

**Los Angeles County Municipal Storm Water Permit (Order 01-182)
Individual Annual Report Form
Attachment U-4**

This form summarizes the requirements in Order No. 01-182. Each Permittee must complete this form in its entirety, except for those requirements applicable only to the Principal Permittee. Only report activities that were performed during the previous fiscal year. Upon completion, this form shall be submitted to the Principal Permittee, by the date specified by the Principal Permittee, for inclusion in the unified Annual Storm Water Program Report. Attachments should be included where necessary to provide sufficient information on program implementation.

The goals of this Report are to: 1) concisely document implementation of the Storm Water Quality Management Program (SQMP) during the past fiscal year; 2) evaluate program results for continuous improvement; 3) to determine compliance with Order 01-182; and 4) to share this information with other Permittees, municipal decision makers, and the public.

!	YOU MUST FILL OUT ALL THE INFORMATION REQUESTED <i>Do not leave any of the sections blank.</i>
N/A	If the question does not apply to your municipality, please indicate N/A in the space provided and provide a brief explanation
U	If the information requested is currently unavailable, please indicate U in the space provided and give a brief explanation.

This Report Form consists of the following sections:

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Reporting Year 2011- 2012

I. Program Management

A.	Permittee Name:	City of Lawndale		
B.	Name:	Glen Kau		
	Title:	Interim Director of Public Works		
	Address:	14717 S. Burin Avenue		
	City:	Lawndale	Zip Code:	90260
	Phone:	(310) 973-3265	Fax:	(310) 371-8877

C. In the space below, briefly describe how the storm water program is coordinated within your agency's departments and divisions. Include a description of any problems with coordination between departments. To facilitate this, complete the Table 1.

There were no changes in program coordination from the previous reporting year. The City's Public Works Department continues to be responsible for development and implementation of the NPDES Program, with the assistance of the City's NPDES consultant. The majority of the City's services and maintenance are contracted through the Los Angeles County Department of Public Works. The County provides the following services: 1) storm drain and catch basin maintenance, 2) sewer facility maintenance and commercial sewer inspections, and 3) building and safety functions including plan review and inspections. Additionally, the City contracts out street sweeping and trash collection services to private service companies. The City's Public Works Department, together with the Community Development Department, is responsible for assuring compliance with development planning/SUSMP and development construction requirements.

TABLE 1

1. Outreach & Education	Engineering/Public Works	1
2. Industrial/Commercial Inspections	LA County Dept of Public Works	2
3. Construction Permits/Inspections	LA County Dept of Public Works	1
4. IC/ID Inspections	Engineering/Public Works	1
5. Street sweeping	Public Works by Contract	1
6. Catch Basin Cleaning	LA County Dept. of Public Works	4
7. Spill Response	City crew/LA County Hazmat	6 + Contract
8. Development Planning (project/SUSMP review and approval)	Community Development/Public Works	4
9. Trash Collection	Public Works by Contract	6 + Contract

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TABLE 1 - Program Management

D. Staff and Training

Attach a summary of staff training over the last fiscal year. This shall include the staff name, department, type of training, and date of training.

E. Budget Summary

1. Does your municipality have a storm water utility? Yes No

If no, describe the funding source(s) used to implement the requirements of Order No. 01-182.

The Gas Tax Revenue, General Fund, Used Oil Block Grant and Dept of Conservation Beverage Container contributed in the implementation of the City's storm water programs.

2. Are the existing financial resources sufficient to accomplish all required activities? Yes No

3. Complete Table 2 to the extent that accurate information is available (indicate U in the spaces where the information is unavailable), and report any supplemental dedicated budgets for the same categories on the lines below the table.

4. List

None.

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TABLE 2

Program Element	Expenditures in Fiscal Year 11-12	Estimated Amount Needed to implement Order 01-182 FY 12-13
1. Program management a. Administrative costs b. Capital costs	\$78,000 0	\$80,340 0
2. Public Information and Participation a. Public Outreach/Education b. Employee Training c. Corporate Outreach d. Business Assistance	\$ 7,500 \$ 1,500 0 0	\$ 7,725 \$ 1,545 0 0
3. Industrial/Commercial inspections	\$35,000	\$36,050
4. Development Planning	\$70,000	\$72,100
5. Development Construction a. Construction inspections	\$70,000	\$72,100
6. Public Agency Activities a. Maintenance of structural and treatment control BMPs b. Municipal street sweeping c. Catch basin cleaning d. Trash collection/recycling e. Capital costs f. Other	\$ 7,000 \$183,000 \$ 6,000 \$ 91,000 0 0 0	\$ 7,210 \$188,490 \$ 6,180 \$ 93,730 0 0 0
7. IC/ID Program a. Operations and Maintenance b. Capitol Costs	\$ 5,000 0	\$ 5,150 0
8. Monitoring	\$ 5,000	\$ 5,150
9. Other	\$ 5,000	\$ 5,150
10. Total	\$564,000	\$580,920

List any supplemental dedicated budgets for the above categories:

None.

List any activities that have been contracted out to consultants/other agencies:

A consultant has been retained to assist the City with MS4 permit compliance in all program areas.

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List any supplemental dedicated budgets for the above categories:

None.

List any activities that have been contracted out to consultants/other agencies:

The City currently out sources the following activities: street sweeping, sewer facility maintenance, commercial sewer inspections, trash collection/recycling, and environmental compliance services

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II. Receiving Water Limitations (Part 2)

- A. Are you aware, or have you been notified, of any discharges from your MS4 that cause or contribute to a condition of nuisance or to the violation of any applicable water quality standards? Yes No
- B. Has the Regional Board notified you that discharges from your MS4 are causing or contributing to an exceedance of water quality standards? Yes No
- C. If you answered Yes to either of the above questions, you must attach a Receiving Water Limitations (RWL) Compliance Report. The Report must include the following:
1. A description of the pollutants that are in exceedance and an analysis of possible sources;
 2. A plan to comply with the RWL (Permit, Part 2);
 3. Changes to the SQMP to eliminate water quality exceedances;
 4. Enhanced monitoring to demonstrate compliance; and
 5. Results of implementation.

