

Alternative Technology Advisory Subcommittee
Los Angeles County Solid Waste Management Committee/
Integrated Waste Management Task Force

Minutes of September 15, 2005

County of Los Angeles Department of Public Works
Conference Room B
900 South Fremont Avenue
Alhambra, California

COMMITTEE MEMBERS PRESENT:

Paul Alva, County of Los Angeles Department of Public Works
Fernando Berton, California Integrated Waste Management Task Force
John McTaggart, Los Angeles County Integrated Waste Management Task Force
Mike Mohajer, Los Angeles County Integrated Waste Management Task Force
Michael Theroux, Theroux Environmental Consulting
Jeff Yann, Hacienda Heights Improvement Association

COMMITTEE MEMBERS NOT PRESENT:

Alex Helou, City of Los Angeles Bureau of Sanitation
Kay Martin, Bioenergy Producers Association
Chris Mastro, County of Los Angeles Department of Health Services
Eugene Tseng, Eugene Tseng and Associates
Ed Wheless, County Sanitation Districts of Los Angeles County

OTHERS PRESENT:

Shapoor Hamid, URS Corporation
Virginia Jauregui, County of Los Angeles Department of Public Works
Mark McDannel, County Sanitation Districts of Los Angeles County
Coby Skye, County of Los Angeles Department of Public Works

I. CALL TO ORDER

The meeting was called to order at 10:17 a.m.

II. APPROVAL OF JUNE 16TH, JUNE 30TH, JULY 19TH, AND AUGUST 18 MINUTES

The minutes of June 16, June 30, July 19, and August 18, 2005 were approved.

III. DISCUSSION OF SCOPE OF WORK FOR PUBLIC OUTREACH PLAN

Mr. McDannel summarized Mr. Wheless's comments concerning the RFP for the Public Outreach Plan, stating that preparing an RFP at this time might be hasty, since no technology or site have been selected. According to Mr. McDannel, the process of implementing a Public Outreach Plan may require a more thorough analysis before proceeding with an RFP. Mr. Mohajer stated that because there is no audience or site selected, it is pertinent to have a contractor on board early in the process due to inherent delays in the RFP process.

Mr. Skye gave an update concerning both Scopes of Work. For the Scope of Work covering the demonstration facility, Architectural Division will issue the RFQ. For the Public Outreach Plan, staff has decided that Administrative Services Division will prepare the request. The intention of the RFP covering the Public Outreach Plan is to have a multi-year contract which will contain components addressing both general outreach and more detailed outreach once the site is selected. If the Subcommittee is comfortable with this Scope of Work, it can be adopted at the October meeting. Mr. Theroux further added that the Subcommittee might extend a request for representation from counties undergoing possible site selection for a pilot facility.

IV. DISCUSSION OF SCOPE OF WORK FOR DEMONSTRATION FACILITY(IES) IMPLEMENTATION

Mr. McDannel detailed concerns related to the Scope of Work for the demonstration facility. He stated that there should be another round of analysis before proceeding with an RFQ, especially since the cost goals and the environmental goals of each technology process are relatively unknown. Mr. Berton stated that a short list has already been compiled, and by calling for another round of analysis the Subcommittee would duplicate efforts already completed during the contract with URS. The RFQ is meant to further determine if the short list of suppliers can meet the qualifications established by the Subcommittee.

V. NEXT MEETING DATE

The next meeting date is scheduled for October 20, 2005 at 10 a.m.

VI. OPEN DISCUSSION/PUBLIC COMMENT

Mr. Skye provided an update on the status of the BPA brochures, which may be ready to print by late October 2005; Mr. Mohajer excused himself from discussion due to the quandary created by his involvement with the BioEnergy Producers Association, the creator of the brochure. Mr. Skye also stated that staff would distribute approximately 500 copies of the Executive Summary of the Conversion Evaluation Report to stakeholders throughout California. Because details of the Scopes of Work need further discussion, a teleconference was scheduled for Thursday, October 6, 2005 at 1:30 p.m.

VII. ADJOURNMENT

Meeting was adjourned at 11:20 a.m.