

**Los Angeles County Municipal Storm Water Permit (Order 01-182)  
Individual Annual Report Form  
Attachment U-4**

This form summarizes the requirements in Order No. 01-182. Each Permittee must complete this form in its entirety, except for those requirements applicable only to the Principal Permittee. Only report activities that were performed during the previous fiscal year. Upon completion, this form shall be submitted to the Principal Permittee, by the date specified by the Principal Permittee, for inclusion in the unified Annual Storm Water Program Report. Attachments should be included where necessary to provide sufficient information on program implementation.

The goals of this Report are to: 1) concisely document implementation of the Storm Water Quality Management Program (SQMP) during the past fiscal year; 2) evaluate program results for continuous improvement; 3) to determine compliance with Order 01-182; and 4) to share this information with other Permittees, municipal decision makers, and the public.

!	YOU MUST FILL OUT ALL THE INFORMATION REQUESTED <i>Do not leave any of the sections blank.</i>
N/A	If the question does not apply to your municipality, please indicate N/A in the space provided and provide a brief explanation
U	If the information requested is currently unavailable, please indicate U in the space provided and give a brief explanation.

This Report Form consists of the following sections:

<b>SECTION</b>	<b>PAGE</b>
<b>I. Program Management</b>	
<b>II. Receiving Water Limitations</b>	
<b>III. SQMP Implementation</b>	
<b>IV. Special Provisions</b>	
<b>IV.A. Public Information and Participation Program</b>	
<b>IV.B. Industrial/Commercial Facilities Program</b>	
<b>IV.C. Development Planning Program</b>	
<b>IV.D. Development Construction Program</b>	
<b>IV.E. Public Agency Activities Program</b>	
<b>IV.F. IC/ID Elimination Program</b>	
<b>V. Monitoring</b>	
<b>VI. Assessment of Program Effectiveness</b>	
<b>VII. Certification</b>	

**Reporting Year 2009-10**

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**I. Program Management**

A. Permittee Name: City of Monrovia

B. Permittee Program Supervisor: Heather M. Maloney

Title: Senior Management Analyst

Address: 600 S. Mountain Ave.

City: Monrovia

Zip Code: 91016

Phone: (626) 932-5577

Fax: (626) 932-5559

C. In the space below, briefly describe how the storm water program is coordinated within your agency's departments and divisions. Include a description of any problems with coordination between departments. To facilitate this, complete the Table 1.

The City of Monrovia's Storm Water program is coordinated through the Department of Public Works under the direction of the Director of Public Works. The Department's Senior Management Analyst conducts program management and coordinates with other departments (Planning, Building & Safety, etc) and contracted services to continue on-going compliance with all permit requirements.

**TABLE 1 - Program Management**

<b>Storm Water Management Activity</b>	<b>Division/Department</b>	<b># of Individuals Responsible for Implementing</b>
1. Outreach & Education	Department of Public Works	1
2. Industrial/Commercial Inspections	Department of Public Works	1 contracted consultant (John L Hunter Associates)
3. Construction Permits/Inspections	Department of Public Works	1 with assistance from other departments
4. IC/ID Inspections	Department of Public Works	1
5. Street sweeping	Department of Public Works	Contracted Services
6. Catch Basin Cleaning	Department of Public Works	Contracted w/LA County Public Works
7. Spill Response	Department of Public Works	1 with assistance from other departments
8. Development Planning (project/SUSMP review and approval)	Department of Public Works	2 plus assistance from other departments and contract engineering
9. Trash Collection	Department of Public Works	1 plus contracted refuse collection

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D. Staff and Training

Attach a summary of staff training over the last fiscal year. This shall include the staff name, department, type of training, and date of training. **See Attachment U-4 – Program Management Item D**

E. Budget Summary

1. Does your municipality have a storm water utility? Yes  No   
If no, describe the funding source(s) used to implement the requirements of Order No. 01-182.

2. Are the existing financial resources sufficient to accomplish all required activities? Yes  No

Increases to the City's stormwater infrastructure maintenance utility fee is restricted by Prop 218 provisions.

Presently, our resources are not sufficient to cover day to day implementation of the City's NPDES MS4 Permit. In addition, there is a revenue shortfall in the City's Stormwater Fund to implement the TMDLs. The City's General Fund and Solid Waste Franchise Fee revenues are supplementing our permit implementation and TMDL work to date. Street Sweeping and road maintenance funds were used for Trash and Metals TMDL compliance activities.

3. Complete Table 2 to the extent that accurate information is available (indicate U in the spaces where the information is unavailable), and report any supplemental dedicated budgets for the same categories on the lines below the table.

