



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE

REFER TO FILE:

**BRC-2**

November 22, 2023

### NOTICE TO BIDDERS F

### CENTURY REGIONAL DETENTION FACILITY ROOF, ELEVATOR AND FIRE PROTECTION DEFERRED MAINTENANCE REPAIRS

**IFB NUMBER: BRC0000450**

**SPECS. NO. 7684; CP 87678**

This Notice to Bidders F responds to questions received and clarifies certain Sections of the Project Manual and is hereby made a part of the Contract Documents.

### **PROJECT MANUAL:**

1. Refer to Section 00 03 00, Form of Bid.

Delete Section in its entirety and replace with the attached revised Section 00 03 00, Form of Bid, which includes receipt of Notice to Bidders F (Attachment 1).

2. Refer to Information for Bidders

Add the following attachments:

- Contractor Development and Bonding Program (Attachment 2).
- Safely Surrendered Baby Law (Attachment 3).

### **DRAWINGS:**

1. Refer to Drawing Sheets A-0.01, E-001, E-003, E-004, E-401, E-402, E-403, and E-404 in the Plan.

Delete Drawing Sheets A-0.01, E-001, E-003, E-004, E-401, E-402, E-403, and E-404, and replace with the revised drawing sheets attached to this Notice to Bidders F (Attachment 4).

Notice to Bidders F  
November 22, 2023  
Page 2

2. Add Drawings Sheets E-101P, E-102P, E-402P and E-404 to the Plan. This is an addition to the existing Plan (Attachment 5).

**Please note that bidders must complete the Confidentiality Agreement (Attachment 6) to receive the link to Attachments 4 and 5. Bidders who previously completed the Confidentiality Agreement for this project do not need to resubmit the Confidentiality Agreement.**

**QUESTIONS AND ANSWERS:**

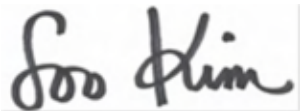
Refer to the attached file dated November 22, 2023, "Request for Information/Clarifications," containing questions and answers, in response to the questions received from bidders.

Kindly notify your subcontractors of this Notice.

If you have any questions regarding this Notice to Bidders F, you may contact Mr. Simon Lee at (626) 458-2509 or [SimonLee@dpw.lacounty.gov](mailto:SimonLee@dpw.lacounty.gov).

Very truly yours,

MARK PESTRELLA, PE  
Director of Public Works

A handwritten signature in black ink, appearing to read "Soo Kim", enclosed in a thin black rectangular border.

SOO KIM  
Administrative Services Manager III  
Business Relations and Contracts Division

SK:syl

Attach.

# **ATTACHMENT 1**

## ATTACHMENT 1

\_\_\_\_\_  
Name of Bidder (Firm Name)

\_\_\_\_\_  
Vendor Identification Number

### SECTION 00 03 00

#### FORM OF BID TO BE USED BY BIDDERS

The undersigned proposes to furnish all materials, labor, and equipment required for the construction to complete the Century Regional Detention Facility Roof, Elevator, and Fire Protection Deferred Maintenance Repairs project, in accordance with Drawings and Specifications 7684, including addenda thereto, if any, adopted by the Board of Supervisors, and on file in the office of the Board of Supervisors, as follows:

**The lowest bid price shall be determined by adding the following items: Lump Sum Bid in Words (1) + [Extended Overhead Daily Rate (2) x Multiplied by 60 days] + Bid Alternate 1 (3) + Bid Alternate 2 (4) + Bid Alternate 3 (5) + Bid Alternate 4 (6) = Total Lump Sum Bid. Preference as stated in Section 00 01 00, 1.30, will be applied to the Total Lump Sum Bid, if applicable, to determine the final total bid amount.**

#### **1. LUMP SUM BID:**

The lump sum bid for the work, including Best Management Practices (BMP) and Construction and Demolition Debris Recycling, and Mandatory Jobs Coordinator requirements complete according to the Drawings and Specifications, will be:

(\$ \_\_\_\_\_)      ( \_\_\_\_\_ )  
Lump sum bid in figures      Lump sum bid in words

#### **2. EXTENDED OVERHEAD DAILY RATE:**

The daily rate for the sum of the Contractor's field office and home office overhead applicable to this project, for each day of compensable delay will be:

(\$ \_\_\_\_\_)      ( \_\_\_\_\_ )  
Daily rate in figures      Daily rate in words

### 3. BID ALTERNATE 1: INTERIM MAINTENANCE DURING CONSTRUCTION

The amount to be added to the Lump Sum Bid for inclusion of the work of Additive Alternate 1, As per the detailed scope of services described in "Exhibit 14 CRDF Elevator Interim Maintenance and Warranty Specifications". A part of the bid documents. Contractor is to furnish all services, materials, labor, and equipment required for the facilities elevators continued operation and conduct all required elevator servicing to meet County and State operational requirements of the existing non-modernized elevators during construction as follows:

Provide a monthly unit price per elevator within each machine room. These services shall become effective at the start of and for the duration of the modernization for all elevators **WITHIN THE SAME ELEVATOR MACHINE ROOM.**

|                                        |                        |
|----------------------------------------|------------------------|
| <b>Total Number of Elevators</b>       | 8                      |
| <b>Monthly Unit Price per Elevator</b> | \$_____/Elevator/Month |

**(Additive Alternate #1) = 8 x Monthly Unit Price per Elevator x 12 months**

The amount to be added to the Lump Sum Base Bid will be:

(\$\_\_\_\_\_) (\_\_\_\_\_)  
Additive Alternate #1 bid in figures Additive Alternate #1 bid in words

**Durations listed herein are only for Bid evaluation purposes. Payments will be per actual durations.**

#### 4. BID ALTERNATE 2: WARRANTY MAINTENANCE

The amount to be added to the Lump Sum Bid for inclusion of the work of Additive Alternate 2. As per the detailed scope of services described in "Exhibit 14 - CRDF Elevators Maintenance and Warranty Specifications". A part of the bid documents. Provide a monthly unit price per machine room.

Contractor is to furnish all services, materials, labor, and equipment required for the facilities elevators continued operation and conduct all required elevator servicing to meet County and State operational requirements of the newly replaced elevators **after modernization/replacement** of all elevators **WITHIN THE SAME ELEVATOR MACHINE ROOM**. These services shall run concurrently with the required 12-month warranty period.

| Machine Room            | Total Number of Elevators (TNOE) | Monthly Price per Machine Room | Months | Total (Monthly Price per Machine Room x Months) |
|-------------------------|----------------------------------|--------------------------------|--------|-------------------------------------------------|
| West Tower 1            | 4                                | \$ _____                       | 12     | \$ _____                                        |
| East Tower 2            | 4                                | \$ _____                       | 12     | \$ _____                                        |
| (Additive Alternate #2) |                                  |                                |        | \$ _____                                        |

(\$ \_\_\_\_\_) ( \_\_\_\_\_ )

Additive Alternate #2 bid in figures

Additive Alternate #2 bid in words

**Durations listed herein are only for Bid evaluation purposes. Payments will be per actual durations.**

5. **Bid Alternate 3:**

The amount to be added to the Lump Sum Bid for inclusion of the work of Additive Alternate 3. A part of the bid documents. Provide a unit cost per foot for removal and replacement of fire alarm conduit wiring pathways per the following table:

| Description                                                                                                                                                                | Unit             | Unit Cost (\$) | Quantity (l.f.) | Total (Unit Cost x Quantity) |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|----------------|-----------------|------------------------------|
| Remove and replace $\frac{3}{4}$ " EMT wiring pathway for <b><u>under</u></b> 75 linear feet inclusive of all accessories such as J-boxes, elbows, anchors, etc.           | <b><u>LF</u></b> | \$ _____       | 6,000           | \$ _____                     |
| Remove and replace $\frac{3}{4}$ " EMT wiring pathway for <b><u>over</u></b> 75 linear feet inclusive of all accessories such as J-boxes, elbows, anchors, etc.            | <b><u>LF</u></b> | \$ _____       | 6,000           | \$ _____                     |
| Remove and replace $\frac{3}{4}$ " <b><u>rigid</u></b> conduit wiring pathway for under 75 linear feet inclusive of all accessories such as J-boxes, elbows, anchors, etc. | <b><u>LF</u></b> | \$ _____       | 1,500           | \$ _____                     |
| Remove and replace $\frac{3}{4}$ " <b><u>rigid</u></b> conduit wiring pathway for over 75 linear feet inclusive of all accessories such as J-boxes, elbows, anchors, etc.  | <b><u>LF</u></b> | \$ _____       | 1,500           | \$ _____                     |
| <b>(Additive Alternate #3)</b>                                                                                                                                             |                  |                |                 | \$ _____                     |

(\$ \_\_\_\_\_) ( \_\_\_\_\_ )

Additive Alternate #3 bid in figures

Additive Alternate #3 bid in words

**6. Bid Alternate 4:**

**Refer** to the following:

1. Bid drawing set sheets FA 0.05 FA 1.15.1 & FA 0.06 regarding the integration of the new fire alarm detection system to the existing smoke management system.
2. Attached mechanical record drawing sheets AC-1.4, 1.5 & 1.6 for the Smoke Exhaust Fan, Smoke Pressure Fan and Make-Up Supply Fan schedule.
3. Attached mechanical record drawing sheets AC-2.62, 2.64, 2.72, 2.74, 2.75, 2.82, 2.84, 2.92, 2.94 2.96 for sample locations of some existing smoke management fans.