III. SQMP Implementation (Part 3)

- A. Has your agency implemented the SQMP and any additional controls necessary to reduce the discharges of pollutants in storm water to the maximum extent practicable? Yes No
- B. If your agency has implemented additional or different controls than described in the countywide SQMP, has your agency developed a local SQMP that reflects the conditions in its jurisdiction and specifies activities being implemented under the appropriate elements described in the countywide SQMP? Yes No
- C. Describe the status of developing a local SQMP in the box below.

The City continues to implement the County's model SQMP. The City has revised the development planning/SUSMP element to emphasize infiltration as a means of complying with post-construction runoff pollution mitigation requirements. Training was provided to affected staff to facilitate compliance and implementation.

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D. If applicable, describe an additional BMP, in addition to those in the countywide SQMP, that your city has implemented to reduce pollutants in storm water to the maximum extent practicable.

N/A.

E. Watershed Management Committees (WMCs)

1. Which WMC are you in? [Dominguez Channel](#)
2. Who is your designated representative to the WMC? [Glen Kau, Julie Hegvold or the City's stormwater consultant](#)
3. How many WMC meetings did you participate in last year? [4 and several Los Angeles Stormwater Permit Group meetings that discussed Dominguez Channel-related watershed management issues](#)
4. Describe specific improvements to your storm water management program as a result of WMC meetings.

[WMC meetings have been valuable in providing an exchange of compliance related information among watershed permittees. But no specific improvements to the City's stormwater management program have been made as a result of these meetings.](#)

5. Attach any comments or suggestions regarding your WMC.

F. Storm Water Ordinance

1. Have you adopted a storm water and urban runoff ordinance to enforce all requirements of Order 01-182?

Yes No

If not, describe the status of adopting such an ordinance.

2. If yes, have you already submitted a copy of the ordinance to the Regional Board?
If not, please attach a copy to this Report.

Yes No

3. Were any amendments made to your storm water ordinance during the last fiscal year?

Yes No

If yes, attach a copy of amendments to this Report.

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G. Discharge Prohibitions

1. List any non-storm water discharges you feel should be further regulated:

None at this time.

2. List any non-storm water discharges you feel should be exempt, and provide an explanation for each:

This issue was discussed by the LARWMC as an ROWD-related matter. A recommendation was made to de-regulate certain non-storm water discharges.

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In addition to answering the following questions, attach a summary of all storm water education activities that your agency conducted or participated in last year.

1. No Dumping Message

- a) How many storm drain inlets does your agency own? 276
- b) How many storm drain inlets were marked with a no dumping message in the last fiscal year? None
- c) What is the total number of storm drain inlets that are legibly marked with a no dumping message? 276

If this number is less than the number in question 1.b, describe why all inlets have not been marked, the process used to implement this requirement, and the expected completion date.

N/A.

- d) How many public access points to creeks, channels, and other water bodies within your jurisdiction have been posted with no dumping signage in the past year? N/A.

Describe your agency's status of implementing this requirement by the date required in Order No. 01-182.

The City conducted a survey to determine its compliance responsibility with respect to this requirement. It revealed that it had no water bodies requiring anti-dumping signage.

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2. Reporting Hotline

- a) Has your agency established its own hotline for reporting and for general storm water management information? Yes No
- b) If so, what is the number? [1.888.CLEANLA](tel:1888CLEANLA)
- c) Is this information listed in the government pages of the telephone book? Yes No
- d) If no, is your agency coordinated with the countywide hotline? Yes No
- e) Do you keep record of the number of calls received and how they were responded to? Yes No
- f) How many calls were received in the last fiscal year?
- g) Describe the process used to respond to hotline calls.
[Calls received by the City are forwarded to the Public Works Inspector to investigate. If a violation is apparent, a City Code Enforcement Officer or a County Hazmat Inspector is called to assist in issuing a citation. City employees clean up when minor spills are involved. When hazardous waste is involved, the City receives assistance from the County Hazmat crews.](#)
- h) Have you provided the Principal Permittee with your current reporting contact information? Yes No
- i) Have you compiled a list of the general public reporting contacts for all Permittees and posted it on the www.888CleanLA.com web site (Principal Permittee only)? [N/A](#)
- If not, when is this scheduled to occur? [N/A](#)

3. Outreach and Education

- a) Describe the strategy developed to provide outreach and bilingual materials to target ethnic communities. Include an explanation of why each community was chosen as a target, how program effectiveness will be determined, and status of implementation. (Principal Permittee only)
[N/A.](#)
- b) Did the Principal Permittee organize quarterly Public Outreach Strategy meetings that you were aware of? Yes No
- How many Public Outreach Strategy meetings did your agency participate in last year? [4](#)
 Explain why your agency did not attend any or all of the organized meetings.

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The City's consultant attended each quarterly meeting.

Identify specific improvements to your storm water education program as a result of these meetings:

First and foremost were the general audience outreach materials that address the problems with various pollutants (including but not limited to paint, fertilizers, fecal material, etc.). Also valuable were the public service announcements. More improvements will be made once the next MS4 permit for Los Angeles County is reissued.

List suggestions to increase the usefulness of quarterly meetings:

As mentioned in last year's annual report, the meetings should be more focused on promoting awareness of specific pollutants on receiving water quality – especially those that have been elevated to "TMDL" status. However, the quarterly meetings won't be an issue because the County of Los Angeles will no longer be required to host these meetings because it will no longer be "Principal Permittee." It is expected that the Dominguez Channel watershed management group will be responsible for developing a public education program that addresses these pollutants.

