TO:

Members of the Facility and Plan Review Subcommittee
Los Angeles County Solid Waste Management Committee/

Integrated Waste Management Task Force

FROM:

Martin Aiyetiwa MA

Staff

CONSOLIDATION OF SOLID WASTE DISPOSAL REPORTING FORMS

On January 1, 2006, the California Integrate Waste Management Board's Disposal Reporting System and Adjustment Method regulations became effective. The new regulations, among other things, specified new reporting requirements for waste haulers, transfer stations/non-disposal facility operators, landfills, and transformation facility operators.

In particular, transfer stations/non-disposal facility operators must now document all loads received and processed by jurisdiction of origin and by material type (based on daily tracking), and upon request, provide that information to the affected jurisdictions. At the behest of the Task Force, a similar requirement has been in effect in Los Angeles County since January 1, 2000. For example, transfer stations/non-disposal facility operators (voluntarily):

- Conduct daily waste origin surveys for each incoming load
- · Prepare monthly solid waste monitoring reports
- Submit the reports on a quarterly basis to the Los Angeles County Department of Public Works

To assist transfer stations/non-disposal facility operators, the Los Angeles County Department of Public Works has recently updated the monthly solid waste monitoring reports to comply with the new regulations (See Attachment B). Furthermore, to streamline the inputting and receipt of information, reduce the errors associated with transferring information through hardcopy, and reduce paper waste, Public Works is currently developing a comprehensive Internet based system to give transfer stations/non-disposal facility operators the option of submitting the information via the Internet. The Internet based system is scheduled to "Go Live" on October 1, 2006.

Accordingly, staff requests the Task Force consider and approve the updated monthly solid waste monitoring forms (Attachment B); and, forward a letter to all cities and transfer stations/non-disposal facility operators in Los Angeles County informing them of the updated forms and the option of submitting and obtaining the information over the Internet, respectively.

Facility and Plan Review Subcommittee Members May 11, 2006 Page 2

Recommendations

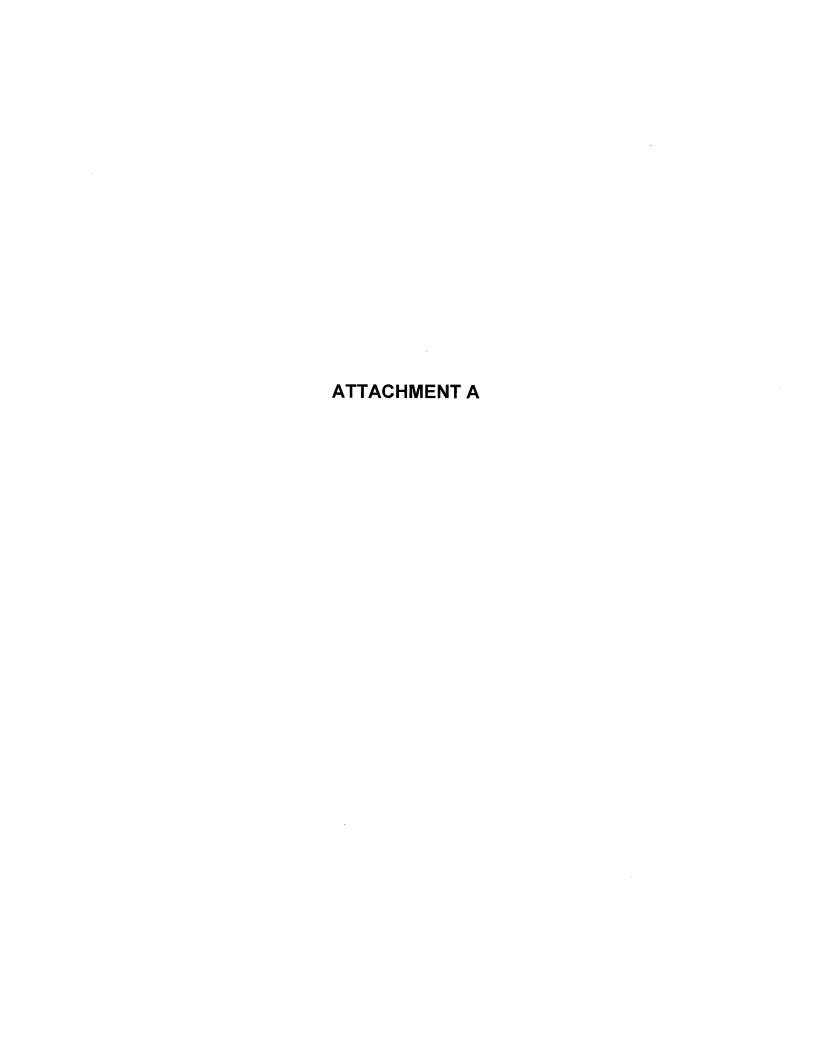
Based on the foregoing, staff recommends the Task Force:

