SPECIAL INSPECTORS

Section 1704 of the Building Code details the need for and the duties and responsibilities of the special inspector. A special inspector is required by Section 1704.1 to be registered by the Building and Safety Division for their special knowledge or expertise in one or more specific disciplines. Each registered special inspector is issued a Certificate of Registration (sample below) which will indicate his/her County Special Inspector Identification Number (S.I.I.D. No.) and the type of work that the person is qualified to inspect. The disciplines include: Reinforced Concrete (C); Prestressed Concrete (P); Structural Masonry (M); and Structural Steel Bolting and Welding (W).

For more Special Inspection requirements see the following BCMs:

BCM 1704.12, A1 – Special Inspection – Sprayed-Applied Fireproofing
BCM 1704, A1 – Special Inspection – Epoxy and Other Adhesive Connections
BCM 1704, A3 – Special Inspection – Seismic Resistance of Structural Wood

Prior to initial arrival on a jobsite, the special inspector must contact the local Building and Safety district office and furnish the information necessary to complete the "Job Assignment for Registered Inspectors" (see attached). The special inspector shall call 24 hours prior to initial arrival at the job site and talk to the building inspector assigned to the job.

The purpose of contacting the building inspector is:

- For the building inspector to provide any special instructions on what the special inspector is to be particularly aware of.
- To establish rapport to operate as a team.

The special inspector must complete and file with the local district office the "Special Inspector Report" (see attached) periodically as required and at the end of the assignment. The report should clearly state the work inspected and note any discrepancies or special events. The report
must be signed by the special inspector, and if more than one Inspector is present on the same job, each must submit his/her own report(s).

If the registered special inspector is absent or unavailable at the job site, all work requiring special inspection must be stopped until a substitute is on the site. The substitute must likewise be Los Angeles County registered special inspector and comply with all County reporting requirements.

Supersedes BCM 1701 Article 1 dated 05-01-97
COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS
BUILDING AND SAFETY DIVISION

JOB ASSIGNMENT FOR REGISTERED INSPECTORS

(This portion to be filled in by the personnel of the District Office)

PERMIT NO.: ___________________ D.O.: ____________ RECEIVED BY: ____________

JOB ADDRESS: ____________________________

CONTRACTOR: ______________ ADDRESS: ____________________________

OWNER: ___________________ ADDRESS: ____________________________

SPECIAL INSPECTOR: ______________ ADDRESS: __________________________

I.D. NO.: ___________________ TELEPHONE: ____________________________

CLASSIFICATION: _ CONCRETE (C) _ PRESTRESSED CONCRETE (P) _ MASONRY (M)

_ WELDING (W) _ OTHER (O) ____________________________

(This portion to be filled in by Special Inspector)

- I made personal contact with the above District Office on (Date) ___________________.
- I will commence inspection of the above job on (Date) ____________________.
- I agree to give constant personal inspection on the above job on work assigned to me as special inspector during progress of said assigned work.

_________________________________
Signature of Special Inspector
LOS ANGELES COUNTY DEPARTMENT OF PUBLIC WORKS
BUILDING AND SAFETY DIVISION

SPECIAL INSPECTOR REPORT

Each inspector must complete this report and mail it to the District Office where the permit was issued.

DAILY

TOTAL TIME ON JOB (IN DAYS) ______  BUILDING PERMIT NO. _______  DISTRICT NO. _______

JOB ADDRESS ________________________________________________________________

GENERAL CONTRACTOR ________________________________________________________

SIZE OF BUILDING _______  NO. OF STORIES _______  TYPE OF WALL _______

TYPE OF WORK:  REINFORCED CONCRETE  MASONRY  HI-TENSILE BOLTING

PRESTRESSED CONCRETE  WELDING

OTHER ________________________________________________________________

DESCRIPTION OF WORK INSPECTED __________________________________________
__
__
__
__
__

LOCATION IN STRUCTURE ____________________________________________________
__
__
__
__
__

REMARKS ________________________________________________________________
__
__
__
__
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All work on this job to date has been satisfactorily completed to the approved plans and requirements of the Los Angeles County Building Code.

Special Inspector (PRINT)  I.D. Number  Date

Special Inspector (SIGNATURE)  Daytime / Cell Phone Number

P:\input\Research\EDB\S\REPORT
REvised 05-04-05