commission, California Department of Transportation, California Department of Parks and Recreation, California Department of Health Services, California Coastal Conservancy, Department of Water Resources, California Regional Water Quality Control Board and the Metropolitan Water District of Southern California.

Duties and Powers

b. Roles and Responsibilities

The Leadership Committee will have the following roles and responsibilities:

1. Meet monthly or as required to accomplish its purpose in developing the IRWM Plan and conduct necessary business. The Leadership Committee Chair may call meetings as needed.
2. Establish, as necessary, subcommittees charged with studying, investigating and soliciting information that will advance the development, administration, and implementation of the Plan. The subcommittees will be subject to the oversight of the Leadership Committee and no recommendation or finding of a subcommittee will be binding upon the Leadership Committee. Sub-committee size and composition will be determined by the Leadership Committee, and Subcommittee members may be selected from any representative of the various Steering Committee agencies or organizations or any appropriate stakeholder.
3. Identify and obtain funding for the development and administration of the Plan. The Leadership Committee will be responsible for determining the amount of contributions necessary for administration of the plan. Leadership Committee representatives will communicate to their respective Steering Committees the amount of funding needed and will obtain commitments for contributions from Steering Committee members.
4. Identify reliable and long-term funding for the implementation of the Plan and the projects described in the Plan from sources including local, state and federal, and actively solicit funds from these sources.
5. Prepare periodic reports for the Steering Committees and stakeholders describing the progress of the development, administration and implementation of the Plan.
6. To share to the extent not otherwise prohibited by law, privilege, or previous lawful agreement, all information required to develop, prepare, implement and administer and submit documents for the Plan, including monitoring data, Computer Assisted Drawing and Design (CADD) and Geographic Information Systems (GIS) or other electronic data. Such sharing shall be subject to any applicable license agreements or other restrictions. All data shared among the parties shall be provided "as is" and without warranties as to accuracy or as to any other characteristics, whether expressed or implied. The intent of this data-sharing provision is to facilitate the development, implementation and administration of the Plan, and not to authorize use of this data for tasks unrelated to the Plan, unless deemed appropriate by the Leadership Committee.
7. Adopt as necessary fiscal procedures to administer funds that may be received for purposes of development, administration and/or implementation of the Plan.

8. Establish a project evaluation framework that is consistent across the Region for the purpose of quantifying project benefits to allow for the categorization and prioritization of projects based on the Water Management Areas and consistent with the Plan.
9. Facilitate the adoption of the Plan by those agencies within the Region with responsibility for one or more Water Management Areas.
10. To the extent feasible, make all meetings of the Leadership Committee open to the public and post meeting notices on a designated website.
11. Provide regional oversight to the LAIRMWP.
12. Track regional progress towards the LA IRWMP targets.
13. Act as liaison between the State and the SCs.
14. Represent the region's needs to the State.
15. Provide a balance for sub-regional interests.
16. Find, coordinate and pursue funding opportunities.
17. Provide regional outreach related to the LA IRWMP.
18. Periodically update the LA IRWMP.

IV. Guidelines for Transparency

The following guidelines have been established to enable participation in the planning effort by all stakeholders and to ensure transparency in decision-making at the Leadership Committee:

1. The Leadership Committee will prepare and circulate agendas in advance of their meetings. The Steering Committees will have an opportunity to discuss those agendas prior to the Leadership Committee meetings where possible.
2. Minutes from LC meetings will be posted on the website and distributed to stakeholders.

3. Key action items of the LC will be submitted in a simple board letter format such that subsequent interested parties can review and understand the recommendations and actions.

V. Guidelines for Funding Contributions

1. The Leadership Committee will determine the budget for ongoing IRWMP operations (funding target). Such operations include but are not limited to consultant support, administrative expenses, special studies, direct costs, etc.
2. The budget shall be determined for multiple years so as to provide participating agencies and organizations planning information for their own budgetary purposes.
3. All Steering Committees are expected to contribute equally to the funding target. The Chair and Vice Chair of each Steering Committee will be responsible for outreach to Steering Committee members and stakeholders in order to obtain the necessary contributions.
4. All Leadership Committee and Steering Committee members will be expected to contribute towards the funding target established by the Leadership Committee based on their ability to pay. Leadership Committee and Steering Committee members are also expected to assist in outreaching to local agencies and organizations for funding contributions.
5. If extenuating circumstances prevent a Steering Committee from raising its portion of the funding target, the Chair and Vice Chair of the Steering Committee may appeal to the Leadership Committee for an exception to the funding target.
6. The Leadership Committee and Steering Committees will seek planning grants and other sources of funding as available to offset the amount of Steering Committee member contributions.



MEMO

TO: Interested Clients
FROM: Jackson R. Gualco and Elaine Berghausen
DATE: October 1, 2007
RE: IRWM Grant Program Workshop – September 25, 2007
Propositions 84 and 1E

Available Funds

No funding included in the FY 2007-08 budget from Propositions 84 or 1E. Funding is proposed in the bond appropriations bills under consideration as part of the Special Session on Water.

