



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE: **BRC-2**

January 17, 2024

JOB ORDER CONTRACT NOS. 2401CP – 2423GG (FORMERLY 2401CP – 2423JS) NOTICE TO BIDDERS A

This Notice to Bidders A provides information and clarifies certain portions of the Project Manual, provides information discussed at the pre-bid presentation, and forms a part of the Contract Documents.

PROJECT MANUAL

1. Refer to the Project Manual cover page and delete and replace with the attached cover letter (Attachment 1).
2. Refer to the Notice Inviting Bids. Delete reference of 2422JS and 2423JS and replace with 2422GG and 2423GG
3. Refer to the Instructions to Bidders, Article 1. Job Order Contract (JOC) – Overview, Paragraph 3. Delete in its entirety and replace with the following:

Bidders will be required to submit a set of cost adjustment factors that would be applied to the unit prices for work using the Cannon/Parkin, Inc.'s SimpleBid JOC System for six separate JOCs (2401CP to 2306CP); and seventeen separate JOCs (2407GG to 2423GG) using The Gordian Group, Inc.'s JOC System and each systems corresponding unit price book dated February 2023.

4. Refer to the Instructions to Bidders, Article 2, Mandatory Pre-Bid Conference, Paragraph 2 and delete in its entirety. For Mandatory Pre-bid Conference information refer to the Project Manual, Notice Inviting Bids, Mandatory PreBid Conference Section. This revision also applies to the Pre-Bid Presentation by BRCD.

5. Refer to Instruction to Bidders, Article 14, Form of Bid, Paragraph B. Delete the third sentence and replace with the following:

The JOC Systems that will be used are Cannon/ Parkin, Inc. (6 contracts), and The Gordian Group, Inc. (17 contracts).

6. Refer to Instructions To Bidders, Article 15, Bid Pricing, Paragraph A. Delete the first sentence and replace with the following:

The JOC Systems that will used are Cannon/ Parkin, Inc. (6 contracts), and The Gordian Group, Inc. (17 contracts).

7. Refer to Instructions To Bidders, Article 15, Bid Pricing, Paragraph F. Delete the first sentence and replace with the following:

Job Order Contracts 2401CP through 2423GG.

8. Refer to Instructions To Bidders, Article 16, Bid Security, Paragraph A. Delete the first sentence and replace with the following:

Bid Security is required of each Bidder and shall be made payable to Los Angeles County, in an amount of Five Hundred Seventy Thousand Dollars (\$570,000) in the form of cash, a certified check, a cashier's check, or a bid bond issued by a California-admitted Surety.

9. Refer to Instructions To Bidders, Article 17, Submittal of Bids, Paragraph D. Delete Job Order Contracts 2401CP through 2423JS and replace with 2401CP through 2423GG.

10. Refer to Forms of Bid. Delete forms in its entirety and replace with the attached revised, Bid Bond and Forms of Bid, which includes receipt of Notice to Bidders A for Job Order Contract Nos. 2401CP through 2423GG (Attachment 2).

11. Refer to General Conditions, Article 1, Definitions, Paragraph B. Delete and replace the second sentence with the following:

For JOC 2401CP through 2423GG, bidders will offer four pricing Adjustment Factors.

12. Refer to Attachment 3, Section 00 0912, Countywide Local And Targeted Worker Hiring Program For Job Order Contracts – Best Efforts Or Mandatory Requirements Forms A through E. Delete in its entirety and replace with the attached Countywide Local And Targeted Worker Hiring Program Forms A through E (Attachment 3).

13. Refer to Attachment 7, The February 2023 Unit Price Book and Specifications prepared by JAMB Services, Inc., and delete in its entirety.
14. Refer to Attachment 9, List of Contracts and Corresponding Adjustment Factors/Special Requirement Form. Delete and replace with the new form (Attachment 4).
15. Refer to the Footer used throughout the Project Manual. Replace JOCs 2401CP To 2423JS with JOCs 2401CP To 2423GG.

PRE-BID MEETING INFORMATION

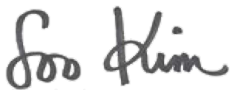
Attached are the documents for the Pre-Bid Meeting.

- Pre-Bid Presentation by BRCD, Attachment 5
- Pre-Bid Sign-In Sheet, Attachment 6
- Presentation by Cannon/Parkin, Inc. (SimpleBid), Attachment 7
- Presentation by The Gordian Group, Inc. (Gordian Cloud), Attachment 8

If you have any questions regarding this project, please contact Ms. Ivonne Pena at (626) 458-2585 or ipena@pw.lacounty.gov.

Very truly yours,

MARK PESTRELLA, PE
Director of Public Works



SOO KIM
Interim Division Chief
Business Relations and Contracts Division

BS:ip

P:\brcdpub\CONTRACTS\Ivonne\JOC LOW BIDS\1. Various Low-Bid JOCs (23 JOCs) December 2023 (Award-18PW-5Parks)\Notices\Notice To Bidders A1.docx

Attachments

ATTACHMENT 1

Project Manual Cover

PROJECT MANUAL

Job Order Contracts

JOC 2401CP THROUGH 2423GG

DECEMBER 2023

**COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS
BUSINESS RELATIONS AND CONTRACTS DIVISION
900 SOUTH FREMONT AVENUE
ALHAMBRA, CA 91803-5311
(626) 458-2585
IPENA@PW.LACOUNTY.GOV**

ATTACHMENT 2

Bid Bond and Bid Forms

2401CP – 2423GG

BID BOND

For Job Order Contract _____ (Must be a Number from 2401CP TO 2423GG)

KNOW ALL MEN BY THESE PRESENTS:

That we, _____

(bidder and address)

as Principal and _____

(surety and address)

as Surety, as held and firmly bound unto the County of Los Angeles hereinafter called the County, in the penal sum of five hundred seventy thousand dollars (\$570,000) of the Principal above named, submitted by said Principal to the County, for the work described below, for the payment of which sum in lawful money of the United States, well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION of this obligation of such that:

WHEREAS, the Principal has submitted the above-mentioned bid to the County, for a Job Order Contract, for which bids are to be opened on _____.
(Date of Bid Opening)

NOW, THEREFORE, if the aforesaid Principal is awarded the contract and, within the time and manner required under the bidding or contract documents, after prescribed forms are presented to him for signature, enters into written contract, in the prescribed form, in accordance with the bids, and files the two bonds with the County, one to guarantee faithful performance and the other to guarantee payment for labor and materials, as required by law, then this obligation shall be null and void; otherwise, it shall be and remain in full force and virtue.

In the event suit is brought upon this bond by the County and judgment is recovered, the Surety shall pay all cost incurred by the County in such suit, including a reasonable attorney's fee to be fixed by the court.

IN WITNESS WHEREOF, we have hereunto set our hands and seals on the _____ day of _____, 2024.

Principal

(SEAL)

Signature and Title

Principal

(SEAL)

Signature and Title

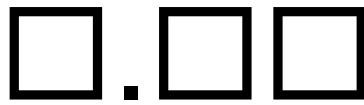
FORM OF BID TO BE USED BY BIDDERS**Job Order Contract****(To be Completed by JOC must have a value between 2401CP to 2402CP)**

The undersigned proposes to furnish all materials, labor and equipment required for the Job Order Contract for the Department of Public Works in accordance with The SimpleBid Book Job Order Contracting Unit Price Catalog and Specifications dated February 2023, including addenda thereto, if any, adopted by the Board of Supervisors, as follows:

- I. **Adjustment Factors.** The Contractor bids four adjustment factors that will be applied against the prices set forth in the Unit Price Book. These adjustment factors will be used to price out fixed price work orders by multiplying the adjustment factor by the unit prices and quantities. **Factor A**, shall be multiplied by .25, **Factor B** shall be multiplied by .25, **Factor C**, shall be multiplied by .25, and **Factor D** shall be multiplied by .25. These four numbers will then be added together for a composite factor. The bidder's total composite factor will then be multiplied by the total contract value (\$5,700,000), minus the County Preference Program (if applicable), to determine low bid.
- II. **Base Period** (12 months from Notice of contract execution or expenditure of the \$5,700,000 maximum value of the contract, whichever occurs first)
- III. **Unit prices for Non Pre-Priced Tasks will be priced using the Normal Working Hours or Other Than Normal Working Hours Adjustment Factor as defined per Work Order. The unit price for a Non Pre-Priced Task shall be researched and generated by the JOC Consultant., in the same manner, and using the same methodologies as a Pre-Priced Task. The unit prices generated by the JOC Consultant, for Non Pre-Priced Tasks shall be binding on Contractor and County in the same manner as for Pre-Priced Tasks.**

OSHPD Projects

FACTOR A Unit work requirements to be performed on OSHPD Projects during Normal Working Hours as ordered by the County in individual work orders against the contract.



Utilize two decimal places

 Bid for OSHPD Projects/Normal Working Hours (in words)

FACTOR B Unit work requirements to be performed on OSHPD Projects during Other than Normal Working Hours as ordered by the County in individual work orders against the contract.

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Utilize two decimal places

Bid for OSHPD Projects/Other than Normal Working Hours (in words)

General Construction

FACTOR C Unit work requirements to be performed on General Projects during Normal Working Hours as ordered by the County in individual work orders against the contract.

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Utilize two decimal places

Bid for General Projects/Normal Working Hours (in words)

FACTOR D Unit work requirements to be performed on General Projects during Other than Normal Working Hours as ordered by the County in individual work orders against the contract.

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Utilize two decimal places

Bid for General Projects/Other than Normal Working Hours (in words)

IV. COUNTY PROGRAM PREFERENCE:

The Local Small Business Enterprise Program Preference, Social Enterprise Program Preference, and Disabled Veterans Business Enterprise Program Preference are provided by the County for purposes of bid evaluation only, as specified in Instruction to Bidders. If Bidder is a qualifying Local Small Business Enterprise, Social Enterprise Preference, and/or Disabled Veterans Business Enterprise check "yes" in the box below. If non-qualifying, check "no" in the appropriate box.

LSBE	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
SE	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
DVBE	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

V. RECEIPT OF NOTICE TO BIDDERS

I hereby certify and declare that I have received, reviewed and incorporated Notice to Bidders A dated January 17, 2024, into my Bid.

Executed this day of _____ (Month and Year)

By: _____
(Authorized Signature of a Principal Owner, Officer, or Manager)

NOTE: Any alteration or addition to the Form of Bid may invalidate same. All blank spaces shall be filled out completely. Line out nonapplicable blanks. An incomplete form may invalidate bid. The County reserves the right to waive any informalities or to reject any or all bids or to accept any alternatives when called for.

Firm Ownership Information
Check where applicable:

1. ☐ Minority-Owned
- ☐ Woman-Owned
- ☐ Disadvantaged-Owned
- ☐ Disabled Veteran-Owned
- ☐ Other

2.

<ul style="list-style-type: none"><input type="checkbox"/><input type="checkbox"/>	<p>An individual</p> <p>A corporation. Name state or territory of Incorporation</p> <hr/> <p>A copartnership</p> <p>A joint venture</p>
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Form of Bid
00 03 00-4

FACTOR B Unit work requirements to be performed on Specialty Projects during Other than Normal Working Hours as ordered by the County in individual work orders against the contract.

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Utilize two decimal places

Bid for Specialty Projects/Other than Normal Working Hours (in words)

General Construction

FACTOR C Unit work requirements to be performed on General Projects during Normal Working Hours as ordered by the County in individual work orders against the contract.

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Utilize two decimal places

Bid for General Projects/Normal Working Hours (in words)

FACTOR D Unit work requirements to be performed on General Projects during Other than Normal Working Hours as ordered by the County in individual work orders against the contract.

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Utilize two decimal places

Bid for General Projects/Other than Normal Working Hours (in words)

IV. COUNTY PROGRAM PREFERENCE:

The Local Small Business Enterprise Program Preference, Social Enterprise Program Preference, and Disabled Veterans Business Enterprise Program Preference are provided by the County for purposes of bid evaluation only, as specified in Article 1.31 of Instruction to Bidders. If Bidder is a qualifying Local Small Business Enterprise, Social Enterprise Preference, and/or Disabled Veterans Business Enterprise check "yes" in the box below. If non-qualifying, check "no" in the appropriate box.

LSBE	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
SE	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
DVBE	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

V. RECEIPT OF NOTICE TO BIDDERS

I hereby certify and declare that I have received, reviewed and incorporated Notice to Bidders A dated January 17, 2024, into my Bid.

Executed this day of _____ (Month and Year)

By: _____
(Authorized Signature of a Principal Owner, Officer, or Manager)

NOTE: Any alteration or addition to the Form of Bid may invalidate same. All blank spaces shall be filled out completely. Line out nonapplicable blanks. An incomplete form may invalidate bid. The County reserves the right to waive any informalities or to reject any or all bids or to accept any alternatives when called for.

Firm Ownership Information
Check where applicable:

1. ☐ Minority-Owned
- ☐ Woman-Owned
- ☐ Disadvantaged-Owned
- ☐ Disabled Veteran-Owned
- ☐ Other

2.