- 1. Direct staff to replace all existing Task Force solid waste monitoring and reporting forms enclosed in Attachment A with the updated forms enclosed in Attachment B.
- 2. Direct staff to prepare and send a letter to all transfer stations/non-disposal facility operators in Los Angeles County requesting they utilize the new forms enclosed in Attachment B effective immediately. The letter should also inform transfer station/non-disposal facility operators that they have the option of submitting the information via the Internet beginning October 1, 2006 and that they are encouraged to do so.
- 3. Direct staff to prepare and send a letter to all cities in Los Angeles County informing them that, beginning October 1, 2006, the monthly solid waste monitoring information from transfer stations/non-disposal facility operators will be transmitted to them via the Internet.
- 4. Direct staff to conduct training sessions for transfer stations/non-disposal facility operators and city representatives to learn how to fill out the updated solid waste reporting forms and utilize the Internet based system.

MA:

P:\eppub\ENGPLAN\MARTIN\Task Force\DRS Implementation memo May 11, 2006.doc

Attach.



LOS ANGELES COUNTY SOLID WASTE MANAGEMENT COMMITTEE/ INTEGRATED WASTE MANAGEMENT TASK FORCE MONTHLY MONITORING AND REPORTING FORM¹ LAND DISPOSAL FACILITY

NAME OF FACILITY:			
ADDRESS OF FACILITY:			
REPORTING PERIOD (MONTH/YEAR):	NUMBER OF	OPER	ATING DAYS/WEEK:
NAME OF JURISDICTION2:			
On a biannual basis, please com incoming wastestream over a one and September (Due March 31, an	week period during	g the	month of March
ESTIMATED INCOMING WASTE IN TON BY EACH JURISDICTION ² OF ORIGIN SOURCE Residential	: ······ — ····· —		
ESTIMATED INCOMING WASTE IN TON USED FOR ALTERNATIVE DAILY COVE Contaminated Soil	CR:		
QUANTITY OF WASTE SEPARATED AND FOR OTHER DISPOSAL PURPOSES (TOUGHT) OF WASTE SEPARATED AND OFF-SITE FOR REUSE (TONS)	CONS) SHIPPED		
CAPACITY: Current operating daily capacit Maximum permitted ³ daily capacit Projected permitted ³ remaining Permitted ³ remaining years of o	y y capacity	TONS	
DENSITY OF FILL USED AS CONVERS	SION FACTOR:		
REPORT SUBMITTED BY:		- 1-14	
TITLE:	PHONE:		DATE:

Note: 1 Monitoring/reporting forms submitted to other agencies which contain the information required in this form may be submitted in lieu of this.

MA:jk jkwp2/LDF Rev. 12-16-93

² A Jurisdiction means political territory like city or county (for the unincorporated areas) within Los Angeles County, and any other city or county outside Los Angeles County.

