

SECTION 00 04 38

REQUEST FOR PREFERENCE CONSIDERATION

INSTRUCTIONS: Proposers requesting preference consideration must complete and include this form in their proposal. Proposers may request consideration for one or more preference programs. **In order to qualify for preference, firm must be certified by the County of Los Angeles Department of Consumer and Business Affairs (DCBA). Please reference and ATTACH your Certification Letter issued by DCBA to determine Federal/Non-Federal preference eligibility.**

☐ **PREFERENCE NOT REQUESTED**

OR

☐ **PREFERENCE REQUESTED (SELECT ALL THAT APPLY)**

Preference Program		Reference
<input type="checkbox"/>	Request for Local Small Business Enterprise (LSBE) Program Preference <input type="checkbox"/> Certification for Non-Federally Funded County Solicitations <input type="checkbox"/> Certification for Federally Funded County Solicitations	LACC 2.204
<input type="checkbox"/>	Request for Social Enterprise (SE) Program Preference <input type="checkbox"/> Certification for Non-Federally Funded County Solicitations <input type="checkbox"/> Certification for Federally Funded County Solicitations	LACC 2.205
<input type="checkbox"/>	Request for Disabled Veterans Business Enterprise (DVBE) Program Preference	LACC 2.211

Note: In no instance shall any of the listed preference programs price or scoring be combined with any other County program to exceed fifteen percent (15%) in response to any county solicitation.

DECLARATION: I DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE INFORMATION IS TRUE AND CORRECT.

PRIMARY FIRM NAME: _____

PRINT NAME: _____


TITLE: _____

SIGNATURE: _____

DATE: _____

LOS ANGELES COUNTY COMMUNITY BUSINESS ENTERPRISE (CBE) INFORMATION

TITLE		REFERENCE			
1 FIRM/ORGANIZATION INFORMATION		The information requested below is for statistical purposes only. On final analysis and consideration of award, contractor/vendor will be selected without regard to race/ethnicity, color, religion, sex, national origin, age, sexual orientation or disability.			
Total Number of Employees in California:					
Total Number of Employees (including owners). If the firm has more than one office location, all personnel from all offices must be included:					
Race/Ethnic Composition of Firm. Enter the make-up of Owners/Partners/Associate Partners into the following categories:					
Race/Ethnic Composition		Owners/Partners/ Associate Partners		Percentage of how ownership of the firm is distributed	
		Male	Female	Male	Female
Black/African American				%	%
Hispanic/Latino				%	%
Asian or Pacific Islander				%	%
Native Americans				%	%
Subcontinent Asian				%	%
White				%	%

TITLE		REFERENCE				
2 CERTIFICATION AS MINORITY, WOMEN, DISADVANTAGED, DISABLED VETERAN, AND LESBIAN, GAY, BISEXUAL, TRANSGENDER, QUEER, AND QUESTIONING-OWNED (LGBTQQ) BUSINESS ENTERPRISE		<p>If your firm is currently certified as a minority, women, disadvantaged, disabled veteran or lesbian, gay, bisexual, transgender, queer, and questioning-owned business enterprise by a public agency, complete the following.</p> <div style="text-align: center;">  Check if not applicable </div>				
Agency Name	Minority	Women	Disadvantaged	Disabled Veteran	LGBTQQ	

SECTION 00 04 50

NONCOLLUSION AFFIDAVIT TO BE EXECUTED BY BIDDER

State of California

ss.

County of

_____, being first duly sworn, deposes and says that he or she is _____ of _____ the party making the foregoing bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the Bidder has not directly or indirectly induced or solicited any other Bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any Bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the Bidder or any other Bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other Bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the Bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____[date], at _____[city], _____[state]."

Signature

Date

SECTION 00 04 60

**ATTESTATION OF WILLINGNESS TO CONSIDER
GAIN/GROW PARTICIPANTS**

As a threshold requirement for consideration for contract award, Bidder/Proposer shall demonstrate a proven record for hiring GAIN/GROW participants or shall attest to a willingness to consider GAIN/GROW participants for any future employment opening if they meet the minimum qualifications for that opening. Additionally, Bidder/Proposer shall attest to a willingness to provide employed GAIN/GROW participants access to the Bidder/Proposer's employee mentoring program, if available, to assist these individuals in obtaining permanent employment and/or promotional opportunities.

To report all job openings with job requirements to obtain qualified GAIN/GROW participants as potential employment candidates, Bidder/Proposer shall email:

GAINGROW@DPSS.LACOUNTY.GOV and BSERVICES@WDACS.LACOUNTY.GOV.

Bidder/Proposers unable to meet this requirement shall not be considered for contract award.

Bidder/Proposer shall complete all of the following information, sign where indicated below, and return this form with their proposal.

A. Bidder/Proposer has a proven record of hiring GAIN/GROW participants.

_____ YES (subject to verification by County) _____ NO

B. Bidder/Proposer is willing to provide DPSS with all job openings and job requirements to consider GAIN/GROW participants for any future employment openings if the GAIN/GROW participant meets the minimum qualifications for the opening. "Consider" means that Proposer is willing to interview qualified GAIN/GROW participants.

_____ YES _____ NO

C. Bidder/Proposer is willing to provide employed GAIN/GROW participants access to its employee-mentoring program, if available.

_____ YES _____ NO _____ N/A (Program not available)

Proposer's Organization: _____

Signature: _____

Print Name: _____

Title: _____ Date: _____

Telephone No: _____ Email: _____

SECTION 00 04 70

FALSE CLAIMS

Bidders/Proposers shall provide either the certification requested below or the information requested on the next page. **Failure to certify or provide the requested information may result in a determination that the Bidder/Proposer is non-responsive. Failure to fully and accurately provide the requested certification or information may result in a determination that the Bidder/Proposer is not responsible.**

"False Claims Act", as used herein, is defined as either or both the Federal False Claims Act, 31 U.S.C. Sections 3729 et seq., and the California False Claims Act, Government Code Sections 12650 et seq.

FALSE CLAIMS ACT CERTIFICATION

If the Bidder/Proposer has no False Claims Act violations as described above, complete the following:

I, _____, hereby certify that neither
(print name of owner, officer, manager, or licensee responsible for submission of Bid/Proposal)

(Bidder/Proposer name as shown on Bid/Proposal)
nor _____
(name of responsible managing person licensed by Contractors' State License Board)

has been determined by a court or tribunal of competent jurisdiction to have violated the False Claims Act as defined above.

I declare under penalty of perjury that the foregoing is true and correct.

Executed this _____ day _____ at _____
(month and year) (city and state)

by _____
(signature of owner, officer, manager, or licensee responsible for submission of Bid/Proposal)

FALSE CLAIMS ACT VIOLATIONS

With regard to any determinations by a tribunal or court of competent jurisdiction that the False Claims Act, as defined above, has been violated by (1) the Bidder/Proposer submitting this Bid/Proposal, including any person who is an officer of, or in a management position with, or has an ownership interest in the contracting entity which is submitting this Bid/Proposal, or (2) the qualifying person licensed by the State Contractors' License Board to perform the work described in the Bid/Proposal, including any such person when they were an officer, manager, owner, or responsible managing employee of a construction contractor other than the Bidder/Proposer submitting this Bid/Proposal, Bidder/Proposer shall provide on the following page labeled "False Claim Act Violations Information:" (1) the date of the determination of the violation, (2) the identity of tribunal or court and the case name or number, if any, (3) the identity of government contract or project involved, (4) the identity of government agency involved, 5) the amount of fine imposed, and (6) any exculpatory information of which the County should be aware.

FALSE CLAIMS ACT VIOLATIONS INFORMATION

(1) Date of determination of the violation:

(2) Identity of tribunal or court and the case name or number, if any: _____

(3) Government contract or project involved: _____

(4) Government agency involved: _____

(5) Amount of fine imposed: _____

(6) Exculpatory information: _____

Declaration: I declare under penalty of perjury that the above information is true and correct.