4. List any additional state/federally funded projects related to storm water.

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**TABLE 2**

Program Element	Expenditures in Fiscal Year 2011-12	Expenditures in Fiscal Year 2010-11
1. Program management a. Administrative costs b. Capital costs	\$43,080.96	\$35,979.84
2. Public Information and Participation a. Public Outreach/Education b. Employee Training c. Corporate Outreach d. Business Assistance	\$12,875.30	\$12,684.85
3. Industrial/Commercial inspection/site visit activities	\$0	\$22,398.66
4. Development Planning	\$12,881.00	\$10,255.09
5. Development Construction a. Construction inspections	\$16,517.28	\$15,880.80
6. Public Agency Activities a. Maintenance of structural and treatment control BMPs b. Municipal street sweeping c. Catch basin cleaning d. Trash collection/recycling e. Capital costs f. Other	\$446,313.00	\$488,111.84
7. IC/ID Program a. Operations and Maintenance b. Capitol Costs	\$27,484.16	\$26,993.28
8. Monitoring	\$24,242,08*	\$10,599.66*
9. Other (TMDLs- staff time, attorney fees, LA River Metals TMDL IP, LA River Metals TMDL Special Studies, NPDES Fee to State Water Board)	\$104,389.71	\$159,062.70
10. TOTAL	\$687,784.12	\$783,411.72

\* LA River Trash TMDL DRG study, LA River Metals monitoring and program administration

List any supplemental dedicated budgets for the above categories:

The City's Used Oil Recycling Grant from Cal Recycles provided approximately \$4000-5000 towards stormwater and used oil recycling advertising. Solid Waste Franchise Fee revenue are currently supplementing the majority of personnel costs associated with the NPDES program along with some of the related public education and events. General Fund and other enterprise funds supplements costs for street sweeping and open channel cleaning activities. In addition, the City's water utility helps to provide some of the education and outreach at events and Outdoor Education.

List any activities that have been contracted out to consultants/other agencies:

The City contracted with the following consultants and/or other agencies for related NPDES services:  
Athens Services – Street, alleyway and public parking lot sweeping.  
John L Hunter & Associates – NPDES Industrial/Commercial Inspections, employee training, and LA River Trash TMDL reporting (daily generation rate study).  
LA County PW- Catch Basin Cleaning  
RKA Consulting – SUSMP reviews and project conditions.

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**II. Receiving Water Limitations (Part 2)**

- A. Are you aware, or have you been notified, of any discharges from your MS4 that cause or contribute to a condition of nuisance or to the violation of any applicable water quality standards? Yes  No
- B. Has the Regional Board notified you that discharges from your MS4 are causing or contributing to an exceedance of water quality standards? Yes  No
- C. If you answered Yes to either of the above questions, you must attach a Receiving Water Limitations (RWL) Compliance Report. The Report must include the following:
1. A description of the pollutants that are in exceedance and an analysis of possible sources;
  2. A plan to comply with the RWL (Permit, Part 2);
  3. Changes to the SQMP to eliminate water quality exceedances;
  4. Enhanced monitoring to demonstrate compliance; and
  5. Results of implementation.

**III. SQMP Implementation (Part 3)**

- A. Has your agency implemented the SQMP and any additional controls necessary to reduce the discharges of pollutants in storm water to the maximum extent practicable? Yes  No
- B. If your agency has implemented additional or different controls than described in the countywide SQMP, has your agency developed a local SQMP that reflects the conditions in its jurisdiction and specifies activities being implemented under the appropriate elements described in the countywide SQMP? Yes  No
- C. Describe the status of developing a local SQMP in the box below.

The City continues its implementation of the revised County Model Programs.

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- D. If applicable, describe an additional BMP, in addition to those in the countywide SQMP that your city has implemented to reduce pollutants in storm water to the maximum extent practicable.

The City conducts weekly street sweeping for all City Streets. The City will continue to review BMPs.

E. Watershed Management Committees (WMCs)

1. Which WMC are you in? LA River Watershed
2. Who is your designated representative to the WMC?  
Senior Management Analyst, Public Works
3. How many WMC meetings did you participate in last year? 3; WMC meets every other month.
4. Describe specific improvements to your storm water management program as a result of WMC meetings.

As a result of coordination at the watershed level, the City has participated in special studies and coordinated monitoring for the LA River Metals TMDL. Discussions have also begun regarding coordination for the LA River Bacteria TMDL.

5. Attach any comments or suggestions regarding your WMC.  
The WMC is a good vehicle for sharing and disseminating information amongst the watershed. Many ideas and programs can be shared that eliminate the potential to conduct extensive research on a potentially new program a permittee may wish to undertake, that may already have been successfully completed. They are valuable meetings.