<input type="checkbox"/>	An individual
<input type="checkbox"/>	A corporation. Name state or territory of Incorporation
<hr/>	
<input type="checkbox"/>	A copartnership
<input type="checkbox"/>	A joint venture

Form of Bid
00 03 00-4

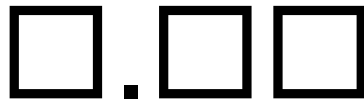
FORM OF BID TO BE USED BY BIDDERS**Job Order Contract _____****(To be Completed by JOC must have a value between 2407GG to 2411GG)**

The undersigned proposes to furnish all materials, labor and equipment required for the Job Order Contract for the Department of Public Works in accordance with The Construction Task Catalog and Specifications prepared by The Gordian Group, Inc., dated February 2023, including addenda thereto, if any, adopted by the Board of Supervisors, as follows:

- I. Adjustment Factors. The Contractor bids four adjustment factors that will be applied against the prices set forth in the Unit Price Book. These adjustment factors will be used to price out fixed price work orders by multiplying the adjustment factor by the unit prices and quantities. **Factor A**, shall be multiplied by .25, **Factor B** shall be multiplied by .25, **Factor C**, shall be multiplied by .25, and **Factor D** shall be multiplied by .25. These four numbers will then be added together for a composite factor. The bidder's total composite factor will then be multiplied by the total contract value (\$5,700,000), minus the County Preference Program (if applicable), to determine low bid.
- II. Base Period (12 months from Notice of contract execution or expenditure of the \$5,700,000 maximum value of the contract, whichever occurs first)
- III. **Unit prices for Non Pre-Priced Tasks will be priced using the Normal Working Hours or Other Than Normal Working Hours Adjustment Factor as defined per Work Order. The unit price for a Non Pre-Priced Task shall be researched and generated by the JOC Consultant, in the same manner, and using the same methodologies as a Pre-Priced Task. The unit prices generated by the JOC Consultant, for Non Pre-Priced Tasks shall be binding on Contractor and County in the same manner as for Pre-Priced Tasks.**

OSHPD Projects

FACTOR A Unit work requirements to be performed on OSHPD Projects during Normal Working Hours as ordered by the County in individual work orders against the contract.



Utilize two decimal places

Bid for OSHPD Projects/Normal Working Hours (in words)

FACTOR B Unit work requirements to be performed on OSHPD Projects during Other than Normal Working Hours as ordered by the County in individual work orders against the contract.

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Utilize two decimal places

Bid for OSHPD Projects/Other than Normal Working Hours (in words)

General Construction

FACTOR C Unit work requirements to be performed on General Projects during Normal Working Hours as ordered by the County in individual work orders against the contract.

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Utilize two decimal places

Bid for General Projects/Normal Working Hours (in words)

FACTOR D Unit work requirements to be performed on General Projects during Other than Normal Working Hours as ordered by the County in individual work orders against the contract.

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Utilize two decimal places

Bid for General Projects/Other than Normal Working Hours (in words)

IV. COUNTY PROGRAM PREFERENCE:

The Local Small Business Enterprise Program Preference, Social Enterprise Program Preference, and Disabled Veterans Business Enterprise Program Preference are provided by the County for purposes of bid evaluation only, as specified in Instruction to Bidders. If Bidder is a qualifying Local Small Business Enterprise, Social Enterprise Preference, and/or Disabled Veterans Business Enterprise check "yes" in the box below. If non-qualifying, check "no" in the appropriate box.

LSBE	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
SE	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
DVBE	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

V. RECEIPT OF NOTICE TO BIDDERS

I hereby certify and declare that I have received, reviewed and incorporated Notice to Bidders A dated January 17, 2024, into my Bid.

Executed this day of _____ (Month and Year)

By: _____

(Authorized Signature of a Principal Owner, Officer, or Manager)

NOTE: Any alteration or addition to the Form of Bid may invalidate same. All blank spaces shall be filled out completely. Line out nonapplicable blanks. An incomplete form may invalidate bid. The County reserves the right to waive any informalities or to reject any or all bids or to accept any alternatives when called for.

I (We) certify that on _____, 2023, License No. _____, license classification(s) _____, was issued to me (us), in the name of _____, by the Contractors' State License Board, pursuant to California Statutes of 1929, as amended, and that said license has not been revoked.

Firm Ownership Information
Check where applicable:

If minority-owned, indicate the appropriate category:

1. ☐ Minority-Owned
 ☐ Woman-Owned
 ☐ Disadvantaged-Owned
 ☐ Disabled Veteran-Owned
 ☐ Other

- ☐ African American
☐ Hispanic or Latino
☐ Asian/Pacific Islander
☐ Filipino
☐ American Indian/Alaskan Native

2. ☐ An individual
 ☐ A corporation. Name
 state or territory of
 Incorporation

If a copartnership or joint venture, list names of individuals comprising same below

- ☐ _____
☐ A copartnership
☐ A joint venture

Date signed _____, 2022

Respectfully submitted,

Place _____
City and State

Firm Name (if applicable)

Bidder's address, E-mail address, and telephone:

Number and Street

Signature and Print Name

City and State

Title and E-mail Address

Telephone

Signature and Print Name

Fax

Title and E-mail Address

FACTOR B Unit work requirements to be performed on Specialty Projects during Other than Normal Working Hours as ordered by the County in individual work orders against the contract.

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Utilize two decimal places

Bid for Specialty Projects/Other than Normal Working Hours (in words)

General Construction

FACTOR C Unit work requirements to be performed on General Projects during Normal Working Hours as ordered by the County in individual work orders against the contract.

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Utilize two decimal places

Bid for General Projects/Normal Working Hours (in words)

FACTOR D Unit work requirements to be performed on General Projects during Other than Normal Working Hours as ordered by the County in individual work orders against the contract.

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Utilize two decimal places

Bid for General Projects/Other than Normal Working Hours (in words)

IV. COUNTY PROGRAM PREFERENCE:

The Local Small Business Enterprise Program Preference, Social Enterprise Program Preference, and Disabled Veterans Business Enterprise Program Preference are provided by the County for purposes of bid evaluation only, as specified in Article 1.31 of Instruction to Bidders. If Bidder is a qualifying Local Small Business Enterprise, Social Enterprise Preference, and/or Disabled Veterans Business Enterprise check "yes" in the box below. If non-qualifying, check "no" in the appropriate box.

LSBE	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
SE	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
DVBE	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

V. RECEIPT OF NOTICE TO BIDDERS

I hereby certify and declare that I have received, reviewed and incorporated Notice to Bidders A dated January 17, 2024, into my Bid.

Executed this day of _____ (Month and Year)

By: _____

(Authorized Signature of a Principal Owner, Officer, or Manager)

NOTE: Any alteration or addition to the Form of Bid may invalidate same. All blank spaces shall be filled out completely. Line out nonapplicable blanks. An incomplete form may invalidate bid. The County reserves the right to waive any informalities or to reject any or all bids or to accept any alternatives when called for.

Firm Ownership Information
Check where applicable:

1. ☐ Minority-Owned
- ☐ Woman-Owned
- ☐ Disadvantaged-Owned
- ☐ Disabled Veteran-Owned
- ☐ Other

2.

<input type="checkbox"/>	An individual
<input type="checkbox"/>	A corporation. Name state or territory of Incorporation
<hr/>	
<input type="checkbox"/>	A copartnership
<input type="checkbox"/>	A joint venture

Place _____
City and State _____

Firm Name (if applicable)

Number and Street

Signature and Print Name

City and State

Title and E-mail Address

Telephone _____

Signature and Print Name

Fax

Title and E-mail Address

ATTACHMENT 3

LOCAL AND TARGETED WORKER HIRING PROGRAM FORMS A-E



DISPATCH REQUESTOR: _____
(Contractor and Subcontractor Name)

DATE: _____

LOCAL AND TARGETED WORKER HIRING PROGRAM
00 09 12-A CRAFT EMPLOYEE REQUEST FORM – BEST EFFORTS
NAME OF PROJECT

County of Los Angeles requires that at least 30 percent of total California Construction Labor Hours worked on the project must be performed by a qualified Local Resident. The available pool of Local Residents whose primary place of residence is within Tier 1 ZIP Codes, listed below, must first be exhausted in the manner specified in Section 2.01F before employing worker(s) from Tier 2 ZIP Codes (listed under Form 00 09 12-C).

EMAIL FORM TO:

Community Organization Name: _____ Tel: _____ Email: _____
Local Union Name: _____ Tel: _____ Email: _____
GC or Sub Compliance Office: Name: _____ Tel: _____ Email: _____
LTWHP/Jobs Coordinator Name: _____ Tel: _____ Email: _____
Project Manager Name: _____ Tel: _____ Email: _____

TIER 1 RESIDENCY AREA ZIP CODES (TO BE PROVIDED BY THE COUNTY): Local Workers in these zip codes shall be first dispatched to **NAME OF PROJECT**. **Zip Codes must be completed by Outreach and Compliance Section.**

X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X

TIER 2 RESIDENCY AREA ZIP CODES (TO BE PROVIDED BY THE COUNTY): Local Workers from these zip codes shall be referred for project work after all available qualified workers in the Tier 1 Residency Preference area have been exhausted to **NAME OF PROJECT**. See Form 00 09 12-C.

CRAFT WORKER REQUEST:

QTY#	CRAFT POSITION	JOURNEYMAN OR APPRENTICE LEVEL	LOCAL WORKER (TIER 1 RESIDENCY AREA REQUIRED)	LOCAL WORKER (TIER 2 RESIDENCY AREA)	DATE	TIME

Please have the worker(s) report to the following project site address indicated below:

Project Name _____

Site Address: _____

Report to: _____

On-site Tel #: _____

On-site Fax: _____

Comment or special instructions: _____

Completed by Community Service Provider Organization or Union

Received By: _____ Date Received: _____ Dispatch Date: _____

Requested Dispatch Available for Dispatch Unavailable for Dispatch

Tier 1 Residency Worker ☐

☐ *See instruction below.

Tier 2 Residency Worker ☐

*Attach letter stating reason for not dispatching local worker(s) who reside in the Tier 1 and Tier 2 Area zip codes.

Print Dispatcher Name: _____ Phone: _____



DISPATCH REQUESTOR: _____
(Contractor and Subcontractor Name)

DATE: _____

LOCAL AND TARGETED WORKER HIRING PROGRAM
00 09 12-A CRAFT EMPLOYEE REQUEST FORM - MANDATORY

NAME OF PROJECT

County of Los Angeles requires that at least 30 percent of total California Construction Labor Hours worked on the project must be performed by a qualified Local Resident. Additionally, at least 10 percent of total California Construction Labor Hours worked on the project shall be performed by a Targeted Worker. The hours worked by a Targeted Worker who is also a Local Resident may also be applied towards the 30 percent Local Resident hiring goal. The available pool of Local Residents whose primary place of residence is within Tier 1 ZIP Codes, listed below, must first be exhausted in the manner specified in Section 2.01F before employing worker(s) from Tier 2 ZIP Codes (listed under Form 00 09 12-C).

EMAIL FORM TO:

Community Organization	Name: _____	Tel: _____	Email: _____
Local Union	Name: _____	Tel: _____	Email: _____
GC or Sub Compliance Office:	Name: _____	Tel: _____	Email: _____
LTWHP/Jobs Coordinator	Name: _____	Tel: _____	Email: _____
Project Manager	Name: _____	Tel: _____	Email: _____

TIER 1 RESIDENCY AREA ZIP CODES (TO BE PROVIDED BY THE COUNTY): Local and Targeted Workers in these zip codes shall be first dispatched to **NAME OF PROJECT**. **Zip Codes must be completed by Outreach and Compliance Section.**

X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X

TIER 2 RESIDENCY AREA ZIP CODES (TO BE PROVIDED BY THE COUNTY): Local and Targeted Workers from these zip codes shall be referred for project work after all available qualified workers in the Tier 1 Residency Preference area have been exhausted to **NAME OF PROJECT**. See Form 00 09 12-C.

CRAFT WORKER REQUEST:

QTY#	CRAFT POSITION	JOURNEYMAN OR APPRENTICE LEVEL	LOCAL and TARGETED WORKER (TIER 1 RESIDENCY AREA REQUIRED)	LOCAL and TARGETED WORKER (TIER 2 RESIDENCY AREA)	TARGETED WORKER	DATE	TIME

Please have the worker(s) report to the following project site address indicated below:

Project Name _____

Site Address: _____

Report to: _____

On-site Tel #: _____

On-site Fax: _____

Comment or special instructions: _____

Completed by Community Service Provider Organization or Union

Received By: _____ Date Received: _____ Dispatch Date: _____

Requested Dispatch

Available for Dispatch

Unavailable for Dispatch

Tier 1 Residency Worker ☐

☐ *See instruction below.

Tier 2 Residency Worker ☐

☐ Qualified Targeted Worker

*Attach letter stating reason for not dispatching local and targeted worker(s) who reside in the Tier 1 and Tier 2 Area zip codes.