IRWM Plans require revision before projects will be eligible for implementation funding based on the language in Propositions 84 and 1E

DWR is focusing first on:

- quality planning
- increasing the emphasis on flood management
- increasing the DWR staff involvement with regional efforts
- consolidating planning and application for IRWM and Flood Management

Timeline

Draft guidelines released December 2007 – opens public comment period

Release final guidelines April 2008

Solicitations to follow for planning grants

Eligibility

Prop 84 IRWM - Local public agencies (NGOs not eligible)

Prop 1E Stormwater/Flood Management - Not yet defined; DWR will be inclusive

Funding Areas/Regions

Prop 84 "funding areas" need not match IRWM regions; multiple IRWM regions can be in a single funding area. However, neighboring IRWMs should cooperate/coordinate – avoid overlap unless an argument can be made for why overlap makes sense. No information yet for IRWMs that cross funding areas – planning grants in those instances may be taken from the interregional pot rather than from one specific funding area.

DWR IS SEEKING INPUT/COMMENTS DURING THIS DEVELOPMENT PHASE IN ALL OF THE FOLLOWING AREAS. EMAIL COMMENTS TO JOE YUN AT jjyun@water.ca.gov

I. Planning Grants

- Up to \$2 Million; \$1 million per IRWM effort from Prop 84 and \$1 million from Prop 1E to improve existing Flood Management portion of IRWM Plan or to begin planning Flood Management issues regionally
- Up to 4 rounds of funding over a 2-year period, at 90-180 day intervals, or some type of continuous filing
- 25% non-state match required
- IRWM Plan is the "product" – development, updating or improvement of Plan; no studies, assessments, etc will be funded that do not result in new, revised, complete portion of the IRWM plan meeting standards

IRWM Plan Standards

DWR is eliminating the Proposition 50 minimum plan standards and will replace with modified standards with "appropriate quality indicators". The "appropriate quality indicators" **may change with each round to encourage incremental improvement of plans.**

Options:

- Raise the standards each round or
- Raise standards all at once and hold all plans to that benchmark

IRWM Plan Governance

Replace Proposition 50 Implementation standard with new Governance and Project Review Standards -- what should those standards address, including:

- Regional water management group standard (per Proposition 50)
- Plan Adoption
- Plan must describe governance structure chosen
- How decision-making is done with the chosen governance structure

Project Review Standards

Reduce the scope of DWR's review of specific projects. What to include:

- Statutory priorities
- IRWM plan description of specific process
- Project review factors that process must incorporate
- List of implementation projects

Objectives

Allow IRWMs to prioritize their objectives, but the objectives must be measurable, though not necessarily quantitative.

Water Management Strategies

IRWMs must consider the California Water Plan strategies per Proposition 84 – emphasize the importance of diversification of the water portfolio.

Integration

Change to be inclusive of different types of integration and not just water management strategies, which are considered too restrictive. Integration will be evidence of functional collaboration, such as sharing data and how decisions are made.

Technical Analysis

What was done/used, i.e. modeling data, to arrive at the future planning horizon

Plan Performance

Performance measures and monitoring

Statewide Priorities

Would be dropped – they are a Program Preference under Proposition 84. IRWM Plan would need to address

- Relation to statewide issues
- Interregional issues
- Relation to resource specific plans, such as CA Water plan, conservancy plans, forest plans

Climate change

Include as a consideration in IRWM.

- Preparing/planning for effects
- Mitigation
- Components of such a standard
- Should this be imbedded in other standards or an independent component?

II. Implementation Grants

- No maximum grant amount for IRWM; \$30 million maximum for Stormwater/Flood Management
- Number of funding rounds to be determined
- Single application for Proposition 84 IRWM and Proposition 1E Stormwater/Flood Management funding
- Cost share – Stormwater/Flood Management funds minimum of 50%; for IRWM funds, minimum of 25%, with option to reduce/waive for disadvantaged communities or other reasons (suggestions encouraged)
- Projects under both funding sources must be included in the applicable IRWM plan, consistent with applicable Basin Plan

Concepts under Consideration

Pre-screening – early involvement of DWR to identify regional planning efforts; consolidation needs, evaluation of funding needs. Should this be a formal or an ad-hoc process?

Step 1 application – evaluate IRWM Plan – must meet quality standards to be invited to Step 2

Step 2 application – evaluate proposal, including work plan, consistency with standards and statute, funding source requirements

Allocation of Proposition 84 IRWM Funds within a Funding Area

- Must be competitive
- DWR will consider allocation reached through mutual agreement between IRWMs within a funding area; otherwise, DWR will determine allocation

\$100 million for statewide and interregional benefits

DWR proposes using some of these funds as a set aside match for disadvantaged communities. Seeking comments on use of these funds.



