

Procedures for Removing Illegally Dumped

Construction and Demolition Debris

The following procedures apply when clearing illegally dumped materials from the road right-of-way that appear to contain construction and demolition (C&D) debris. Considering C&D debris may potentially contain hazardous material, the following procedures are established for the safety of employees and members of the public.

1. Create a Road Inquiry Management System (RIMS) work order with a location and designate it as C&D debris illegal dumping for tracking purposes. Include pictures of the illegal dumping and the estimated quantity.
2. Do not collect or move the C&D debris unless it poses immediate hazard to motorists or the public. Such debris will be moved to a safe location and barricaded with cones or other methods until the material is handled as outlined below.
3. Contact the Environmental Programs Division (EPD) to determine whether or not the location is within a [Residential Trash Collection Franchise area](#).
 - A. If the location **is** within a Residential Trash Collection Franchise area:
 - i. Provide EPD with the following information:
 - RIMS information on the exact location of the C&D debris illegal dumping
 - Photos of the C&D debris illegal dumping. Date-stamped photos are preferable.
 - Estimated quantities of C&D debris from illegal dumping.
 - Date on which the illegal dumping took place, or the date it was reported/discovered
 - ii. EPD will then work with a Certified Asbestos Consultant (CAC) to have the material tested. This process could take up to two weeks. Best management practices should be evaluated by the CAC to reduce the spread of hazardous materials into the neighboring environment.
 - iii. The CAC will provide test results to EPD. EPD will notify the Road Maintenance Division (RMD) of the test results.
 - If test results indicate materials test positive for asbestos or contain other hazardous materials, EPD will retain an abatement contractor to prepare a [Procedure 5 \(P5\)](#) and conduct waste removal. This could take several weeks, depending on the quantity of the material. All contaminated material will be taken to an appropriate disposal facility.
 - If test results indicate the material does not contain asbestos or other hazardous materials, RMD may proceed with removing the material from the road right-of-way, depending on current workload and availability. During the removal of materials, EPD will coordinate a CAC to monitor the cleanup. In the event any suspect materials are uncovered/observed during the cleanup process, the CAC will advise on how to proceed. All material will be taken to an appropriate disposal facility.

B. If the location is **not** within a Residential Trash Collection Franchise Area, the following procedures will be utilized.

- i. RMD to document the following information:
 - RIMS information on the exact location of the C&D debris illegal dumping
 - Photos of the C&D debris illegal dumping. Date-stamped photos are preferable.
 - Estimated quantities of the C&D debris from illegal dumping
 - Date on which the illegal dumping took place, or the date it was reported/discovered
- ii. RMD will then work with a CAC to have the material tested. This process could take up to two weeks. Best management practices should be evaluated by the CAC to reduce the spread of hazardous materials into the neighboring environment.
- iii. The CAC will provide test results to RMD.
 - If test results indicate materials test positive for asbestos or contain other hazardous materials, RMD will retain an abatement contractor to prepare a [Procedure 5 \(P5\)](#) and conduct waste removal. This could take several weeks, depending on the quantity of the material. All contaminated material will be taken to an appropriate disposal facility.
 - If test results indicate the material does not contain asbestos or other hazardous materials, RMD would proceed with removing the material from the road right-of-way. During the removal of materials, a CAC will monitor the cleanup. In the event any suspect materials are uncovered/observed during the cleanup process, the CAC will advise on how to proceed. All material will be taken to an appropriate disposal facility.

4. For reference, see the photos below as an example of C&D debris illegal dumping.