Print Dispatcher Name: _____

Phone: _____

Contractor: **All Contractors****Workforce Utilization Plan / Projection Hours****Project Name:****Date:** _____**Project Duration: 0 Calendar Days**

	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Total
PROJECTED PROJECT HOURS														
Local Hours (Tier 1)	50	0	0	0	0	0	0	0	0	0	0	0	0	50
Local Hours (Tier 2)	100	0	0	0	0	0	0	0	0	0	0	0	0	100
Total Project Hours	500	0	0	0	0	0	0	0	0	0	0	0	0	500
Total Local Hours (%)	30%													30%
Targeted Worker Hours	50	0	0	0	0	0	0	0	0	0	0	0	0	50
Targeted Worker Hours (%)	10%													10%
ACTUAL PROJECT HOURS														
Local Hours (Tier 1)	75	0	0	0	0	0	0	0	0	0	0	0	0	75
Local Hours (Tier 2)	100	0	0	0	0	0	0	0	0	0	0	0	0	100
Total Project Hours	500	0	0	0	0	0	0	0	0	0	0	0	0	500
Total Local Hours (%)	35%													35%
Targeted Worker Hours	50	0	0	0	0	0	0	0	0	0	0	0	0	50
Targeted Worker Hours (%)	10%													10%

Contractor: Prime

Workforce Utilization Plan / Projection Hours

Project Name:

Date: _____

Project Duration: 0 Calendar Days

	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Total
PROJECTED PROJECT HOURS														
Local Hours (Tier 1)	10													10
Local Hours (Tier 2)	20													20
Total Project Hours	100													100
Total Local Hours (%)	30%													30%
Targeted Worker Hours	10													10
Targeted Worker Hours (%)	10%													10%
ACTUAL PROJECT HOURS														
Local Hours (Tier 1)	15													15
Local Hours (Tier 2)	20													20
Total Project Hours	100													100
Total Local Hours (%)	35%													35%
Targeted Worker Hours	10													10
Targeted Worker Hours (%)	10%													10%

Contractor: Sub 1

Workforce Utilization Plan / Projection Hours

Project Name:

Date: _____

Project Duration: 0 Calendar Days

	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Total
PROJECTED PROJECT HOURS														
Local Hours (Tier 1)	10													10
Local Hours (Tier 2)	20													20
Total Project Hours	100													100
Total Local Hours (%)	30%													30%
Targeted Worker Hours	10													10
Targeted Worker Hours (%)	10%													10%
ACTUAL PROJECT HOURS														
Local Hours (Tier 1)	15													15
Local Hours (Tier 2)	20													20
Total Project Hours	100													100
Total Local Hours (%)	35%													35%
Targeted Worker Hours	10													10
Targeted Worker Hours (%)	10%													10%

Contractor: Sub 2

Workforce Utilization Plan / Projection Hours

Project Name:

Date: _____

Project Duration: 0 Calendar Days

	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Total
PROJECTED PROJECT HOURS														
Local Hours (Tier 1)	10													10
Local Hours (Tier 2)	20													20
Total Project Hours	100													100
Total Local Hours (%)	30%													30%
Targeted Worker Hours	10													10
Targeted Worker Hours (%)	10%													10%
ACTUAL PROJECT HOURS														
Local Hours (Tier 1)	15													15
Local Hours (Tier 2)	20													20
Total Project Hours	100													100
Total Local Hours (%)	35%													35%
Targeted Worker Hours	10													10
Targeted Worker Hours (%)	10%													10%

Contractor: Sub 3

Workforce Utilization Plan / Projection Hours

Project Name:

Date: _____

Project Duration: 0 Calendar Days

	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Total
PROJECTED PROJECT HOURS														
Local Hours (Tier 1)	10													10
Local Hours (Tier 2)	20													20
Total Project Hours	100													100
Total Local Hours (%)	30%													30%
Targeted Worker Hours	10													10
Targeted Worker Hours (%)	10%													10%
ACTUAL PROJECT HOURS														
Local Hours (Tier 1)	15													15
Local Hours (Tier 2)	20													20
Total Project Hours	100													100
Total Local Hours (%)	35%													35%
Targeted Worker Hours	10													10
Targeted Worker Hours (%)	10%													10%

Contractor: Sub 4

Workforce Utilization Plan / Projection Hours

Project Name:

Date: _____

Project Duration: 0 Calendar Days

	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Total
PROJECTED PROJECT HOURS														
Local Hours (Tier 1)	10													10
Local Hours (Tier 2)	20													20
Total Project Hours	100													100
Total Local Hours (%)	30%													30%
Targeted Worker Hours	10													10
Targeted Worker Hours (%)	10%													10%
ACTUAL PROJECT HOURS														
Local Hours (Tier 1)	15													15
Local Hours (Tier 2)	20													20
Total Project Hours	100													100
Total Local Hours (%)	35%													35%
Targeted Worker Hours	10													10
Targeted Worker Hours (%)	10%													10%

**COUNTY OF LOS ANGELES
LOCAL AND TARGETED WORKER HIRE POLICY
QUALIFYING ZIP CODES**

Tier 1, 2 and Qualifying Zip Codes are defined as:

- Tier 1 Zip Code:** A Tier 1 Qualified Local Resident is defined as a County resident whose primary residency is: (1) within five (5) miles of the proposed project site; and (2) is within a Qualifying Zip Code. If a qualifying Zip Code is partially located within the 5-mile radius, then the entire Zip Code is considered as a Tier I Zip Code, and workers living in that entire Zip Code area may qualify as Tier I hiring.
- Tier 2 Zip Code:** A Tier 2 Qualified Local Resident is defined as a County resident whose primary residency is: (1) within a Qualifying Zip code; and (2) that Qualifying Zip Code is beyond five (5) miles of the proposed project site.
- Qualifying Zip Code:** A Qualifying Zip Code is defined as a zip code within the County of Los Angeles, where either: (1) the average percentage of households living below 200 percent of the Federal Poverty Level (FPL) for that individual's primary residency's Zip Code is greater than the County average for such households; or (2) the Zip Code is one of 11 additional Zip Codes determined by the Board on September 6, 2011 to be a Zip Code where at least 30 percent of the population is living in poverty, and with an unemployment rate of at least 150 percent of the national average.

Zip Code	Region	SD1	SD2	SD3	SD4	SD5
90001	Florence / South Central (City of LA)		X		X	
90002	Watts (City of LA)		X		X	
90003	South Central (City of LA)		X			
90004	Hancock Park (City of LA)	X	X	X		
90005	Koreatown (City of LA)		X			
90006	Pico Heights (City of LA)	X	X			
90007	South Central (City of LA)	X	X			
90008	Baldwin Hills / Crenshaw (City of LA) / Leimert Park (City of LA)		X			
90010	Wilshire Blvd (City of LA)		X			
90011	South Central (City of LA)	X	X			
90012	Civic Center (City of LA) / Chinatown (City of LA)	X				
90014	Los Angeles	X				
90015	Downtown Los Angeles (City of LA)	X	X			
90016	West Adams (City of LA)		X			
90017	Los Angeles	X				
90018	Jefferson Park (City of LA)		X			
90019	Country Club Park (City of LA) / Mid City (City of LA)		X			
90020	Hancock Park (City of LA)		X			
90021	Downtown Los Angeles (City of LA)	X				
90022	East Los Angeles	X			X	
90023	East Los Angeles (City of LA)	X			X	
90026	Echo Park / Silverlake (City of LA)	X				
90028	Hollywood (City of LA)			X		X
90029	Downtown Los Angeles (City of LA)	X		X		
90031	Montecito Heights (City of LA)	X				
90032	El Sereno (City of LA) / Monterey Hills (City of LA)	X				
90033	Boyle Heights (City of LA)	X				
90034	Palms (City of LA)		X	X		
90035	West Fairfax (City of LA)		X	X		
90036	Park La Brea (City of LA)		X	X		
90037	South Central (City of LA)		X			
90038	Hollywood (City of LA)			X		
90040	Commerce, City of	X			X	
Zip Code	Region	SD1	SD2	SD3	SD4	SD5
90042	Highland Park (City of LA)	X				

COUNTY OF LOS ANGELES
LOCAL AND TARGETED WORKER HIRE POLICY
QUALIFYING ZIP CODES

90043	Hyde Park (City of LA) / View Park / Windsor Hills		X			
90044	Athens		X			
90047	South Central (City of LA)		X			
90057	Westlake (City of LA)	X				
90058	Vernon	X	X		X	
90059	Watts (City of LA) / Willowbrook		X		X	
90061	South Central (City of LA)		X			
90062	South Central (City of LA)		X			
90063	City Terrace	X				
90089	Exposition Park(City of LA)		X			
90201	Bell / Bell Gardens / Cudahy				X	
90220	Compton / Rancho Dominguez		X			
90221	East Rancho Dominguez		X		X	
90222	Compton / Rosewood / Willowbrook		X		X	
90242	Downey				X	
90247	Gardena		X			
90250	Hawthorne (Holly Park) / Lawndale (Federal Bldg)		X			
90255	Huntington Park / Walnut Park		X		X	
90262	Lynwood				X	
90270	Maywood				X	
90280	South Gate		X		X	
90301	Inglewood		X			
90302	Inglewood		X			
90303	Inglewood		X			
90304	Lennox		X			
90401	Santa Monica			X		
90501	Torrance		X		X	
90601	Whittier	X			X	
90602	Whittier	X			X	
90640	Montebello	X			X	
90706	Bellflower				X	
90716	Hawaiian Gardens				X	
90723	Paramount				X	
90731	San Pedro (City of LA) / Terminal Island (City of LA)				X	
90744	Wilmington (City of LA)		X		X	
90802	Long Beach				X	
90804	Long Beach				X	
90805	North Long Beach (Long Beach)		X		X	
90806	Long Beach				X	
90810	Carson / Long Beach		X		X	
90813	Long Beach				X	
91001	Altadena					X
91046	City of Glendale					X
91103	Pasadena					X
91201	Glendale					X
91203	Glendale					X
91204	Glendale (Tropico)					X
91205	Glendale (Tropico)					X
91303	Canoga Park (City of LA)			X		
91331	Arleta (City of LA) / Pacoima (City of LA)			X		X
91335	Reseda (City of LA)			X		
91340	San Fernando			X		
91342	Lake View Terrace (City of LA) / Sylmar (City of LA)			X		X
Zip Code	Region	SD1	SD2	SD3	SD4	SD5
91343	North Hills (City of LA)			X		
91352	Sun Valley (City of LA)			X		X
91401	Van Nuys (City of LA)			X		
91402	Panorama City (City of LA)			X		

**COUNTY OF LOS ANGELES
LOCAL AND TARGETED WORKER HIRE POLICY
QUALIFYING ZIP CODES**

91405	Van Nuys (City of LA)			X		
91406	Van Nuys (City of LA)			X		
91411	Van Nuys (City of LA)			X		
91502	Burbank					X
91601	North Hollywood (City of LA)					X
91605	North Hollywood			X		X
91606	North Hollywood			X		X
91702	Angeles National Forest	X				X
91706	Baldwin Park / Irwindale	X				X
91731	El Monte	X				
91732	El Monte	X				
91733	South El Monte	X				
91744	Cityof Industry / La Puente / Valinda	X				
91746	Bassett / City of Industry / La Puente	X				
91754	Monterey Park	X				
91755	Monterey Park	X				
91766	Phillips Ranch / Pomoona / Chino	X				
91767	Pomona	X				X
91768	Pomona	X				
91770	Rosemead	X				X
91776	San Gabriel	X				X
91803	Alhambra	X				
93243	Lebec					X
93534	Lancaster					X
93535	Hi Vista					X
93543	Littlerock / Juniper Hills					X
93550	Palmdale / Lake Los Angeles / Sierra Madre					X
93552	Palmdale					X
93553	Littlerock / Juniper Hills / Pearblossom / Llano					X
93560	North Lancaster					X
93591	Palmdale/Lake Los Angeles					X



LOCAL AND TARGETED WORKER HIRING STATUS REPORT
LOS ANGELES COUNTY

Report Date: 12/24/2021
Date Range: 1/1/2000 – 12/20/2021

Project: PROJECT NAME
Supervisory District: SD XXX
Project Code: XXX
Contractor(s): Multiple Contractors
Craft(s): Multiple Crafts

Total Forecast Hours: 0
Total Project Hours to Date: 16,593.06
Total Hours Percent Complete: 0.00%
Construction Contract Amount: \$2,907,500.00
Mandatory Local Hiring Requirement: 30.00%

Area	Total Number of Workers Jan 01-Dec 20	% of Total Workers Jan 01-Dec 20	Total Hours Worked Jan 01-Dec 20	% of Total Hours Worked Jan 01-Dec 20	Cumulative Total Number of Workers	Cumulative % of Total Workers	Cumulative Total Hours Worked	Cumulative % of Total Hours Worked	Cumulative Wages w/ Benefits	Cumulative Number of Foremen	Cumulative Foremen Hours	Cumulative Foreman Hours %	Cumulative Number of Journeymen	Cumulative Journeyman Hours	Cumulative Journeyman Hours %	Cumulative Number of Apprentices	Cumulative Apprentice Hours	Cumulative Apprentice Hours %
Tier 1 Zip List	30	17.05%	2,009.50	12.11%	30	17.05%	2,009.50	12.11%	\$85,423.57	0	0.00	0.00%	26	1,611.50	9.71%	4	398.00	2.40%
Tier 2 <200% FPL List	63	35.80%	4,943.25	29.79%	63	35.80%	4,943.25	29.79%	\$272,360.37	0	0.00	0.00%	49	4,180.00	25.19%	15	763.25	4.60%
Other in LA County (non-local)	40	22.73%	3,756.56	22.64%	40	22.73%	3,756.56	22.64%	\$189,691.94	0	0.00	0.00%	32	2,480.06	14.95%	8	1,276.50	7.69%
Outside of LA County	43	24.43%	5,883.75	35.46%	43	24.43%	5,883.75	35.46%	\$289,007.16	0	0.00	0.00%	36	5,651.75	34.06%	7	232.00	1.40%
Employees Not In Specified Zip Lists	0	0.00%	0.00	0.00%	0	0.00%	0.00	0.00%	\$0.00	0	0.00	0.00%	0	0.00	0.00%	0	0.00	0.00%
Local Workers																		
Local Worker (Primary + Secondary)	93	52.84%	6,952.75	41.90%	93	52.84%	6,952.75	41.90%	\$357,783.94	0	0.00	0.00%	75	5,791.50	34.90%	19	1,161.25	7.00%
Targeted Worker	21	11.93%	3,857.81	23.25%	21	11.93%	3,857.81	23.25%	\$241,830.69	0	0.00	0.00%	18	3,689.06	22.23%	3	168.75	1.02%
Demographic Profile																		
African American	4	2.27%	399.81	2.41%	4	2.27%	399.81	2.41%	\$12,887.50	0	0.00	0.00%	3	283.81	1.71%	1	116.00	0.70%
Asian	23	13.07%	2,514.00	15.15%	23	13.07%	2,514.00	15.15%	\$163,125.45	0	0.00	0.00%	22	2,490.00	15.01%	1	24.00	0.14%
Caucasian	13	7.39%	300.00	1.81%	13	7.39%	300.00	1.81%	\$16,995.38	0	0.00	0.00%	12	271.00	1.63%	1	29.00	0.17%
Hispanic	107	60.80%	7,031.75	42.38%	107	60.80%	7,031.75	42.38%	\$368,754.17	0	0.00	0.00%	83	5,649.00	34.04%	25	1,382.75	8.33%
Native American	1	0.57%	25.50	0.15%	1	0.57%	25.50	0.15%	\$1,691.16	0	0.00	0.00%	1	25.50	0.15%	0	0.00	0.00%
Not Specified	28	15.91%	6,322.00	38.10%	28	15.91%	6,322.00	38.10%	\$273,029.37	0	0.00	0.00%	22	5,204.00	31.36%	6	1,118.00	6.74%
Other	0	0.00%	0.00	0.00%	0	0.00%	0.00	0.00%	\$0.00	0	0.00	0.00%	0	0.00	0.00%	0	0.00	0.00%
Male	173	98.30%	16,134.56	97.24%	173	98.30%	16,134.56	97.24%	\$805,196.51	0	0.00	0.00%	141	13,560.81	81.73%	33	2,573.75	15.51%
Female	3	1.70%	458.50	2.76%	3	1.70%	458.50	2.76%	\$31,286.52	0	0.00	0.00%	2	362.50	2.18%	1	96.00	0.58%
Veteran	1	0.57%	72.00	0.43%	1	0.57%	72.00	0.43%	\$3,355.20	0	0.00	0.00%	1	72.00	0.43%	0	0.00	0.00%
Total Employees	176		16,593.06		176		16,593.06		\$836,483.03	0	0.00		143	13,923.31		34	2,669.75	