DONALD L. WOLFE, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE: WM-3

September 26, 2007

Mr. Lester A. Snow
Director
California Department of Water Resources
P.O. Box 942836
Sacramento, CA 94236-0001

Dear Mr. Snow:

ALLOCATION OF PROPOSITION 84 FUNDS

As Chair of the Leadership Committee of the Greater Los Angeles County Integrated Regional Water Management (IRWM) region, I would like your support in ensuring that Proposition 84 IRWM funds beginning in the next fiscal year are allocated in large blocks in two consecutive years instead of four as currently proposed.

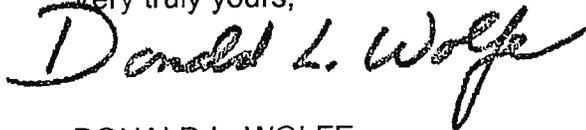
Within a very aggressive timeframe, the Greater Los Angeles County region developed an IRWM plan that includes quantifiable goals, planning tools that provide a vision for project development, a project prioritization framework that works independently of any funding, and a governance structure that we are now formalizing in a Memorandum of Understanding. Over the next several months, we will develop strategies to reach out and involve disadvantaged communities and strategies to develop a Capital Improvement Program. This IRWM plan will serve as the roadmap for addressing water resource needs in our region for the next 20 years.

However, to take meaningful steps to meet the region's goals, Proposition 84 grant funds should be made available in large blocks. The large blocks of grant leveraged with the region's local match would allow for the implementation of significant projects to address very complex water and environmental issues of the largest populated area in the State.

Mr. Lester A. Snow
September 26, 2007
Page 2

Thank you for your consideration of this request. If you have any questions, please contact me at (626) 458-4002 or you may contact Mr. Diego Cadena, Deputy Director, at (626) 458-4008 or dcadena@dpw.lacounty.gov.

Very truly yours,

A handwritten signature in black ink that reads "Donald L. Wolfe". The signature is written in a cursive, flowing style with a large initial "D".

DONALD L. WOLFE
Chief Engineer, Los Angeles County Flood Control District
Chair, Leadership Committee

HJB:lm

P:\wmpubl\Secretarial\Letters\IRWM Prop 84

	First		First		Sec		Sec		Third		Third		Fourth		Fourth	
	Mon	Tues	Wed	Thur	Mon	Tues	Wed	Thur	Mon	Tues	Wed	Thur	Mon	Tues	Wed	Thur
Barbara Cameron																
Carol Williams	x		x-pm				x-pm	x	x-pm			x	x			
Deborah Smith	x	x		x	x									x		
Grace Burgess		x	x 9-11				x 9-1		x 9-11:30					x 3-5	x 11-1:30	
LA County		x				x								x		
Nancy Steele	x-am				x-am		x		x-am			x	x-am			x
Rich Nagel													x			
Shahram Kharaghani	x	x	x	x-pm	x		x-am	x-11-1					x	x		x
Sharon Green (alt)				x-am												
Steve Maguin															x	x-pm
Thomas Erb		x														
Tony Zampielo	x		x-pm				x-pm	x	x-pm		x-am		x			x-pm

"x" = unavailable

MEMORANDUM OF UNDERSTANDING
FOR
INTEGRATED REGIONAL WATER MANAGEMENT PLANNING AND
IMPLEMENTATION

This Memorandum of Understanding (MOU) is entered into as of _____, by and among members of the Greater Los Angeles Integrated Regional Water Management Plan Leadership Committee and Steering Committee members for the purpose of developing, administering, updating and implementing an Integrated Regional Water Management Plan for the Greater Los Angeles County Region. Signatories to this MOU shall hereinafter be referred to individually as "Party" or collectively as "Parties".

RECITALS

WHEREAS, it is in the interests of the Parties, and the region served by the Parties, that the water resources the Parties share in common are responsibly managed, protected, and conserved to the extent feasible; and,

WHEREAS, the Parties desire to develop, administer, update and implement an Integrated Regional Water Management Plan (hereinafter referred to as "IRWMP" and defined in Exhibit A) for the Greater Los Angeles County Region in accordance with the Integrated Regional Water Management Planning Act of 2002, Division 6, Part 2.2 of the California Water Code, and Proposition 50, Division 26.5, Chapter 8 of the California Water Code;

NOW, THEREFORE, it is mutually understood and agreed as follows:

SECTION 1: PURPOSES AND GOALS

1.1 Purposes and Goals:

The Parties desire to coordinate and share information concerning water resources management planning programs and projects and other information for grant funding and implementation, and to improve and maintain overall communication among the Parties. It is anticipated that coordination and information sharing among the Parties will assist the agencies in achieving their respective missions and contribute to the overall well-being of the region.