F. Storm Water Ordinance

1. Have you adopted a storm water and urban runoff ordinance to enforce all requirements of Order 01-182? Yes  No   
If not, describe the status of adopting such an ordinance.

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- 2. If yes, have you already submitted a copy of the ordinance to the Regional Board? Yes  No   
If not, please attach a copy to this Report.
- 3. Were any amendments made to your storm water ordinance during the last fiscal year? Yes  No   
If yes, attach a copy of amendments to this Report.

**G. Discharge Prohibitions**

- 1. List any non-storm water discharges you feel should be further regulated:

The City has no recommendations at this time

- 2. List any non-storm water discharges you feel should be exempt, and provide an explanation for each:

The City has no recommendations at this time

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**IV. Special Provisions (Part 4)**

**A. Public Information and Participation (Part 4.B)**

In addition to answering the following questions, attach a summary of all storm water education activities that your agency conducted or participated in last year.

**1. No Dumping Message**

- a) How many storm drain inlets does your agency own? 154
- b) How many storm drain inlets were marked with a no dumping message in the last fiscal year? 0; all were inspected and found to be visible
- c) What is the total number of storm drain inlets that are legibly marked with a no dumping message? 154

If this number is less than the number in question 1.b, describe why all inlets have not been marked, the process used to implement this requirement, and the expected completion date.

How many public access points to creeks, channels, and other water bodies within your jurisdiction have been posted with no dumping signage in the past year? *Access points are LA County Flood Control District Channel areas. Postings are present to the City's knowledge.*

Describe your agency's status of implementing this requirement by the date required in Order No. 01-182.

See note above.

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2. Reporting Hotline

a) Has your agency established its own hotline for reporting and for general storm water management information? Yes  No

b) If so, what is the number? The City uses the Public Works Department phone number (626) 932-5575 for inquiries on storm water and reporting. Additionally, the City uses 888-CleanLA.

c) Is this information listed in the government pages of the telephone book? Yes  No

d) If no, is your agency coordinated with the countywide hotline? Yes  No

e) Do you keep record of the number of calls received and how they were responded to? Yes  No

f) How many calls were received in the last fiscal year?

6 from City PW number; 10 reported by city staff

(16 ID calls/inquiries total; 0 IC reports)\*

g) Describe the process used to respond to hotline calls.

\*The City receives calls from LA County PW (from the 888-cleanla no.) or from the general public. Information is gathered, documented and responds to. Investigations are undertaken to validate or invalidate the report.

h) Have you provided the Principal Permittee with your current reporting contact information? Yes  No

i) Have you compiled a list of the general public reporting contacts for all Permittees and posted it on the [www.888CleanLA.com](http://www.888CleanLA.com) web site (Principal Permittee only)? Yes  No

If not, when is this scheduled to occur?

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3. Outreach and Education

- a) Describe the strategy developed to provide outreach and bilingual materials to target ethnic communities. Include an explanation of why each community was chosen as a target, how program effectiveness will be determined, and status of implementation. *(Principal Permittee only)*

- b) Did the Principal Permittee organize quarterly Public Outreach Strategy meetings that you were aware of? Yes  No   
 How many Public Outreach Strategy meetings did your agency participate in last year? 3  
 Explain why your agency did not attend any or all of the organized meetings.

Meeting was not offered via webinar (as normally done) and we did not have enough office coverage to allow for staff to attend the meeting in person.

Identify specific improvements to your storm water education program as a result of these meetings:

The City has been able to gather additional public education materials provided by the Principal Permittee for use at public counters, as well as gather ideas for specific public education efforts performed by other permittees.

Additionally, through the public education meetings, the City was able to work with neighboring agencies to work on a co-op storm water advertisement that ran in both Monrovia and neighboring cities local papers. The City was able to expand this campaign to run in each of the City's papers every month.

Subsequently, the City participated with the agencies to conduct storm water advertisement for 11-12 Fiscal Year.

List suggestions to increase the usefulness of quarterly meetings:

Only schedule when a full agenda is developed or when discussion is necessary. Web-based meetings are preferable to avoid unnecessary travel time – this would help us utilize limited staff resources more efficiently.

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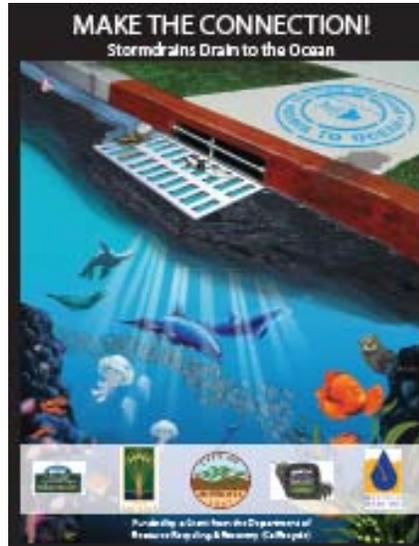
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If quarterly Public Outreach Strategy meetings were not organized, explain why not and when this requirement will be implemented (*Principal Permittee only*).