Permitted capacity means that volume in cubic yards or weight in tons allowed in the Solid Waste Facilities Permit issued by the Local Enforcement Agency and concurred by the California Integrated Waste Management Board (formerly the California Waste Management Board). If none, please so state.

MONTHLY SOLID WASTE MONITORING AND REPORTING FORM¹ MATERIALS RECOVERY/TRANSFER FACILITY

OMPANY NAME					
DRESS					
WIS NUMBER PORTING PERIOD (MON	TUVD)				
IMBER OF OPERATING I		IN WHICH WASTE WA	S RECEIVED		
<u> </u>		MONTHLY WASTE	QUANTITIES	·····	
INCOMING WASTE (IN T	ONS) BY SOURCE OF	ORIGIN:			
SOURCE		WASTE C	UANTITY		
RESIDENTIAL					
COMMERCIAL					
INDUSTRIAL					
OTHER (PLEASE S	PECIFY)				
TOTAL					
	RECYC	LING/SALVAGING PR			·
CATEGORY	RESIDENTIAL	DIVERSION COMMERCIAL	N QUANTITY (TONS) P	ER MONTH OTHER	TOTAL
	RESIDENTIAL	COMMERCIAL	INDOSTRIAL	Unit	
PAPER					
PLASTICS					
GLASS		,			· · · · · · · · · · · · · · · · · · ·
METALS					
YARD/GREEN WASTE					
OTHER ORGANICS ²					<u></u>
OTHER WASTES'					
SPECIAL WASTES ²		1	<u> </u>	<u> </u>	
TOTAL		<u> </u>	<u> </u>	<u> </u>	
ILITIES:	<u> </u>	·-···			
TOTAL QUANTITY (TO	NS) OF HOUSEHOLD I	HAZARDOUS WASTE	SHIPPED TO DISPOSA	L FACILITIES:	
TITLE:					<u>,</u>
PHONE:			DATE:		
COMMENTS:					

 Monitoring/reporting forms submitted to other agencies which contain the information required in this form may be submitted in lieu of this.
 The waste types within the "Other Organics", "Other Wastes" and "Special Wastes" categories are provided below. NOTES: 1

"Other Organics" - - food waste, tires and rubber products, wood wastes, agricultural crop residues, manure, textiles and leather, and other miscellaneous organics.

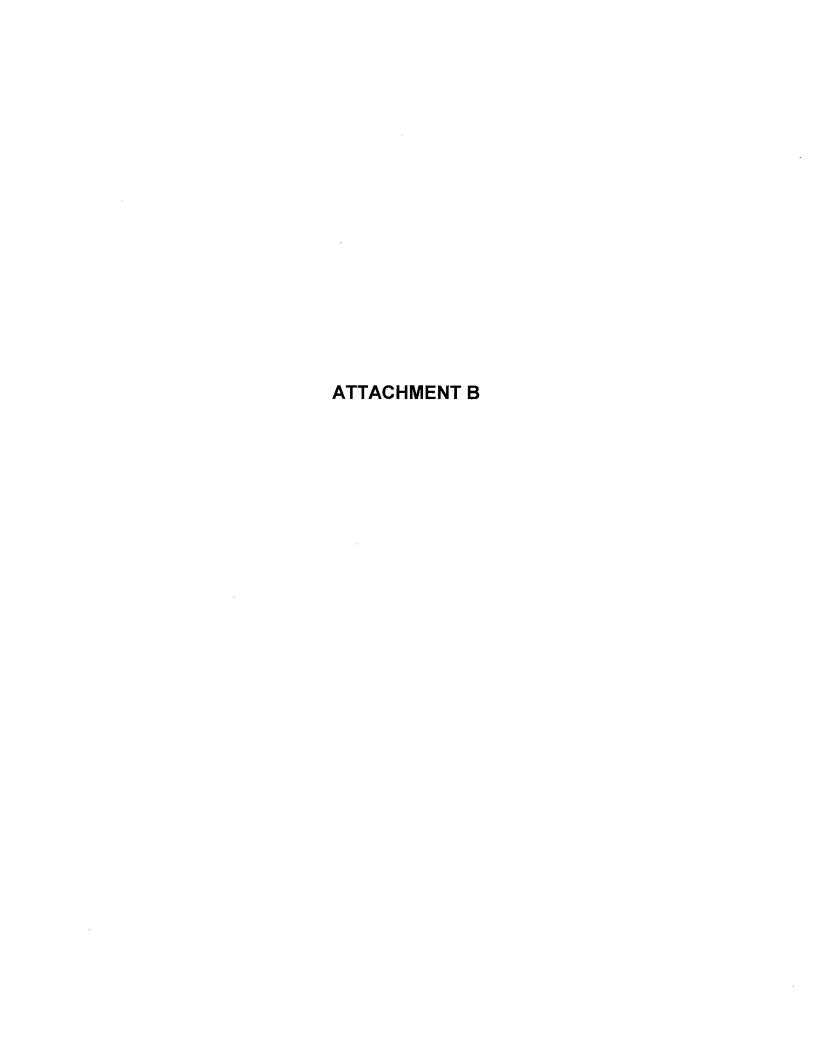
"Other Wastes" - - inert solids (including rock, concrete, brick, sand, soil, fines, asphalt, sheetrock)
"Special Wastes" - - ash, sewage sludge, industrial sludge, asbestos, auto shredder waste, and