SECTION 2: JOINT AGENCY PLANNING FOR PROJECTS AND PROGRAMS

2.1 Projects and Programs:

Deleted: COORDINATION OF WATER RESOURCES PLANNING RELATING TO

Deleted: PROPOSITION 50

Deleted: GRANT FUNDING AND

Deleted: the Los Angeles County Flood Control District, Las Virgenes Municipal Water District, West Basin Municipal Water District, City of Los Angeles Department of Water and Power, Main San Gabriel Watermaster, Watershed Conservation Authority, San Gabriel Basin Water Quality Authority, County Sanitation Districts of Los Angeles County

Deleted: , Gateway Cities Council of Governments

Deleted: , Santa Monica Bay Restoration Commission,

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Deleted: City of Los Angeles Bureau of Sanitation, Raymond Basin Management Board, City of Malibu, Los Angeles and San Gabriel Rivers Watershed Council, Metropolitan Water District of Southern California, Water Replenishment District of Southern California, and any other local public agencies, non-profit groups, and Public Utility Commission regulated entities within the Los Angeles County Region that become signatories as provided herein

Deleted: the purpose of coordinating water resources planning activities relating to Proposition 50, Proposition 84, and future Integrated Regional Water Management

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Deleted: in a cost-effective and environmentally responsive manner

It is the intent of the Parties that they coordinate and collaborate to develop and implement projects and programs. Such coordination can achieve greater benefits than single purpose projects. Applicable projects and programs include, but are not limited to, the following:

Deleted: individually or jointly in groups

2.1.1 An IRWMP for the Greater Los Angeles County Region.

2.1.2 Solicitation of external funding for implementation of the IRWMP for the Greater Los Angeles County Region.

2.2 Formation of Regional Water Management Group (RWMG) and Adoption of the IRWMP:

2.2.1 The execution of this MOU by the Parties shall constitute the formation of a Regional Water Management Group. Adoption of the IRWMP for the greater Los Angeles County Region in accordance with the Integrated Regional Water Management Planning Act of 2002 requires a simple majority vote of the RWMG.

Deleted: consisting of the Parties,

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Deleted: and Section 10541 of the California Water Code for granting activities related to Proposition 50

SECTION 3: GENERAL PROVISIONS

3.1 Term: This MOU shall become effective on the date first written above and shall expire on December 31, 2012 or upon its replacement by the adoption of a subsequent MOU, Agreement, or Joint Powers Authority Agreement, or unless earlier terminated by mutual written agreement of all Parties. Any Party may terminate its participation in this MOU upon 60 days' written notice to the remaining Parties.

Deleted: above

Deleted: on December 31, 2010 or

3.2 Addition of Parties: Other local public agencies (as defined in Section 10533 of the California Water Code), non-profit groups, and Public Utility Commission regulated entities within the Los Angeles County Region may adopt this MOU and, thereby, become a member of the Parties.

3.3 Construction of Terms: This MOU is for the sole benefit of the Parties and shall not be construed as granting rights to any person other than the Parties or imposing obligations on a Party to any person other than another Party.

3.4 Good Faith: Each Party shall use its best efforts and work wholeheartedly and in good faith for the expeditious completion of the objectives of this MOU and the satisfactory performance of its terms.

3.5 Governing Law: This MOU is made under and shall be governed by the laws of the State of California.

3.6 Rights of the Parties and Constituencies: This MOU does not contemplate the Parties taking any action that would:

3.6.1 Adversely affect the rights of any of the Parties; or,

3.6.2 Adversely affect the customers or constituencies of any of the Parties.

3.7 Execution: This MOU may be executed in counterparts and the signed counterparts shall constitute a single instrument. The signatories to this MOU represent that they have the authority to bind their respective Party to this MOU.

|

EXHIBIT A

Description of the Greater Los Angeles IRWMP Area (Region)

The Region, an area of approximately 2,058 square miles, is located in coastal southern California. The Region contains portions of four counties: Los Angeles, Orange, Ventura, and San Bernardino. It is bordered by five other IRWMP Planning Regions: the Watershed Coalitions of Ventura County (which consolidated the Ventura County and Calleguas Creek Watershed efforts) on the west, the Municipal Water District of Orange County and the Santa Ana Watershed Project Authority to the south, and the Upper Santa Clara River and Antelope Valley to the north. The Mojave Water Agency's Regional Water Management Planning Area is located to the northeast of the Region.