The amount to be added to the Lump Sum Bid for inclusion of the work of Additive Alternate 4. A part of the bid documents. Provide a unit cost for the replacement or repair of smoke management system components per the following table:

| Description                                                          | Unit | Unit Cost (\$) | Quantity (item) | Total (Unit Cost x Quantity) |
|----------------------------------------------------------------------|------|----------------|-----------------|------------------------------|
| Replacement of 15,000 cfm smoke management fan                       | each | \$_____        | 8               | \$_____                      |
| Replacement of electrical service to 15,000 cfm smoke management fan | each | \$_____        | 8               | \$_____                      |
| Replacement of 15,000 cfm smoke management fan control devices       | each | \$_____        | 8               | \$_____                      |
| <b>(Additive Alternate #4)</b>                                       |      |                |                 | \$_____                      |

(\$ \_\_\_\_\_) ( \_\_\_\_\_ )  
Additive Alternate #4 bid in figures Additive Alternate #4 bid in words

**7. COUNTY PROGRAM PREFERENCE:**

The Local Small Business Enterprise Program Preference, Social Enterprise Program Preference, and Disabled Veterans Business Enterprise Program Preference are provided by the County for purposes of bid evaluation only, as specified in Article 1.30 of Section 00 01 00. If Bidder is a qualifying Local Small Business Enterprise, Social Enterprise Preference, and/or Disabled Veterans Business Enterprise check "yes" in the box below. Section 00 04 38 Request for County Program Preference Consideration must be submitted at the time of bid with a copy of the certification letter issued by the County of Los Angeles Department of Consumer and Business Affairs. If non-qualifying, check "no" in the appropriate box.

|          |                          |    |                          |
|----------|--------------------------|----|--------------------------|
| LSBE Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| SE Yes   | <input type="checkbox"/> | No | <input type="checkbox"/> |
| DVBE Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |

**8. RECEIPT OF NOTICE TO BIDDERS: (IF APPLICABLE)**

I hereby certify and declare that I have received, reviewed and incorporated the following Notices to Bidders into my Bid:

- Notice to Bidders A, dated September 21, 2023
- Notice to Bidders B, dated September 27, 2023
- Notice to Bidders C, dated October 2, 2023
- Notice to Bidders D, dated October 25, 2023
- Notice to Bidders E, dated November 7, 2023
- Notice to Bidders F, dated November 22, 2023

Executed this day of \_\_\_\_\_ (Month and Year)

By: \_\_\_\_\_  
(Authorized Signature of a Principal Owner, Officer, or Manager)

\_\_\_\_\_  
\_\_\_\_\_

NOTE: Any alteration or addition to the Form of Bid may invalidate same. All blank spaces shall be filled out completely. Line out nonapplicable blanks. An incomplete form may invalidate bid. The County reserves the right to waive any informalities or to reject any or all bids or to accept any alternatives when called for.

I (We) certify that on \_\_\_\_\_, 20\_\_\_\_, License No. \_\_\_\_\_, license classification(s) \_\_\_\_\_, was issued to me (us), in the name of \_\_\_\_\_, by the Contractors' State License Board, pursuant to California Statutes of 1929, as amended, and that said license has not been revoked.

**Firm Ownership Information**

Check where applicable:

1. ☐ Minority-Owned  
☐ Woman-Owned  
☐ Disadvantaged-Owned  
☐ Disabled Veteran-Owned  
☐ LGBTQQ-Owned

2. ☐ An individual  
☐ A corporation. Name  
state or territory of  
Incorporation

☐ A copartnership

☐ A joint venture

**Race/Ethnic Composition**

For statistical purposes only.

- ☐ Black/African American  
☐ Hispanic/Latino  
☐ Asian or Pacific Islander  
☐ Native Americans  
☐ Subcontinent Asian  
☐ White

If a copartnership or joint venture, list names of individuals comprising same below

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Date signed \_\_\_\_\_, 20\_\_\_\_

Respectfully submitted,

Place \_\_\_\_\_

City and State

\_\_\_\_\_  
Firm Name (if applicable)

Bidder's address, E-mail address, and telephone:

\_\_\_\_\_  
Number and Street

\_\_\_\_\_  
Signature and Print Name

\_\_\_\_\_  
City and State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Title and E-mail Address

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Signature and Print Name

\_\_\_\_\_  
Fax

\_\_\_\_\_  
Title and E-mail Address

# **ATTACHMENT 2**

# LOS ANGELES REGIONAL

## CONTRACTOR DEVELOPMENT AND BONDING PROGRAM

### THE FOUR PILLARS OF CONTRACTOR DEVELOPMENT

*The Contractor Development and Bonding Program assists contractors with their contracting capacity and business growth.*

PRIME  
CONTRACTOR  
PARTNERSHIPS

EDUCATION,  
TRAINING &  
CONTRACT  
SUPPORT

BONDING,  
CONTRACT  
FINANCING  
& PROJECT  
ASSISTANCE

ASSESSMENT  
& TECHNICAL  
ASSISTANCE

#### Assessment & Technical Assistance

- Enrollment in our Contractor Development and Bonding Program.
- Personal Account Manager to provide a professional assessment of your current capacity and growth needs.
- One-on-one consultation to develop a work plan aligned with your business needs and goals.
- Facilitated referrals to Program Partners and resources.
- Contracting opportunities and industry-related workshops and events sent via our *LA Contractor Weekly* bulletin.
- Referrals to specific project opportunities.