JURISDICTION² NAME REPORTING PERIOD (MONTH/YR) AVERAGE QUANTITY OF WASTE PROCESSED PER DAY: LOS ANGELES COUNTY SOLID WASTE MANAGEMENT COMMITTEE/ INTEGRATED WASTE MANAGEMENT TASK FORCE MONTHLY SOLID WASTE MONITORING AND REPORTING FORM¹ NONDISPOSAL FACILITY COMPANY NAME
ADDRESS
PHONE NUMBER
CONTACT PERSON

אוסטאדי ויסטאסי						AVEDAGE CHANTITY OF WASTE DECCESSED DEP DAY
			DIVERSION/SALVAGED (TONS)	VAGED (TONS)		
CATEGORY	MATERIAL TYPE	RESIDENTIAL	COMMERCIAL	INDUSTRIAL	OTHER	
	CORRUGATED CONTAINERS					INCOMING WASTE IN TONS BY JURISDICTION' OF ORIGIN FOR FACH JURISDICTION?
	MIXED PAPER					SOURCE WASTE QUANTITY
	NEWSPAPER					Residential
	HIGH GRADE LEDGER					Industrial
PAPER	OTHER PAPER	-				Commercial
	HIGH-DENSITY POLYETHYLENE (HPDE)					Self haul
					-	Other (please specify)
	FILM PLASTICS	-				TOTALS:
PLASTICS	OTHER PLASTICS					
	REFILLABLE BEVERAGE GLASS				١	RECYCLING PROGRAM
	CALIFORNIA REDEMPTION VALUE GLASS					TOTAL DIVERTED/SALVAGED MATERIAL IN TONS FOR THE
	OTHER RECYCLABLE GLASS					
GLASS	OTHER NON-RECYCLABLE GLASS					TOTALS:
	ALUMINUM CANS			-		TOTAL QUANTITY (TONS) SHIPPED TO LANDFILL:
	BI-METAL CONTAINERS AND TIN CANS					
	FERROUS METALS			,		LANDFILLS USED:
	NON-FERROUS METALS INCL. ALUMINUM SCRAP					
METALS	WHITE GOODS					REPORT SUBMITTED BY:
YARD WASTE	LEAVES, GRASS, PRUNINGS					1
	FOOD WASTES					TITLE: PHONE: DATE:
	TIRES & RUBBER PRODUCTS					- i
	WOOD WASTES					Note: 'Monitoring/reporting forms submitted to other agencies which contain the information required in this form may be submitted in
	AGRICULTURAL CROP RESIDUES					lieu of this. A junisdiction is a political boundary like City or County
	MANURE					(unincorporated area.) Household hazardous wastes may be reported by weight or
OTHER ORGANICS	TEXTILES & LEATHER					volume. Construction and Demolition wastes may include item solids
	INERT SOLIDS (CONCRETE, BRICK, SAND)					
OTHER WASTE	HOUSEHOLD HAZARDOUS WASTES 3					COMMENTS
	ASH					
	SEWAGE SLUDGE					
	INDUSTRIAL SLUDGE					
	ASBESTOS	·				
,	AUTO SHREDDER WASTE					
	AUTO BODIES					
SPECIAL WASTE	OTHER SPECIAL WASTES					
	CONSTRUCTION AND DEMOLITION DEBRIS				·	
CONSTRUCTION AND DEMOLITION	TYPE A INERT DEBRIS					
WASTE 4	TYPE B INERT DEBRIS					
	TOTAL	-				
		000000000000000000000000000000000000000				