If quarterly Public Outreach Strategy meetings were not organized, explain why not and when this requirement will be implemented (*Principal Permittee only*).

c) Approximately how many impressions were made last year on the general public about storm water quality via print, local TV, local radio, or other media? The principal permittee, which is exclusively responsible for this program, has not indicated how many impressions were made during the 2011-2012 permit year. Please refer to its annual report submittal for this information.

d) Describe efforts your agency made to educate local schools on storm water pollution.
At the start of each school year, the City sends out letters to the local schools, encouraging them to participate in the County-sponsored assembly. The City will continue this method of enlistment in the next fiscal year.

e) Did you provide all schools within each school district in Los Angeles County with materials necessary to educate a minimum of 50 percent of all school children (K-12) every 2 years on storm water pollution (*Principal Permittee only*)? Yes No
If not, explain why.

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N/A.

- f) Describe the strategy developed to measure the effectiveness of in-school educational programs, including assessing students' knowledge of storm water pollution problems and solutions before and after educational efforts (*Principal Permittee only*).

N/A.

For Permit Years 2-5, attach an assessment of the effectiveness of in-school storm water education programs.

- g) What is the behavioral change target that was developed based on sociological data and other studies (*Principal Permittee only*)?

N/A.

If no target has been developed, explain why and describe the status of developing a target.

N/A.

What is the status of meeting the target by the end of Year 5?

N/A.

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4. Pollutant-Specific Outreach

a) Attach a description of each watershed-specific outreach program that your agency developed (*Principal Permittee only*). All pollutants listed in Table 1 (Section B.1.d.) must be included. [NA](#)

b) Did your agency cooperate with the Principal Permittee to develop specific outreach programs to target pollutants in your area? Yes No

c) Did your agency help distribute pollutant-specific materials in your city? Yes No

d) Describe how your agency has made outreach material available to the general public, schools, community groups, contractors and developers, etc...

[The City continues to make available to the residents and the general public at the public counter within City Hall and the City's Public Works Yard. The City annually hosts a community event, "Annual Pet Fiesta", handing out information materials to the general public. In addition, the City works closely with a local dog obedience schools to distribute information on the proper management of pet waste. BMP materials have been developed to address various pollutants and activities that generate them.](#)

5. Businesses Program

a) Briefly describe the Corporate Outreach Program that has been developed to target gas stations and restaurant chains (*Principal Permittee only*).

[N/A.](#)

b) How many corporate managers did your agency (*Principal Permittee only*) reach last year? [N/A.](#)

c) What is the total number of corporations to be reached through this program (*Principal Permittee only*)? [N/A.](#)

d) Is your agency meeting the requirement of reaching all gas station and restaurant corporations once every two years (*Principal Permittee only*)? [N/A.](#) Yes No

If not, describe measures that will be taken to fully implement this requirement.

[See above.](#)

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e) Has your agency developed and/or implemented a Business Assistance Program?

N/A

Yes No

If so, briefly describe your agency's program, including the number of businesses assisted, the type of assistance, and an assessment of the program's effectiveness.

N/A.

6. Did you encourage local radio stations and newspapers to use public service announcements?

Yes No

How many media outlets were contacted?

Which newspapers or radio stations ran them? [Please refer to the Principal Permittee's annual report submittal.](#)

Who was the audience? [General](#)

7. Did you supplement the County's media purchase by funding additional media buys? [Indirectly by way of the flood control assessment.](#)

Yes No

Estimated dollar value/in-kind contribution:

[\\$1000](#)

Type of media purchased:

[Print and radio/TV](#)

Frequency of the buys:

[N/A](#)

Did another agency help with the purchase?

Yes No

8. Did you work with local business, the County, or other Permittees to place non-traditional advertising?

Yes No

If so, describe the type of advertising.

9. Did you establish local community partnerships to distribute educational storm water pollution prevention material?

Yes No

Describe the materials that were distributed:

[The City sponsors dog obedience classes for City residents. Dog owners were provided with doggie bags and tip cards to encourage them to pick up after their pets.](#)

Who were the key partners?

[Muddy Paws Dog](#)

Who was the audience (businesses, schools, etc.)?

[Pet owners.](#)

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10. Did you participate in or publicize workshops or community events to discuss storm water pollution? Yes No

How many events did you attend? 4

11. Does your agency have a website that provides storm water pollution prevention information? Yes No

If so, what is the address? <http://www.lawndalecity.org/html/DEPTHTML/PW/PubWorks.htm>

12. Has awareness increased in your community regarding storm water pollution? Yes No

Do you feel that behaviors have changed? Yes No

Explain the basis for your answers. Include a description of any evaluation methods that are used to determine the effectiveness of your agency's outreach.

It might be assumed that because of the attention that runoff pollution has been getting in the general press, together with the City's public information program outreach efforts, sensitivity to this environmental concern has increased. This was validated by the results of a survey that was conducted by the Principal Permittee. A more effective way of assessing whether behaviors have changed is to conduct outfall monitoring for the TMDL and other water quality standards.

13. How would you modify the storm water public education program to improve it on the City or County level?

The City continues to actively work towards increasing public awareness by including additional environmental messages on the City's website and working cooperatively with local residents and businesses. The City has included thorough information on storm water pollution prevention tips, along with individual tip cards that can be downloaded from the City's webpage.

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B. Industrial/Commercial Facilities Program

1. Critical Source Inventory Database

Did you (individually or jointly) update the Database for Critical Sources Inventory? Yes No

Comments/Explanation/Conclusion: All required inspections were completed 6 years ago per the MS4 permit. Additional inspections have been performed since then, including follow-up inspections, in excess of the minimum requirement.

2. Inspection Program

Provide the reporting data as suggested in the following tables.

Category	Initial Number of Facilities at the start of cycle proposed for inspection by categories (after the initial year, the updated number based on the new data)	Number of facilities inspected in the current reporting year	% Completed at the time of this report for present cycle (from the initial value, and from the updated value after first cycle)	Total number since permit adoption
Industrial	N/A	11	N/A	N/A
Auto	N/A	36	N/A	N/A
RGOs	N/A	5	N/A	N/A
Restaurants	N/A	28	N/A	N/A

Comments/Explanation/Conclusion:

3. BMPs Implementation

Provide the reporting data as suggested in the following table.