Draft Guidelines for the Operation of the Regional Water Management Group for the
Greater Los Angeles County Integrated Regional Water Management Plan
September 24, 2007

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REGIONAL WATER MANAGEMENT
GROUP
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GREATER LOS ANGELES COUNTY ¶
INTEGRATED REGIONAL WATER
MANAGEMENT PLAN

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- I. **Background**
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 - a. **Formation**
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- III. **Leadership Committee**
 - a. **Formation**
 - b. **Roles and Responsibilities**
- IV. **Guidelines for Transparency**
- V. **Guidelines for Funding Contributions**

I. Background

The intent of the Integrated Regional Water Management program is to encourage integrated regional strategies for the management of water resources, and to provide funding, through competitive grants, for projects that protect communities from drought, improve water reliability, protect and improve water quality, and improve local water security by reducing dependence on imported water. The California Department of Water Resources and the State Water Resources Control Board in November 2004 issued Integrated Regional Water Management Grant Program Guidelines (Guidelines) to establish the process and criteria that these agencies will use jointly to solicit applications, evaluate proposals, and award grants under the IRWM Grant Program.

Deleted: In November 2002 the voters of California enacted the Water Security, Clean Drinking Water, Coastal and Beach Protection Act of 2002 ("Proposition 50"), adding provisions to the California Water Code. Chapter 8 of Proposition 50, commencing with Water Code section 79560, authorizes the Legislature to appropriate \$500 million for Integrated Regional Water Management (IRWM) projects; ¶
¶

Under the Guidelines, the IRWM Grant Program consists of two separate solicitations: 1) planning grants for development of IRWM Plans, and 2) implementation grants for projects consistent with such Plans. Implementation grant applications must be submitted by a regional water management group or regional agency and must: 1) document a formally adopted IRWM Plan (the Plan), 2) demonstrate consistency with Plan standards (Water Code § 79562.5(b)), 3) describe specific implementation projects for which funding is being requested, 4) prioritize proposed projects listed in the Plan, and 5) identify matching funding.

Further, the IRWM Grant Program application must: 1) identify a regional water management group or regional agency responsible for development and implementation of the Plan and demonstrate that all agencies and organizations necessary to address the objectives and water management strategies of the Plan were involved in the Planning process, 2) identify the water management region and explain why that region is appropriate, and 3) identify Plan objectives and the manner in which they were determined, and address major water related objectives and conflicts within the region, including, at a minimum, the following water management areas: groundwater, surface water, stormwater/water quality, sanitation, and habitat/open space/recreational access (water management areas).

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Several planning and implementation grant applications were submitted pursuant to the Guidelines from various agencies and groups within the Greater Los Angeles County Region (Region), and those parties agreed to develop a coordinated Plan for the entire Region administered through five sub-regional areas: the Upper Los Angeles River Sub-Region, North Santa Monica Bay Sub-Region, South Bay Sub-Region, Lower San Gabriel and Lower Los Angeles Sub Region, and Upper San Gabriel and Rio Hondo Sub Region. The parties further agreed to the formation of a Leadership Committee to serve as the Regional Water Management Group for the Region, as well as the formation of Steering Committees within each sub-region to direct Plan development and identify and evaluate proposed projects consistent with the Plan. For the development of the IRWM Plan, the parties have operated under interim operating guidelines that were

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established for the formation, composition, and operation of the Sub-Regional Steering Committees and Leadership Committee until an agreement to formally establish the Region's IRWM group structure could be developed and executed. After a review of the interim decision-making structure during which feedback from Leadership Committee and Steering Committee members was obtained, the following policies and procedures were adopted for the administration of the Region's IRWM planning efforts.

II. Sub-Regional Steering Committees

Each of the five sub-regions of the Region's IRWM planning area, as identified on Exhibit A, will be guided by a Steering Committee consisting of representatives of agencies or organizations involved in local water management. To the extent feasible, the formation and composition of each Steering Committee will be consistent with the following:

a. Formation

1. Member agencies and organizations will have responsibility for at least one of the following Water Management Areas: groundwater, surface water, storm water management/water quality, sanitation, and habitat/open space/recreational access.
2. Steering Committees should strive to include at least one representative organization for each of the Water Management areas and appropriate city representation.
3. The appointing authority for each agency or organization will designate a member(s) and alternate to represent it on the Steering Committee.
4. The member and alternate designated by each agency or organization should be an executive level representative. Each member will serve at the pleasure of the appointing agency or organization.
5. Each Steering Committee member shall have one vote. The presence of a simple majority of the Steering Committee members at any meeting of the Steering Committee shall constitute a quorum for the purposes of conducting business. The affirmative vote of a full quorum of the Steering Committee members is required for all decisions and recommendations of the Steering Committee.
6. The members of the Steering Committee will elect from among themselves a Chair of the Steering Committee. The Chair will serve at the pleasure of the Steering Committee and will serve on the Leadership Committee. The Chair will appoint an alternate with voting rights to serve on the Leadership Committee in his/her absence.

Deleted: expect to develop and execute an agreement over the next several months to ¶ formally establish the Region's IRWM group structure; however, in the interim period, ¶ the party representatives, as designated by the various parties, hereby agree to the ¶ following guidelines for the formation, composition and operation of Sub-regional ¶ Steering Committees and a Leadership Committee for the development of Region's ¶ IRWM Plan. The party representatives acknowledge that these guidelines are intended ¶ only for the consistent administration of the Region's IRWM planning efforts until a ¶ formal agreement is executed, and that these guidelines are not binding upon any individual agency or organization participating on a Steering Committee or the ¶ Leadership Committee.