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Updated 12-9-2003





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CIC VIII

PUBLIC WORKS	SHIO	DISPOSAL QUANTITY REPORTING SYSTEM FOR USE BY SOLID WASTE STATION AND NON-DISPOSAL FACILITY OPERATORS ORIGIN SURVEY (For use only by receiving facilities located in Los Angeles County)	DISPO ID WAST (For use or	DISPOSAL QUANTITY REPORTING SYSTEM ID WASTE STATION AND NON-DISPOSAL FACIOR USE ONLY BY RECEIVING FOR USE ONLY BY RECEIVING facilities located in Los Angeles County)	ANTITY FOR AND AND SIGIN	NON-I URVE	TING S DISPOS PI Los Ang	YSTEM SAL FAC	ILITY OPE	ERATOR	S	
Reporti	Reporting Month and Year:		i									
Station Name:	Name:			Stat	Station SWIS No.:	No.:			ı			
Station	Station Address:								l			
Station	Station Contact Person:			Sig	Signature:	·			Ť			
Phone No.:	No.:											
Freque	Frequency of Survey (Check one <u>only</u>):		Daily 🗅		Other 🗅 (attach ex	Other ☐ (attach explanation)	E				
Method	Methods used to determine jurisdiction of origin: ☐ origin obtained from hauling company records ☐ origin obtained from haulers at gatehouse	ction of origin: ng company record rs at gatehouse	σ	origi	n obtained r	from oth	ner facility	origin obtained from other facility operatorsother	I			
		Z	AME OF J C=City	NAME OF JURISDICTION OF WASTE ORIGIN AND TONNAGE C=City U=County Unincorporated Area (Indicate one)	SISDICTION OF WASTE ORIGIN AND TONN U=County Unincorporated Area (Indicate one)	ASTE OF	RIGIN AN	D TONNA	<u>G</u> E			
,				uantity Separated Material (tons)				Quar Solid Was	Quantity Shipped Off-site to Solid Waste Disposal Facilities (tons)	Off-site to acilities (to	su)	
c, و ث	Name of Jurisdiction	Quantity of Waste Received (tons)	Recycled/	Composted	Alternative Intermediate Cover		Alternative Daily Cover	Beneficial	Transformed	Landfilled	Name of Facility Where	SWIS
			Reused		Green Ot	Other Waste	te Other	Reuse			Waste Was Disposed	ğ W N
		,			<u>-</u>							
						,						
	TOTAL											
Notes:												