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Category	Number of facilities inspected by category in this reporting year	Number of facilities identified as adequately implementing BMPs as specified in this reporting year	% adequately implementing out of total in this reporting year	Number of facilities required to implement or upgrade in this reporting year	Number of facilities inspected by category in this reporting cycle	Number of facilities identified as adequately implementing BMPs as specified in this reporting cycle	% adequately implementing out of total in this reporting cycle	Number of facilities required to implement or upgrade in this reporting cycle	Total Number during this permit adequately implementing	Total Number during this permit required to implement or upgrade
Auto	36	0	0	0	0	0	0	0	0	0
RGOs	5	0	0	0	0	0	0	0	0	0
Restaurants	28	0	0	0	0	0	0	0	0	0

Comments/Explanation/Conclusion: Inspections were completed three years ago per the current MS4 permit. However, the City has chosen to continue the inspections.

4. Enforcement Activities

Provide the reporting data as suggested in the following tables.

Enforcement Actions by categories (e.g. Warning letter, NOV, referral to D.A., etc.)	Number of facilities issued enforcement actions in the current reporting year	Number of facilities issued enforcement actions in the current reporting cycle	Number of facilities (re)inspected due to enforcement actions in current reporting year	Number of facilities (re)inspected due to enforcement actions in current reporting cycle	Number of facilities brought into compliance in the current reporting year	Number of facilities brought into compliance in current reporting cycle	Total number of enforcement actions since permit adoption (by category)

Facilities by category	Number of Warning letters	Number of NOVs	Number of Referral	Number of Other (verbal warnings with follow-up action)
Auto	0	0	0	0
RGOs	0	0	0	0
Restaurants	0	0	0	0

Comments/Explanation/Conclusion: Inspections performed during the 2010-2011 did not result in enforcement action. No illicit discharges, illicit connections, or BMP failures were observed.

5. Program Implementation Effectiveness Assessment

Please give a brief assessment of the implementation of the program in removing pollutants from the storm water discharges. Please provide an explanation. Suggested improvements or adjustments based on the knowledge gained through this reporting period activities must be reflected in a change in the SQMP, if warranted.

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Highly Effective

Somewhat Effective

Non-effective

Comments/Explanation/Conclusion:

As mentioned in last year's annual report without outfall monitoring or other "objective" data available, it must be presumed that the inspection program has been effective in reducing pollutants to the MS4. This is especially true of the industrial inspection program. These facilities are required under federal stormwater regulations to obtain an NPDES permit. The City has assisted the Regional Board in this regard by identifying facilities that require General Industrial Activity Stormwater Permits (GIASWPs). GIASWPs require the preparation of a SWPPP and a monitoring program plan. The Regional Board should be able to determine, better than the City, the extent to which these "covered" facilities have reduced pollutants to the MS4. The commercial inspection program must also be presumed to be effective in reducing pollutants associated with automotive, restaurant, and-RGO related activities. Overall, the inspection program has resulted in the distribution of materials containing BMPs and the City's ordinance relative to BMP implementation and prohibition against illicit discharges. Enforcement of these requirements has resulted in significant compliance. Therefore, the City can only conclude that such compliance has resulted, to some extent, on a reduction of pollutants to the MS4. Still, what would be helpful if the Regional Board would identify those industrial facilities in the City that submitted monitoring reports that reported exceedances of basic NPDES parameters specific that such facilities are required to monitoring for.

- 6. You must also submit a quarterly electronic submittal of your Industrial/Commercial Facilities Program activities.

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C. Development Planning Program (Part 4.D)

1. Does your agency have a process to minimize impacts from storm water and urban runoff on the biological integrity of natural drainage systems and water bodies in accordance with requirements under CEQA, Section 404 of the CWA, local ordinances, and other legal authorities? Yes No
 Attach examples showing how storm water quality impacts were addressed in environmental documents for projects over the past year. [See uploaded attachment.](#)
2. Does your agency have procedures to include the following requirements in all priority development and redevelopment projects:
- a) Maximize the percentage of permeable surfaces to allow more percolation of storm water into the ground? Yes No
- b) Minimize the quantity of storm water directed to impermeable surfaces and the MS4? Yes No
- c) Minimize pollution emanating from parking lots through the use of appropriate treatment control BMPs and good housekeeping practices? Yes No
- d) Provide for appropriate permanent measures to reduce storm water pollutant loads from the development site? Yes No
3. List the types and numbers of BMPs that your agency required for priority projects to meet the requirements described above.

[See BMP survey.](#)

4. Describe the status of the development or implementation of peak flow controls in Natural Drainage Systems.

[Generally, any project sited in an area that drains into an unlined conveyance is required to assure that post-construction runoff co-efficient does not exceed the pre-development runoff co-efficient or "Q." In any case, the principal permittee has developed proposed peak flow controls that are now under regional board review.](#)

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5. Has your agency amended codes and/or ordinances to give legal effect to the SUSMP changes required in the Permit? Yes No

6. Describe the process your agency uses to include SUSMP design standards in new development and redevelopment project approvals.

The City has revised its SUSMP review process to require planning and/or engineering to flag SUSMP-subject projects well before project plans are submitted. Once such projects are flagged, engineering and the City's NPDES consultant shall: (1) verify whether the project is in fact SUSMP-subject; and (2) if it is subject will notify the developer of the City's SUSMP requirements, which emphasize infiltration to the extent practicable. Early notification provides the developer with sufficient time to build infiltration controls – which are grading dependent – into the grading plan before submitting it to the City for approval. No grading plan for any SUSMP-subject plan may be approved without including infiltration controls or an explanation as to why such controls are infeasible.