#### Bonding, Contract Financing & Project Assistance

- Assistance with obtaining or increasing bonding.
- Access to collateral support for bid performance and payment bonds for qualified contractors.\*
- Contract review, project assessment, and field support for Program-bonded or financed contracts.
- Assistance with project risk identification and mitigation.
- Access to contract cash flow funding.
- Accounting cost subsidy for CPA-prepared financial statements.

*\*L.A. County has limited capacity.*

#### Education, Training & Contract Support

- Group Classes on public construction best practices led by industry experts.
- Contract-specific support on Regional Bond Program-supported contracts.
- Creation of individualized Contractor Profile to assist with business marketing.

#### Prime Contractor Partnerships

- Strategic alliances with Program Prime contractors including matchmaking and referrals.
- Networking with public agency staff and peer contractors.

#### PROGRAM SPONSORS



#### ADMINISTERED BY



**Merriwether & Williams**  
INSURANCE SERVICES

*... Of Like Minds*

550 S Hope St., Suite 1835 | Los Angeles, CA 90071

Phone: 213-259-3000 | [mwisinfo@imwis.com](mailto:mwisinfo@imwis.com)

[www.imwis.com](http://www.imwis.com)



## Los Angeles County Contractor Development and Bonding Program



### FREQUENTLY ASKED QUESTIONS

*"An inclusionary program to  
build a stronger region"*

#### What services does the County's Contractor Development and Bonding Program (CDABP) provide?

The County's CDABP extends comprehensive capacity building, technical, bonding and contract financing assistance to small and diverse contractors seeking to pursue County construction-related contracts. Starting with a thorough assessment of your current business status, we identify areas of opportunity in order to help you better position your firm to successfully compete for and complete County contracts.

After your assessment, you'll be assigned a dedicated Account Manager who will work closely with you to tailor a technical assistance work plan and financial resources specific to your needs, which may include:

- ✓ One-on-one consultations
- ✓ Training clinics and learning immersion academies
- ✓ Help with prime contractor pre-qualifications
  - » Facilitation of prime or prime-sub contractor introductions
  - » Project/bid matches
- ✓ Assistance obtaining bonding, including bonding collateral support, if needed, and contract financing
- ✓ If you are awarded a County-related contract with bonding support, you will also receive on-going project assistance to help you successfully complete your contract.

**Who is eligible to participate in the CDABP?** Eligible firms include local small and diverse businesses who are certified or eligible for certification within one of the County's business enterprise categories. For detailed information on the County's certification programs, visit their Small Business Certifications webpage ([https://iddweb.isd.lacounty.gov/DCA\\_eComplaint/SmallBusinessCertifications](https://iddweb.isd.lacounty.gov/DCA_eComplaint/SmallBusinessCertifications)).

**Why should small and diverse businesses enroll in the CDABP?** LA County's CDABP provides game-changing resources for small and diverse businesses who want to expand their capacity and improve their opportunities for winning County contracts. For example, the inability to secure or increase bonding often impedes small and diverse contractors from bidding and/or pre-qualifying with prime firms and participating on public works projects. This program helps reduce such barriers, even offering bonding collateral support (standard surety bond premiums and commissions charged are not covered by the CDABP).

Similarly, not having access to the capital needed to fund the cost of doing the contract work that you've been awarded can be a major challenge, and little to no assistance is available through traditional lending sources. Through the CDABP, the County provides for up to \$250,000 of contract-based financing with a low origination fee and very low interest rate, and not tied to your financials or credit.

This is a particularly good time to enroll, because in November 2021, President Joe Biden signed a \$1.2 trillion infrastructure investment plan supporting a range of construction projects in localities across the nation, including Los Angeles County. If you are a small or diverse local business, the CDABP can assist you in competing for upcoming construction contracts!

**My subcontracted work hasn't required bonding in the past, so how would I benefit from participating in the CDABP?** While you may not always need to provide a bond for some subcontracted work, a bond will always be required if you want to bid directly with the County on small prime contracts – and being “bondable” is a significant competitive advantage when bidding on many subcontracting opportunities. Becoming “bondable” demonstrates that your company's capacity to perform work has been assessed and vetted by a third party, which is then reflected in the dollar amount for which you can bond. Even when a bond for subcontract work is not required, it is quite common to be asked to demonstrate that your company is “bondable” in order to meet contract owner or prime requirements. Pre-qualification requirements often include demonstrating your bond underwriting and/or financial capacity to perform work. The CDABP will assist you in meeting advance requirements with primes or prime-sub contractors pursuing or performing County work.

**What is the cost to participate in the CDABP?** The CDABP is sponsored by the County of Los Angeles, so, with one exception, all services are offered at no cost to participating contractors! If needed, the only cost you may incur is for having a Certified Public Accountant (CPA) prepare a financial statement for your company, a requirement for bonding. For those who qualify, the program even provides a one-time subsidy toward this CPA-prepared company financial statement. If the subsidy is provided to you, you will be asked to pay the first \$500 toward the preparation of your financial statement and any costs in excess of what the \$3,200 subsidy covers.