Executed this _____ day of _____ at _____
(month and year) (city and state)

by _____
(signature of owner, officer, manager, or licensee responsible for submission of Bid/Proposal)

SECTION 00 04 71
CIVIL LITIGATION HISTORY

Bidder/Proposer shall provide either the certification requested below or information requested on the next page. **Failure to provide such certification or information may result in a determination that the Bidder/Proposer is nonresponsive. Failure to fully and accurately provide the requested certification or information may result in a determination that the Bidder/Proposer is not responsible.**

For the two (2) years preceding the date of submittal of this Bid/Proposal, identify any civil litigation arising out of the performance of a construction contract within the State of California in which the (1) Bidder/Proposer submitting this Bid/Proposal, including any person who is an officer of, or in a management position with, or has an ownership interest in the contracting entity which is submitting this Bid/Proposal, or (2) the qualifying person licensed by the State Contractors' License Board to perform the work described in this Bid/Proposal, including any such person when they were an officer, manager, owner, or responsible managing employee of a construction contractor other than the Bidder/Proposer submitting this Bid/Proposal, was a named plaintiff or defendant in a lawsuit brought by or against the Owner. Do not include litigation which is limited solely to enforcement of mechanics' liens or stop notices. Provide on the following page labeled "Civil Litigation History Information:" (1) the name and court case identification number of each case, (2) the jurisdiction in which it was filed, and (3) the outcome of the litigation, e.g., whether the case is pending, a judgment was entered, a settlement was reached, or the case was dismissed. If a settlement was reached within the two years preceding the date of submittal of this Bid/Proposal, please provide the dollar value of the settled claim(s). The dollar value may be marked as confidential if Bidder/Proposer does not want the settlement information to be public record.

CIVIL LITIGATION CERTIFICATION

If the Bidder/Proposer has no civil litigation history to report as described above, complete the following:

I, _____, hereby certify that neither
(print name of owner, officer, manager, or licensee responsible for submission of Bid/Proposal)

(Bidder/Proposer name as shown on Bid/Proposal)

nor _____
(name of responsible managing person licensed by the Contractors' State License Board)

has been involved in civil litigation as described above.

I declare under penalty of perjury that the foregoing is true and correct.

Executed this _____ day of _____ at _____
(month and year) (city and state)

by _____
(signature of owner, officer, manager, or licensee responsible for submission of Bid/Proposal)

CIVIL LITIGATION HISTORY INFORMATION

(1) Name of Case: _____

Court case identification number: _____

(2) Jurisdiction in which case was filed: _____

(3) Outcome of the case: _____

(1) Name of Case: _____

Court case identification number: _____

(2) Jurisdiction in which case was filed: _____

(3) Outcome of the case: _____

Declaration: I declare under penalty of perjury that the above information is true and correct.

Executed this _____ day of _____ at _____
(month and year) (city and state)

by _____
(signature of owner, officer, manager, or licensee responsible for submission of Bid/Proposal)

SECTION 00 04 72

CRIMINAL CONVICTIONS

Bidder/Proposer shall provide either the certification requested below or information requested on the next page. **Failure to provide such certification or information may result in a determination that the Bidder/Proposer is nonresponsive. Failure to fully and accurately provide the requested certification or information may result in a determination that the Bidder/Proposer is not responsible.**

For the five (5) years preceding the date this Bid/Proposal is due, identify on the following page any criminal conviction in any jurisdiction of the United States for a violation of law arising out of the performance of a construction contract (1) by the Bidder/Proposer submitting this Bid/Proposal, including any person who is an officer of, or in a management position with, or has an ownership interest in the contracting entity which is submitting this Bid/Proposal, or (2) by the qualifying person licensed by the State Contractors' License Board to perform the work described in the Bid/Proposal, including any such person when they were an officer, manager, owner, or responsible managing employee of a construction contractor other than the Bidder/Proposer submitting this Bid/Proposal.

Provide on the following page labeled "Criminal Convictions Information:" (1) the date of conviction, (2) the name and court case identification number, (3) the identity of the law violated, (4) the identity of the prosecuting agency, (5) the contract or project involved, (6) the punishment imposed, and (7) any exculpatory information of which the Agency should be aware.

CRIMINAL CONVICTION CERTIFICATION

If the Bidder/Proposer has no criminal convictions to report as described above, complete the following:

I, _____, hereby certify that neither
(print name of owner, officer, manager, or licensee responsible for submission of Bid/Proposal)

(Bidder/Proposer name as shown on Bid/Proposal)

nor _____
(name of responsible managing person licensed by the Contractors' State License Board)

has been convicted of a criminal violation as described above.

I declare under penalty of perjury that the foregoing is true and correct.

Executed this _____ day of _____ at _____
(month and year) (city and state)

by _____
(signature of owner, officer, manager, or licensee responsible for submission of Bid/Proposal)

CRIMINAL CONVICTIONS INFORMATION

- (1) Date of conviction: _____
- (2) Name of case: _____
Court case identification number: _____
- (3) Identity of the law violated: _____

- (4) Identity of the prosecuting agency: _____

- (5) Contract or project involved: _____

- (6) Punishment imposed: _____

- (7) Exculpatory information: _____

Declaration: I declare under penalty of perjury that the above information is true and correct.

Executed this _____ day of _____ at _____
(month and year) (city and state)

by _____
(signature of owner, officer, manager, or licensee responsible for submission of Bid/Proposal)

SECTION 00 04 73

DEBARMENTS

Bidder/Proposer shall provide either the certification requested below or the information requested on the next page. **Failure to provide such certification or information may result in a determination that the Bidder/Proposer is nonresponsive. Failure to fully and accurately provide the requested certification or information may result in a determination that the Bidder/Proposer is not responsible.**

For the ten (10) years preceding the date this Bid/Proposal is due, identify on the following page any debarment by any Federal, State, or local public agency arising out of the performance of a construction contract (1) by the Bidder/Proposer submitting this Bid/Proposal, including any person who is an officer of, or in a management position with, or has an ownership interest in the contracting entity which is submitting this Bid/Proposal, or (2) by the qualifying person licensed by the Contractors' State License Board to perform the work described in the Bid/Proposal, including any debarment of any such person when they were an officer, manager, owner, or responsible managing employee of a construction contractor other than the Bidder/Proposer submitting this Bid/Proposal. Provide on the following page labeled "Debarment Information:" (1) the date of debarment and the duration of the debarment, (2) the project name or contract from which the debarment arose, (3) the identify of the debarring agency, (4) stated reason for debarment, and (5) any exculpatory information of which the Agency should be aware.

HISTORY OF DEBARMENT CERTIFICATION

If the Bidder/Proposer has no debarments to report as described above, complete the following:

I, _____, hereby certify that neither
(print name of owner, officer, manager, or licensee responsible for submission of Bid/Proposal)

(Bidder/Proposer name as shown on Bid/Proposal)

nor _____
(name of responsible managing person licensed by Contractors' State License Board)

has been debarred as described above.

I declare under penalty of perjury that the foregoing is true and correct.

Executed this _____ day of _____ at _____
(month and year) (city and state)

by _____
(signature of owner, officer, manager, or licensee responsible for submission of Bid/Proposal)

DEBARMENT INFORMATION

(1) Date and duration of debarment: _____

(2) Project name or contract involved: _____

(3) Debarring agency: _____

(4) Stated reason for debarment: _____

(5) Exculpatory information: _____

Declaration: I declare under penalty of perjury that the above information is true and correct.

Executed this _____ day of _____ at _____
(month and year) (city and state)

by _____
(signature of owner, officer, manager, or licensee responsible for submission of Bid/Proposal)

SECTION 00 04 74

LABOR LAW/PAYROLL VIOLATIONS

Bidder/Proposer shall provide the certification requested below or the information requested on the next page. **Failure to provide such certification or information may result in a determination that the Bidder/Proposer is nonresponsive. Failure to fully and accurately provide the requested certification or information may result in a determination that the Bidder/Proposer is not responsible.**

"Labor law/payroll violation" means for purposes of this disclosure a violation of the Davis-Bacon Act (40 USC section 276a) and/or a violation of California Labor Code sections 1720 through 1861 concerning the payment of prevailing wages, employment of apprentices and hours and working conditions.