7. How many of each of the following projects did your agency review and condition to meet SUSMP requirements last year?

- | | | |
|----|--|---|
| 1. | Residential | 0 |
| 2. | 1 Acre Industrial/Commercial | 0 |
| 3. | Automotive Service Facilities | 0 |
| 4. | Retail Gasoline Outlets | 0 |
| 5. | Restaurants | 0 |
| 6. | Parking Lots | 0 |
| 7. | Projects located in or directly adjacent to or discharging directly to an environmentally sensitive area | 0 |

d) Total number of permits issued to priority projects 0

6. What is the percentage of total development projects that were conditioned to meet SUSMP requirements? 0

8. How has your agency prepared to reduce the SUSMP threshold for industrial/commercial facilities to 1 acre from 100,000 square feet in 2003?

As of March of 2003, the City revised all of its developer/contract hand-outs, check lists, and other related material to reflect this change.

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9. After 2003, how many additional projects per year will require/did require implementation of SUSMP requirements as a result of the lower threshold? **Certainly there was an increase because more projects are subject. The City has not tracked for this data because it is labor intensive.**

Unknown.

10. Does your agency participate in an approved regional or sub-regional storm water mitigation program to substitute in part or wholly SUSMP requirements for new development?

Yes No

11. Has your agency modified its planning procedures for preparing and reviewing CEQA documents to consider potential storm water quality impacts and provide for appropriate mitigation? **See uploaded attachment.**

Yes No

If no, provide an explanation and an expected date of completion.

12. Did your agency update any of the following General Plan elements in the past year?

a) Land Use Yes No

b) Housing Yes No

c) Conservation Yes No

d) Open Space Yes No

If yes, please describe how watershed and storm water quality and quantity management considerations were included.

There was no opportunity to incorporate storm water quality/quantity considerations into the subject General Plan elements during this permit year.

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13. How many targeted staff were trained last year?
14. How many targeted staff are trained annually?
15. What percentage of total staff are trained annually?
16. Has your agency developed and made available development planning guidelines? [See uploaded attachment.](#) Yes No
17. If no, what is the expected date that guidelines will be developed and available to developers?
18. What is the status of completion of the technical manual for siting and design of BMPs for the development community?

The principal permittee has developed a draft technical manual for this purpose, which is currently under regional board review. In addition, the City is using the low impact development manual developed by the Principal Permittee which contains infiltration, storage, and evapotranspiration BMPs. And, in any case, the next MS4 permit will contain prescriptive infiltration BMPs for subject land development projects.

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D. Development Construction Program

1. Describe your agency's program to control runoff from construction activity at all construction sites within its jurisdiction.

The City continues to fully implement the development construction program. With respect to 1 acre or more soil disturbing projects, the City compels compliance with GCASWP requirements. No grading permit is issued without the subject applicant showing evidence of having applied for GCASWP coverage (viz., a WDID number). Additionally, the applicant is required to certify that a SWPPP has been prepared. For projects that disturb less than 1 acre of soil, grading permits are conditioned on conforming to minimum BMPs prescribed by the City. It should be noted that because the City is primarily residential, it rarely has the opportunity to review such projects. Beyond this, on-site construction inspections are performed by LA County Building and Safety, which are based on the County's codes and guidelines. Off-site runoff inspections are done by City Engineering and/or Public Works Inspectors. It should be noted that the City rarely deals with construction projects that are subject to GCASWPs.

2. Does your agency require the preparation, submittal, and implementation of a Local Storm Water Pollution Prevention Plan (Local SWPPP) prior to the issuance of a grading permit for all sites that meet one or all of the following criteria?

- | | |
|---|---|
| a) Will result in soil disturbance of one acre or greater | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| b) Is within, directly adjacent to, or is discharging directly to an environmentally sensitive area | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| c) Is located in a hillside area | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |

3. Attach one example of a local SWPPP

4. Describe the process your agency uses to require proof of filing a Notice of Intent for coverage under the State General Construction Activity Storm Water permit and a certification that a SWPPP has been prepared prior to issuing a grading permit?

Prior to grading approval, applicant is required to submit a copy of the WDID to the City's engineering staff. The applicant must also certify that a SWPPP shall be prepared and kept on site.

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a. How many building/grading permits were issued to sites requiring Local SWPPPs last year? <i>City does not require L-SWPPPs nor are they acceptable substitutes with respect to 2010 GCASWP requirements.</i>	N/A
How many building/grading permits were issued to sites requiring coverage under the General Construction Activities Storm Water Permit last year?	0
How many building/grading permits were issued to construction site less than one acre in size last year?	3
How many construction sites were inspected during the last wet season?	175
Complete the table below.	

Type of Violation	# of Violations	% of Total Inspections	# of Follow-up Inspections	# of Enforcement Actions
Off-site discharge of sediment	0	0	0	0
Off-site discharge of other pollutants	0	0	0	0
No or inadequate SWPPP	0	0	0	0
Inadequate BMP/SWPPP implementation	0	0	0	0

5. Describe the process for taking enforcement actions against construction site violations, including the types of actions that are taken.

As explained in last year's annual report an instance of non-compliance with any of the development construction program triggers a verbal warning, followed with a Notice of Violation letter. If Non-compliance persists, the matter then becomes a code enforcement issue. However, the verbal warnings, coupled with the threat of referred the contractor to the regional board for stronger enforcement action, has been sufficient to compel compliance.

6. Describe the system that your agency uses to track the issuance of grading permits.

Response: Grading permits are kept on file.

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E. Public Agency Activities (Part 4.F)

1. Sewage System Maintenance, Overflow, and Spill Prevention (only applicable to agencies that own and/or operate a sanitary sewer system)

- a. Has your agency developed and implemented a response plan for sanitary sewer overflows that includes the requirements in Order 01-182? Yes No
- b. How many sanitary sewer overflows occurred within your jurisdiction? 0
- c. How many did your agency respond to? 0
- d. Did your agency investigate all complaints received? **None reported.** Yes No
- e. How many complaints were received? 0
- f. Upon notification, did your agency immediately respond to overflows by containment? **N/A.** Yes No
- g. Did your agency notify appropriate sewer and public health agencies when a sewer overflowed to the MS4? **Not required since none of the material entered the catch basin.** Yes No
- h. Did your agency implement a program to prevent sewage spills or leaks from sewage facilities from entering the MS4? Yes No

If so, describe the program:

It is addressed in its sewer system management plan pursuant to the SSO waste discharge requirement.

