



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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MARK PESTRELLA, Director

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE

REFER TO FILE: **BRC-2**

December 5, 2022

NOTICE TO PROPOSERS "B"

ON-CALL PROJECT MANAGEMENT AND RELATED SERVICES FOR PROJECT MANAGEMENT DIVISION III (PMDIII) FEDERALLY-FUNDED PROJECTS BRC0000363

This Notice to Proposers "B" clarifies the Request for Proposals (RFP) dated November 7, 2022, and answers questions received, and is hereby made a part thereof.

REQUEST FOR PROPOSAL:

The proposal deadline time is extended to **5:30 p.m.**, on December 28, 2022.

QUESTIONS AND ANSWERS:

1. Question: Can DBEs be certified by Caltrans and the CUCP program or will it only count towards the DBE goal if the sub is CUCP certified?

Answer: Only certified DBE subconsultants found in the California Unified Certification Program (CUCP) portal will count towards the DBE goal.

CUCP link is <https://dot.ca.gov/programs/civil-rights/dbe-search>.

2. Question: Do copies of PE licenses need to be included in proposal?

Answer: The Minimum Mandatory Requirement Form does specify to attach copy of license. Submit copies of PE licenses with your proposal.

3. Question: Who is currently providing similar type of services to County?

Answer: The incumbent firm providing on-call project management and related services is Jacob Project Management Co.

4. Question: Would we be able to hand deliver our proposal?
- Answer: Yes, electronic copy of proposal: Universal Serial Bus (USB) drive or compact disk (CD) may be hand delivered to Public Works' Cashier's Office. See revised time deadline above. Allow yourself enough time to check in with security and for the Cashiers office to time stamp your envelope no later than 5:30 p.m. Late proposals will not be accepted.
5. Question: Will work be located mostly at construction site, LACDPW office or remote work?
- Answer: This is dependent on the positions that need to be filled. Project managers will perform telework, construction managers will work at Public Works' Headquarters in Alhambra and resident engineers will most likely work at the project site.
6. Question: Can the financial records submitted by Subs be submitted directly to LADPW instead of the Primes as these documents are confidential information.
- Answer: Yes, Proposer may instruct their subconsultant(s) that they may directly forward their financial documents directly to Public Works Contract Administrator, due to the confidential nature, without password protection.
7. Question: Of the three firms to be chosen, are you considering choosing a Large, Medium, and Small firm? If not, what are you considering doing?
- Answer: Federal regulations do not allow consideration of business size to be part of the selection process. The three firms recommended for award of contract will be selected based on qualifications and experiences. The highest ranked proposer with the combined written and oral interview scores, if interview is conducted, will determine the selection of the top three firms.
8. Question: Will Public Works only be accepting non-County of Los Angeles Reference and Performance History References? Or can we also use County References for this solicitation?

Answer: Proposers are to provide only Non-County references.

9. Question: Will work be for all new projects or to take over existing ongoing projects?

Answer: We anticipate a high demand of new projects that will need additional project manager support and we have existing projects that are performed by consultant project managers.

10. Question: Can you provide a list of on-going and future projects that may be under this contract?

Answer: We will not be able to provide a list of on-going or future projects handled under the new contracts.

11. Question: Do subs need to fill out any forms or exhibits in the submission package besides the Form 10 Jury Service Program and applicable DIR registrations?

Answer: Subconsultants only need to provide a completed Form 10 and DIR registration number, if performing prevailing wage work.

12. Question: Are there any format requirements such as font type, minimum font or margin size, or minimum page counts (other than the cover letter) for this RFP?

Answer: No, there are no special font, margin size or minimum page requirements specified, with exception to the cover letter (maximum 2-pages).

13. Question: The scope of work projects are listed as road, **bridge**, **flood control**, sewer, water, and **airport improvement** construction projects. However, the construction manager and resident engineer required projects are listed as bridge widening, bridge seismic retrofit, major storm drain, major dam modification, or major roadway reconstruction projects. Can PW confirm if the general scope projects should also include bridge widening and seismic retrofit, major storm drain, dam modification, and airport projects as well?