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- c) Approximately how many impressions were made last year on the general public about storm water quality via print, local TV, local radio, or other media?



**Recycle Used Oil & Filters!**

Do you change your car's motor oil? Did you know that used motor oil and oil filters are recyclable? Used oil can be re-refined or processed into new motor oil. Currently only 46% of used motor oil is being recycled, which means 20 million gallons may be illegally entering California's waterways via storm-water systems, posing a great risk to the environment. One gallon of used oil can contaminate a million gallons of drinking water, polluting our waterways and threaten fish and aquatic life. Prevent pollution; recycle used motor oil and filters!

Local collection centers you can take Used Motor Oil and Filters to be recycled:

<b>ARCADIA</b> CAL Collision Center 132 Las Tunas Dr. (926) 465-8830	RFQ Oil Inc. 3 E. Quarte Rd. (626) 574-7138	Kragen Auto Parts* 723 E. Huntington Dr. (626) 303-2637	Pep Boys* 201 W. Huntington Dr. (626) 303-3906
<b>Fontaine</b> 1930 S. Baldwin Ave. (626) 448-2184	<b>MONROVIA</b> BMW of Monrovia 1425 S. Mountain Ave. (626) 358-4289	Metro Infill 821 E. Central Ave. (626) 303-1000	Pick-a-Part Auto* 3333 S. Pick Rd. (626) 445-7922
<b>Jiffy Lube</b> 5 W. Huntington Dr. (626) 466-7880	Home's Auto Service* 148 Lemon Ave. (626) 308-8259	Oil Stop* 748 E. Huntington Dr. (626) 307-4711	Sierra Autocare, Inc.* 1450 S. Shamrock Ave. (626) 358-8291

\* Accepts used oil filter

**SIERRA MADRE & BRADBURY**  
Sierra Madre and Bradbury residents are invited to use any of these certified collection centers.

Call for hours of operation and quantities accepted.  
DO NOT LEAVE OIL/FILTERS UNATTENDED AFTER HOURS  
**1-888-CLEAN LA**  
"ZERO WASTE - YOU MAKE IT HAPPEN!"

18 Ads (9 per ad above) - Monrovia, Arcadia, and Sierra Madre Weekly Ads ("Make the Connection; Stormdrains Lead to the Ocean" & Recycle Used Oil & Filters" (13,500 circulation/59,400 readership per Ad run);

The city's web page receives approximately 6,000 hits related to stormwater

LA County public education.

- d) Describe efforts your agency made to educate local schools on storm water pollution.

The City continues its annual storm water education to Monrovia School District and non-school district children in the 5<sup>th</sup> and 6<sup>th</sup> grades levels through its "Outdoor Education" program. During this annual program, a portion of the day long programs focuses on storm water pollution prevention education, watershed education, water conservation, and solid waste reduction and recycling. Educational materials are provided to the children including educational workbooks and helpful information to be taken home for the parents. An Enviroscape Model has been integrated into the curriculum for a hands-on learning experience.

- e) Did you provide all schools within each school district in Los Angeles County with materials necessary to educate a minimum of 50 percent of all school children (K-12) every 2 years on storm water pollution (*Principal Permittee only*)? Yes  No
- If not, explain why.

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- f) Describe the strategy developed to measure the effectiveness of in-school educational programs, including assessing students' knowledge of storm water pollution problems and solutions before and after educational efforts (*Principal Permittee only*).

For Permit Years 2-5, attach an assessment of the effectiveness of in-school storm water education programs.

- g) What is the behavioral change target that was developed based on sociological data and other studies (*Principal Permittee only*)?

If no target has been developed, explain why and describe the status of developing a target.

What is the status of meeting the target by the end of Year 5?

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4. Pollutant-Specific Outreach

- a) Attach a description of each watershed-specific outreach program that your agency developed (*Principal Permittee only*). All pollutants listed in Table 1 (Section B.1.d.) must be included.
- b) Did your agency cooperate with the Principal Permittee to develop specific outreach programs to target pollutants in your area? Yes  No
- c) Did your agency help distribute pollutant-specific materials in your city? Yes  No
- d) Describe how your agency has made outreach material available to the general public, schools, community groups, contractors and developers, etc...