SAMPLE

JOB COORDINATOR PANEL

as of December 2023

Casamar Group, LLC Joe Garcia 23335 Alamos Lane Newhall, CA 91321 TEL: 661.254-2373 Fax: 661.253.0549 jgarcia@casamargroup.com	Del Richardson & Associates, Inc. Del Richardson 510 S. La Brea Avenue Inglewood, CA 90301 TEL: 310.645.3729 ext. 229 FAX: 310.645.3355 Del.Richardson@drainc.com
Harris & Associates John W. Harris 865 S. Figueroa Street Los Angeles, CA 90017 TEL: 213.489.9833 FAX: 626.316.7103 john@jwharrislaw.com	Managed Career Solutions, Inc. Philip Starr 3333 Wilshire Blvd., Suite 405 Los Angeles, CA 90010 TEL: 213.355.5312 FAX: 213.381.5053 pstarr@mcscareergroup.com
Mindful Integration of Construction Services Theodora Oyie, MBA 5665 Wilshire Blvd. #1114 Los Angeles, CA 90036 TEL: 323. 383.9844 inclusion@mics.us	Modern Times, Inc. Joseph Hernandez 1892 E. Altadena Drive Altadena, CA 91001 TEL: 213.810.6105 FAX: 626.316.7103 joe@moderntimesinc.com
Onesimus, Inc Michael Richardson 129 E. 136 th Street Los Angeles, CA 90061 TEL: 310.701.0359 profitableanduseful@gmail.com	Pacific Resources Services Corporation Ben Ocasio 11421 Lambert Ave. El Monte, CA 91732 TEL: 626.800.4006 FAX: 626.800.4140 bocasio@pacificresourceservices.com
Padilla & Associates, Inc. Patricia Padilla 211 East City Place Drive Santa Ana, CA 92705 TEL: 714.225.0116 ppadilla@padillainc.com	PDA Consulting, Inc. Pamela Penn 8901 S. La Cienega Blvd. Suite 201 Inglewood, CA 90301 TEL: 310.910.0940 pamela.penn@pdaconsultinggroup.com
Playa Vista Job Opportunities and Business Services Mary Taylor 4112 S. Main Street Los Angeles, CA 90037 TEL: 323.432.3955 FAX: 323.432.3995 mtaylor@pvjobs.org	TransCal Services, LLC Jeffery Henderson 6109 S. Western Ave., Suite 308 Los Angeles, CA 90047 TEL: 323.305.6470 FAX: 323.305.6471 jhenderson@transcalservices.com
TSG Enterprises, Inc. dba The Solis Group Elizabeth Solis 131 N. El Molino Ave., Suite 100 Pasadena, CA 91101 TEL: 626.685.6989 FAX: 626.685.6985 elizabeths@thesolisgroup.com	Power2Workers Christiana Faulkner 5505 S. Vermont Ave. Los Angeles, CA 90037 TEL: 323.920.6674 christiana@power2workers.org



Metro

ATTACHMENT 4

List of Contracts and Corresponding
Adjustment Factors/Special
Requirement Form

JOC CONTRACT BY FACTORS AND REQUIREMENT FORMS

JOC Contract No.	OSHPD Factors	Special Qualification and Requirements for OSHPD Contracts	Specialty Factors	Special Qualification and Requirements for Specialty Contracts
2401CP	X	X		
2402CP	X	X		
2403CP			X	X
2404CP			X	X
2405CP			X	X
2406CP			X	X
2407GG	X	X		
2408GG	X	X		
2409GG	X	X		
2410GG	X	X		
2411GG	X	X		
2412GG			X	X
2413GG			X	X
2414GG			X	X
2415GG			X	X
2416GG			X	X
2417GG			X	X
2418GG			X	X
2419GG			X	X
2420GG			X	X
2421GG			X	X
2422GG			X	X
2423GG			X	X

ATTACHMENT 5

Pre-Bid Presentation by BRCD



Public Works
LOS ANGELES COUNTY

**Job Order Contracts
2401 to 2423
(23 Low-Bid JOC Contracts)
Mandatory Pre-Bid Conference
No. BRC0000515**

**January 16, 2024, at 2 p.m.
via Microsoft Teams**

Electronic Sign-In Sheet

This is a Mandatory Pre-Bid Conference for JOCs 2401 – 2423. It is required that the Owner or President of the bidding firm attend this meeting. Please email me your company's Articles of Incorporation or Statement of Information naming the Owner or President of your firm by close of business tomorrow, **January 17, 2024.**

Ivonne Pena, Contract Administrator
ipena@dpw.lacounty.gov
(626) 458-2585

AGENDA

- Project Team
- Background
- Scope of Services
- Contract Information
- 3 JOC Consultants (subject to change)
 - Cannon/Parkin, Inc. (SimpleBid)
 - The Gordian Group, Inc. (Gordian Cloud)
 - JAMB Services, Inc. (Building in Cloud)

PROJECT TEAM - BUSINESS AND RELATIONS CONTRACT DIVISION (BRCD)

County Job Order Contracts (JOC) Team

Brian Soria, Contracting Unit Head

- Mark Martinez
- Ivonne Pena
- Joseph Chang
- Jennell Hluz
- Michael Sanchez

JOC Consultants - The County will have representatives from each JOC System.

BACKGROUND

- Job Order Contract (JOC) is a competitively bid, firm-fixed-price indefinite-quantity contract where the Contractor may perform an ongoing series of individual Projects at different locations throughout the County.
- JOCs are used for the anticipated need for various projects, including repair, remodeling, refurbishment, and maintenance work for County general and special fund departments. It includes detailed repair and remodel tasks that have established unit prices.
- Each JOC can be used for various repair, remodel, refurbishment, and/or maintenance work.
- The Contractor, under the JOC contract, furnishes management, labor, materials, equipment needed to perform the work.
- The JOC contract includes a Unit Price Book (UPB) containing construction tasks with preset Unit Prices (referred to as "Prepriced Tasks").

SCOPE OF SERVICES

Job Order Contracting (JOC) is one of the Project Delivery Methods

Public Works uses JOCs to Support the following:

County Capital Improvement Program

- Repair, renovation, and/or expansion of building facilities

County Deferred Maintenance Program

- Maintenance and repair of existing building facilities

JOC CANNOT BE USED FOR NEW CONSTRUCTION!

Contract Requirements

- The bidder must have a B license for General Construction Work with the California State License Board.
- The Bidder must provide a bid bond for 10% of total contract value \$570,000.
- The Bidder must complete the Special Qualifications and Requirements Forms for Specialty Construction and/or OSHPD Construction.
- The Preference Programs (LSBE, DVBE, and SE) requires that a business must complete certification prior to requesting a preference in a solicitation.
 - Local Small Business Enterprise (LSBE)
 - Disabled Veterans Business Enterprise (DVBE)
 - Social Enterprise (SE)

CONTRACT INFORMATION

We will award 23 Low Bid Job Order Contracts using 3 Different Job Order Contract Systems (subject to change):

- Cannon/Parkin, Inc. (The SimpleBid JOC System)
JOCs 2401CP through 2406CP (6 Contracts)
- The Gordian Group, Inc. (Gordian Cloud System)
JOCs 2407GG through 2422GG (15 Contracts)
- JAMB Services, Inc. (Building in Cloud)
JOCs 2422JS and 2423JS (2 Contracts)
- The Unit Price Book and the Contractor's bid Adjustment Factors will be incorporated into the awarded contract.
- Each Contract not-to-exceed amount is \$5.7 million for a 1-Year Term
- All Unit Price Books are dated February 2023

BID CALCULATION AND ADJUSTMENT FACTORS

The Contractor bids four adjustment factors that will be applied against the prices set forth in the Unit Price Book.

These adjustment factors will be used to price out fixed price work orders by multiplying the adjustment factor by the unit prices and quantities.

Factor A, shall be multiplied by .25,

Factor B shall be multiplied by .25

Factor C, shall be multiplied by .25

Factor D shall be multiplied by .25.

These four numbers will then be added together for a composite factor. The bidder's total composite factor will then be multiplied by the total contract value (\$5,700,000), minus County Program Preference (if applicable), to determine low bid.

The bidder with the lowest composite factor is the apparent low bidder.

JOC CONSULTANT INFORMATION

- There will be an information guide from each JOC Consultant that has information on their JOC System and Unit Price Book which will be included in Notice to Bidders A and issued this week.
- Each Bidder is responsible for independently reviewing the information guide and reviewing the Unit Price Book associated with each JOC System prior to submitting bids.

CONTRACT INFORMATION

Contractors will be able to bid on two types of Contracts:

- Contract 1 (Specialty/General Construction) - Four Factors:
 - Specialty Construction projects to be performed during Normal Working Hours and Other Than Normal Working Hours
 - General Construction projects to be performed during Normal Working Hours and Other Than Normal Working Hours
- Contract 2 (OSHDPD/General Construction) - Four Factors:
 - OSHDPD Construction projects to be performed during Normal Working Hours and Other Than Normal Working Hours
 - General Construction projects to be performed during Normal Working Hours and Other Than Normal Working Hours

Refer to Attachment 9 in the solicitation for the breakdown of contracts.

CONTRACT INFORMATION

Contract Type Requirements:

- Contract 1 (Specialty/General Construction) – Complete Bid Submittal Form V, Special Qualification and Requirements for Specialty Contracts
- Contract 2 (OSHPD/General Construction) -Complete Bid Submittal Form U, Special Qualification and Requirements for OSHPD Contracts

SPECIAL QUALIFICATION AND REQUIREMENTS FORM OSHPD CONSTRUCTION (FORM U)

Requirements and Qualifications:

1. All bidders responding to this solicitation shall have completed within the last 10 years preceding the bid start date at least one new or renovated hospital project in the State of California, under the jurisdictional review of the Office of Statewide Health Planning and Development (OSHPD). The monetary value of the Project must have been at least \$2 million (hard construction costs);
2. Completed within the last 10 years preceding the bid start date at least one hospital project that involved the renovation or seismic retrofit in existing functioning facilities that have similar system requirements for environmental controls as those found in hospitals and knowledge of infection control procedures. Acceptable projects may include, but are not limited to, clinical and research laboratories, clean-rooms, pharmaceutical facilities, and surgery clinic projects; The monetary value of the Project must have been at least \$2 million (hard construction costs);
3. The General Contractor Firm must have been in the construction industry at least (10) years; and The General Contractor must have an experience modifier rate at or below 1.2 for the last three-years prior to the bid date.
4. Minimum of two key personnel (project manager and/or superintendents) who will be assigned to this contract and must have experience on California hospital building projects under the jurisdictional review of OSHPD within the last ten (10) years

SPECIAL QUALIFICATION AND REQUIREMENTS FORM SPECIALTY CONSTRUCTION (FORM V)

Requirements and Qualifications:

1. The General Contractor Firm must have been in the construction industry at least (10) years
2. The General Contractor must have an experience modifier rate at or below 1.2 for the last three-years prior to the bid date.

BID FORMS DUE AT BID OPENING

- Bid Form (Each Bid)
- Bid Bond (Each Bid)
- Request for County Program Preference Consideration
- Non-Collusion Affidavit
- GAIN/GROW Participation Affidavit
- False Claims
- Civil Litigation
- Criminal Convictions
- Debarment
- Labor Law/Payroll Violations
- Contractor Employee Jury Service Program
- Industrial Safety Record
- Injury and Illness Prevention Plan (IIPP) and Code of Safe Practices (CSP) Affidavit
- Affirmative Action Compliance
- Bidder's Qualifications and Business References
- Insurance Requirements
- Certification of Compliance with the County's Defaulted Property Tax Reduction Program
- Pre-Award Survey
- Zero Tolerance Human Trafficking Policy Certification
- Special Qualification and Requirements for OSHPD Contracts
- Special Qualification and Requirements for Specialty Contracts
- Compliance with Fair Employment Hiring Practices Certification
- Disallowed Cost Attestation
- Contract Electronic Signatures Certification
- Avoidance of Conflict of Interest

ISSUING JOC WORK

- Contract is awarded
- Projects are assigned to the contract
- County's Project Manager issues a Request for Proposal (RFP) for the project
- The Contractor, County's Project Manager and JOC Consultant Representative attend a joint scope meeting to review the scope of the project.
- Contractor receives the RFP and uses the JOC Consultant software to prepare a proposal for the project.
- County PM will review the proposal and request edits if needed. The County Project Manager will work with the Contractor until a proposal is approved.
- The County will issue a Notice to Proceed to the Contractor.

FREQUENTLY ASKED QUESTIONS

1. Do the JOC Contractors receive training to use the JOC Systems?

Yes, after award of contract training will be given to JOC Contractors in the respective JOC system. Training is available anytime for any project manager on your team.

2. What if an item is needed that is not currently in the unit price book?

- County PM will coordinate and work with JOC contractor and JOC Consultant representative to include any new task items into the “Live” book using Line-Item Addition Request Form (Form is accessible in each consultant's software).
- The item will be added no later than 5 working days into “Live” book after receiving complete and acceptable Line-Item Addition Request Form.
- Price factor applicable to JOC contract will be applied to new task items added to Live book.

3. How is an adjustment factor applied to a project?

Adjustment factors will be used to price out fixed price work orders by multiplying the adjustment factor by the unit prices and quantities. Consideration of when the work is to be performed will determine the factor of normal working hours and other than nonworking hours.