- i. Did your agency implement a program to identify, repair, and remediate sanitary sewer blockages, exfiltration, overflow, and wet weather overflows from sanitary sewers to the MS4? Yes No

If so, describe the program:

See uploaded attachment.

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2. Public Construction Activities Management

a. What percentage of public construction sites 5 acres or greater in size did your agency obtain coverage under the State of California General Construction Activities Storm Water Discharge Permit? *The City does not require L-SWPPPs.* 0 %

b. Give an explanation for any sites greater than 5 acres that were not covered:
N/A.

c. What is the total number of active public construction sites? 0
How many were 5 acres or greater in size? 0

d. (After March, 2003) Did your agency obtain coverage under the State of California General Construction Activities Storm Water Discharge Permit coverage for public construction sites for sites one acre or greater? Yes No

3. Vehicle Maintenance/Material Storage Facilities/Corporation Yards Management

a. Did your agency implement pollution prevention plans for each public vehicle maintenance facility, material storage facility, and corporation yard? Yes No

b. Briefly describe how your agency implements the following, and any additional, BMPs to minimize pollutant discharges in storm water:

- *Good housekeeping practices*
- *Material storage control*
- *Vehicle leaks and spill control*
- *Illicit discharge control*

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- **Good housekeeping practices** are implemented in accordance with its City's storm water pollution prevention plan and its public agency program.
- **Material storage control** BMPs are implemented in accordance with its City's storm water pollution prevention plan and its public agency program.
- **Vehicles leaks and spill control** BMPs are implemented through the City's storm water pollution prevention plan and its public agency program.
- **Illicit discharge control** BMPs are implemented through the City's storm water pollution prevention plan, its public agency program, and its illicit connection/discharge detection and elimination program.

c. Are all Permittee owned and/or operated vehicle/equipment wash areas self-contained, covered, equipped with a clarifier, and properly connected to the sanitary sewer? Yes No
If not, what is the status of implementing this requirement?

d. How many Permittee owned and/or operated vehicle/equipment wash areas are scheduled to be redeveloped to include the BMPs listed above? **None.**

4. Landscape and Recreational Facilities Management

a. Has your agency developed a standardized protocol for the routine and non-routine application of pesticides, herbicides (including pre-emergents), and fertilizers? Yes No

Briefly describe this protocol:

Basically, the protocol or "SOP" calls for impacted landscape maintenance personnel to (1) apply minimum amounts of each significant material; and (2) avoid application during storm events or impending storm events.

b. How does your agency ensure that there is no application of pesticides or fertilizers immediately before, during, or immediately after a rain event or when water is flowing off the area to be applied?

Impacted City personnel were given training in the proper application of pesticides and chemical organic fertilizers.

c. Are any banned pesticides, herbicides, fungicides, or rodenticides stored or applied in your agency's jurisdiction that you know of? Yes No

If so, list them:

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d. What percentage of your agency's staff that apply pesticides are certified by the California Department of Food and Agriculture, or are under the direct supervision of a certified pesticide applicator? 100%

e. Describe procedures your agency has implemented to encourage retention and planting of native vegetation and to reduce water, fertilizer, and pesticide needs:
Landscape maintenance staff has been provided training that encourages the planting of native and drought tolerant vegetation, which is also in keeping with the City's water conservation program. Impacted City staff has also been encouraged, also by training, to incorporate integrated pest management (IPM) whenever possible as a means of reducing the need for pesticides.

5. Storm Drain Operation and Management

a. Did your agency designate catch basin inlets within its jurisdiction as Priority A; Priority B; and Priority C? Yes No

b. How many of each designation exist in your jurisdiction?

Priority A:	44
Priority B:	14
Priority C:	0

c. Is your city subject to a trash TMDL? Yes No

d. If yes, describe the activities and/or implementation measures that your agency conducted pursuant to the TMDL and any other trash reduction efforts that occurred.

N/A.

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- e. How many times were all Priority A basins cleaned last year? Once
- f. How many times were all Priority B basins cleaned last year? Once
- g. How many times were all Priority C basins cleaned last year? N/A
- h. How much total waste was collected in tons from catch basin clean-outs last year? Between 1 and 1.5 tons
- i. Attach a record of all catch basins in your jurisdiction. This shall identify each basin as City or County owned, and Priority A, B, or C. For all basins that are owned and operated by your agency, include dates that each was cleaned out over the past year. See uploaded attachment.
- j. Did your agency place and maintain trash receptacles at all transit stops within its jurisdiction. Yes No
- k. How many new trash receptacles were installed last year? None.
- l. Did your agency place special conditions for events that generated substantial quantities of trash and litter including provisions that:
1. Provide for the proper management of trash and litter generated from the event? Yes No
 2. Arrange for temporary screens to be placed on catch basins? Screens are not, but viscine and sand bags are used to prevent entry of material into catch basins. Yes No
 3. Or for catch basins in that area to be cleaned out subsequent to the event and prior to any rain? Yes No
- m. Did your agency inspect the legibility of the catch basin stencil or labels? Yes No
What percentage of stencils were legible? 100%
- n. Were illegible stencils recorded and re-stenciled or re-labeled within 180 days of inspection? Yes No
- o. Did your agency visually monitor Permittee-owned open channel storm drains and other drainage structures for debris at least annually and identify and prioritize problem areas of illicit discharge for regular inspection? N/A. Yes No
Is the prioritization attached? N/A. Yes No
- p. Did your agency review its maintenance activities to assure that appropriate storm water BMPs are being utilized to protect water quality? Yes No
What changes have been made?

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None. The prescribed BMPs appear to be adequate.

q. Did your agency remove trash and debris from open channel storm drains a minimum of once per year before the storm season?