4. c - The City has requested and received pollutant specific outreach materials available from the Principal Permittee. Ex. bi-lingual restaurant BMP posters.

4.d. – The City has additional general education materials available to the general public and schools and disseminates them as appropriate. This year, information on storm water quality and pollution prevention was made available at several special events including “Monrovia Area Partnership” events, Monrovia Day Celebration, Classic Car Show, composting workshops, Mayor’s New Year’s Resolution Clean-up Event and at several City public counters (Library, City Hall, Water Bills payment counter, Building/Planning Permit Counter, Community Center, and Public Works).

Contractors and developers receive information & flyers at the Building/Planning Counter and the Public Works Permit Counters.

5. Businesses Program

- a) Briefly describe the Corporate Outreach Program that has been developed to target gas stations and restaurant chains (*Principal Permittee only*).

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- b) How many corporate managers did your agency (*Principal Permittee only*) reach last year?
- c) What is the total number of corporations to be reached through this program (*Principal Permittee only*)?
- d) Is your agency meeting the requirement of reaching all gas station and restaurant corporations once every two years (*Principal Permittee only*)? Yes  No

If not, describe measures that will be taken to fully implement this requirement.

- e) Has your agency developed and/or implemented a Business Assistance Program? Yes  No   
If so, briefly describe your agency's program, including the number of businesses assisted, the type of assistance, and an assessment of the program's effectiveness.

The City is not required to implement a Business Assistance Program under Order No. 01-182. However, if the need arises, the City would examine assisting any business requiring NPDES assistance. Businesses inspected under the Commercial/Industrial and Restaurant Inspection Program are provided pollution prevention information and BMPs. In addition, The City has provided information brochures to commercial food establishments concerning best management practices for grease disposal and laminated posters (provided by LA County) with restaurant stormwater pollution prevention BMPs (English and Spanish versions provided). In the upcoming year(s), the City will be working with local food establishments as part of our updated FOG program under the WDR.

- 6. Did you encourage local radio stations and newspapers to use public service announcements? Yes  No

How many media outlets were contacted? 1

Which newspapers or radio stations ran them?

The City, in conjunction with the City of Arcadia, City of Sierra Madre and Bradbury, ran several newspapers advertisements in the cities' local newspapers (Monrovia Weekly, Sierra Madre Weekly, and Arcadia Weekly). A copy of the advertisement is available with the Public Education attachment.

Who was the audience?

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General public

7. Did you supplement the County's media purchase by funding additional media buys? Yes  No
- Estimated dollar value/in-kind contribution: \* *In kind contribution by purchasing ads in local newspapers. See question 6 above*
- Type of media purchased: - Print ads
- Frequency of the buys: - 2/month (alternating used oil and stormwater ads)
- Did another agency help with the purchase? Yes  No
- The ads were funded from a Cal Recycles Used Oil Grant in conjunction with the Cities of Bradbury, Arcadia and Sierra Madre.

8. Did you work with local business, the County, or other Permittees to place non-traditional advertising? Yes  No
- If so, describe the type of advertising.

However, the City would be open to working with other agencies if they should request.

9. Did you establish local community partnerships to distribute educational storm water pollution prevention material? Yes  No
- Describe the materials that were distributed:

The City's partnership with the Monrovia Unified School District to provide Outdoor Education program allows the City to provide informational flyers and brochures to youth and present information to adult audiences regarding BMPs to prevent storm water pollution. The City's Monrovia Area Partnership has also been a vital program to provide BMP information to residents.

Who were the key partners? Monrovia Unified School District & the City of Monrovia

Who was the audience (businesses, schools, etc.)?

School Children, their parents and teachers and residents.

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10. Did you participate in or publicize workshops or community events to discuss storm water pollution? Yes  No   
 How many events did you attend? Stormwater education was provided as part of several City events including Monrovia Classic Car Show, MAP neighborhood events, Monrovia Day, Smart Gardening Workshop.
11. Does your agency have a website that provides storm water pollution prevention information? Yes  No   
 If so, what is the address? [www.cityofmonrovia.org/city-government/departments/public-works-a-utilities/environmental-services](http://www.cityofmonrovia.org/city-government/departments/public-works-a-utilities/environmental-services)
12. Has awareness increased in your community regarding storm water pollution? Yes  No   
 Do you feel that behaviors have changed? Yes  No   
 Explain the basis for your answers. Include a description of any evaluation methods that are used to determine the effectiveness of your agency's outreach.

As the City continues to provide storm water education materials to the school children, students continue to demonstrate a knowledge of storm drain pollution impacts. As a result, the City revised its program to cover an overall environmental message covering storm water pollution, solid waste and recycling, used oil recycling, and other environmental associated issues.