The CDABP is one of the County's tools to effectively support and increase the inclusion and participation of small and diverse contractors on County projects. Because barriers impede access, CDABP is intended to reduce and eliminate barriers wherever possible.

**When should I look to enroll in the County's program? Should I wait until I've identified a County project for which I want to bid?** Don't wait, enroll now! The earlier you enroll and have your company assessed, the sooner you'll be able to receive expert guidance and support in bidding suitable County projects. For example, getting pre-approved for a specific bonding amount will not only boost your company's credentials, but will also help you confidently identify and pursue County contracting opportunities within that range. Your CDABP Account Manager will be helping you every step of the way, including steering you toward opportunities with CDABP program prime partners. By planning ahead, your firm will be better positioned for consideration by the County's prime and larger contractors, who are always seeking qualified and certified firms to meet their project participation goals.

**How long will it take for me to get approved for bonding or contract financing?** The timing of the bonding or contract financing process depends mostly on you. The initial steps of preparing an underwriting package for bonding or prequalifying you for contract financing require gathering information about your company. If you have the necessary documentation and information complete and readily available, then the next steps of the process can move quickly. Your CDABP Account Manager is always on hand to answer questions and help guide you through the process.

**Must I already be working with a bonding broker in order to participate?** You do not already need to be working with a bonding broker. The CDABP will work with any bonding broker with whom you've already established a relationship that you wish to continue. In fact, the program can also work with your current surety agent to increase your existing bonding capacity with them as well. However, if you do not have a current broker, the program can provide for your consideration a list of brokers who work with smaller contractors and with program surety partners.

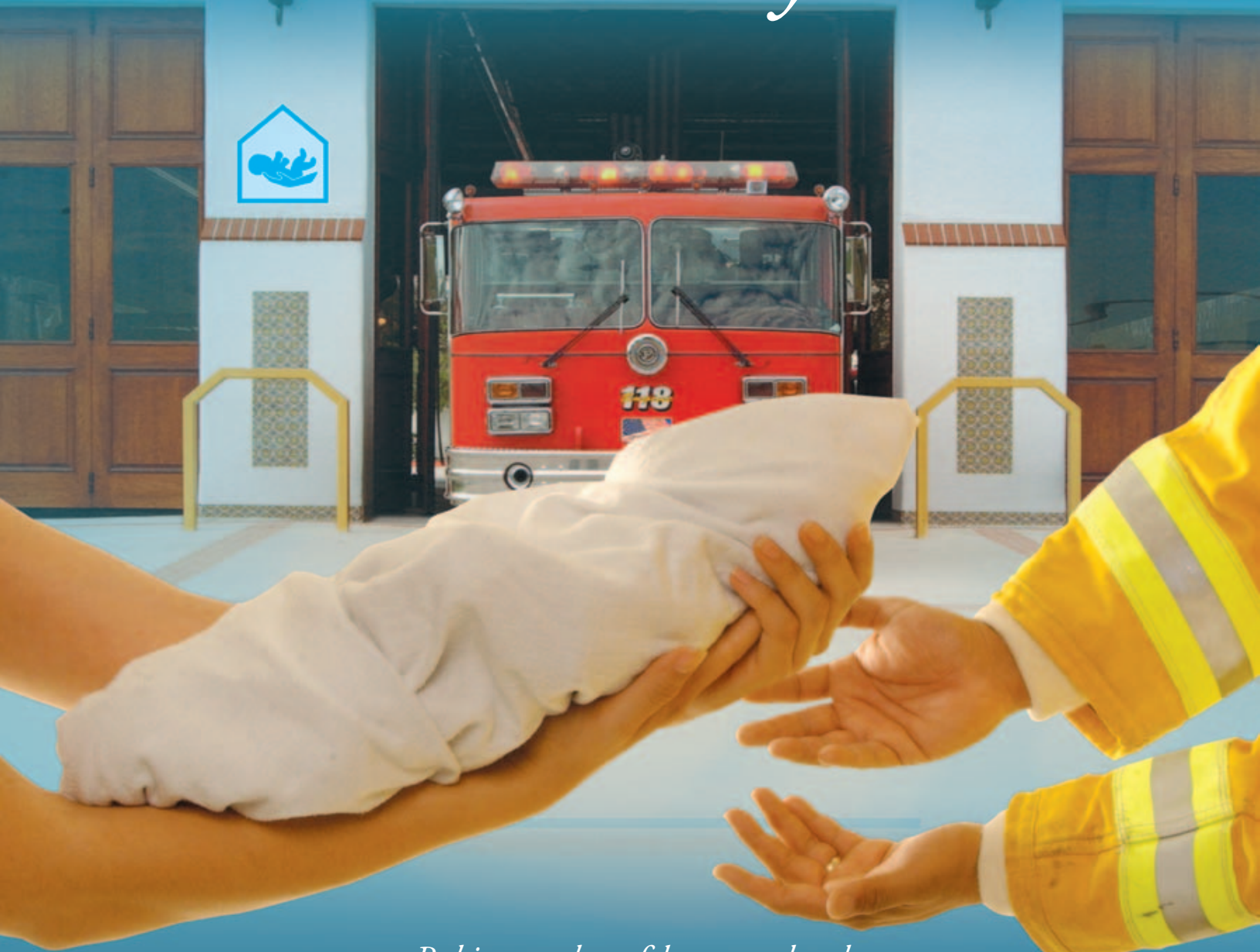
**We look forward to hearing from you! Reach us at:**