- Answer: The general scope of work includes bridge, flood control, and airport improvement projects, in bold above. The specific types of projects listed in the question are included in these groupings.
14. Question: For the construction manager qualifications in the scope of work, item "i" requirement states that they should have "Graduation from the Caltrans Resident Engineer Academy or documented experience as the Resident Engineer on at least three major road, bridge, or dam construction projects." Should this part say experience as a construction manager, not a resident engineer?
- Answer: No, Caltrans Resident Engineer Academy and experience as a Resident Engineer are specific Caltrans requirements and cannot be replaced by experience as a construction manager.
15. Question: For the resident engineer qualifications in the scope of work, item "h" description states that they should have "Graduation from the Caltrans Resident Engineer Academy or documented experience as the Resident Engineer on at least three major bridge construction projects." Should their experience here also list the other project types outlined in the scope of work, i.e., road/water projects, or is bridge work the main focus of the RE?
- Answer: See response to number 16, above. This Resident Engineer title is a Caltrans specific term and is used on bridge projects.
16. Question: In the form, Exhibit 15-H: Proposer/Contractor Good Faith Effort asks us to list the date that the cost proposals are due. What date should we list for that, as one was not provided in the RFP?
- Answer: You may list To Be Determined (TBD) or 2023.
17. Question: Since this is a professional services contract, will DIR registration be required for any of the services requested in this RFP?
- Answer: Scope of work that is subject to prevailing wage requires DIR registration. See below link for scope of work subject to prevailing wage determination applicable for this project, 2022-2 [General prevailing wage determinations: 2022-2 journeyman determinations \(ca.gov\)](#)

18. Question: Regarding Form 22 Covid-19 Vaccination Certification of Compliance, is this form still required? If so, does the County require the personnel that is unvaccinated to be disclosed on this form and tested weekly?

Answer: Yes, Proposers are required to complete Form 22, and name personnel who have been granted a valid medical or religious exemption on the form.

Please visit <https://doingbusiness.lacounty.gov/covid-19-vaccinations-county-contractor/>, Frequently Asked Questions, at link above for latest update to the County's Ordinance on Covid-19.

"The County is currently reviewing its testing requirements for unvaccinated Contractor Personnel who have been granted valid medical or religious exemptions by their employers and may make changes. As such, effective immediately the County will no longer be enforcing ordinance and contracting requirements for weekly testing of unvaccinated exempt Contractor Personnel as required by Chapter 2.212 to Title 2-Administration, Division 4 – Miscellaneous, of the Los Angeles County Code...The County does, however, continue to require Contractor Personnel to be vaccinated as required by the ordinance, unless they have been granted a valid medical or religious exemption by their employer."

19. Question: Regarding Form 1, Los Angeles County Community Business Enterprise (CBE) Information. If the proposer is not a CBE firm does Form 1 (Section 1 and 2) need to be filled out? If not, do we leave it blank or put N/A?

Answer: Yes, please complete Section 1, Firm/Organization Information and Section 2, Certification as Minority, Women, Disadvantaged, Disabled Veteran, and Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning-Owned (LGBTQQ) Business Enterprise. If your firm is not a CBE firm, check mark box that says "check if not applicable" under Section 2.

Proposal deadline is **December 28, 2022, no later than 5:30 p.m.** Kindly notify your subconsultants to this effect.

Notice to Proposers "B"
December 5, 2022
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If you have any questions, please contact Ms. Loydi Nguyen at
Lnguyen@dpw.lacounty.gov or (626) 458-2180.

Very truly yours,

MARK PESTRELLA, PE
Director of Public Works

A handwritten signature in black ink, appearing to read "Jose Quevedo", is written over a white rectangular background. The signature is cursive and fluid.

for

JOSE QUEVEDO, PE
Assistant Deputy Director
Business Relations and Contracts Division

JQ:ln

p/aepub/Contracts/Loydi/RFP/PMDIII - BRC0000363 On-Call PM and Related Services/Notice to Proposers/Notice to Proposers B