For the three (3) years preceding the date this Bid/Proposal is due, identify on the following page any determination made by any Federal, State, or local public agency of a labor law/payroll violation arising out of the performance of a construction contract (1) by the Bidder/Proposer submitting this Bid/Proposal, including any person who is an officer of, or in a management position with, or has an ownership interest in the contracting entity which is submitting this Bid/Proposal, or (2) by the qualifying person licensed by the Contractors' State License Board to perform the work described in the Bid/Proposal, including any such person when they were an officer, manager, owner, or responsible managing employee of a construction contractor other than the Bidder/Proposer submitting this Bid/Proposal. Provide on the following page labeled "Labor Law/Payroll Violations Information:" (1) the date of the determination of the violation, (2) the case number, if any, or other identifying information for the proceeding, (3) the identity of the government contract or project involved, (4) the identity of the government agency involved, (5) the description of violation, (6) the amount of any civil wage and penalty assessment, and (7) any exculpatory information of which the Agency should be aware.

LABOR LAW/PAYROLL VIOLATION CERTIFICATION

If the Bidder/Proposer has no labor law/payroll violations to report as described above, complete the following:

I, _____, hereby certify that neither
(print name of owner, officer, manager, or licensee responsible for submission of Bid/Proposal)

(Bidder/Proposer name as shown on Bid/Proposal)

nor _____
(name of responsible managing person licensed by Contractors' State License Board)

has been determined to have violated any Federal, State, or local labor laws as described above.

I declare under penalty of perjury that the foregoing is true and correct.

Executed this _____ day of _____ at _____
(month and year) (city and state)

by _____
(signature of owner, officer, manager, or licensee responsible for submission of Bid/Proposal)

Labor Law/Payroll Violations

LABOR LAW/PAYROLL VIOLATIONS INFORMATION

(1) Date of violation determination: _____

(2) Case number: _____

(3) Government contract or project involved: _____

(4) Government agency involved: _____

(5) Description of the violation (attach disposition letter): _____

(6) Amount of any civil wage and penalty assessment: _____

(7) Exculpatory information: _____

Declaration: I declare under penalty of perjury that the above information is true and correct.

Executed this _____ day of _____ at _____
(month and year) (city and state)

by _____
(signature of owner, officer, manager, or licensee responsible for submission of Bid/Proposal)

SECTION 00 04 85
COUNTY OF LOS ANGELES CONTRACTOR EMPLOYEE JURY SERVICE PROGRAM
APPLICATION FOR EXCEPTION AND CERTIFICATION FORM

The County's solicitation for this contract/purchase order (Request for Proposal or Invitation for Bid) is subject to the County of Los Angeles Contractor Employee Jury Service Program (Program), Los Angeles County Code, Chapter 2.203. All bidders or proposers, whether a contractor or subcontractor, must complete this form to either: 1) request an exception from the Program requirements; or 2) certify compliance. Upon review of the submitted form, the County department will determine, in its sole discretion, whether the bidder or proposer is exempted from the Program.

Company Name:		
Company Address:		
City:	State:	Zip Code:
Telephone Number:		
Solicitation For (Type of Goods or Services):		

If you believe the Jury Service Program does not apply to your business, check the appropriate box in Part I (attach documentation to support your claim); or, complete Part II to certify compliance with the Program. Whether you complete Part I or II, please sign and date this form below.

Part I: Jury Service Program is not Applicable to my Business

- ☐ My business does not meet the definition of "contractor," as defined in the Program as it has not received an aggregate sum of \$50,000 or more in any 12-month period under one or more County contracts or subcontracts (this exception is not available if the contract/purchase order itself will exceed \$50,000). I understand that the exception will be lost and I must comply with the Program if my revenues from the County exceed an aggregate sum of \$50,000 in any 12-month period.

- ☐ My business is a small business as defined in the Program. It: 1) has ten or fewer employees; and, 2) has annual gross revenues in the preceding 12 months which, if added to the annual amount of this contract, are \$500,000 or less; and 3) is not an affiliate or subsidiary of a business dominant in its field of operation as defined below. I understand that the exemption will be lost and I must comply with the Program if the number of employees in my business and my gross annual revenues exceed the above limits.

"Dominant in its field of operation" means having more than ten employees, including full-time and part-time employees, and annual gross revenues in the preceding 12 months, which, if added to the annual amount of the contract awarded, exceed \$500,000.

"Affiliate or subsidiary of a business dominant in its field of operation" means a business which is at least 20 percent owned by a business dominant in its field of operation, or by partners, officers, directors, majority stockholders, or their equivalent of a business dominant in that field of operation.

- ☐ My business is subject to a Collective Bargaining Agreement (attach agreement) that expressly provides that it supersedes all provisions of the Program.

OR

Part II: Certification of Compliance

- ☐ My business has and adheres to a written policy that provides, on an annual basis, no less than five days of regular pay for actual jury service for full-time employees of the business who are also California residents, **or** my company will have and adhere to such a policy prior to award of the contract.

I declare under penalty of perjury under the laws of the State of California that the information stated above is true and correct.

Print Name:	Title:
Signature:	Date:

To be submitted with each Bid for a contract

Project Identification _____

Bid Date _____

This information must include all construction work undertaken in the State of California by the Bidder and any partnership, joint venture, or corporation that any principal of the Bidder participated in as a principal or owner for the last five calendar years and the current calendar year prior to the date of Bid submittal. Separate information shall be submitted for each particular partnership, joint venture, corporate, or individual Bidder. The Bidder may attach any additional information or explanation of data which he would like taken into consideration in evaluating the safety record. An explanation must be attached of the circumstances surrounding any and all fatalities.

SECTION 00 04 90
CONTRACTOR'S INDUSTRIAL SAFETY RECORD
5-Calendar Years Prior to Current Year

	2019	2020	2021	2022	2023	TOTAL	CURRENT YEAR (2024)
1. No. of Contracts							
2. Total dollar amount of contracts (in thousands of dollars)							
*3. No. of fatalities							
*4. No. of lost workdays due to injuries							
*5. No. of days of restricted work activity due to injuries							
*6. Injuries without lost workdays							

*The information required for these items is the same as required for columns 1, 4, 5, and 6, Log and Summary of Occupational Injuries and Illnesses, CAL/OSHA Form 200.

The above information was compiled from the records that are available to me at this time and I declare under penalty of perjury that the information is true and accurate within the limitations of those records.

Name of Bidder (Print)

Signature

Address

Contractors' State License No. & Classification

City

Telephone

SECTION 00 04 91

INJURY AND ILLNESS PREVENTION PLAN (IIPP)
AND CODE OF SAFE PRACTICES (CSP) AFFIDAVIT

The apparent low Bidder shall submit this form to the County which states that the Bidder has an IIPP which complies with Cal/OSHA Regulations and CSP, that all subcontractors supplying employees to the jobsite will be required to prove to the Contractor that they have an IIPP which complies with Cal/OSHA Regulations and a CSP, and that their jobsite employees have been trained on IIPP and CSP.

Failure to submit this affidavit as required may result in a determination that the successful Bidder is nonresponsive and/or nonresponsible.

I, _____, hereby certify to the
County

of Los Angeles on behalf of _____
the following:

1. The Contractor identified above has an injury and illness Prevention Plan (IIPP) and a Code of Safe Practices (CSP) which comply with Cal/OSHA Regulations.
2. The employees of the Contractor identified above who will be assigned to the jobsite have been trained on the IIPP and CSP.
3. All subcontractors supplying employees to the jobsite will be required to prove to the Contractor that they have an IIPP and a CSP which comply with Cal/OSHA Regulations and their jobsite employees have been trained on the IIPP and CSP.

I declare under penalty of perjury under the law of the State of California that the foregoing is true and correct.

Executed this _____ day of _____
(month and year)

at _____

By _____

AFFIRMATIVE ACTION COMPLIANCE

The Los Angeles County Board of Supervisors at its meeting held on July 19, 1994, amended the Minority and Women-Owned Business Enterprise Program to prohibit any person from knowingly submitting information with the intent of receiving certification and its concurrent benefits for which they are not entitled.