BID EXPRESS

You may submit your proposal electronically through Bid Express

This is a third-party website. The County is not associated with this site.

Refer to set up guide for instructions and customer support information

First time users:

Register your company as soon as possible.

www.bidexpress.com

Create a digital ID, notarize & send to Bid Express

Allow enough time for files to upload. It is recommended to start upload at least 2 hours prior to deadline. Late or incomplete files will not be accepted.

There is a nominal service fee to use Bid Express

Bid Express Bid Submission Layout

- Folders for JOC 2401 Through 2423
- Folder for OSHPD Forms
- Folder for Specialty Forms
- Misc. Folder

Questions?

Please type in your questions or feel free to turn on your Microphone and ask.

CLOSING

Thank you for attending today's Mandatory Pre-Bid Conference

Public Works Business Opportunities

<https://dpw.lacounty.gov/contracts/Opportunities.aspx>

Send in any questions no later than 5:00 p.m. on January 20, 2024.

Ivonne Pena

ipena@dpw.lacounty.gov

(626) 458-2585

Bids are due at 9:00 a.m. on January 30, 2024. The Bid opening will be held at 2:00 p.m. A link will be posted on the project website the day of the bid opening.

ATTACHMENT 6

Pre-Bid Meeting Sign- In Sheet

23 Various Low Bid JOCs
Pre-Bid Meeting Sign- In Sheet

ID	Business Name	Your Name	Your Title	Company Address	Contractor S E-mail Address		Phone Number (###)
1	LA DPW	Ivonne Pena	Contract Administrator	900 S. Fremont Avenue	Prime	ipena@dpw.lacounty.gov	(626) 458-2585
2	Harry H. Joh Construction Inc.	Harry Joh	President	7303 Somerset Blvd., Paramount, CA 90723	Prime	harry@hjconst.com	(714) 606-8332
3	New Creation Builders	Jimmy Chung	President	17809 Clark Avenue Bellflower CA 90706	Prime	jc@newcreationbuilders.com	(213) 216-8568
4	Dewberry Design-Builders Inc.	Robert J. Austin	Vice President	13829 Artesia Boulevard, Cerritos, CA 90703-9000	Prime	raustin@dewberry.com	(661) 964-7850
5	Vincor Construction, Inc.	Joshua Tarzjani	Authorized Representative	2651 Saturn Street, Brea, CA 92821	Prime	josh@vincorinc.com	(714) 528-2900
6	Marquez Cable Systems Inc.	Robert Hawk	Dir. of Business Development	10759 Forest St. Santa Fe Springs, CA 90670	Sub	rhawk@marquezcable.com	(562)9465505
7	Harry H. Joh Construction Inc.	Harry Joh	President	7303 Somerset Blvd., Paramount, CA 90723	Prime	harry@hjconst.com	(714)606-8332
8	AMTEK Construction	Alan Sayce	Vice President	946 N. Lemon St., Orange CA 92867	Prime	alan@amtekconstruction.com	(562)696-7111
9	Prime Painting Contractors, Inc.	Bobby Tsangaris	CFO/Treasurer	17033 Gledhill Street	Prime	hq@primeptg.net	(818) 833-8866
10	Marquez Cable Systems, Inc.	Joe F. Marquez	President / Director of Operations	10759 Forest St Santa Fe Springs Ca. 90670	Sub	jfm@marquezcable.com	(562) 946-5505
11	RMJ GENERAL CONTRACTOR SERVICES	REGINALD M JOHNSON	OWNER	13012 MCMINLEY AVE	Prime	reginald1531.rj@gmail.com	(323) 845-5285
12	MTM Construction, Inc.	Michelle Lee	Authorized Representative	16035 Phoenix Drive City of Industry, CA 91745	Prime	michellelee@mtminc.us	(626) 934-1112
13	IMWIS	Karla Talisse	CDM	550 hope street	Sub	ktalisse@imwis.com	(661) 341-0765
14	TransCal Services, LLC	Brentney McGowan	Business Development Coordinator	6109 South Western Avenue, Suite 103	Sub	bmcgowan@transcalservices.com	(424)227-3569
15	MIK Construction, Inc.	Billy Kim	President	11727 Arkansas Street, Artesia, CA 90701	Prime	billykim@mikinc.us	(562) 941-2400
16	JAMB Services	Dee Dee Zepeda	PM	4403 Manchester Avenue	Sub	deedeez@jambservices.com	(323) 365-6906
17	MIK Construction Inc.	Steve Han	Coordinator	11727 Arkansas Street, Artesia CA 90701	Prime	stevehan@mikinc.us	(310) 600-7592
18	SJD&B, Inc.	Simon Jeon	President	20451 Valley Blvd. Walnut, CA 91789	Prime	simon.j@sjdandb.com	(909) 481-0001
19	Angeles Contractor, Inc.	Young Kang	President	783 Phillips Drive, City of Industry, CA 91748	Prime	ywkang@angelescontractor.com	(626) 923-3800
20	New Creation Builders	Jimmy Chung	President	17809 Clark avenue bellflower ca 90706	Prime	jc@newcreationbuilders.com	(213) 216-8568
21	TransCal Services, LLC	Brentney Rene McGowan	Business Development Coordinator	6109 S Western Ave, Suite 103	Sub	bmcgowan@transcalservices.com	(424) 227-6539
22	TransCal Sevices, LLC	Jeff Henderson	Owner	6109 S Western Ave, 103, Los Angeles, CA 90047	Sub	jhenderson@transcalservices.com	(818) 419-2581
23	New Creation Builders	Tony Ponco	VP	17809 Clark Avenue Bellflower CA 90706	Prime	tp@newcreationbuilders.com	(909) 225-5851
24	New Creation Builders	Rod Cayabyab	Estimator	178090Clark Avenue, Bellflower CA 90706	Prime	rc@newcreationbuilders.com	(562) 804-0478
25	NEW CREATION BUILDERS	ARTHUR MAGTIBAY	Vice President	17809 Clark Avenue, Bellflower, CA 90706	Prime	am@newcreationbuilders.com	(562) 804-0478

ATTACHMENT 7

Presentation by Cannon/Parkin, Inc.
(SimpleBid)



Job Order Contract Pre-Bid Conference

County of Los Angeles Department of Public Works

Low Bid JOCs 2401CP through 2406CP (6 Contracts)

January 16, 2024



Job Order Contracts

2401CP, 2402CP, 2403CP

2404CP, 2405CP, 2406CP

**Max Contract \$5,700,000
(1) year contracts**

Award / NTP Pending





Agenda

1. FOS Introduction
2. Job Order Contracting Overview
3. Simplebid® Unit Price Book (UPB)
4. Demonstration Simplebid® Software
5. Review Contract, Project, Work Order Entry

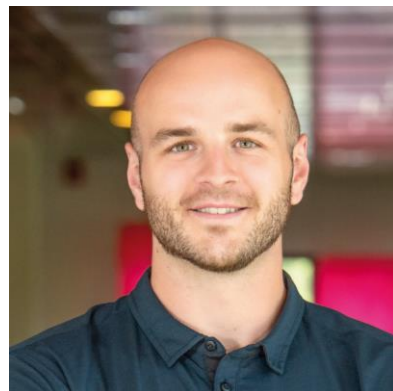




JOC Team



James Matz
National Account Manager



Andrew Larson
Product Manager



Dennis Downs
Account Manager



Andy Milosch
Senior Account Manager

716-327-6989

amilosch@foscd.com



FOS
of CannonDesign

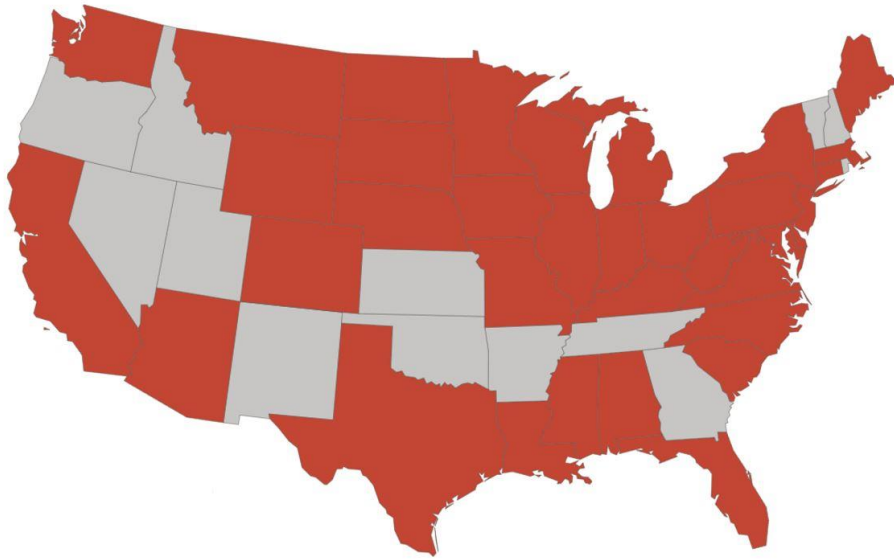




FOS
of CannonDesign

Professional Services & Software Consultancy Powered by a Global A/E Firm

National experience serving all public sectors



- Simplebid® JOC platform
- Cost estimating
- Facility condition assessments
- Physical asset management strategy
- FOScore® capital planning platform

#1 Worldwide

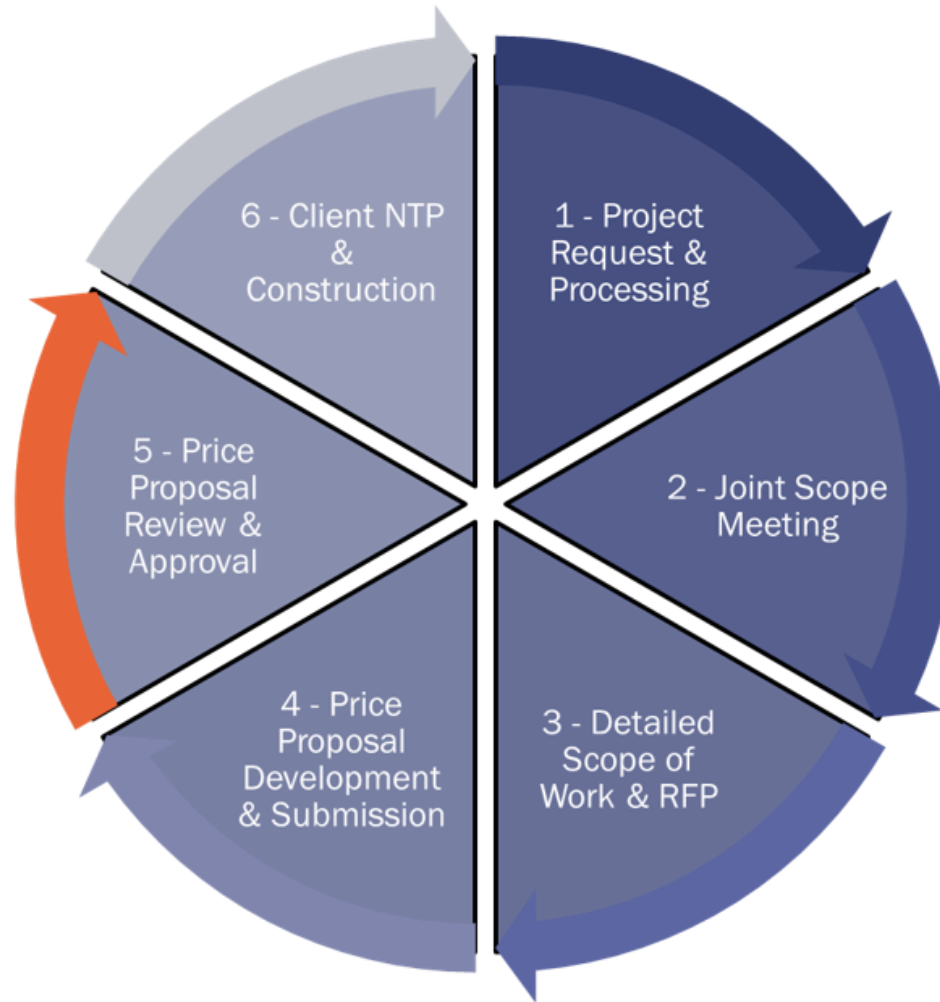
Existing Facilities Solutions

World Architecture 100, 2021, 2022, & 2023



Simplebid®

Job Order Contracting Overview





Job Order Contracting Overview

- JOC is an Indefinite-Delivery, Indefinite-Quantity (IDIQ) construction procurement method
- Job Ordering process based on a master contract and set unit prices for construction tasks
- Enables numerous projects to be awarded through a single competitive bid
- Creates a transparent & auditable procurement environment
- Supports the development of contractor/client relationships





Job Order Contracting Overview

- Tenant improvement projects, replacement, renovation
Various Projects - Maximum, not-to-exceed contract amount for each contract is \$5,700,000.
- Typical Construction Projects: Repair, Maintenance, Replace for buildings, grounds, libraries, secure facilities, IT room upgrades, clinics, etc. NOT FOR NEW CONSTRUCTION





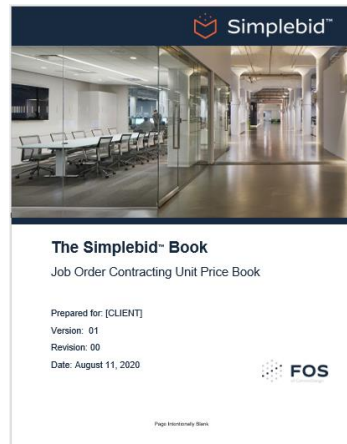
Job Order Contracting Overview

Four Key Components to the JOC Program

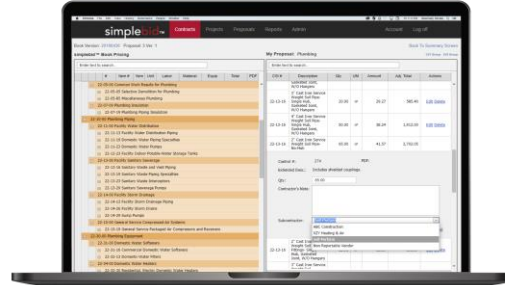
Job Order
Contract



Unit Price Book
(UPB)