Notes

- This form should be used by all Solid Waste Station and Non-disposal Facility owners/operators operating in Los Angeles County.
- No later than four weeks after the end of each calendar quarter, the Solid Waste Station and Non-disposal Facility owner/operators shall complete this form and forward it to the Los Angeles County Department of Public Works, Environmental Programs Division, P.O. Box 1460, Alhambra, CA 91802-1460. 1-800-320-1771
 - "Solid Waste Station" and Non-disposal Facility denotes all transfer or processing station, material recovery facilities, composting facilities and construction & demolition/inert waste processing facilities as permitted by the applicable Local Enforcement Agency and/or the California Integrated Waste Management Board, and does not include disposal (landfill and transformation) facilities. A copy of this form must be retained by the Solid Waste Station and Non-disposal Facility owner/operator for a period of three years. This form must be made available for review, upon request during business က်



FORM 9

MONTHLY

⊃age	of	

DISPOSAL QUANTITY REPORTING SYSTEM FOR USE BY

UNPERMITTED/EXEMPT/ENGINEERED FILL FACILITY OWNERS/OPERATORS ORIGIN SURVEY

Reporting Month and Year:				
Facility Name:		Facility SWIS	S No.:	
Facility Address:				
Facility Contact Person (print):				
Phone No.:				
Frequency of Survey (Check one only):	Daily 🗅	Continuous 🗅	Other 🗅 (attach explanation)	
Methods used to determine jurisdiction of origir origin obtained from hauling compar origin obtained from haulers at gate	ny records		ned from other facility operators	
Total Tonnage of waste incinerated in the mont	th as reported	I to the California Bo	ard of Equalization:	_ tons
Enter the name and address of the facility(s) redisposal:		xported residual was	te (by quantity) for beneficial use	and/or
Estimated in-place density lbs/yd ³ OR Airspace utilization factor		e-to-cover ratio		

NAME OF JURISDICTION OF WASTE ORIGIN AND TONNAGE

C=City U=County Unincorporated Area (Indicate one)

		Total Received ally Cover termediate Cover Cover Manual Memory Cover Cov									
Enter "C" or "U" Name of Jurisdiction			(Quantiti	es Sepa	rated fo	r	o o		NDFILLI QUANTIT	
"C" or	Name of Jurisdiction	Total Received	Alternative Daily Cover	Alternative Intermediate Cover	Beneficial Reuse	Recycled/ Salvaged	Other	Off-Site Us	Waste (Cubic	Inert Waste (Tons)	Other
					- · · · ·						
										_	
			-			<u> </u>					
	<u> </u>										
	TOTAL										

^{*}Use duplicated forms if more than eight jurisdictions

Notes:

- 1. This form should be used by unpermitted/exempt/engineered fill facility owners/operators operating in Los Angeles County.
- 2. No later than four weeks after the end of each calendar quarter, the unpermitted/exempt/engineered fill facility owner/operator shall complete this form and forward it to the Los Angeles County Department of Public Works, Environmental Programs Division, PO Box 1460, Alhambra, CA 91802-1460. 1-800-320-1771
- 3. A copy of this form must be retained by the unpermitted/exempt/engineered fill facility owner/operator for a period of three years and must be made available for review, upon request during business hours.

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MONTHLY

DISPOSAL QUANTITY REPORTING SYSTEM FOR USE BY TRANSFORMATION FACILITY OWNERS/OPERATORS ORIGIN SURVEY

Facility Name:		Facility SWI	S No.:	
Facility Address:				
Facility Contact Person (print):				
Phone No.:				
Frequency of Survey (Check one only):	Daily 🗅	Continuous 🗆	Other 🗅 (attach explanation)	
Methods used to determine jurisdiction of o origin obtained from hauling con origin obtained from haulers at g	npany records		ned from other facility operators	
Total Tonnage of waste incinerated in the r	nonth as reported	d to the California Bo	oard of Equalization:	_ tons
Enter the name and address of the facility(s	. •	xported residual AS	H (by quantity) for beneficial use	and/or

			TC	TAL SOL FOR TH	ID WAST			S		ASH QUA	
				Quantities	Separa	ted for		70	(non-		
Enter "C" or "U"	Name of Jurisdiction	Total Received	Alternative Daily Cover	Alternative Intermediat e Cover	Beneficial Reuse	Recycled/ Reused	Composted	Transformed	Landfilled (no ash)	Beneficial Use	Landfilled
									,		
	TOTAL										

