COUNTY AGENCIES
DEPARTMENT OF PUBLIC WORKS

AVIATION DIVISION
1000 S. Fremont Ave., Bldg. A9 East, 1st Flr., Alhambra, CA 91803
(626) 300-4600 Mon-Thu 7:00 a.m. - 5:45 p.m.

BUILDING AND SAFETY DIVISION
Headquarters
Mon-Thu 6:45 - 5:30 (626) 458-3173
900 S. Fremont Ave., 3rd Fl, Alhambra, CA 91803-1331
Approval for the following sections is required as noted below:

☐ ELECTRICAL SECTION 900 S. Fremont Ave., 3rd Fl, Alhambra, CA 91803-1331
(626) 458-3180
Approval is required for:
☐ Energy Plan Check ☐ Electrical Code Check
☐ Emergency Egress Illumination (O.L. ≥ 100)

☐ MECHANICAL SECTION 900 S. Fremont Ave., 3rd Fl, Alhambra, CA 91803-1331
(626) 458-3182
Approval is required for:
☐ Energy Plan Check ☐ Mechanical Code Check
☐ Plumbing Code Check ☐ Roof Drainage

☐ Research Section 900 S. Fremont Ave., 3rd Fl, Alhambra, CA 91803-1331
(626) 458-3173
(Alternate Materials, Methods, SMRF...)

☐ GRADING AND DRAINAGE SECTION
Jessica Bunker - Regional Drainage / Grading Engineer
La Puente Office: Wednesday 8:00-11:00 a.m.
(626) 961-9611
☐ Grading Plan Check
☐ "Rough Grade" approval is required prior to issuance of building permit
☐ Drainage approval is required

GEOTECHNICAL AND MATERIALS ENGINEERING DIVISION
GEOLOGY/SOILS SECTIONS - Plan approval is required for site stability and geologic hazard.
(626) 458-4925 M-Th 6:30-5:15 pm
Upload documents to: https://dpw.lacounty.gov/apps/esubmissions/gme/default.aspx

LAND DEVELOPMENT DIVISION
900 S. Fremont Ave., 3rd Fl
Alhambra, CA 91803-1331
(626) 458-4921 6:45-5:30 Mon-Thu
☐ SUBDIVISION PLAN CHECK SECTION
☐ LANDSCAPE (non-residential landscaped area > 2500 square feet)

SANITATION DISTRICT
County Sanitation Districts of Los Angeles County
1955 Workman Mill Rd., Whittier, CA 90601
(562) 699-7411
Approval for:
☐ Food Service Establishments 5050 Commerce Way, Baldwin Park, CA 91706
(626) 430-5380
☐ X-Ray Machine Installation Radiation Management 3530 Wilshire Blvd., 9th Fl., Los Angeles, CA 90010 Mon – Fri 8:00 a.m. - 5:00 p.m.
(213) 351-7897

STATE AGENCIES

STATE DEPT. OF INDUSTRIAL RELATIONS - CAL/OSHA
DIVISION OF OCCUPATIONAL SAFETY & HEALTH
Permit is required for excavation of trenches which are 5 ft. or more deep into which a person is required to descend or for the construction or demolition of any structure 4 or more stories. Brick-lined seepage pits may require permit.
1906 W. Garvey Ave S., Suite 200, West Covina, CA 91790
(626) 472-0046

STATEWIDE CLEAN-UP OPERATIONS
(200' from a source of significant Hazardous Waste Disposal)
Sacramento Branch: (916) 323-3376
Glendale Branch (626) 551-2830
Long Beach Branch (562) 590-4969

STATE DEPARTMENT OF CONSERVATION DIVISION OF OIL AND GAS
Verify with City Dept. of Planning and Development. Obtain clearance requirements for abandonment of oil wells.
5816 Corporate Avenue, Suite 200, Cypress, CA 90630-4731
(714) 816-6847
FAX: (714) 816-6853

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SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT (SCAQMD)
Applicants for non-residential buildings must fill out "Air Quality Permit Checklist" furnished by Building & Safety. If "Yes" is marked, a written release will be required before occupancy is allowed. Notification form required for demolition and alteration permits where ASBESTOS is involved.
21865 E. Copley Dr., Diamond Bar, CA 91765-4182
(909) 396-2000, (800) 288-7664

SCHOOL DISTRICT
Development fee must be paid to the District for residential and commercial construction. A "Certificate of Payment of Developer Fee" must be submitted to Building and Safety prior to obtaining a building permit.

CITY OF SANTA FE SPRINGS AGENCIES

CITY OF SANTA FE SPRINGS FIRE DEPARTMENT
11300 Greenstone Ave, Santa Fe Springs, CA 90670
(562) 944-9713, FAX (562) 941-1817

□ FIRE PREVENTION BUREAU
Obtain approval and permits for building and site plans, fire protection, fire sprinkler systems.
Bill Murphy Ext. 3703

□ ENVIRONMENTAL PROTECTION DIVISION
□ C.U.P.A. REVIEW
Obtain building and site approval for hazardous materials, hazardous waste, underground storage tanks, begin RMP, site contamination and mitigation.
Tom Hall Ext. 3715

□ INDUSTRIAL WASTE
Obtain approval for preliminary waste water treatment.
Santa Fe Springs Fire Dept.
Raul Diaz Ext. 3713

CITY OF SANTA FE SPRINGS DEPT. OF PLANNING AND DEVELOPMENT
Obtain approval of plot plan, landscaping and/or Planning Commission approval and other requirements.
(562) 868-0511 Ext 7550

CITY OF SANTA FE SPRINGS PUBLIC WORKS DEPARTMENT
□ Obtain approval for site drainage, drainage at parkway, public right-of-way improvements and NPDES requirements.
Ron Hughes (562) 868-0511 Ext. 7549

□ Obtain approval for Congestion Management Plan Compliance
Tony Olmos (562) 868-0511 Ext. 7543

CONSTRUCTION AND DEMOLITION RECYCLING REQUIREMENTS
Contractors are required to recycle 75% of all project waste materials for projects valued at over $50,000.
Sue Janikowski (562) 868-0511 Ext. 7356

HERITAGE ARTWORK IN PUBLIC PLACES PROGRAM
Any building permit valued at $300,000 or more is subject to a fee equal to one (1) percent of the building permit valuation.
Sue Janikowski (562) 868-0511 Ext. 7356

METHANE GAS DIVERSION
Review is required by City of SFS Planning Dept. and SFS Fire Dept.
Andrew C. Lazzaretto (562) 868-0511 Ext. 7354

ENVIRONMENTAL COVENANT
Review is required by City of SFS Planning Dept.
Andrew C. Lazzaretto (562) 868-0511 Ext. 7354

CONTRACTORS ARE REQUIRED TO RECYCLE 75% OF ALL PROJECT WASTE MATERIALS FOR PROJECTS VALUED AT OVER $50,000.