Simplebid®
Platform



Team
Collaboration





Job Order Contracting Overview

Four Key Components to the JOC Program

Job Order Contract



- The job order contract is awarded through competitive solicitation
- Contains general conditions and other contractual requirements
- Defines awarded contractor adjustment factors and performance period
- Vehicle that allows owner to issue task orders

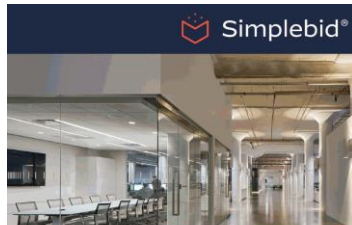




Job Order Contracting Overview

Four Key Components to the JOC Program

Unit Price Book (UPB)



The SimpleBid® Book
Job Order Contracting
Simplebid® Cost Book
For The County and Bidders
Client: The County of Los Angeles - Department of Public Works
Version: 2023-02-24
Publication Date: February 24, 2023



- The UPB is used to determine adjustment factors during bidding
- Used to build price proposals
- Includes direct costs for measurable units of work organized by CSI MasterFormat
- Each line item includes costs for labor, materials, and equipment to accomplish the described task
- All costs are subject to the local market, including prevailing wages

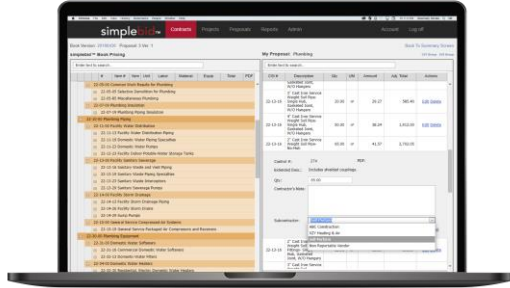




Job Order Contracting Overview

Four Key Components to the JOC Program

Simplebid®
Platform



- The Simplebid software is used by the agency and contractors to accomplish the task order procurement process
- Creates a consistent and intuitive environment for issuing projects, producing task order proposals, creating documents, and sharing information
- In-depth training will be provided to agency staff including awarded contractors





Job Order Contracting Overview

Four Key Components to the JOC Program

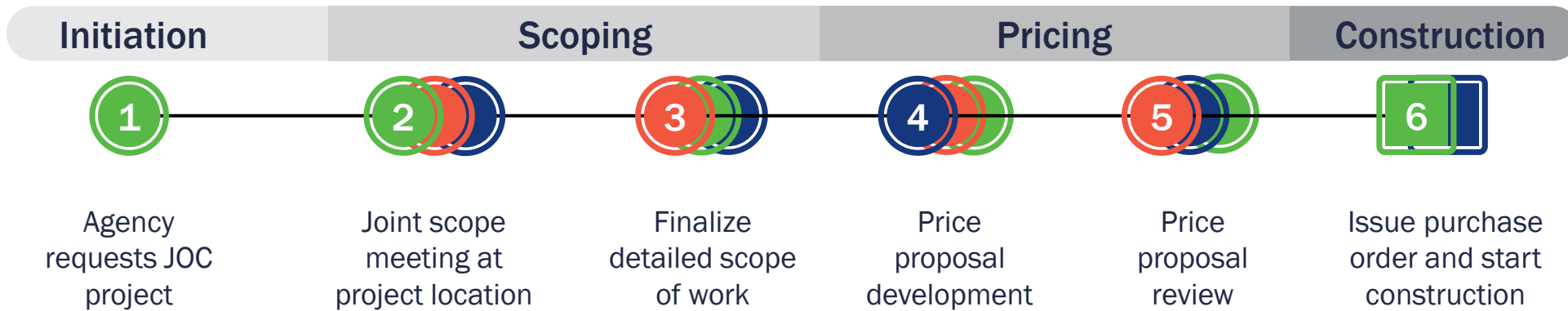
Collaboration



- A collaborative working relationship with shared goals is fundamental to the success of a JOC program
- Owner, Contractor, FOS Consultant working together to execute LADPW mission. Together we all succeed.
- Participating in the JOC program is a great way for contractors to receive consistent work and develop a strong relationship with agencies
- Responsiveness of staff and consultant keeps the program running smoothly.



Basic Workflow of JOC Ordering Process





JOC Contracts through Cannon/FOS by Requirement Forms & Factors

<u>Contract Number:</u>	<u>Contract Type:</u>
2401CP	Special Qualifications & Requirements for OSHPD, OSHPD Factors
2402CP	Special Qualifications & Requirements for OSHPD, OSHPD Factors
2403CP	Special Qualification & Requirements for Specialty Contracts, Specialty Factors
2404CP	Special Qualification & Requirements for Specialty Contracts, Specialty Factors
2405CP	Special Qualification & Requirements for Specialty Contracts, Specialty Factors
2406CP	Special Qualification & Requirements for Specialty Contracts, Specialty Factors






Simplebid® Unit Price Book (UPB)

- Consists of the “Rulebook” and the unit price line items
- Predetermined database of measurable construction unit prices
- Used to develop price proposals for issued job orders
- Each line item includes a task description and applicable supplemental information defining what is included in the unit price
- Each line item includes labor, material, and equipment costs for a defined task
 - Direct costs only
 - Current local costs of material and equipment
 - Current local prevailing wage rates for labor



New Item Request


Simplebid®
Contracts
Projects
Work Orders
Proposals
Reports
⚙️
✉️
👤
🕒
🔗

Item Request
FOS Internal
FOS Internal - Workflow

Request New Items - Please use the below form to request new items that are not in the cost book. Please allow up to 5 business days for your request to be reviewed, you will be notified by email when a decision has been made on your requested items. Please provide as much detail as possible so our estimating team can determine if your item is eligible for addition to the cost book.

[Back To Request List](#)

Book Version:

Requestor: Milosch, Andrew

System Work Order #

Client Work Order #

Work Order Name

Project Manager

CSI Number *

Unit Of Measure *

Expected Installed Qty *

Expected Material Price *

Expected Labor Price *

Expected Equipment Price *

Item Description/Notes *

Expected Make/Model:

Contact Person: Please provide the contact information for the person most knowledgeable about the item to be installed:

Contact Name: *

Contact Phone: *

Contact Email: *

Upload Documents Please provide any necessary documents to ensure our estimating team can provide the best pricing. Example documents that would be helpful include cut sheets, specifications, vendor quotes, etc.

Select Document To Upload:

Choose Files No file chosen

Upload File

* Required Field

Submit

Preparing Adjustment Factors (A,B,C & D)

- Unit prices multiplied by the quantity and then multiplied by the applicable adjustment factors to determine final pricing for all proposals submitted by an awarded contractor.
- Adjustment factors include general conditions, overhead, profit, taxes, insurance, and other costs of doing business.
 - Refer to the Simplebid UPB Rulebook for cost inclusions and exclusion details
- Soliciting adjustment factors for Contract Types:

Contract 1

- **Factor A** will be for Specialty Construction projects to be performed during Normal Working Hours,
- **Factor B** for Specialty Construction projects to be performed during Other Than Normal Working Hours (overtime/non-standard shifts).
- **Factor C** will be for General Construction projects to be performed during Normal Working Hours,
- **Factor D** for General Construction projects to be performed during Other Than Normal Working Hours (overtime/non-standard shifts)

Contract 2

- **Factor A** will be for OSHPD projects to be performed during Normal Working Hours,
- **Factor B** for OSHPD projects to be performed during Other Than Normal Working Hours (overtime/non-standard shifts).
- **Factor C** will be for General Construction projects to be performed during Normal Working Hours,
- **Factor D** for General Construction projects to be performed during Other Than Normal Working Hours (overtime/non-standard shifts)

Adjustment Factors shall apply to every Task in the Unit Price Book.



Preparing Adjustment Factors

ADJUSTMENT FACTOR INCLUSIONS

Overhead	Profit	Safety Meetings
Bonds	Supervision	Proposal Development
Insurance	Training	Sub-Contractor Management
Scoping	Quality Control	Entry/Exit to job site
Proposal Review	Closeout	Redline drawings
Sketches	Invoicing	Warranty work
Mobilization	Mobilization	Mobilization





Preparing Adjustment Factors

104720	LVT - Luxury Vinyl Tile							SF
09-65-19	100% vinyl, enhanced wear surface, 1/8" thick							
Quantity		Book Price		Book Total		Factor		Bid Price
350.00	x	\$8.32	=	\$2,912.00	x	1.20	=	\$3,494.40
								Subcontractor 1

Contractor's Note:

Replaces sheet vinyl originally spec'd


$$(\text{Quantity} \times \text{Book Price} = \text{Book Total}) \times \text{Adjustment Factor} = \text{Bid Price}$$





Simplebid[®]

JOC Task Order Sample Documents


MARK PESTRELLA, Director

COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS
"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1311
Telephone: (626) 475-1100
http://dpw.lacounty.gov

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460
BUREAU PHONE
REFER TO FILE

August 11, 2021

Mr. Test Contractor
CD Test Contractor
123 Main Street
Los Angeles, CA 90001

Dear Mr. Contractor:

**JOB ORDER CONTRACT
REQUEST FOR PROPOSAL**

WORK ORDER TITLE: Tenant Improvement Project
WORK ORDER NO.: 2001CP-001-01S1; C.P. 80001; Project P90001HR
FACILITY NAME: Main Street Center
LOCATION: 100 Maple Street
Los Angeles, CA 90002
LTWHP: Low Bid
CONTRACT REFERENCE: 2001CP/PW15000

The County of Los Angeles requests that you provide a complete work order proposal package in electronic format for the above-referenced work order. Your proposal package shall include a detailed cost proposal, subcontractor list and estimate, work schedule, and any other relevant documentation.

Enclosed is the Proposed Detailed Scope of Work that was discussed at the Joint Scope Meeting held on August 2, 2021.

Additional Work Order Requirements:

Proposed Due Date: On or before August 25, 2021
Proposed Work Duration: 212 Calendar Days
NOTE: Liquidated Damages WILL Apply.

Mr. Test Contractor
August 11, 2021
Page 2

If you have any questions or require additional information regarding this Request for Proposal, please contact me at (555) 300-1020.

Very truly yours,

John Smith
Director of Public Works

Jackie Jones
Project Manager

Mr. Test Contractor
August 11, 2021
Page 3

ENCLOSURE
DETAILED SCOPE OF WORK

WORK ORDER TITLE: Tenant Improvement Project
WORK ORDER NO.: 2001CP 001 01S1; C.P. 80001; Project P90001HR
DETAILED SCOPE OF ☐ Proposed ☐ Final

The scope of work for the project is to accomplish all work identified and be consistent with the requirements of the plans and specifications noted below for a complete project:

Plans:
Smith - West
Tenant Improvement Project
100 Maple St., Los Angeles, CA
OSHPD # S100003-19-00 & S100003-19-ABCD
Project # 12300.00.0 (Smith-West)
Dated: OSHPD approved sets dated 1/23/21 & 1/30/21

Specs:
As noted in Plans

Basic Scope Items:
Install/remove construction barriers and HVAC/Exhaust as required and satisfactory for all phases of the work.
Demolish the existing floor tile and portions of existing concrete slab/trench drains/drainage piping as required.
Prepare soil subgrade and formwork for new drain lines, concrete slab, and trench drains.
Construct new drain lines, concrete slab, trench drains, and electrical upgrades for the new stoves.
Prepare concrete slab and install epoxy flooring per plan.
Install flooring, ceilings, and walls where required.
Install and anchor equipment per plan.
Remove existing equipment per plan and reinstall them back at the same locations to allow new flooring to be installed.
Each phase of the work to be completed and signed off by building inspector within required construction durations.
Prior to inspections of completed phases, area within construction barrier to be cleaned per plan/requirements.
All the work and phases must be coordinated with daily business hours and with the facility manager prior to start of any construction activity.

Signature:
Jackie Jones, Project Manager Date





Preparing Adjustment Factors

- Use information from previously completed projects, verify current market conditions and costs for labor, materials, and equipment
- Examples of relevant past projects:
 - Roofing repair and replacement
 - Interior tenant improvements
 - Mechanical equipment installation
 - Lighting fixtures
 - Sidewalk repair and replacement





Preparing Adjustment Factors

- ❖ Add overhead & profit costs from past projects to see total compensation

Unit Price Book Costs

Item	Unit Price
Demolition	\$15,000
Install Item 1	\$40,000
Install Item 2	\$55,000
Subtotal (Direct)	\$110,000



Past Project Costs

Item	Unit Price
Sub/Trade (Direct)	\$94,000
Meetings*	\$3,000*
Project Management*	\$6,000*
Office & Support*	\$4,000*
Profit*	\$9,000*
Total Project Costs	\$116,000

Soft costs and percentages for example only





Preparing Adjustment Factors

- ❖ Use the difference of the unit price book cost and past project cost to calculate adjustment factor

UPB Cost (Direct): \$110,000

Past Project Cost (Total): \$116,000

Adjustment Factor Calculation: $1 \times (\text{Past Project Total Cost} \div \text{Unit Price Book Cost})$
 $1 \times (\$116,000 \div \$110,000)$

Adjustment Factor: 1.0545

Check Work $\$110,000 \times 1.0545 = \$116,000$





Preparing Adjustment Factors

- Low adjustment factors can be detrimental to your relationship with LADPW
 - Attempts to artificially inflate price proposals will not be tolerated
 - Line items and quantities must only reflect the detailed scope of work
 - JOC Consultants will reject proposals that do not reflect the detailed scope of work
- Awarded contractors will be held to the submitted factors for the duration of the contract term
- JOC Contracts are relationship-based. Your performance may dictate volume of job orders, contract option years, and future ability to participate in the JOC program.



Submitting Your Bid

- Use the provided Bid Form Package in the RFB to submit your adjustment factors.