^{*}Use duplicated forms if more than eight jurisdictions

Notes:

1. This form should be used by transformation facility owners/operators operating in Los Angeles County.

- No later than four weeks after the end of each calendar quarter, the transformation facility owner/operator shall complete this form and forward it to the Los Angeles County Department of Public Works, Environmental Programs Division, PO Box 1460, Alhambra, CA 91802-1460. 1-800-320-1771
- 3. A copy of this form and all data used to complete this form must be retained by the transformation facility owner/operator for a period of three years and shall be made available for review, upon request during business hours.

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FOR USE BY LANDFILL OWNERS/OPERATORS **DISPOSAL QUANTITY REPORTING SYSTEM** ORIGIN SURVEY

			746-	
Reporting Month and Year:				
acility Name:	_ Facility SWIS No∴	o.: Facility Address:		
acility Contact Person (print):		Signature:	Phone No.:	
-requency of Survey (Check one only):	Daily	□ Other (attach explanation)		
Methods used to determine jurisdiction of origin: ☐ origin obtained from hauling company records	origin: pany records	□ origin obtained from other facility operators	☐ origin obtained from haulers at gatehouse	□ other
Total Tonnage of waste landfilled in the month as reported to the California Board of Equalization:	onth as reported to	the California Board of Equalization:	tons	
Estimated in-place densitylbs	lbs/yd³ and Waste-to-cover ratio	te-to-cover ratio OR	Airspace utilization factor	

NAME OF JURISDICTION OF WASTE ORIGIN AND TONNAGE

							 					_
							_	Ç, ger				
	TOTAL							Name of Jurisdiction				
		:					Soil Re	ceive	ed			
							Total Received					
							Green Wast	e	П			
							 Auto Shred					
							C&D		Se			
							Contaminate Sediment	d	Separated for Beneficial Use/Salvage			
ľ							Sludge		d for			
ľ							Tires		Bene			
							Mixed		ficial			
							Compost		Use/			
							Ash		Salva			
							Tons		ge			ı
							Description	Other				
							Green Wast	е				1
							Auto Shred					
							C&D				70	
							 Contaminate Sediment	d			TAL	
$\ $				_			Sludge		Alter	On-Site Use	SOLI	L
ŀ			 				Tires		native	ite U:	D W/A	
ŀ					-		 Mixed		Alternative Daily Cover	se	STE	
ŀ							Compost		y Cov		QUA	
ľ							Ash		er			ľ
ľ							Tons		1		ES F	
					,		Description	Other			OTAL SOLID WASTE QUANTITIES FOR THE MONTH (TONS)	
							Green Wast	 е	П		HINC HINC	
							Auto Shred				(TO	
							C&D				(S)	
							Contaminate Sediment	d	Alte			
							Sludge		Alternative Intermediate Cover			
							Tires		e Inte			
						\vdash	 Mixed		rmed			l
							Compost		liate (I
						-	 Ash		Cover			I
							Tons		 			I
							Description	Other				
					<u> </u>		Recycled/Re	used		Off	1	
							 Composte	ed		Off-Site Use		
							Other			Use		
				i.			мѕѡ	_			1	
							Inert Waste)	Landfilled			
							Disaster	ဋ	∏ed			
		1				1	Designated	Other				Ĭ

- This form should be used by all landfill owners/operators operating in Los Angeles County.
 No later than four weeks after the end of each calendar quarter, the landfill owner/operator shall complete this form for each month in the quarter and forward them to the Los Angeles County Department of Public Works, Environmental Programs Division, PO Box 1460, Alhambra, CA 91802-1460.
 1-800-320-1771
 A copy of this form and all data used to complete this form must be retained by the landfill owner/operator for a period of three years and must be made available for review during business hours when solid waste is shipped out of California.