213-258-3000 | [MWISInfo@imwis.com](mailto:MWISInfo@imwis.com) | [www.LAConDev.com](http://www.LAConDev.com)



# **ATTACHMENT 3**

# *Safely* Surrendered *Baby Law*



*Babies can be safely surrendered  
to staff at any hospital or fire station in Los Angeles County*

No shame. No blame. No names.

In Los Angeles County: 1-877-BABY SAFE • 1-877-222-9723

[www.babysafela.org](http://www.babysafela.org)



# Safely Surrendered Baby Law

## What is the Safely Surrendered Baby Law?

California's Safely Surrendered Baby Law allows parents or other persons, with lawful custody, which means anyone to whom the parent has given permission to confidentially surrender a baby. As long as the baby is three days (72 hours) of age or younger and has not been abused or neglected, the baby may be surrendered without fear of arrest or prosecution.

*Every baby deserves a chance for a healthy life. If someone you know is considering abandoning a baby, let her know there are other options. For three days (72 hours) after birth, a baby can be surrendered to staff at any hospital or fire station in Los Angeles County.*

## How does it work?

A distressed parent who is unable or unwilling to care for a baby can legally, confidentially, and safely surrender a baby within three days (72 hours) of birth. The baby must be handed to an employee at a hospital or fire station in Los Angeles County. As long as the baby shows no sign of abuse or neglect, no name or other information is required. In case the parent changes his or her mind at a later date and wants the baby back, staff will use bracelets to help connect them to each other. One bracelet will be placed on the baby, and a matching bracelet will be given to the parent or other surrendering adult.

## What if a parent wants the baby back?

Parents who change their minds can begin the process of reclaiming their baby within 14 days. These parents should call the Los Angeles County Department of Children and Family Services at 1-800-540-4000.

## Can only a parent bring in the baby?

No. While in most cases a parent will bring in the baby, the Law allows other people to bring in the baby if they have lawful custody.

## Does the parent or surrendering adult have to call before bringing in the baby?

No. A parent or surrendering adult can bring in a baby anytime, 24 hours a day, 7 days a week, as long as the parent or surrendering adult surrenders the baby to someone who works at the hospital or fire station.

## Does the parent or surrendering adult have to tell anything to the people taking the baby?

No. However, hospital or fire station personnel will ask the surrendering party to fill out a questionnaire designed to gather important medical history information, which is very useful in caring for the baby. The questionnaire includes a stamped return envelope and can be sent in at a later time.

## What happens to the baby?

The baby will be examined and given medical treatment. Upon release from the hospital, social workers immediately place the baby in a safe and loving home and begin the adoption process.

## What happens to the parent or surrendering adult?

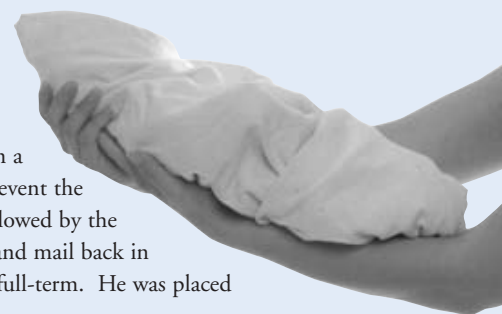
Once the parent or surrendering adult surrenders the baby to hospital or fire station personnel, they may leave at any time.

## Why is California doing this?

The purpose of the Safely Surrendered Baby Law is to protect babies from being abandoned, hurt or killed by their parents. You may have heard tragic stories of babies left in dumpsters or public bathrooms. Their parents may have been under severe emotional distress. The mothers may have hidden their pregnancies, fearful of what would happen if their families found out. Because they were afraid and had no one or nowhere to turn for help, they abandoned their babies. Abandoning a baby is illegal and places the baby in extreme danger. Too often, it results in the baby's death. The Safely Surrendered Baby Law prevents this tragedy from ever happening again in California.

## A baby's story

Early in the morning on April 9, 2005, a healthy baby boy was safely surrendered to nurses at Harbor-UCLA Medical Center. The woman who brought the baby to the hospital identified herself as the baby's aunt and stated the baby's mother had asked her to bring the baby to the hospital on her behalf. The aunt was given a bracelet with a number matching the anklet placed on the baby; this would provide some identification in the event the mother changed her mind about surrendering the baby and wished to reclaim the baby in the 14-day period allowed by the Law. The aunt was also provided with a medical questionnaire and said she would have the mother complete and mail back in the stamped return envelope provided. The baby was examined by medical staff and pronounced healthy and full-term. He was placed with a loving family that had been approved to adopt him by the Department of Children and Family Services.