A sample bid form titled "FORM OF BID TO BE USED BY BIDDERS" and "Job Order Contract". It includes fields for "Name of Bidder (Print Name)" and "Vendor Identification Number". The form contains detailed instructions for bidders, including a section on "Adjustment Factors" and a section on "OSHPD Projects". At the bottom, there is a section for "Bid for OSHPD Projects Normal Working Hours (in units)" with a line for the bid amount and a note "Use two decimal places". The footer includes "JOC 2401CP TO 2402CP" and "Form of Bid 00.03.00.1".

(21 page document)

- Bids may be submitted electronically using Bid Express.
(www.BidExpress.com)





Discussion & Reminder

EVENT	DATE
Mandatory Pre-Bid Conference	01/16/2024 - 2:00 PM
Deadline to Submit Questions Required for Bid Submission	01/13/2024 - 5:00 PM
Deadline to Issue Addendum	At the discretion of LADPW.
Bid Package Due	01/30/2024 - 9:00 AM
Bid Opening Online	01/30/2024 - 2:00 PM



ATTACHMENT 8

Presentation by The Gordian Group,
Inc. (Gordian Cloud)

JOB ORDER CONTRACTING

Mandatory Pre-bid Conference

For Contracts: JOC 2407GG – 2423GG

JANUARY 2024



Common Challenges for Facilities and Procurement



Addressing critical backlog
in a timely manner amidst
cost controls and change
orders



Process delays and difficulty
getting “quality” contractors
to respond or engage



Rising costs have potentially
reduced spending power



Creating accurate
construction and
maintenance cost
estimates



Meeting project
timelines and
budgets



Staff issues due to
peak volume, too
many projects or
retirements



Lack of transparency
or auditability of
inclusion programs

The Process



Refer to LADPW General Conditions Section 10, Ordering Procedures



Job Order Contracting (JOC)

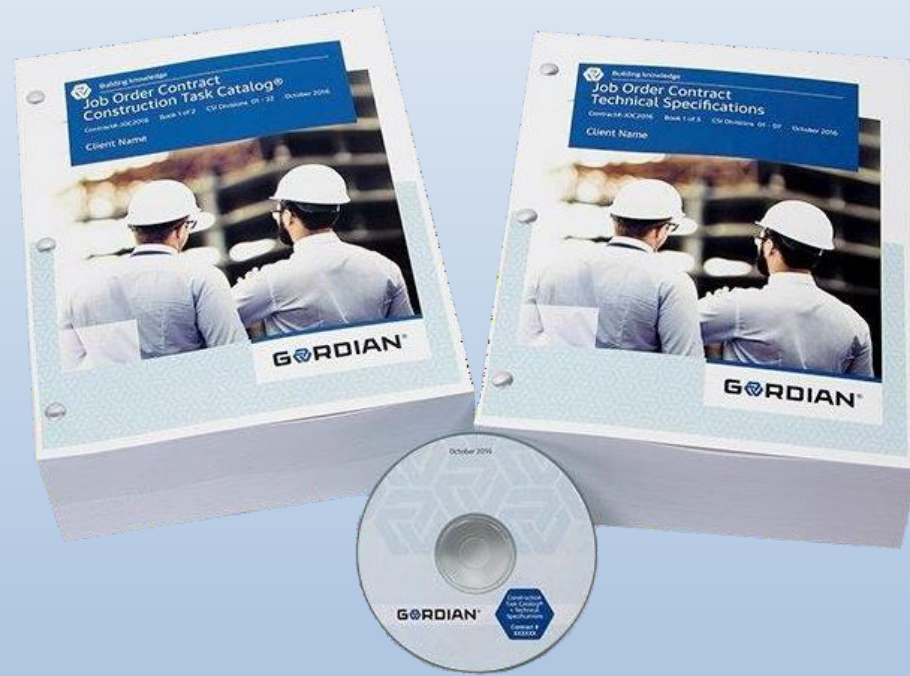
Definition

- Indefinite delivery/indefinite quantity process (IDIQ)
- Enables facility owners to complete a substantial number of individual projects with a **single, competitively-awarded bid**
- Construction Tasks are based on **preset costs in a Unit Price Book (UPB)**
- Contractors bid an Adjustment Factor to be applied to **UPB**, resulting in on-call, competitively bid and awarded contractors that are available to perform work at agreed upon prices

Value

- Saves time and administrative costs on construction procurement
- Provides transparent and auditable procurement process that ensures diversity/inclusion
- Fundamentally different construction procurement relationship
 - Contractors are subject to different motivators and behavior
 - Non-adversarial relationship between Owner and Contractor

Contract Documents



- Front End Documents
- Construction Task Catalog®
- Technical Specifications

THE BIG NOTE IS AFTER THE TABLE OF CONTENTS IN THE CTC CATALOG.

Understanding the Construction Task Catalog®



- Contractor must review and understand.
- “Using the Construction Task Catalog®”
- Rules of the game.
- Ensures you get paid for all appropriate tasks.
- Using the Construction Task Catalog are pages 00 – 1 to 00-8 of the CTC.

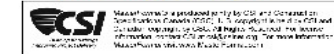


About the CTC:

- ☑ This Construction Task Catalog® (CTC) was developed and customized by The Gordian Group, Inc., specifically for County of Los Angeles, Department of Public Works, priced locally using current labor, material and equipment costs, and published in October 2021.
- ☑ The Gordian Group, Inc. licenses the use of this CTC and other proprietary information and software for the sole purpose of providing Job Order Contracting services to County of Los Angeles, Department of Public Works. Use of this CTC and other proprietary information and software for any other purpose, or for any other entity, is expressly prohibited without the express written consent of The Gordian Group, Inc.

MasterFormat™

- ☑ The tasks in this Construction Task Catalog are organized using CSI's MasterFormat.



The Unit Prices Include:

LABOR COSTS:

- ☑ Labor costs include direct labor through the working foreperson level at straight-time prevailing wage rates including fringe benefits and an allowance for Social Security, Medicare taxes, worker's compensation, payroll taxes, unemployment insurance, and employee benefits.
- ☑ Labor costs include unloading equipment, traffic control, materials, and tools, and transporting the same up or down 2 stories and 125' to reach the project site; layout; measuring and cutting to fit;

October 2021

Department of Public Works

Using The Construction Task Catalog®

performing the task; disposal of excess material; and time for lunch and breaks.

EQUIPMENT COSTS:

- ☑ Equipment costs include all equipment required to accomplish the task.
- ☑ Mobilization and Delivery are included for all equipment except large equipment (e.g. cranes, bulldozers, excavators, backhoes, bobcats etc.), which exclude mobilization.
- ☑ Equipment costs include all operating expenses such as fuel, electricity, lubricants, etc.

MATERIAL COSTS:

- ☑ Material costs include the cost of the material, delivery, traffic control personnel, and all incidentals and accessories integral to the installation.
- ☑ Material costs include manufacturer's and/or fabricator's shop drawings.
- ☑ Material costs for roofing, drywall, VCT, carpet, wall covering, ceiling tile, pipe, conduit, concrete, etc. include an allowance for waste. This list is not intended to be all inclusive, but descriptive of the types of construction materials that are typically sold in standard lengths, sizes and weights.
- ☑ Material costs for imported materials (e.g. aggregate, sand, soil, etc.) include delivery up to 15 miles from the closest approved source.

The Adjustment Factors Include:

The Adjustment Factors include the following costs, unless specifically excluded by the terms of the Contract Documents:

BUSINESS COSTS:

- ☑ Office overhead, including, but not limited to, office space, office equipment, office and management personnel, office supplies, and employee transportation.

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Custom Construction Task Catalog[®]

CSI MasterFormat

Full task description

Cost includes labor, material and equipment for your location

09 22 16

Non-Structural Metal Framing (09 22)

Note: Includes all necessary framing studs, bridging, fasteners necessary to attach to floors, walls, ceilings and a metal stiffener at half height. Per SF of wall area measures one side. Do not deduct for openings of less than 25 SF when calculating total wall square footage.

09 22 16 00-0004	SF	3-5/8" Width, 25 Gauge, Non Load Bearing, Non Structural Metal Framing Stud With Tracks And Runners, 16" On Center.....	1.67	0.34
		For Walls > 10' High, Add	0.33	
		For Soffit, Columns Or Beams Up To 10' High, Add	0.86	
		For Soffit, Columns Or Beams > 10' High, Add	1.11	
		For Horizontal Installation Up To 10' High, Add	0.30	
		For Horizontal Installation > 10' High, Add	0.38	
		For Curved Wall, Add	0.26	
		For 12" On Center, Add	0.29	
		For 24" On Center, Deduct	-0.29	
		For Up To 200, Add	0.51	
		For > 200 To 500, Add	0.25	

Modifiers for variations or quantity discounts

Demolition cost (if applicable)

Custom Construction Task Catalog[®]

09 Finishes | 0920 Plaster And Gypsum Board | 092200 Supports For Plaster And Gypsum Board | 09221600 Non-Structural Metal Framing | Non-Structural Metal Stud Framing | Non Load Bearing Wall Framing, 25 Gauge

Read-only Line Item View

CSI #: 092216130004

3-5/8" Width, 16" On Center, 25 Gauge, Non Load Bearing, Non Structural, Galvanized Steel Stud Framing With Tracks And Runners

CSI MasterFormat

Includes studs, bridging, fasteners, and metal stiffener at half height. Do not deduct for openings of less than 25 SF.

Full task description

Install Unit Price: \$2.31 / SF

Labor: \$1.52

Material: \$0.78

Equipment: \$0.01

Cost includes labor, material and equipment for your location

Demo Unit Price: \$0.60 / SF

Demolition cost (if applicable)

Modifiers

	Description	Amount
0001	For Powder-Actuated Fasteners Every 2', Add	\$0.04
0002	For Walls >10' High, Add	\$0.46
0003	For Soffit, Columns Or Beams Up To 10' High, Add	\$1.46
0004	For Soffit, Columns Or Beams >10' High, Add	\$1.91
0005	For Horizontal Installation Up To 10' High, Add	\$0.46
0006	For Horizontal Installation >10' High, Add	\$0.61
0007	For Curved Wall, Add	\$0.46
0008	For 12" On Center, Add	\$0.39
0009	For 24" On Center, Deduct	-\$0.39
0010	For Up To 100, Add	\$0.77
0011	For >100 To 300, Add	\$0.38
0012	For >1,000, Deduct	-\$0.20

Modifiers for variations or quantity discounts

Technical Specifications

- Specifies Quality of Materials and Workmanship
- Corresponds with Tasks in the Construction Task Catalog®



Technical Specifications

Note: Customizing these documents is the responsibility of the Gordian team

Conversions

Tech Specs

Big Note

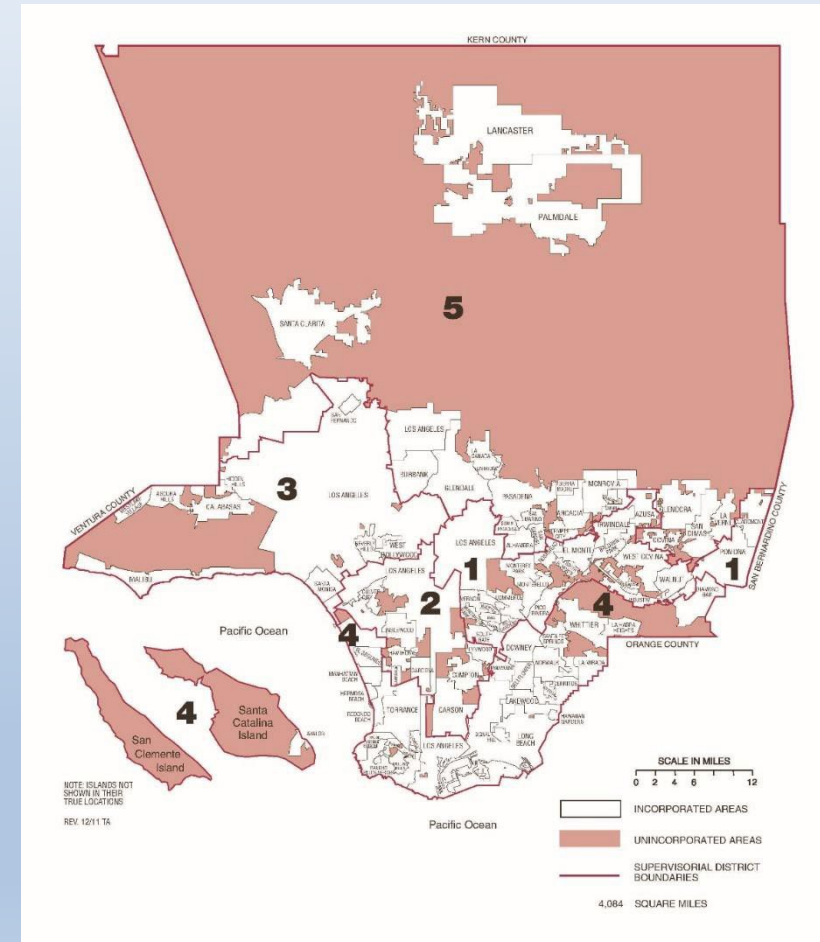
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02958 Concrete Tank Lining <small>(02950)</small>	
02958-0001	SF Concrete Tank Lining101.55
	Note: Price includes pressure washing inside of tank and surrounding areas as necessary, building of barrier to prevent debris from escaping out of tank with plastic. Set-up and take down of scaffolding. Two visual inspections, once when tank is emptied to assess cracks, and once after the hydro-blasting. DWM will fill and drain any and all adjacent tanks. Removal and disposal of any and all debris in DWM containers. Sandblasting, injection repair of cracks up to 100' and 10' of epoxy coated rebar, prime coat all exposed steel with specified prime coat, filling of corners, removal and disposal of debris by bags or buckets, disposal of debris in Department of Water Management waste containers. Repair of drain box and pipe penetrations, application of specified cement based leveling compound where required. Installation of initial primer and conductive primer, installation of the matt resin system per specifications, installation of two scratch coats and specified primer. Mat and resin corner coving, application of base coat, troweling on of fiberglass mat system and rib roll, and application of clear grout coat. Spark test and pull test of tank with applicable testing equipment. Cost for lining material representative to be present during the spark and pull test with applicable equipment. Install 2 layers of top coat on all walls floor and ceiling. Final visual inspection of tank. Price includes working in a confined space including setting up of equipment and material in the combined space. Price includes air monitoring, air monitoring equipment and the set-up and take down of that equipment. Price also includes all equipment, tools, materials and signage necessary to complete the work described above. Price excludes emptying contents out of tank and filling and draining of adjacent tanks.
	02MOD-1223 For Quantities >9000 To 18000, Deduct -2.72
	02MOD-1224 For Quantities >18000, Deduct -4.54