Yes No

r. How did your agency minimize the discharge of contaminants during MS4 maintenance and clean outs?

Maintenance/clean-outs are either performed by hand or mechanically with the use of a vacuum truck. Neither of these methods results in the discharge of contaminants or pollutants to the MS4.

s. Where is removed material disposed of?

Material is taken to the corporate yard where it is stored in a covered trash bins. The material is then taken to a landfill for disposal.

6. Streets and Roads Maintenance

a) Did your agency designate streets and/or street segments within its jurisdiction as one of the following:

1. Priority A – streets and/or street segments that are designated as consistently generating the highest volumes of trash and/or litter?

Yes No

2. Priority B – streets and/or street segments that are designated as consistently generating moderate volumes of trash and/or litter?

Yes No

3. Priority C – streets and/or street segments that are designated as generating low volumes of trash and/or litter?

Yes No

b) Did your agency perform all street sweeping in compliance with the permit and according to the following schedule:

1. Priority A – These streets and/or street segments shall be swept at least two times per month? (Note: All streets are swept at least twice a month).

Yes No

2. Priority B – Each Permittee shall ensure that each streets and/or street segments is cleaned at least once per month?

Yes No

3. Priority C – These streets and/or street segments shall be cleaned as necessary but in no case less than once per year?

Yes No

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- c) Did your agency require that saw cutting wastes be recovered and disposed of properly and that in no case shall waste be left on a roadway or allowed to enter the storm drain? Yes No

- d) Did your agency require that concrete and other street and road maintenance materials and wastes be managed to prevent pollutant discharges? Yes No

- e) Did your agency require that the washout of concrete trucks and chutes only occur in designated areas and never into storm drains, open ditches, streets, or catch basins leading to the storm drain system? Yes No

- f) Did your agency train its employees in targeted positions (whose interactions, jobs, and activities affect storm water quality) regarding the requirements of the storm water management program to:
 - 1. Promote a clear understanding of the potential for maintenance activities to pollute storm water? And Yes No
 - 2. Identify and select appropriate BMPs? Yes No

7. Parking Facilities Management

- a. Did your agency ensure that Permittee-owned parking lots be kept clear of debris and excessive oil buildup and cleaned no less than 2 times per month and/or inspected no less than 2 times per month to determine if cleaning is necessary. Yes No

- b. Were any Permittee-owned parking lots cleaned less than once a month? Yes No
 How many?

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8. Public Industrial Activities Management

a. Did your agency, for all municipal activity considered an industrial activity under USEPA Phase I storm water regulations, obtain separate coverage under the State of California General Industrial Activities Storm Water Discharge Permit no later than December 31, 2001?

Yes No

b. Does your agency serve a population of less than 100,000 people?

Yes No **9. Emergency Procedures**

a. In case of real emergencies, did your agency repair essential public services and infrastructure in a manner to minimize environmental damage? **Note: N/A because there was none.**

Yes No

b. Were BMPs implemented to the extent that measures did not compromise public health and safety? **N/A.**

Yes No **10. Feasibility Study**

a. Did your agency cooperate with the County Sanitation Districts of Los Angeles County to prepare a study which investigates the possible diversion of dry weather flows or the use of alternative treatment control BMPs? **This was completed three years ago.**

Yes No

b. Did your agency review its individual prioritized list and create a watershed based priority list of drains for potential diversion and submit a listing of priority diversions to the Regional Board Executive Officer? **This was completed three years ago.**

Yes No

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F. Illicit Connections and Illicit Discharges (IC/ID) Elimination Program (Part 4.G)

1. Attach a copy of your agency's IC/ID Elimination Implementation Program (Part 4.G.1.a.). [See uploaded attachment.](#)
2. Attach a map of your storm drain system showing all permitted connections (if available), and the locations of all illicit connections and discharges that occurred last year (Part 4.G.1.b). If your agency has not completed this requirement, describe the status of the development of a baseline map, including an expected completion date.

[This task was implemented by the February 3, 2003 deadline specified in the current MS4 permit. Illicit connections and discharges that were reported and investigated during the previous permit year \(2003-2004\) were plotted on GIS and a copy of the required GIS files were transmitted to the principal permittee for map plotting, a practice that has been in effect for several years.](#)

3. Describe your enforcement procedures for eliminating illicit discharges and terminating illicit connections.

[The City's Public Works Inspector and Code Enforcement Officer investigate any observed or reported discharges to determine whether or not they are illicit. Consultation with environmental staff may be involved as needed. Follow-up correction notices are issued, as needed, following standard code enforcement procedures.](#)

4. Describe your record keeping system to document all illicit connections and discharges.

[All reports of illicit discharges and connections and their disposition are tracked on hard-copy forms. Required reporting data are then converted into GIS format \(specifically, Arc View\).](#)

5. What is the total length of open channel that your agency owns and operates? None
6. What length was screened last year for illicit connections? N/A
7. What is the total length of closed storm drain that your agency owns and operates? None
8. What length was screened last year for illicit connections? None
9. Describe the method used to screen your storm drains. N/A

[Field screening requirement per the current MS4 permit was completed three years ago.](#)

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10. Provide the reporting data for illicit connections as suggested in the following table (you may submit a spreadsheet from your database that contains the information).

Year	Total # reported/ identified	Total # investigated	# that conveyed exempt discharges or NPDES permitted	# that conveyed illicit discharges that were terminated	# that were removed	# that resulted in enforcement action	# that resulted in <i>other</i> actions
01/02							
02/03							
03/04							
04/05							
05/06							
06/07							
07/08							
08/09							
09/10							
10/11							
11/12	0	0	0	0	0	0	0

11. Explain any *other* actions that occurred in the last year.

12. What is the average time it takes your agency to initiate an illicit connection investigation after it is reported?

Immediately to 48 hours depending on the type of discharges.

a) Were all identified connections terminated within 180 days? N/A Yes No

b) If not, explain why.