Deleted: SUB REGIONAL STEERING COMMITTEES

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7. The members of the Steering Committee will elect from among themselves a Vice-Chair to preside over meetings of the Steering Committee in the absence of the Chair. The Vice-Chair will serve at the pleasure of the Steering Committee and will serve on the Leadership Committee. The Vice-Chair will appoint an alternate to serve on the Leadership Committee with voting rights in his/her absence.

Deleted: and to serve as the alternate for the Chair on the Leadership Committee.

8. The Steering Committee will nominate one representative for each Water Management Area, without geographic consideration, for consideration to serve on the Leadership Committee.

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Deleted: three additional members ¶ representing at least three different Water Management Elements for ¶ consideration to serve on the Leadership Committee.

9. Each Steering Committee may, as appropriate, include Ex-Officio members representing agencies including but not limited to: Army Corps of Engineers, U.S. Department of Agriculture, U.S. Forest Service, U.S. Bureau of Reclamation, National Park Service, California Environmental Protection Agency, California Department of Fish and Game, California Coastal Commission, California Department of Transportation, California Department of Parks and Recreation, California Department of Health Services, California Coastal Conservancy, Department of Water Resources, California Regional Water Quality Control Board and the Metropolitan Water District of Southern California.

10. Agencies and organizations wishing to join a Steering Committee shall submit a written request to the Steering Committee Chair. The written request will be presented to the Steering Committee for deliberation and a vote. A majority vote of the Steering Committee is required to add members.

11. The Steering Committee may establish a membership size limitation.

12. A Steering Committee may request a participating agency/organization replace their representative for failure to participate.

b. Roles and Responsibilities

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The Steering Committees will have the following roles and responsibilities:

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1. Represent the interests of the sub-region.
2. Meet monthly or as required to accomplish their purpose in developing the IRWM Plan, evaluating proposed projects and conducting necessary business. The Steering Committee Chair may call meetings as needed.

3. Establish, as necessary, sub-committees charged with studying, investigating and soliciting information that will advance the development, implementation and administration of the Plan. Sub-committees will be subject to the oversight of the Steering Committee and no recommendation or finding of a sub-committee will be binding upon the Steering Committee. Sub-committee size and composition will be determined by the Steering Committee, and sub-committee members may be selected from any representative of any Steering Committee agency or organization, or any appropriate stakeholder.

4. Identify reliable and long-term funding for the implementation of the Plan and the projects described in the Plan from sources, including local, state and federal funding, and actively solicit funds from these sources. Steering committee members will also lend individual support to efforts to apply for and procure such funds, to the extent that each member agency or organization is able. Steering Committee members may also choose to contribute funds to support any and all phases of the work to be performed for development and implementation of the Plan.

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5. Prepare periodic reports to its member agencies, organizations and stakeholders describing the progress of the development, implementation and administration of the Plan.

6. Share to the extent not otherwise prohibited by law, privilege, or previous lawful agreement, all information required to develop, prepare, implement and administer and submit documents for the Plan, including monitoring data, Computer Assisted Drawing and Design (CADD) and Geographic Information Systems (GIS) or other electronic data. Such sharing shall be subject to any applicable license agreements or other restrictions. All data shared among the agencies and organizations shall be provided "as is" and without warranties as to accuracy or as to any other characteristics, whether expressed or implied. The intent of this data-sharing provision is to facilitate the development, implementation and administration of the Plan, and not to authorize use of this data for tasks unrelated to the Plan, unless deemed appropriate by the Steering Committee.

7. Adopt fiscal procedures as necessary to administer funds that may be received for purposes of development, administration and/or implementation of the Plan.

8. To the extent feasible, make all meetings of the Steering Committee open to the public and post meeting notices on a designated website.

9. Provide outreach to local entities and communities to ensure adequate input from all stakeholders.

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10. Maintain a sub-regional prioritized project list and ensure that the Leadership Committee's master list of prioritized projects is current.

11. Maintain a list of sub-regional goals and priorities as appropriate.
12. Track progress on sub-regional goals and planning targets (where applicable).
13. Identify and sponsor sub-regional planning studies as needed.
14. Work with the Leadership Committee to update and implement the plan as required.
15. Participate in the Leadership Committee.

III. Leadership Committee

a. Formation

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LEADERSHIP COMMITTEE

1. A Leadership Committee will serve as the guiding entity for the Region and will consist of the Chief Engineer of the Los Angeles County Flood Control District or his/her designee and the Chairs and Vice-Chairs of each of the five Sub-regional Steering Committees. These members will comprise the "Leadership Committee" whose responsibility will be to select five additional members representing each of the five Water Management Areas. The Leadership Committee will elect these representatives from the nominees submitted by the Steering Committees, with one representative selected from each Steering Committee's list of nominees. Water Management Area representatives must meet the minimum qualifications set forth in Attachment A.