Solicitation Details

Projects may be at any location within the entire County



Solicitation Details

Orders						
Search...						
	Job Order Name	Contract Name	Status	Price Proposal Total	Last Updated	Last Updated By
ctionTest001	ReportActionTes...	ReportActions001	Project Initiation		03/14/2019	r.yenugu@thegordiangroup.com
	job2n	Release Demo Contract	Proposal Due		03/14/2019	procontractor@gmail.com
	job1	ecc9a903-67a4-45a4-86e8-6d100d6682d7	Project Initiation		03/14/2019	procontractor@gmail.com
oProject	NewNPpProject	Release Demo Contract	Proposal Due		03/14/2019	k.krishnamurthy@thegordiangro
KT	AdarshKT	AdarshKTJOC	Proposal Due		03/14/2019	k.krishnamurthy@thegordiangro
issue2	modifierissue2	2A520BA9-0157-47BB-9D7D-6D307A022A95	Proposal Approved		03/14/2019	k.krishnamurthy@thegordiangro
ction_Test111	ReportAction_Te...	Release Demo Contract	Project Initiation		03/13/2019	r.yenugu@thegordiangroup.com
	jotoapprove	Release Demo Contract	Proposal Approved		03/13/2019	k.krishnamurthy@thegordiangro
CheckVersionTotalls...	NewJOCheckVer...	Release Demo Contract	Proposal Approved		03/12/2019	k.krishnamurthy@thegordiangro
1 2 3 4 ▶ 1 - 50 of 17						

Internet Based Software Provided with Contract

- JOC Gordian Cloud Software Expedites the Job Order Process
 - Price Proposals
 - Subcontractor Lists
 - Tracking Dates
 - Required Job Order Forms
- Training provided

JOC on Gordian Cloud

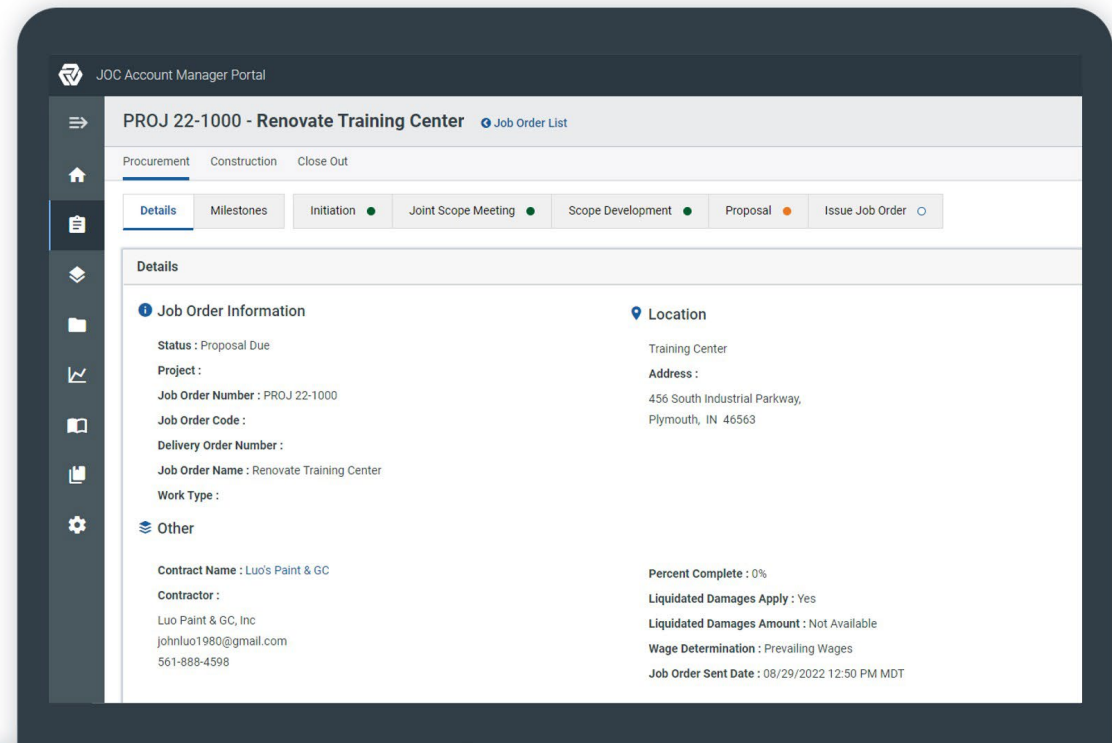
Instant access to your customized
CTC

Quality Control measures to
ensure contract compliance

Version histories of every Price
Proposal

Collaboration tools to
communicate with contractors
around line-item revisions and
project milestones
Milestone tracking

**Gordian JOC solutions include access
to our secure, cloud-based software,
Gordian Cloud.**



Sample Project: Detailed Scope of Work

- Interior Renovation

- Doors and Hardware
 - Replace 12 interior doors, hinges and hardware
 - Doors shall be 3x7, solid core wood doors
 - Grade 2 locksets with knobs
 - Replace 2 push bar exist devices and door closers on exit doors
- Interior Lighting
 - Replace all lay-in troffer fixtures on first and second floors. 48 in total
 - Replace 4 exit fixtures
 - Replace 12 industrial fixtures in shop area
- Plumbing Fixtures
 - Replace 8 bathroom sinks, 8 faucets, and 8 toilets in men's and women's bathroom in admin building and shop area
 - Replace 4 water fountains
- Replace Boiler
 - Demo existing boiler and as much piping and venting to accommodate new boiler. Install a new 1028 mbh oil fired cast iron boiler. No access for packaged boiler. Must field assemble sections. Provide new piping as required.
- Normal Working Hours Apply

Sample Project: Price Proposal

Search by Name, CSI #, Group, etc...

All ItemsFiltering & GroupingColumns

This is a read-only view.

		CSI Number	Description	User Notes	UOM	Install Quantity	Demo Quantity	Adjustment Factor	Line Total	Your Response	Their Suggestion	Reason Comment
		015423000008	User Notes: Provide and install scaffolding for safety. Provide and install scaffolding for safety. Total length of the scaffolding roughly 1,005 lf x 5 lf width x 50 ft height = 251,250 cu.ft. = 2,512.50 CCF		CCF	2,512.50	0	0.8254	\$107,278.58	Accepted	Modified	Type note...
		015629000003	Installation of Heavy Duty Steel Post And Beam Sidewalk Bridge Assembly User Notes: Provide and install scaffolding for safety.		LF	60.00	0	0.8254	\$6,557.97	Accepted	Accepted	Type note...
		016619000010	Transfer Demolition Debris Distances Greater Than 125', Per CY Of Material Per 125' User Notes: Construction debris. Construction debris. Large sloped roof = 25' L x 35' H x 8' ea = 7,000 sf Narrow sloped roof = 15' L x 35' H x 7' ea = 3,675 sf All other high sloped roof = Total 580' L x 5' H = 2,900 sf Total = 13,575 sf roof to be demoed x roughly 2" thickness (including underlayment) = 84 CY		CY	84.00	0	0.8254	\$406.29	Accepted	Modified	Type note...
		017419000004	30" Diameter, Steel Temporary Debris Chute User Notes: Construction debris.		LF	30.00	0	0.8254	\$976.61	Accepted	Accepted	Type note...
		017419000016	40 CY Dumpster "Construction Debris" User Notes: Construction debris. Large sloped roof = 25' L x 35' H x 8' ea = 7,000 sf Narrow sloped roof = 15' L x 35' H x 7' ea = 3,675 sf All other high sloped roof = Total 580' L x 5' H = 2,900 sf Total = 13,575 sf roof to be demoed x roughly 2" thickness (including underlayment) = 84 CY = 3 Dumpsters		EA	3.00	0	0.8254	\$1,680.05	Accepted	Modified	Type note...
			07 Thermal And Moisture Protection									
		073113130014	300 LB/SQ, 5' Exposure, Reflective Two Layer Laminated Fiberglass Reinforced, Asphalt Composition Shingle (Cer ... More User Notes: New Shingle Roofs Large sloped roof = 25' L x 35' H x 8' ea = 7,000 sf Narrow sloped roof = 15' L x 35' H x 7' ea = 3,675 sf All other high sloped roof = Total 580' L x 5' H = 2,900 sf Total = 13,575 sf = 135.75 SQ.		SQ	135.75	135.75	0.8254	\$68,413.17	Accepted	Modified	Type note...
		Modifier	0307 For Steep Roof, Over 7 To 12, Add			65.75			\$3,509.64			
		073113130022	Architectural Hip And Ridge Shingles User Notes: Ridge shingles = 20ea ridges x 5ft = 100 lf		LF	100.00	100.00	0.8254	\$529.08	Accepted	Added	Type note...
		073400000008	30 Mil, Fire Rated, High Temperature, Coated Woven Synthetic Roofing Underlayment, Mechanically Fastened (TITA ... More User Notes: This is acceptable alternate that matches the Roofers select high performance Underlayment. All excess quantities shall be returned to LACDA New Shingle Roofs Large sloped roof = 25' L x 35' H x 8' ea = 7,000 sf Narrow sloped roof = 15' L x 35' H x 7' ea = 3,675 sf All other high sloped roof = Total 580' L x 5' H = 2,900 sf Total = 13,575 sf = 135.75 SQ.		SQ	135.75	135.75	0.8254	\$7,325.70	Accepted	Modified	Type note...
		Modifier										

Method to Calculate

- **Use Historical Project Data**
- **Review Current Construction Market Data**
 - Select a Completed Project
 - You Know Scope and Direct Costs (Ensure current market pricing)
 - Price Project From CTC
 - Add on Overhead and Profit
 - Calculate the Adjustment Factor

Bid Tab (Sample) | Adjustment Factor Worksheet

Rank	Bidder	Normal Hours Adjustment Factor (Non- Acute)	Normal Hours Adjustment Factor (Acute)	Non Pre-Priced Adjustment Factor	Calculated Combined Adjustment Factor
	Contractor A	1.1500	1.1800	1.1500	1.1560
	Contractor B	1.1000	1.1500	1.1250	1.1125
	Contractor C	1.0900	1.1200	1.1000	1.0970
	Contractor D	1.1625	1.1725	1.1825	1.1665
	Contractor E	1.5000	2.2500	1.1500	1.6150

Sample Price: CTC vs. Quote

Direct Cost of Work from CTC

- Replace Boiler \$ 48,911.43
- Doors/Hardware \$ 9,748.46
- Lighting \$ 15,845.00
- Plumbing \$ 14,986.76

TOTAL = \$ 89,491.65

Direct Cost of Work from Quotes or Estimates

- Replace Boiler \$ 47,500.00
- Doors/Hardware \$ 9,250.00
- Lighting \$ 16,750.00
- Plumbing \$ 12,500.00

TOTAL = \$ 89,000.00

Sample Price: Putting it all together

• A.	Direct Cost of Work from Quotes	\$89,000.00
• B.	Overhead 10%*	<u>\$ 8,900.00</u>
• C.	Subtotal (Cost & O/H)	\$97,900.00
• D.	Profit 10%*	<u>\$ 9,790.00</u>
• E.	Subtotal (Cost & O/H & Profit)	\$107,690.00
• F.	Price From CTC	\$89,491.65
•	Adjustment Factor (= E / F) = 1.2034	

*Sample Only. Contractor to determine O/H & Profit.

Prepare this calculation for more than one sample project.

Bid Considerations

- Contractors Should Expect To
 - Prepare Incidental Drawings or Sketches for Some Projects
 - Justify Quantity Calculations
 - Explain Detail of Work
 - Prepare Proposals for Some Projects That Might be Canceled
 - Margins on CTC Tasks Vary
 - Some Projects are More Profitable than Others
 - Maintain a Fully Functioning Office
 - Maintain a Fully Functioning Staff
 - Pay for all security clearances for personnel
 - Maintain required insurance coverage until all projects are accepted
 - Hold Required Licenses
 - Meet Participation Goals

Risks of Low Adjustment Factor

- Your adjustment factor must consider current market inflation rate and current supply issues.
- Adjustment factor must consider materials, labor, and equipment costs have substantially increased.
- Leads to Arguments in Proposal Review
 - Unsupportable Tasks
 - Exaggerated Quantities
- Leads to Delays in Job Order Development
 - Takes Longer to Review Proposals
- Creates an Adversarial Relationship
 - Reduced Volume of Work
 - Lost Profitability
 - Contractor may be entered into the Contractor Alert Reporting Database (CARD) used to track/monitor poorly performing contractors
 - Future JOC awards will be based on CARD performance
- No Second Chance to Improve your Margin

JOC Value: Significant Cost Savings

Industry studies and project examples demonstrate costs savings with JOC compared to traditional delivery methods

Average **Construction** Cost Savings

Save **3-8%** with JOC

Average **Administrative** Cost Savings

Save **24%** with JOC

Review of Key Points

- Focus on Total Potential Value of Contract
 - \$5,700,000
- Evaluate Construction Task Catalog®
 - Analyze Unit Prices
 - Know the General Guidelines for Using the CTC
- Contractor Performance Drives Volume
 - Ability to Market Program and Services
 - Responsive Service
 - Accurate Proposals
 - Safe and Clean Project Sites
 - High Quality Construction
 - On-Time Completion
 - On Time Close Out