Our residents and contractors continue to demonstrate knowledge of prohibited practices. The City attributes this to a strong partnership with the Public Works Inspector. Many calls received by residents acknowledge that the reported illegal activity does impact water bodies.

13. How would you modify the storm water public education program to improve it on the City or County level?

Same comment as previous years...One option to consider would be to provide media versions of the SQMP CASQA BMPs brochures for various contractors and business activities. As many county and municipalities now have access to local cable access, these media versions could be placed on local access channels and/or public outreach events. With the array of media capabilities, the general public is attracted to information that can be viewed rather than by reading.

As resources provide; integration with social media platforms will help bring education program up to date with public interests and visibility.



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**B. Industrial/Commercial Facilities Program**

**1. Critical Source Inventory Database**

Did you (individually or jointly) update the Database for Critical Sources Inventory?

Yes

No

Comments/Explanation/Conclusion:

The Critical Sources Inventory is updated at the start of each inspection cycle as part of the annual business license process thru business license applications and field observations by inspectors of businesses that may require inspection as they move in or out of the City, or change operations that may necessitate an inspection.

**2. Inspection Program**

Provide the reporting data as suggested in the following tables.

Category	Initial Number of Facilities at the start of cycle proposed for inspection by categories (after the initial year, the updated number based on the new data)	Number of facilities inspected in the current reporting year	% Completed at the time of this report for present cycle (from the initial value, and from the updated value after first cycle)	Total number since permit adoption
Landfills	-	-	-	-
Restaurant	0	0	100%	221
Automotive	0	0	100%	187
Ind/Comm	0	0	100%	408
GIASP	0	0	100%	28

Comments/Explanation/Conclusion:

All inspections required under Order 01-182 have been completed. The critical sources inventory is a fluid database, with updates based on the addition of new businesses and removal of others, as well as changes in SIC codes that have been incorrectly reported or unreported.

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**3. BMPs Implementation**

Provide the reporting data as suggested in the following table.

Category	Number of facilities inspected by category in this reporting year	Number of facilities identified as adequately implementing BMPs as specified in this reporting year	% adequately implementing out of total in this reporting year	Number of facilities required to implement or upgrade in this reporting year	Number of facilities inspected by category in this reporting cycle	Number of facilities identified as adequately implementing BMPs as specified in this reporting cycle	% adequately implementing out of total in this reporting cycle	Number of facilities required to implement or upgrade in this reporting cycle	Total Number during this permit adequately implementing	Total Number during this permit required to implement or upgrade
GIASP	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	16	1
Restaurant	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
Automotive	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	118	26
Ind/Comm	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	196	25
Comments/Explanation/Conclusion:										

**4. Enforcement Activities**

Provide the reporting data as suggested in the following tables.

Enforcement Actions by categories (e.g. Warning letter, NOV, referral to D.A., etc.)	Number of facilities issued enforcement actions in the current reporting year	Number of facilities issued enforcement actions in the current reporting cycle	Number of facilities (re)inspected due to enforcement actions in current reporting year	Number of facilities (re)inspected due to enforcement actions in current reporting cycle	Number of facilities brought into compliance in the current reporting year	Number of facilities brought into compliance in current reporting cycle	Total number of enforcement actions since permit adoption (by category)
Verbal Warning*	2	NA	2*	NA	2	NA	8
NOV	0	NA	NA	NA	NA	NA	7

\* Many facilities make necessary corrections on the spot and do not require a reinspection.

Facilities by category	Number of Warning letters	Number of NOV's	Number of Referral	Number of Other: Verbal Warnings
GIASP	0	0	0	0
Restaurant	0	0	0	0
Automotive	0	0	0	0
Ind/Comm	0	0	0	0
Comments/Explanation/Conclusion:				

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5. Implementation Effectiveness Assessment

Please give a brief assessment of the implementation of the program in removing pollutants from the storm water discharges. Please provide an explanation. Suggested improvements or adjustments based on the knowledge gained through this reporting period activities must be reflected in a change in the SQMP, if warranted.

Highly Effective

Somewhat Effective

Non-effective

Comments/Explanation/Conclusion:

The NPDES program is generally well received by the facilities on the critical source inventory. Outreach materials distributed during routine site inspections help open discussion of necessary BMPs and the reason why they need to be implemented. Facility owners, managers and staff generally respond well to inspectors' requests for changes in operations to meet requirements for compliance.

6. You must also submit a quarterly electronic submittal of your Industrial/Commercial Facilities Program activities.

Per Order 01-182, there is no requirement to submit quarterly electronic report of Industrial/Commercial Facilities Program Activities. Discussion with the Principal Permittee (LA County Department of Public Works) has indicated they will not be accepting any electronic submittals for this period from any of the co-permittees.