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2. Each Water Management Area representative will designate an alternate to serve on the Leadership Committee in his/her absence. The alternate must be approved by the Leadership Committee and must meet the minimum qualifications for Water Management Area Representatives set forth in Attachment A.

3. The Chief Engineer of the Los Angeles County Flood Control District or his/her designee will serve as Chair of the Leadership Committee.

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elect a Water Management Element representative from each of the five subregions.

4. The Leadership Committee will elect a voting member or alternate as Vice Chair. The Vice Chair will serve at the pleasure of the Leadership Committee.

5. Leadership Committee member terms will be staggered as illustrated in the table below. Leadership Committee members may serve consecutive terms.

Position	Year									
	07	08	09	10	11	12	13	14	15	16
<u>Chair</u>				X		X		X		<u>etc</u>
<u>Vice Chair</u>			X		X		X		X	<u>etc</u>
<u>WMA</u>										<u>etc</u>
<u>Surface Water</u>				X			X			<u>etc</u>
<u>Sanitation</u>				X			X			<u>etc</u>
<u>Groundwater</u>					X			X		<u>etc</u>
<u>Stormwater</u>					X			X		<u>etc</u>
<u>Open Space</u>						X			X	<u>etc</u>

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6. The presence of a simple majority of the Leadership Committee members at any meeting of the Leadership Committee will constitute a quorum for the purposes of conducting business. The affirmative vote of a full quorum of the Leadership Committee is required for all decisions and recommendations of the Leadership Committee.

7. The Leadership Committee may include Ex-Officio members representing agencies including but not limited to: Army Corps of Engineers, U.S. Department of Agriculture, U.S. Forest Service, U.S. Bureau of Reclamation, National Park Service, California Environmental Protection Agency, California Department of Fish and Game, California Coastal Commission, California Department of Transportation, California Department of Parks and Recreation, California Department of Health Services, California Coastal Conservancy, Department of Water Resources, California Regional Water Quality Control Board and the Metropolitan Water District of Southern California.
Duties and Powers

b. Roles and Responsibilities

The Leadership Committee will have the following roles and responsibilities:

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1. Meet monthly or as required to accomplish its purpose in developing the IRWM Plan and conduct necessary business. The Leadership Committee Chair may call meetings as needed.
2. Establish, as necessary, subcommittees charged with studying, investigating and soliciting information that will advance the development, administration, and implementation of the Plan. The subcommittees will be subject to the oversight of the Leadership Committee and no recommendation or finding of a subcommittee will be binding upon the Leadership Committee. Sub-committee size and composition will be determined by the Leadership Committee, and Subcommittee members may be selected from any representative of the various Steering Committee agencies or organizations or any appropriate stakeholder.
3. Identify and obtain funding for the development and administration of the Plan. The Leadership Committee will be responsible for determining the amount of contributions necessary for administration of the plan. Leadership Committee representatives will communicate to their respective Steering Committees the amount of funding needed and will obtain commitments for contributions from Steering Committee members.
4. Identify reliable and long-term funding for the implementation of the Plan and the projects described in the Plan from sources including local, state and federal, and actively solicit funds from these sources.
5. Prepare periodic reports for the Steering Committees and stakeholders describing the progress of the development, administration and implementation of the Plan.
6. To share to the extent not otherwise prohibited by law, privilege, or previous lawful agreement, all information required to develop, prepare, implement and administer and submit documents for the Plan, including monitoring data, Computer Assisted Drawing and Design (CADD) and Geographic Information Systems (GIS) or other electronic data. Such sharing shall be subject to any applicable license agreements or other restrictions. All data shared among the parties shall be provided "as is" and without warranties as to accuracy or as to any other characteristics, whether expressed or implied. The intent of this data-sharing provision is to facilitate the development, implementation and administration of the Plan, and not to authorize use of this data for tasks unrelated to the Plan, unless deemed appropriate by the Leadership Committee.
7. Adopt as necessary fiscal procedures to administer funds that may be received for purposes of development, administration and/or implementation of the Plan.

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8. Establish a project evaluation framework that is consistent across the Region for the purpose of quantifying project benefits to allow for the categorization and prioritization of projects based on the Water Management Areas and consistent with the Plan.

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9. Facilitate the adoption of the Plan by those agencies within the Region with responsibility for one or more Water Management Areas.

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10. To the extent feasible, make all meetings of the Leadership Committee open to the public and post meeting notices on a designated website.

11. Provide regional oversight to the LAIRMWP.

12. Track regional progress towards the LA IRWMP targets.

13. Act as liaison between the State and the SCs.

14. Represent the region's needs to the State.

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15. Provide a balance for sub-regional interests.