# *Ley de* Entrega de Bebés *Sin Peligro*



*Los recién nacidos pueden ser entregados en forma segura al personal de cualquier hospital o cuartel de bomberos del Condado de Los Ángeles*

Sin pena. Sin culpa. Sin nombres.

En el Condado de Los Ángeles: 1-877-BABY SAFE • 1-877-222-9723

[www.babysafela.org](http://www.babysafela.org)



# Ley de Entrega de Bebés Sin Peligro

## ¿Qué es la Ley de Entrega de Bebés sin Peligro?

La Ley de Entrega de Bebés sin Peligro de California permite la entrega confidencial de un recién nacido por parte de sus padres u otras personas con custodia legal, es decir cualquier persona a quien los padres le hayan dado permiso. Siempre que el bebé tenga tres días (72 horas) de vida o menos, y no haya sufrido abuso ni negligencia, pueden entregar al recién nacido sin temor de ser arrestados o procesados.

*Cada recién nacido se merece la oportunidad de tener una vida saludable. Si alguien que usted conoce está pensando en abandonar a un recién nacido, infórmele que tiene otras opciones. Hasta tres días (72 horas) después del nacimiento, se puede entregar un recién nacido al personal de cualquier hospital o cuartel de bomberos del condado de Los Angeles.*

## ¿Cómo funciona?

El padre/madre con dificultades que no pueda o no quiera cuidar de su recién nacido puede entregarlo en forma legal, confidencial y segura dentro de los tres días (72 horas) del nacimiento. El bebé debe ser entregado a un empleado de cualquier hospital o cuartel de bomberos del Condado de Los Ángeles. Siempre que el bebé no presente signos de abuso o negligencia, no será necesario suministrar nombres ni información alguna. Si el padre/madre cambia de opinión posteriormente y desea recuperar a su bebé, los trabajadores utilizarán brazaletes para poder vincularlos. El bebé llevará un brazaletes y el padre/madre o el adulto que lo entregue recibirá un brazaletes igual.

## ¿Qué pasa si el padre/madre desea recuperar a su bebé?

Los padres que cambien de opinión pueden comenzar el proceso de reclamar a su recién nacido dentro de los 14 días. Estos padres deberán llamar al Departamento de Servicios para Niños y Familias (Department of Children and Family Services) del Condado de Los Ángeles al 1-800-540-4000.

## ¿Sólo los padres podrán llevar al recién nacido?

No. Si bien en la mayoría de los casos son los padres los que llevan al bebé, la ley permite que otras personas lo hagan si tienen custodia legal.

## ¿Los padres o el adulto que entrega al bebé deben llamar antes de llevar al bebé?

No. El padre/madre o adulto puede llevar al bebé en cualquier momento, las 24 horas del día, los 7 días de la semana, siempre y cuando entreguen a su bebé a un empleado del hospital o cuartel de bomberos.

## ¿Es necesario que el padre/madre o adulto diga algo a las personas que reciben al bebé?

No. Sin embargo, el personal del hospital o cuartel de bomberos le pedirá a la persona que entregue al bebé que llene un cuestionario con la finalidad de recabar antecedentes médicos importantes, que resultan de gran utilidad para cuidar bien del bebé. El cuestionario incluye un sobre con el sello postal pagado para enviarlo en otro momento.

## ¿Qué pasará con el bebé?

El bebé será examinado y le brindarán atención médica. Cuando le den el alta del hospital, los trabajadores sociales inmediatamente ubicarán al bebé en un hogar seguro donde estará bien atendido, y se comenzará el proceso de adopción.

## ¿Qué pasará con el padre/madre o adulto que entregue al bebé?

Una vez que los padres o adulto hayan entregado al bebé al personal del hospital o cuartel de bomberos, pueden irse en cualquier momento.

## ¿Por qué se está haciendo esto en California? ?

La finalidad de la Ley de Entrega de Bebés sin Peligro es proteger a los bebés para que no sean abandonados, lastimados o muertos por sus padres. Usted probablemente haya escuchado historias trágicas sobre bebés abandonados en basureros o en baños públicos. Los padres de esos bebés probablemente hayan estado pasando por dificultades emocionales graves. Las madres pueden haber ocultado su embarazo, por temor a lo que pasaría si sus familias se enteraran. Abandonaron a sus bebés porque tenían miedo y no tenían nadie a quien pedir ayuda. El abandono de un recién nacido es ilegal y pone al bebé en una situación de peligro extremo. Muy a menudo el abandono provoca la muerte del bebé. La Ley de Entrega de Bebés sin Peligro impide que vuelva a suceder esta tragedia en California.