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C. Development Planning Program (Part 4.D)

1. Does your agency have a process to minimize impacts from storm water and urban runoff on the biological integrity of natural drainage systems and water bodies in accordance with requirements under CEQA, Section 404 of the CWA, local ordinances, and other legal authorities? Yes  No

Attach examples showing how storm water quality impacts were addressed in environmental documents for projects over the past year.

2. Does your agency have procedures to include the following requirements in all priority development and redevelopment projects?
- a) Maximize the percentage of permeable surfaces to allow more percolation of storm water into the ground? Yes  No
  - b) Minimize the quantity of storm water directed to impermeable surfaces and the MS4? Yes  No
  - c) Minimize pollution emanating from parking lots through the use of appropriate treatment control BMPs and good housekeeping practices? Yes  No
  - d) Provide for appropriate permanent measures to reduce storm water pollutant loads from the development site? Yes  No

3. List the types and numbers of BMPs that your agency required for priority projects to meet the requirements described above.

- Control of Impervious Runoff
- Roof down spouts must not be directed to trash enclosures or material

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storage areas. Down spouts should be discharged to gravel or heavily vegetated areas whenever possible.

- Any waste water from washing vehicles or equipment must be discharged to the sanitary sewer through proper pretreatment facilities
- Trash containers shall be enclosed to prevent discharge of trash, and be equipped with lids, or screened, roofed or walled, and runoff should be diverted around trash areas to avoid flow through.
- Trash enclosure drainage should be directed to vegetative areas whenever feasible or a sanitary sewer drain.
- Storm drains shall be stenciled. All yard drains and catch basins to the street or storm drain system must be stenciled or labeled with the “No Dumping – Drains to Ocean” logo or equivalent.
- Outdoor storage must be equipped with adequate secondary containment or other equivalent measures to reduce contamination of runoff. This applies to storage of both hazardous and non-hazardous materials (solids or liquids).
- The project shall provide verification of maintenance provisions for structural and treatment control BMP’s, including but not limited to legal agreements, covenants, CEQA mitigation requirements, and or conditional use permits.

4. Describe the status of the development or implementation of peak flow controls in Natural Drainage Systems.

The City currently contains a copy of the Peak Flow report made available from the Principle Permittee.

5. Has your agency amended codes and/or ordinances to give legal effect to the SUSMP changes required in the Permit? Yes  No

6. Describe the process your agency uses to include SUSMP design standards in new development and redevelopment project approvals.

When an applicant inquires on development criteria, the developer is required to complete forms to determine if the project is a planning priority project requiring either SUSMP or site specific mitigation. Pending the outcome from project determination forms, the applicant is given a series of informational materials and other forms requiring completion and return to the City.

For projects requiring mitigation, the applicant is required to demonstrate how stormwater will be mitigated on the project plans (SUSMP numeric requirement, etc.) and plans are reviewed for approval by City staff.

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7. How many of each of the following projects did your agency review and condition to meet SUSMP requirements last year?
- |   |   |
|---|---|
| a) Residential  | 1 |
| b) Commercial   | 3 |
| c) Industrial   | 0 |
| d) Automotive Service Facilities  | 0 |
| e) Retail Gasoline Outlets  | 0 |
| f) Restaurants  | 0 |
| g) Parking Lots   | 0 |
| h) Projects located in or directly adjacent to or discharging directly to an environmentally sensitive area | 0 |
| i) Total number of permits issued to priority projects  | 4 |

8. What is the percentage of total development projects that were conditioned to meet SUSMP requirements? \*

Stormwater protection clauses and minimum NPDS BMPs are contained in development permit standard conditions. If the site should fall under the qualifications of SUSMP , the project is conditioned so.

9. How has your agency prepared to reduce the SUSMP threshold for industrial/commercial facilities to 1 acre from 100,000 square feet in 2003?

A one page advisory notice to developers and contractors advising of the revised 1- acre requirement and the requirement to obtain State General Construction Permit is placed at the Public Works, Building & Safety and Planning Department public counters and is included in developer educational packets.

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- 10. After 2003, how many additional projects per year will require/did require implementation of SUSMP requirements as a result of the lower threshold? 4
- 11. Does your agency participate in an approved regional or sub-regional storm water mitigation program to substitute in part or wholly SUSMP requirements for new development? Yes  No
- 12. Has your agency modified its planning procedures for preparing and reviewing CEQA documents to consider potential storm water quality impacts and provide for appropriate mitigation? Yes  No

If no, provide an explanation and an expected date of completion.