16. Find, coordinate and pursue funding opportunities.

17. Provide regional outreach related to the LA IRWMP.

18. Periodically update the LA IRWMP.

IV. Guidelines for Transparency

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The following guidelines have been established to enable participation in the planning effort by all stakeholders and to ensure transparency in decision-making at the Leadership Committee:

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1. The Leadership Committee will prepare and circulate agendas in advance of their meetings. The Steering Committees will have an opportunity to discuss those agendas prior to the Leadership Committee meetings where possible.

2. Minutes from LC meetings will be posted on the website and distributed to stakeholders.

3. Key action items of the LC will be submitted in a simple board letter format such that subsequent interested parties can review and understand the recommendations and actions.

V. Guidelines for Funding Contributions

1. The Leadership Committee will determine the budget for ongoing IRWMP operations (funding target). Such operations include but are not limited to consultant support, administrative expenses, special studies, direct costs, etc.
2. The budget shall be determined for multiple years so as to provide participating agencies and organizations planning information for their own budgetary purposes.
3. All Steering Committees are expected to contribute equally to the funding target. The Chair and Vice Chair of each Steering Committee will be responsible for outreach to Steering Committee members and stakeholders in order to obtain the necessary contributions.
4. All Leadership Committee and Steering Committee members will be expected to contribute towards the funding target established by the Leadership Committee based on their ability to pay. Leadership Committee and Steering Committee members are also expected to assist in outreaching to local agencies and organizations for funding contributions.
5. If extenuating circumstances prevent a Steering Committee from raising its portion of the funding target, the Chair and Vice Chair of the Steering Committee may appeal to the Leadership Committee for an exception to the funding target.
6. The Leadership Committee and Steering Committees will seek planning grants and other sources of funding as available to offset the amount of Steering Committee member contributions.

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IRWMP LEADERSHIP COMMITTEE MEETING
 County of Los Angeles Department of Public Works
 October 10, 2007
 9:30am -12:00pm

PLEASE SIGN IN:

	NAME	AGENCY	PHONE	EMAIL
1	Joone Lopez	Central Basin MWD	310-436-2604	joone@centralbasinmwd.org
2	Barbara Cameron	City of Malibu	310 457 2000	malibugrants@aol.ca
3	Mary Zanner	LACSD	562 699-7411x280	MZanner@Lacsd.org
4	Sharon Green	LACSD	562-699-7411x253	sgreen@lacsd.org
5	Grace Burgess	WQA		
6	Trace Dillon			dillardjoyce@yahoo.com
7	Randy Ackerman	WQA	626- 338 ³³⁸ -5555	randy@wqa.com
8	MARID ACEVEDO	LADWP	213-367-0532	MARID.ACEVEDO@ladwp.com
9	MARK STUNET	DWR	818-500-1045	marks@water.ca.gov
10	Donna Chen	City L.A., Watershed Protection	213-485-3928	donna.chen@cityofla.org
11	Shahram Kharaqani	" "	213-485-0587	shahram.kharaqani@cityofla.org
12	John Biggs	BC		

IRWMP LEADERSHIP COMMITTEE MEETING
 County of Los Angeles Department of Public Works
 October 10, 2007
 9:30am -12:00pm

PLEASE SIGN IN:

	NAME	AGENCY	PHONE	EMAIL
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14	ED MEANS	MALCOLM PIRNIE	949-450-7921	emeans@pinnie.com
15	TOM ERS	LADWP	213-367-0873	thomas.ers@ladwp.com
16	RUBY WHITAKER	WRD	562-921-5521	rwhitaker@wrld.org
17	RICH NAGEL	WRWUP	30600 6200	rich.nagel@wrwup.org
18	FRANK KUO	LACFD		
19	Hector Bordes	" "		
20	M PESHKEL			
21	D. wolfe			
22	J. KIGHTLINGER	WRD	213/217-6211	JKIGHTLINGER@WRD.H2O.COM
23	Grace Burgess	WQA		
24	DAN SILZER	Corps of Engineers	213 452-3784	daniel.p.silzer@corps.army.mil

IRWMP LEADERSHIP COMMITTEE MEETING
 County of Los Angeles Department of Public Works
 October 10, 2007
 9:30am -12:00pm

PLEASE SIGN IN:

	NAME	AGENCY	PHONE	EMAIL
25	Grace Chan	MWDSC	213-217-6798	gchan@mwdh2o.com
26	Carol Williams	MSGBW/PA	626 815 1300	carol@watermaster.org
27	Tony Zampie llo	Raymond Basis Management Board	626-815-1300	TonyZ@WATERMASTER.ORG
28	Don Griset	SCAG	213.236.1895	griset@scag.ca.gov
29	Kathi DeLoval	LACTED	626 458-3912	kdeloval@lcpw.lacounty.gov
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