This is to acknowledge that the undersigned, on behalf of himself or herself individually and on behalf of his or her business or organization, if any, is fully aware of the following policy of the County of Los Angeles.

1. A person or business shall not:
 - a. Knowingly and with the intent to defraud, fraudulently obtain, retain, attempt to obtain or retain, or aid another in fraudulently obtaining or retaining or attempting to obtain or retain, acceptance or certification as a minority or women business enterprise, or both, for the purposes of this article.
 - b. Willfully and knowingly make a false statement with the intent to defraud, whether by affidavit, report or other representation, to a County official or employee for the purpose of influencing the acceptance or certification or denial of acceptance or certification of any entity as a minority or women business enterprise, or both.
 - c. Willfully and knowingly obstruct, impede, or attempt to obstruct or impede, any County official or employee who is investigating the qualifications of a business entity which has requested acceptance or certification as a minority or women business enterprise, or both.
 - d. Knowingly and with intent to defraud, fraudulently obtain, attempt to obtain, or aid another person or business in fraudulently obtaining or attempting to obtain, public moneys to which the person or business is not entitled under this article.
2. Any person or business who violated paragraph (1) shall be suspended from bidding on, or participating as contractor, subcontractor, or supplies in, any County contract or project for a period of three years.
3. No County agency with the powers to award contracts shall enter into any contract with any person or business suspended for violating this section during the period of the person or business suspension. No awarding department shall award a contract to any contractor utilizing the services of any person or business as subcontractor suspended for violating this section during the period of the person's or business suspension.

Applicant Signature

Title

Name of Firm

Date

INSTRUCTIONS: All proposers responding to this solicitation must return this form for proper consideration of the proposal. The information requested below is for statistical purposes only. On final analysis and consideration of award, vendor will be selected without regard to gender, race, creed, or color. Categories listed below are based on those described in 49 CFR P 23.5.

Bidder's Qualifications and Business References

Please fill this questionnaire out completely and submit with Bid. Additional information may be required.

In order for the County of Los Angeles to properly qualify your firm and its bid for the referenced project, please provide the following information:

1. Legal Name and Address:

Name: _____

Address: _____

Phone: _____

City, State, Zip: _____

2. Check one: Corporation: ☐ Partnership: ☐ Individual: ☐

3. If Corporation, state:

Date of Incorporation: _____

State in which Incorporated: _____

4. If an out-of-state Corporation, currently authorized to do business in California, give date of such authorization: _____.

- | 5. Name and Title of Principal Officers: | Date Elected: |
|--|---------------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

- | 5.1 Name of Qualifying Agents: | Date of Initial Qualification |
|--------------------------------|-------------------------------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

- 5.2 Name of Financially Responsible Officers (if any):
- _____
- _____

6. If Partnership, state:

Date of Partnership: _____.

Name and Address of Partners:

7. If Sole Proprietorship, state:

Name and Address of Owner:

8. List State, County or other Public Agencies with which your organization is qualified to perform work by some means of prequalification:

<u>Agency</u>	<u>Trade in which Qualified</u>	<u>Expiration Date</u>	<u>Amount Approved</u>

9. Has your Organization or any member been involved in any litigation, arbitration or administrative proceeding within the last ten (10) years as a result of construction contracts, including but not limited to liens, delays, defective performance or workmanship? If yes, provide the following information for each case: (Submit attachments as necessary.)

- a. Style or caption of litigation OR ARBITRATION;

- b. All parties to such proceedings:

- c. Names, addresses, telephone numbers of Attorneys for each party:

- d. Date Litigation Started: _____

- e. Status of Case: _____

- f. Provide explanation of each claim by and against each party. (Attachments, as necessary.)

10. Have you or any principal of your company ever declared bankruptcy?

Yes ☐ No ☐

If Yes, provide dates and particulars.

Date

Reason

11. List three (3) construction related credit references.

<u>Name</u>	<u>Address</u>	<u>Phone No.</u>
-------------	----------------	------------------

_____	_____	_____
_____	_____	_____
_____	_____	_____

12. List all subsidiaries or holding companies:

13. List corporate names or business names under which each of the principals in the present corporation have done business for the last ten (10) years.

14. List major subcontractors and suppliers from your three (3) largest most recent projects.

<u>Project Name</u>	<u>Subcontr./Supp.</u>	<u>Contract</u>	<u>Phone</u>
---------------------	------------------------	-----------------	--------------

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

15. State construction experience of principal members of your organization:

<u>Name</u>	<u>Title</u>	<u>Years Exper.</u>	<u>Type Work</u>	<u>Cost Range</u>	<u>In What Capacity</u>
-------------	--------------	-------------------------	----------------------	-----------------------	-----------------------------

List projects under direct supervision of the assigned Qualifying Agent(s), Project Manager(s), and/or Superintendent. (Attachments.)

<u>Project/Type</u>	<u>Size/Value</u>	<u>Date</u>
---------------------	-------------------	-------------

If not listed above, provide work experience of assigned Qualifying Agent(s), Project Manager(s) and/or Superintendent.

16. List licenses of key members, including Qualifying Agents, and attach copies, including Certificate of Competency:

17. List a minimum of six (6) projects your organization has completed in the last three (3) years that demonstrate experience in all areas of commercial construction.

NAME OF PROJECT _____	ADDRESS _____
OWNER _____	ADDRESS _____
PHONE # _____	
ARCHITECT _____	ADDRESS _____
PHONE # _____	
CONTRACT AMOUNT _____	DATE OF COMPLETION _____
WAS PROJECT COMPLETED WITHIN ALLOWED CONTRACT TIME? Yes <input type="checkbox"/> No <input type="checkbox"/>	
PERCENTAGE OF THE COST OF THE WORK DONE BY YOUR OWN FORCES: _____ %	
NAME SUBCONTRACTOR TRADES MANAGED _____	

CBE Participation _____ %	

NAME OF PROJECT _____	ADDRESS _____
OWNER _____	ADDRESS _____
PHONE # _____	
ARCHITECT _____	ADDRESS _____
PHONE # _____	
CONTRACT AMOUNT _____	DATE OF COMPLETION _____
WAS PROJECT COMPLETED WITHIN ALLOWED CONTRACT TIME? Yes <input type="checkbox"/> No <input type="checkbox"/>	
PERCENTAGE OF THE COST OF THE WORK DONE BY YOUR OWN FORCES: _____ %	
NAME SUBCONTRACTOR TRADES MANAGED _____	

CBE Participation _____ %	

NAME OF PROJECT _____	ADDRESS _____
OWNER _____	ADDRESS _____
PHONE # _____	
ARCHITECT _____	ADDRESS _____
PHONE # _____	
CONTRACT AMOUNT _____	DATE OF COMPLETION _____
WAS PROJECT COMPLETED WITHIN ALLOWED CONTRACT TIME? Yes <input type="checkbox"/> No <input type="checkbox"/>	
PERCENTAGE OF THE COST OF THE WORK DONE BY YOUR OWN FORCES: _____ %	
NAME SUBCONTRACTOR TRADES MANAGED _____	

CBE Participation _____ %	

NAME OF PROJECT _____	ADDRESS _____
OWNER _____	ADDRESS _____
PHONE # _____	
ARCHITECT _____	ADDRESS _____
PHONE # _____	
CONTRACT AMOUNT _____	DATE OF COMPLETION _____
WAS PROJECT COMPLETED WITHIN ALLOWED CONTRACT TIME? Yes <input type="checkbox"/> No <input type="checkbox"/>	
PERCENTAGE OF THE COST OF THE WORK DONE BY YOUR OWN FORCES: _____ %	
NAME SUBCONTRACTOR TRADES MANAGED _____	

CBE Participation _____ %	

NAME OF PROJECT _____	ADDRESS _____
OWNER _____	ADDRESS _____
PHONE # _____	
ARCHITECT _____	ADDRESS _____
PHONE # _____	
CONTRACT AMOUNT _____	DATE OF COMPLETION _____
WAS PROJECT COMPLETED WITHIN ALLOWED CONTRACT TIME? Yes <input type="checkbox"/> No <input type="checkbox"/>	
PERCENTAGE OF THE COST OF THE WORK DONE BY YOUR OWN FORCES: _____ %	
NAME SUBCONTRACTOR TRADES MANAGED _____	

CBE Participation _____ %	

NAME OF PROJECT _____	ADDRESS _____
OWNER _____	ADDRESS _____
PHONE # _____	
ARCHITECT _____	ADDRESS _____
PHONE # _____	
CONTRACT AMOUNT _____	DATE OF COMPLETION _____
WAS PROJECT COMPLETED WITHIN ALLOWED CONTRACT TIME? Yes <input type="checkbox"/> No <input type="checkbox"/>	
PERCENTAGE OF THE COST OF THE WORK DONE BY YOUR OWN FORCES: _____ %	
NAME SUBCONTRACTOR TRADES MANAGED _____	

CBE Participation _____ %	

18. List a minimum of six (6) projects your organization has completed in the last three (3) years that demonstrate the ability to manage multiple projects simultaneously.