City had no illicit connections (i.e., unpermitted connections to the storm drain system).

13. Provide the reporting data for illicit discharges as suggested in the following table (you may submit a spreadsheet from you database that contains this information).

Year	Total # reported	Total # that were discontinued/ cleaned	# that were cleaned up but the	# that resulted in no evidence	# that were determined to be conditionall	# that were exempt or in compliance	# that resulted in enforcement action

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		up voluntarily through enforcement and the source was identified	source could not be identified	of discharge	y exempt	and the source identified	
01/02							
02/03							
03/04							
04/05							
05/06							
06/07							
07/08							
08/09							
09/10							
10/11							
11/12	2	2	0	0	0	0	0

14. What is the average response time after an illicit discharge is reported? 24 hours

a) Did any response times exceed 72 hours? Yes No

b) If yes, explain why.

15. Describe the your agency's spill response procedures.

In the event of a release to the MS4, the City's protocol calls for preventing the material from entering the storm drain (catch basin or channel) through containment and/or by placing a barrier in front of the catch basin inlet. The next step is to properly remove the material. In the event of a sewage release. In the event of a hazardous materials release, the Fire Department is responsible for properly removing and disposing the material depending on type.

16. What would you do differently to improve your agency's IC/ID Elimination Program?

Provide incentives to City field personnel to report suspect or actual illicit connections.

Change the definition of illicit connection from an unpermitted connection to the storm drain to any connection that operates to conduct an illicit discharge because the City does not permit connections to the storm drain. (Note: this is addressed in the recently adopted Ventura County MS4 permit).

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17. Attach a list of all permitted connections to your storm sewer system. [The City does not permit connections to the MS4. This explains why the City has not reported illicit connections, which the permit defines as any “unpermitted” connection.](#)

Los Angeles County Municipal Storm Water Permit (Order 01-182)**Individual Annual Report Form****Attachment U-4****SUMMARY OF PROGRAM EFFECTIVENESS****V. Monitoring**

Briefly describe any storm water monitoring activities that are not required by Order No. 01-182 that your municipality conducted, participated in, or received funding to conduct in the past fiscal year. These activities should correspond with the dollar amount you listed in Table 2. **None this year. Dominguez Channel is not subject to TMDL-related monitoring.**

VI. Assessment of Program Effectiveness

- A. Attach a summary of the effectiveness of your storm water management program. This summary should include, at a minimum, the following:
1. An assessment of your agency's compliance with permit requirements, based on your responses to the questions in this form;
 2. Descriptions of any evaluation methods that your agency uses to determine the effectiveness of your storm water management program;
 3. A summary of the strengths and weaknesses of your agency's storm water management program;
 4. A list of specific program highlights and accomplishments;
 5. A description of water quality improvements or degradation in your watershed over the past fiscal year;
 6. Interagency coordination between cities to improve the storm water management program;
 7. Future plans to improve your agency's storm water management program; and
 8. Suggestions to improve the effectiveness of your program or the County model programs.
- B) On a scale of 1 to 10 (10 being full implementation of requirements by their deadlines), rate your municipality's level of compliance with Order No. 01-182.
- C) List any suggestions your agency has for improving program reporting and assessment.

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Program Effectiveness Summary

1. An assessment of your agency's compliance with permit requirements, based on your responses to the questions in this form.

Response: As mentioned in previous reports, the City believes it has implemented each of the program tasks associated with the current and previous municipal NPDES permit. It must be presumed, therefore, that so doing has resulted in program effectiveness desired by the regional board. The municipal NPDES permit is, essentially, a process-oriented regulation. If all of the tasks are performed, it must be concluded that runoff pollution has been reduced and water quality has been improved to some extent. A more objective and reliable method of determining program effectiveness is to use outfall and receiving water monitoring data, which is expected to be available some time next year.

2. Descriptions of any evaluation methods that your agency uses to determine the effectiveness of your storm water management program.

Response: Once again, in the absence of objective criteria, the City must conclude that its storm water management program is effective.

3. A summary of the strengths and weaknesses of the City's storm water management program.

Response: The City cannot make a determination whether its regional board-mandated storm water management program is strong or weak. Once again, it is program that has been developed by the regional board for implementation by permittees that can only be objectively evaluated through storm water and non-storm water monitoring data. Because the City has implemented the requisite program tasks, it must be concluded that its storm water management program is at least adequate.

4. A list of specific program highlights and accomplishments.

Response:

The City continues to implement the following:

- A proactive Beautification Committee which meets each month to discuss important issues including organizing and planning city-wide cleanup events.
- a website which has been revised/updated to provide additional information regarding stormwater protection programs
- Active participation in the Los Angeles Stormwater Permit Group in negotiating the new MS4 permit with the Regional Board and stakeholders.

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- annual municipal NPDES staff training

5. A description of water quality improvements or degradation in your watershed over the past fiscal year.

Response: The City knows of no water quality improvements or degradation of that reach of the Dominguez Channel into which it drains. This question is probably best directed to the Principal Permittee.

6. Interagency coordination among cities to improve the storm water management program.

Response: Such coordination is expected to improve once the new MS4 permit is reissued because of its emphasis on watershed management.

7. Future plans to improve the City's storm water management program.

Response: To conduct outfall monitoring to determine to what extent discharges from it are causing or contributing to exceedances of metals or toxics and other water quality standards established for the receiving water.

8. Suggestions to improve the effectiveness of the City's program or the County model programs.

Response: None at this time. Under the next MS4 permit the County model programs may be eliminated in deference to specific BMPs called-out in the MS4 permit.

B. Self Assessment

Response: Because the City has fully implemented all of the requirements of the Los Angeles County MS4 permit, it must rate itself a 10.

C. Suggestions for Improving Program Reporting and Assessment

Response: This task should be worked on collectively by members of WMC. The City hopes that the annual report under the next MS4 permit will require only relevant information. As of this submittal, the Regional Board has not provided an annual report format for the draft MS4 permit.