## Historia de un bebé

A la mañana temprano del día 9 de abril de 2005, se entregó un recién nacido saludable a las enfermeras del Harbor-UCLA Medical Center. La mujer que llevó el recién nacido al hospital se dio a conocer como la tía del bebé, y dijo que la madre le había pedido que llevara al bebé al hospital en su nombre. Le entregaron a la tía un brazaletes con un número que coincidía con la pulsera del bebé; esto serviría como identificación en caso de que la madre cambiara de opinión con respecto a la entrega del bebé y decidiera recuperarlo dentro del período de 14 días que permite esta ley. También le dieron a la tía un cuestionario médico, y ella dijo que la madre lo llenaría y lo enviaría de vuelta dentro del sobre con franqueo pagado que le habían dado. El personal médico examinó al bebé y se determinó que estaba saludable y a término. El bebé fue ubicado con una buena familia que ya había sido aprobada para adoptarlo por el Departamento de Servicios para Niños y Familias.



# **ATTACHMENT 6**

# CONFIDENTIALITY AGREEMENT

## LOS ANGELES COUNTY SHERIFF'S DEPARTMENT – FACILITIES PLANNING BUREAU

Note: This agreement shall be executed and returned to the Los Angeles County Sheriff's Department - Facilities Planning Bureau upon the commencement of the employee's involvement with the project listed below. The viewing of any reports and/or plans provided by LASD – FPB to be used as a basis of developing a no-fee cost estimate does not constitute in any way a guarantee of award of contract for the project mentioned below.

Project Name \_\_\_\_\_

Employer Name \_\_\_\_\_ Job No. \_\_\_\_\_

Employee Name \_\_\_\_\_

### GENERAL INFORMATION:

The intent of this agreement is to protect and safeguard all confidential County information related to the above-referenced project. This agreement is required for all persons working on the project whose employer is either providing services to, or potentially providing services to, the County of Los Angeles (County) directly through contract or providing services to a County contractor as a sub-contractor or sub-consultant at any level. This agreement is also required for all employees working on the project that are employed by a municipality or other public agency, as well as their contracted partners, involved with the project. As an employee of such a firm or public agency, the County requires your signature on this agreement.

### CONFIDENTIALITY AGREEMENT:

I understand and agree that I may be involved with work on the above-referenced project and, as such, I may have access to confidential County information. In addition, I understand and agree that I may also have access to proprietary and/or confidential information supplied to County by other contractors, vendors, municipalities, and public agencies working on the project and/or who are otherwise doing business with the County. The County has a legal obligation to protect all such confidential information in its possession. I understand that, if I am involved in the project, then the County must ensure that I, too, will protect the confidentiality of such information. Consequently, I understand that I must sign this agreement as a condition of work to be provided by me through my employer on the project. I have read this agreement and have taken due time to consider it prior to signing.

I hereby agree that I will not divulge, transmit, duplicate, or otherwise disclose to any person not approved or otherwise agreed upon to work on the project, any confidential information, including data and documentation (both electronic and in paper form), obtained by me or my employer while performing work on the above-referenced project. I agree that I must not post sensitive or otherwise confidential information, including documentation, on websites not previously approved by the Los Angeles County Sheriff's Department. I agree to forward all requests received by me for the release of any information related to the project to my immediate supervisor, who shall confirm the dissemination of such information with, and seek approval from, the Los Angeles County Sheriff's Department, prior to the release of any information. I agree to take reasonable precautions to safeguard all confidential information, as well as ensure that it is not distributed to any unauthorized persons.

I agree to maintain the confidentiality of all confidential information, data, documents, and records pertaining to the above-referenced project and any work provided on the project and/or the result of any discussion or meetings about the project, as well as design concepts, programming specifics, operational details, proprietary information, and all other original materials produced, created, or provided to or by me or my employer under the above-referenced project. I agree to protect these confidential materials against disclosure to anyone other than my employer's authorized employees or authorized County employees who have a need to know the information. I agree that, if proprietary and/or confidential information supplied by other County contractors or vendors is provided to me during this project, then I shall keep such information confidential. This agreement includes all pertinent confidential and/or proprietary documents and any information obtained throughout the project, including oral communications, project notes, facility maps, construction specifications, and any critical infrastructure information. I agree to maintain the confidentiality of all confidential documents, regardless of whether or not written materials are marked CLASSIFIED or CONFIDENTIAL. If I am unclear whether any information is sensitive or confidential, then I shall immediately seek clarification from my employer and the Los Angeles County Sheriff's Department.

I agree to report to my immediate supervisor any and all violations of this agreement by myself and/or by any other person of whom I become aware. I agree to return all confidential materials, including electronic files and paper files upon completion of this project or termination of my employment, whichever occurs first, to the Los Angeles County Sheriff's Department. I acknowledge that violation of this agreement may subject me and my employer to civil and/or criminal action and that the County may seek all possible legal redress.

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

PRINTED NAME: \_\_\_\_\_

POSITION: \_\_\_\_\_