NAME OF PROJECT _____	ADDRESS _____
OWNER _____	ADDRESS _____
PHONE # _____	
ARCHITECT _____	ADDRESS _____
PHONE # _____	PROJECT START DATE _____
CONTRACT AMOUNT _____	PROJECT FINISH DATE _____
WAS PROJECT COMPLETED WITHIN ALLOWED CONTRACT TIME? Yes <input type="checkbox"/> No <input type="checkbox"/>	
PERCENTAGE OF THE COST OF THE WORK DONE BY YOUR OWN FORCES: _____ %	
NAME SUBCONTRACTOR TRADES MANAGED _____	

CBE Participation _____ %	

NAME OF PROJECT _____	ADDRESS _____
OWNER _____	ADDRESS _____
PHONE # _____	
ARCHITECT _____	ADDRESS _____
PHONE # _____	PROJECT START DATE _____
CONTRACT AMOUNT _____	PROJECT FINISH DATE _____
WAS PROJECT COMPLETED WITHIN ALLOWED CONTRACT TIME? Yes <input type="checkbox"/> No <input type="checkbox"/>	
PERCENTAGE OF THE COST OF THE WORK DONE BY YOUR OWN FORCES: _____ %	
NAME SUBCONTRACTOR TRADES MANAGED _____	

CBE Participation _____ %	

NAME OF PROJECT _____	ADDRESS _____
OWNER _____	ADDRESS _____
PHONE # _____	
ARCHITECT _____	ADDRESS _____
PHONE # _____	PROJECT START DATE _____
CONTRACT AMOUNT _____	PROJECT FINISH DATE _____
WAS PROJECT COMPLETED WITHIN ALLOWED CONTRACT TIME? Yes <input type="checkbox"/> No <input type="checkbox"/>	
PERCENTAGE OF THE COST OF THE WORK DONE BY YOUR OWN FORCES: _____ %	
NAME SUBCONTRACTOR TRADES MANAGED _____	

_____ CBE Participation _____ %	

NAME OF PROJECT _____	ADDRESS _____
OWNER _____	ADDRESS _____
PHONE # _____	
ARCHITECT _____	ADDRESS _____
PHONE # _____	PROJECT START DATE _____
CONTRACT AMOUNT _____	PROJECT FINISH DATE _____
WAS PROJECT COMPLETED WITHIN ALLOWED CONTRACT TIME? Yes <input type="checkbox"/> No <input type="checkbox"/>	
PERCENTAGE OF THE COST OF THE WORK DONE BY YOUR OWN FORCES: _____ %	
NAME SUBCONTRACTOR TRADES MANAGED _____	

_____ CBE Participation _____ %	

NAME OF PROJECT _____	ADDRESS _____
OWNER _____	ADDRESS _____
PHONE # _____	
ARCHITECT _____	ADDRESS _____
PHONE # _____	PROJECT START DATE _____
CONTRACT AMOUNT _____	PROJECT FINISH DATE _____
WAS PROJECT COMPLETED WITHIN ALLOWED CONTRACT TIME? Yes <input type="checkbox"/> No <input type="checkbox"/>	
PERCENTAGE OF THE COST OF THE WORK DONE BY YOUR OWN FORCES: _____ %	
NAME SUBCONTRACTOR TRADES MANAGED _____	

_____ CBE Participation _____ %	

NAME OF PROJECT _____	ADDRESS _____
OWNER _____	ADDRESS _____
PHONE # _____	
ARCHITECT _____	ADDRESS _____
PHONE # _____	PROJECT START DATE _____
CONTRACT AMOUNT _____	PROJECT FINISH DATE _____
WAS PROJECT COMPLETED WITHIN ALLOWED CONTRACT TIME? Yes <input type="checkbox"/> No <input type="checkbox"/>	
PERCENTAGE OF THE COST OF THE WORK DONE BY YOUR OWN FORCES: _____ %	
NAME SUBCONTRACTOR TRADES MANAGED _____	

_____ CBE Participation _____	

Name of Bidder (Firm Name)

INSURANCE REQUIREMENTS

The premium for the Installation Floater shall be included with the Adjustment Factors, and shall not be in addition to it.

Installation Floater:

1. Insure against damage from perils covered by the Causes-of-Loss Special Form (ISO form CP 10 30), and the perils of earthquake (**coverage limits of \$500,000 unless higher limits are required by County**), flood, risk of transit loss, loss during storage (both onsite and offsite), and collapse during construction (without restricting collapse coverage to specified perils). If Project involves testing air conditioning systems, boilers, pressure vessels, major machinery or major electrical panels, policy shall include coverage for such testing.
2. Cover all property to be installed (including labor) for the full Contract value (without coinsurance **and except for the earthquake coverage limit as indicated above**) against loss or damage until completion and acceptance by the County.
3. A Contractor can substitute a blanket builder's risk policy for the full contract value in place of an installation floater.

The amount for Installation Floater according to the JOC Project Manual, General Conditions, Article 81, Insurance Coverage Requirements – Types and Limits, will be:

(\$ _____)
Amount in figures

(_____)
Amount in words

SECTION 00 04 93

**CERTIFICATION OF COMPLIANCE WITH THE COUNTY'S
DEFAULTED PROPERTY TAX REDUCTION PROGRAM**

Company Name:		
Company Address:		
City:	State:	Zip Code:
Telephone Number:	Email address:	
Solicitation/Contract For	Services:	

The Proposer/Bidder/Contractor certifies that:

- ☐ It is familiar with the terms of the County of Los Angeles Defaulted Property Tax Reduction Program, Los Angeles County Code Chapter 2.206; **AND**

To the best of its knowledge, after a reasonable inquiry, the Proposer/Bidder/Contractor is not in default, as that term is defined in Los Angeles County Code Section 2.206.020.E, on any Los Angeles County property tax obligation; **AND**

The Proposer/Bidder/Contractor agrees to comply with the County's Defaulted Property Tax Reduction Program during the term of any awarded contract.

– OR –

-
- ☐ I am exempt from the County of Los Angeles Defaulted Property Tax Reduction Program, pursuant to Los Angeles County Code Section 2.206.060, for the following reasons:

I declare under penalty of perjury under the laws of the State of California that the information stated above is true and correct.

Print Name:	Title:
Signature:	Date:

SECTION 00 04 94

AVOIDANCE OF CONFLICT OF INTEREST

The Los Angeles County Code, Section 2.180.010, provides as follows:

CONTRACTS PROHIBITED

Notwithstanding any other section of this Code, the County shall not contract with, and shall reject any proposals submitted by, the persons or entities specified below, unless the Board of Supervisors finds that special circumstances exist which justify the approval of such contract:

1. Employees of the County or of public agencies for which the Board of Supervisors is the governing body;
2. Profit-making firms or businesses in which employees described in number 1 serve as officers, principals, partners, or major shareholders;
3. Persons who, within the immediately preceding 12 months, came within the provisions of number 1, and who:
 - a. Were employed in positions of substantial responsibility in the area of service to be performed by the contract; or
 - b. Participated in any way in developing the contract or its service specifications; and
4. Profit-making firms or businesses in which the former employees, described in number 3, serve as officers, principals, partners, or major shareholders.

Contracts submitted to the Board of Supervisors for approval or ratification shall be accompanied by an assurance by the department submitting, district or agency that the provisions of this section have not been violated.

Proposer Name (please print)

Proposer's Official Title (please print)

Proposer's Signature

PRE-AWARD SURVEY

I. INTRODUCTION

A. DESCRIPTION OF PRE-AWARD SURVEY DOCUMENTS

The Pre-Award Survey is being required to assist the County of Los Angeles in determining the responsibility of your firm. It shall be submitted at time of bid. The Pre-Award Survey consists of three sections: (1) Management Plan; (2) Experience Information; and (3) Financial Information.

B. ORGANIZATION OF PRE-AWARD SURVEY

The information and documents submitted by the contractor must be organized and follow the same format as the Pre-Award Survey. The original document provided to the contractor may be taken apart and additional documents neatly inserted. Oversized documents must be folded to 8 1/2" by 11" and suitably presented. Duplicate pages 2, 3, and 4 if additional space is required to supply the requested information. The entire set of documents to be submitted must be firmly bound and include a cover sheet that sets forth the contractor's name and contract number.

II. MANAGEMENT PLAN

Prepare a management plan for this contract. The plan must present the contractor's overall approach to managing the project including the following:

- Management team
 - Provide an organizational chart
 - Describe the responsibilities and duties of each person
 - Indicate who will:
 - Manage overall contract
 - Perform joint scopes
 - Prepare proposals
 - Negotiate subcontracts
 - Supervise work
 - Provide the resumes of key individuals
- Plan for supervising and coordinating subcontractors
- Quality control/quality assurance procedures to be followed
- Record keeping requirements
- Communication flow among project participants
- Support to be provided from the home office

The management plan must follow the general outline presented above. Additional information may be provided

PRE-AWARD SURVEY

III. EXPERIENCE INFORMATION

A. SIMILAR CONTRACTS COMPLETED

List all contracts completed within the last 4 years similar to the JOC contract being awarded.

Project & Location	Contract Type	Contract Amount	Date Completed	Owner Reference & Tel. No.	A/E Reference & Tel. No.

PRE-AWARD SURVEY

B. CONTRACTS CURRENTLY UNDER CONSTRUCTION

List all contracts currently under construction even if they are not similar to the contract being awarded.

Project & Location	Contract Type	Contract Amount	Date Complete	Owner Reference & Tel. No.	A/E Reference & Tel. No.

PRE-AWARD SURVEY

C. PENDING CONTRACTS

List all contracts awarded to or won by your company but not yet started.

Project & Location	Contract Type	Contract Amount	Date Complete	Owner Reference & Tel. No.	A/E Reference & Tel. No.

PRE-AWARD SURVEY

IV. FINANCIAL INFORMATION

A. FINANCIAL DOCUMENTS:

Provide the following financial documents:

- Audited Financial Statements for the previous three years (2019, 2020, 2021).
Include:
Cash Flow Statement
Balance Sheet or Statement of Financial Position
Auditor's Standard Report
- Unless the most recent Balance Sheet or Statement of Financial Position was issued within 30 days prior to the bid opening date, submit interim financial information including data on financial position for the current fiscal year summarized on a monthly or quarterly basis or at other intervals.

B. BANK REFERENCES

Institution Name:

Address:

Services provided to contractor:

Contact Person:

Phone number:

Institution Name:

Address:

Services provided to contractor:

Contact Person:

Phone number:

PRE-AWARD SURVEY

Institution Name:

Address:

Services provided:

Contact Person:

Phone number:

**ZERO TOLERANCE HUMAN TRAFFICKING
POLICY CERTIFICATION**

Company Name:		
Company Address:		
City:	State:	Zip Code:
Telephone Number:	Email address:	
Solicitation/Contract for _____ Services		

PROPOSER CERTIFICATION

Los Angeles County has taken significant steps to protect victims of human trafficking by establishing a zero tolerance human trafficking policy that prohibits contractors found to have engaged in human trafficking from receiving contract awards or performing services under a County contract.

Proposer acknowledges and certifies compliance with (Compliance with County's Zero Tolerance Human Trafficking Policy) of the proposed Contract and agrees that proposer or a member of his staff performing work under the proposed Contract will be in compliance. Proposer further acknowledges that noncompliance with the County's Zero Tolerance Human Trafficking Policy may result in rejection of any proposal, or cancellation of any resultant Contract, at the sole judgment of the County.

I declare under penalty of perjury under the laws of the State of California that the information herein is true and correct and that I am authorized to represent this company.

Print Name:	Title:
Signature:	Date:

SPECIAL QUALIFICATIONS AND REQUIREMENTS
FOR OSHPD CONSTRUCTION PROJECTS

General Contractor's Firm Name (as shown on bid): _____

The General Contractor must satisfy the following requirements:

1. All bidders responding to this solicitation shall have completed within the last 10 years preceding the bid start date at least one new or renovated hospital project in the State of California, under the jurisdictional review of the Office of Statewide Health Planning and Development (OSHPD). The monetary value of the Project must have been at least \$2 million (hard construction costs); and

OSHPD EXPERIENCE

Project name and location	
Description of Project	
Name and telephone of Project Owner	
Approximate date of completion	
Contract value/combined JOC work order value	\$

SPECIAL QUALIFICATIONS AND REQUIREMENTS
FOR OSHPD CONSTRUCTION PROJECTS

1. Completed within the last 10 years preceding the bid start date at least one hospital project that involved the renovation or seismic retrofit in existing functioning facilities that have similar system requirements for environmental controls as those found in hospitals and knowledge of infection control procedures. Acceptable projects may include, but are not limited to, clinical and research laboratories, clean-rooms, pharmaceutical facilities, and surgery clinic projects; The monetary value of the Project must have been at least \$2 million (hard construction costs); and

RENOVATION AND SEISMIC EXPERIENCE

Project name and location	
Description of project	
Name and telephone of Owner	
Approximate date of completion	
Contract value/combined JOC work order value	\$

The same project can be used to satisfy items 1 and 2.

1. The General Contractor Firm must have been in the construction industry at least (10) years; and

License Number	Classification(s)	Issue Date	Expiration Date

SPECIAL QUALIFICATIONS AND REQUIREMENTS
FOR OSHPD CONSTRUCTION PROJECTS

1. Minimum of two key personnel (project manager and/or superintendents) who will be assigned to this contract and must have experience on California hospital building projects under the jurisdictional review of OSHPD within the last ten (10) years; and

Name	
Number of years employed by your firm	
Present Position/Classification	
OSHPD work experiences within the last 10 years <i>(project name, description of project, position/classification, duties, owner contact information, contract value)</i>	
Additional Information (skills, education, etc.)	

Name	
Number of years employed by your firm	
Present Position/Classification	

SPECIAL QUALIFICATIONS AND REQUIREMENTS
FOR OSHPD CONSTRUCTION PROJECTS

<p>OSHPD Work Experiences Within The Last 10 Years</p> <p><i>(project name, description of project, position/classification, duties, owner contact information, contract value)</i></p>	
<p>Additional Information (skills, education, etc.)</p>	

5. The General Contractor must have an experience modifier rate at or below 1.2 for the last three-years prior to the bid date. A bidder shall be deemed “acceptable” only if their experience modification rate for each of the three-years prior to the bid date is 1.2 or less; and

Year	Experience Modifier
2023	
2022	
2021	

Attach verification of experience modifier for each of the years listed above from the **Works Compensation Insurance Rating Bureau of California or from a Workers Compensation insurance carrier**. A letter from a Workers Compensation insurance carrier must include contact information. Failure to submit verification of experience modifier may result in the rejection of the bid for failure to meet such qualification/requirements.

SPECIAL QUALIFICATIONS AND REQUIREMENTS
FOR OSHPD CONSTRUCTION PROJECTS

6. The General Contractor must have a safety representative that may visit each project site on at least a monthly basis.

Name	
Number of years employed by your firm	
Present Position/Classification	
OSHPD Work Experiences Within The Last 10 Years <i>(project name, description of project, position/classification, duties, owner contact information, contract value)</i>	
Additional Information (skills, education, etc.)	

SPECIAL QUALIFICATIONS AND REQUIREMENTS
FOR OSHPD CONSTRUCTION PROJECTS

The Undersigned understands that the information provided will be verified. The County may, in its sole discretion, reject any or all bids as nonresponsive for failure to provide full, accurate and complete responses to the information requested under each category. Failure to fully and accurately respond to the questions and set forth, including providing adequate contact information, contact names, current telephone and/or other numbers or email address, and all required verification documents may result in disqualification of the bid as nonresponsive. A bidder's failure to meet the special qualification and requirement set forth may result in the rejection of the bid for failure to meet such qualification/requirement. The Undersigned declares under penalty of perjury that all information provided in this form is true and correct.

Executed this ____ day of _____, 2024 at _____
(Month) (City and State)

By: _____
(Signature of owner or officer of the General Contractor)

(Title)

SPECIAL QUALIFICATIONS AND REQUIREMENTS
SPECIALTY CONSTRUCTION PROJECTS

General Contractor's Firm Name (as shown on bid): _____

1. The General Contractor Firm must have been in the construction industry at least (10) years; and

License Number	Classification(s)	Issue Date	Expiration Date

2. The General Contractor must have an experience modifier rate at or below 1.2 for the last three-years prior to the bid date. A bidder shall be deemed "acceptable" only if their experience modification rate for each of the three-years prior to the bid date is 1.2 or less; and

Year	Experience Modifier
2023	
2022	
2021	

Attach verification of experience modifier for each of the years listed above from the **Works Compensation Insurance Rating Bureau of California or from a Workers Compensation insurance carrier**. A letter from a Workers Compensation insurance carrier must include contact information. Failure to submit verification of experience modifier may result in the rejection of the bid for failure to meet such qualification/requirements.

SPECIAL QUALIFICATIONS AND REQUIREMENTS
SPECIALTY CONSTRUCTION PROJECTS

The Undersigned understands that the information provided will be verified. The County may, in its sole discretion, reject any or all bids as nonresponsive for failure to provide full, accurate and complete responses to the information requested under each category. Failure to fully and accurately respond to the questions and set forth, including providing adequate contact information, contact names, current telephone and/or other numbers or email address, and all required verification documents may result in disqualification of the bid as nonresponsive. A bidder's failure to meet the special qualification and requirement set forth may result in the rejection of the bid for failure to meet such qualification/requirement. The Undersigned declares under penalty of perjury that all information provided in this form is true and correct.

Executed this ____ day of _____, 2024 at _____
(Month) (City and State)

By: _____
(Signature of owner or officer of the General Contractor)

(Title)

COMPLIANCE WITH FAIR CHANCE EMPLOYMENT
HIRING PRACTICES CERTIFICATION

Company Name:		
Company Address:		
City:	State:	Zip Code:
Telephone Number:	Email address:	
Solicitation/Contract for _____ Services		

PROPOSER/CONTRACTOR CERTIFICATION

The Los Angeles County Board of Supervisors approved a Fair Chance Employment Policy in an effort to remove job barriers for individuals with criminal records. The policy requires businesses that contract with the County to comply with fair chance employment hiring practices set forth in California Government Code Section 12952, Employment Discrimination: Conviction History (California Government Code Section 12952), effective January 1, 2018.

Proposer/Contractor acknowledges and certifies compliance with fair chance employment hiring practices set forth in California Government Code Section 12952 and agrees that Proposer/Contractor and staff performing work under the Contract will be in compliance. Proposer/Contractor further acknowledges that noncompliance with fair chance employment practices set forth in California Government Code Section 12952 may result in rejection of any proposal, or termination of any resultant Contract, at the sole judgment of the County.

I declare under penalty of perjury under the laws of the State of California that the information herein is true and correct and that I am authorized to represent this company.

Print Name:	Title:
Signature:	Date:

DISALLOWED COST ATTESTATION

Company Name:		
Company Address:		
City:	State:	Zip Code:
Telephone Number:	Email address:	
Solicitation/Contract for _____ Services		

CONTRACTOR ATTESTATION

If Proposer's compliance with a County contract has been reviewed by the Department of the Auditor-Controller within the last 10 years, Contractor must not have unresolved questioned costs identified by the Auditor-Controller, in an amount over \$100,000.00, that are confirmed to be disallowed costs by the contracting County department, and remain unpaid for six months or more from the date of disallowance, unless such disallowed costs are the subject of current good faith negotiations to resolve the disallowed costs, in the opinion of the County.

Contractor acknowledges and certifies compliance with the above paragraph.

I declare under penalty of perjury under the laws of the State of California that the information herein is true and correct and that I am authorized to represent this company.

Print Name:	Title:
Signature:	Date:

CONTRACT ELECTRONIC SIGNATURES CERTIFICATION

SUBJECT: JOCs 2401CP TO 2423JS

CONTRACT NO.: N/A

The County of Los Angeles (County) and the Consultant/Contractor hereby agree to regard facsimile/electronic representations of original signatures of authorized officers of each party, when appearing in appropriate places on the Agreement, Change Orders and amendments prepared, and received via communications facilities, as legally sufficient evidence that such original signatures have been affixed to amendments to this Contract, such that the parties need not follow up facsimile/electronic transmissions of such documents with subsequent (non-facsimile/electronic) transmission of "original" versions of such documents. Electronic signatures include facsimile or email electronic signatures. Each executed counterpart shall be deemed an original. All counterparts, taken together, constitute the executed Agreement. The parties hereby acknowledge and agree that electronic records and electronic signatures, as well as facsimile signatures, used in connection with the execution of this Agreement and electronic signatures, facsimile signatures or signatures transmitted by electronic mail in so-called pdf format shall be legal and binding and shall have the same full force and effect as if a paper original of this Agreement had been delivered had been signed using a handwritten signature. The Consultant/Contractor and the County (i) agree that an electronic signature, whether digital or encrypted, of a party to this Agreement is intended to authenticate this writing and to have the same force and effect as a manual signature, (ii) intend to be bound by the signatures (whether original, faxed or electronic) on any document sent or delivered by facsimile or, electronic mail, or other electronic means, (iii) are aware that the other party will rely on such signatures, and (iv) here by waive any defenses to the enforcement of the terms of this Agreement based on the foregoing forms of signature. If this Agreement has been executed by electronic signature, all parties executing this document are expressly consenting under the United States Federal Electronic Signatures in Global and National Commerce Act of 2000 ("E-SIGN") and California Uniform Electronic Transactions Act ("UETA")(Cal. Civ. Code § 1633.1, et seq.), that a signature by fax, email or other electronic means shall constitute an Electronic Signature to an Electronic Record under both E-SIGN and UETA with respect to this specific transaction.

LEGAL NAME OF CONSULTANT/CONTRACTOR

Signature

Print Name

Date

SECTION 00 04 94

AVOIDANCE OF CONFLICT OF INTEREST

The Los Angeles County Code, Section 2.180.010, provides as follows:

CONTRACTS PROHIBITED

Notwithstanding any other section of this Code, the County shall not contract with, and shall reject any proposals submitted by, the persons or entities specified below, unless the Board of Supervisors finds that special circumstances exist which justify the approval of such contract:

1. Employees of the County or of public agencies for which the Board of Supervisors is the governing body;
2. Profit-making firms or businesses in which employees described in number 1 serve as officers, principals, partners, or major shareholders;
3. Persons who, within the immediately preceding 12 months, came within the provisions of number 1, and who:
 - a. Were employed in positions of substantial responsibility in the area of service to be performed by the contract; or
 - b. Participated in any way in developing the contract or its service specifications; and
4. Profit-making firms or businesses in which the former employees, described in number 3, serve as officers, principals, partners, or major shareholders.

Contracts submitted to the Board of Supervisors for approval or ratification shall be accompanied by an assurance by the department submitting, district or agency that the provisions of this section have not been violated.

Proposer Name (please print)

Proposer's Official Title (please print)

Proposer's Signature

**CERTIFICATION OF COMPLIANCE WITH THE COUNTY'S
DEFAULTED PROPERTY TAX REDUCTION PROGRAM**

Company Name:		
Company Address:		
City:	State:	Zip Code:
Telephone Number:	Email address:	
Solicitation/Contract For _____	Services:	

The Proposer/Bidder/Contractor certifies that:

- ☐ It is familiar with the terms of the County of Los Angeles Defaulted Property Tax Reduction Program, Los Angeles County Code Chapter 2.206; **AND**

To the best of its knowledge, after a reasonable inquiry, the Proposer/Bidder/ Contractor is not in default, as that term is defined in Los Angeles County Code Section 2.206.020.E, on any Los Angeles County property tax obligation; **AND**

The Proposer/Bidder/Contractor agrees to comply with the County's Defaulted Property Tax Reduction Program during the term of any awarded contract.

– OR –

-
- ☐ I am exempt from the County of Los Angeles Defaulted Property Tax Reduction Program, pursuant to Los Angeles County Code Section 2.206.060, for the following reasons:

I declare under penalty of perjury under the laws of the State of California that the information stated above is true and correct.

Print Name:	Title:
Signature:	Date:

Date: _____

Chapter 2.206 DEFAULTED PROPERTY TAX REDUCTION PROGRAM

- 2.206.010 Findings and declarations.
- 2.206.020 Definitions.
- 2.206.030 Applicability.
- 2.206.040 Required solicitation and contract language.
- 2.206.050 Administration and compliance certification.
- 2.206.060 Exclusions/Exemptions.
- 2.206.070 Enforcement and remedies.
- 2.206.080 Severability.

2.206.010 Findings and declarations.

The Board of Supervisors finds that significant revenues are lost each year as a result of taxpayers who fail to pay their tax obligations on time. The delinquencies impose an economic burden upon the County and its taxpayers. Therefore, the Board of Supervisors establishes the goal of ensuring that individuals and businesses that benefit financially from contracts with the County fulfill their property tax obligation. (Ord. No. 2009-0026 § 1 (part), 2009.)

2.206.020 Definitions.

The following definitions shall be applicable to this chapter:

- A. "Contractor" shall mean any person, firm, corporation, partnership, or combination thereof, which submits a bid or proposal or enters into a contract or agreement with the County.
- B. "County" shall mean the county of Los Angeles or any public entities for which the Board of Supervisors is the governing body.
- C. "County Property Taxes" shall mean any property tax obligation on the County's secured or unsecured roll; except for tax obligations on the secured roll with respect to property held by a Contractor in a trust or fiduciary capacity or otherwise not beneficially owned by the Contractor.
- D. "Department" shall mean the County department, entity, or organization responsible for the solicitation and/or administration of the contract.
- E. "Default" shall mean any property tax obligation on the secured roll that has been deemed defaulted by operation of law pursuant to California Revenue and Taxation Code section 3436; or any property tax obligation on the unsecured roll that remains unpaid on the applicable delinquency date pursuant to California Revenue and Taxation Code section 2922; except for any property tax obligation dispute pending before the Assessment Appeals Board.
- F. "Solicitation" shall mean the County's process to obtain bids or proposals for goods and services.
- G. "Treasurer-Tax Collector" shall mean the Treasurer and Tax Collector of the County of Los Angeles. (Ord. No. 2009-0026 § 1 (part), 2009.)

2.206.030 Applicability.

This chapter shall apply to all solicitations issued 60 days after the effective date of the ordinance codified in this chapter. This chapter shall also apply to all new, renewed, extended, and/or amended contracts entered into 60 days after the effective date of the ordinance codified in this chapter. (Ord. No. 2009-0026 § 1 (part), 2009.)

2.206.040 Required solicitation and contract language.

All solicitations and all new, renewed, extended, and/or amended contracts shall contain language which:

- A. Requires any Contractor to keep County Property Taxes out of Default status at all times during the term of an awarded contract;
- B. Provides that the failure of the Contractor to comply with the provisions in this chapter may prevent the Contractor from being awarded a new contract; and
- C. Provides that the failure of the Contractor to comply with the provisions in this chapter may constitute a material breach of an existing contract, and failure to cure the breach within 10 days of notice by the County by paying the outstanding County Property Tax or making payments in a manner agreed to and approved by the Treasurer-Tax Collector, may subject the contract to suspension and/or termination. (Ord. No. 2009-0026 § 1 (part), 2009.)

2.206.050 Administration and compliance certification.

- A. The Treasurer-Tax Collector shall be responsible for the administration of this chapter. The Treasurer-Tax Collector shall, with the assistance of the Chief Executive Officer, Director of Internal Services, and County Counsel, issue written instructions on the implementation and ongoing administration of this chapter. Such instructions may provide for the delegation of functions to other departments.

B. Contractor shall be required to certify, at the time of submitting any bid or proposal to the County, or entering into any new contract, or renewal, extension or amendment of an existing contract with the County, that it is in compliance with this chapter is not in Default on any County Property Taxes or is current in payments due under any approved payment arrangement. (Ord. No. 2009-0026 § 1 (part), 2009.)

2.206.060 Exclusions/Exemptions.

A. This chapter shall not apply to the following contracts:

1. Chief Executive Office delegated authority agreements under \$50,000;
2. A contract where federal or state law or a condition of a federal or state program mandates the use of a particular contractor;
3. A purchase made through a state or federal contract;
4. A contract where state or federal monies are used to fund service related programs, including but not limited to voucher programs, foster care, or other social programs that provide immediate direct assistance;
5. Purchase orders under a master agreement, where the Contractor was certified at the time the master agreement was entered into and at any subsequent renewal, extension and/or amendment to the master agreement.
6. Purchase orders issued by Internal Services Department under \$100,000 that is not the result of a competitive bidding process.
7. Program agreements that utilize Board of Supervisors' discretionary funds;
8. National contracts established for the purchase of equipment and supplies for and by the National Association of Counties, U.S. Communities Government Purchasing Alliance, or any similar related group purchasing organization;
9. A monopoly purchase that is exclusive and proprietary to a specific manufacturer, distributor, reseller, and must match and inter-member with existing supplies, equipment or systems maintained by the county pursuant to the Los Angeles Purchasing Policy and Procedures Manual, section P-3700 or a successor provision;
10. A revolving fund (petty cash) purchase pursuant to the Los Angeles County Fiscal Manual, section 4.6.0 or a successor provision;
11. A purchase card purchase pursuant to the Los Angeles County Purchasing Policy and Procedures Manual, section P-2810 or a successor provision;
12. A non-agreement purchase worth a value of less than \$5,000 pursuant to the Los Angeles County Purchasing Policy and Procedures Manual, section A-0300 or a successor provision; or
13. A bona fide emergency purchase pursuant to the Los Angeles County Purchasing Policy and Procedures Manual section P-0900 or a successor provision;
14. Other contracts for mission critical goods and/or services where the Board of Supervisors determines that an exemption is justified.

B. Other laws. This chapter shall not be interpreted or applied to any Contractor in a manner inconsistent with the laws of the United States or California. (Ord. No. 2009-0026 § 1 (part), 2009.)

2.206.070 Enforcement and remedies.

A. The information furnished by each Contractor certifying that it is in compliance with this chapter shall be under penalty of perjury.

B. No Contractor shall willfully and knowingly make a false statement certifying compliance with this chapter for the purpose of obtaining or retaining a County contract.

C. For Contractor's violation of any provision of this chapter, the County department head responsible for administering the contract may do one or more of the following:

1. Recommend to the Board of Supervisors the termination of the contract; and/or,
2. Pursuant to chapter 2.202, seek the debarment of the contractor; and/or,
3. Recommend to the Board of Supervisors that an exemption is justified pursuant to Section 2.206.060.A.14 of this chapter or payment deferral as provided pursuant to the California Revenue and Taxation Code. (Ord. No. 2009-0026 § 1 (part), 2009.)

2.206.080 Severability.

If any provision of this chapter is found invalid by a court of competent jurisdiction, the remaining provisions shall remain in full force and effect. (Ord. No. 2009-0026 § 1 (part), 2009.)