- 13. Did your agency update any of the following General Plan elements in the past year?
  - a) Land Use Yes  No
  - b) Housing Yes  No
  - c) Conservation Yes  No
  - d) Open Space Yes  No

If yes, please describe how watershed and storm water quality and quantity management considerations were included.

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- |     |   |   |
|-----|---|---|
| 14. | How many targeted staff were trained last year?   | 45  |
| 15. | How many targeted staff are trained annually?   | 40-54*<br>*targeted staff was reduced due to frozen positions, layoffs, and vacancies. Annual fluctuations occur from seasonal part-time staff. |
| 16. | What percentage of total staff are trained annually?  | 100%  |
| 17. | Has your agency developed and made available development planning guidelines?   | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>   |
| 18. | If no, what is the expected date that guidelines will be developed and available to developers?                       |   |
| 19. | What is the status of completion of the technical manual for siting and design of BMPs for the development community? |   |

The Principal Permittee has submitted the Technical Guidance Manual for review by Regional Board staff. Upon release of the final document to co-permittees by the Principal Permittee, the City will review and incorporate elements into its Development Planning Program as appropriate.

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D. Development Construction Program

1. Describe your agency's program to control runoff from construction activity at all construction sites within its jurisdiction.

As with the development planning program, the City development construction program addresses storm water considerations and runoff from construction sites. Those projects requiring mitigation require the applicant to complete a local storm water pollution prevention plan (LSWPPP) along with other applicable forms.

If projects are to occur during wet weather season, the City requires the submittal of a wet weather control plan in addition to the LSWPPP. Prior to rain season, a reminder letter is mailed to construction project applicants that erosion control BMPs and BMPs identified in submitted LSWPPP must be operational and functioning properly to prevent runoff or risk project stoppage.

All project plans are reviewed for incorporation of appropriate BMPs into the erosion control plans.

All development construction projects one acre or greater and Industrial/Commercial project that disturb one acre or more of surface area require the applicant to obtain State General Construction Activities Storm Water Permit. City staff insures WDID number is submitted and certification that a SWPPP has been prepared by the project applicant/developer. The City does not issue grading permits until all appropriate documentation has been submitted.

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2. Does your agency require the preparation, submittal, and implementation of a Local Storm Water Pollution Prevention Plan (Local SWPPP) prior to the issuance of a grading permit for all sites that meet one or all of the following criteria?

- a) Will result in soil disturbance of one acre or greater Yes  No   
\* The City requires applicants triggering this threshold to require coverage under the State's GCSAP which includes State SWPPP preparation.
  
- b) Is within, directly adjacent to, or is discharging directly to an environmentally sensitive area Yes  No
  
- c) Is located in a hillside area Yes  No

3. Attach one example of a local SWPPP

4. Describe the process your agency uses to require proof of filing a Notice of Intent for coverage under the State General Construction Activity Storm Water permit and a certification that a SWPPP has been prepared prior to issuing a grading permit?

When development/construction project triggers the 1 acre threshold, the City advises the applicant verbally, and as part of project conditions, to acquire a GCSAP from the State. Proof of a WDID number is required by the applicant prior to issuing a grading permit.

The City will not issue grading permits until these documents have been submitted. Copies of these documents will be kept in the project file.

- 5. How many building/grading permits were issued to sites requiring Local SWPPPs last year? 5
  
- 6. How many building/grading permits were issued to sites requiring coverage under the General Construction Activities Storm Water Permit last year? 1
  
- 7. How many building/grading permits were issued to construction site less than one acre in size last year? 4
  
- 8. How many construction sites were inspected during the last wet season? 9
  
- 9. Complete the table below.

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<b>Type of Violation</b>	<b># of Violations</b>	<b>% of Total Inspections</b>	<b># of Follow-up Inspections</b>	<b># of Enforcement Actions</b>
Off-site discharge of sediment	0	0	0	0
Off-site discharge of other pollutants	0	0	0	0
No or inadequate SWPPP	0	0	0	0
Inadequate BMP/SWPPP implementation	0	0	0	0

10. Describe the process for taking enforcement actions against construction site violations, including the types of actions that are taken.

When a violation occurs, City staff and inspectors visit the site to confirm. Notices to Comply/Violation are given that reference violation(s) and remedies required to comply.

City staff re-inspect site to determine if corrections have been made. Those sites not in compliance per the Notice to Comply are issued a Stop Work Order. Project remains closed until corrections have been made. When applicable, appropriate agencies are contacted for referral.

11. Describe the system that your agency uses to track the issuance of grading permits.

As the Department of Public Works issues grading permits for all projects, all grading permits are kept on file with the project file. Projects are logged into a database and new permits are scanned to a PDF format.

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E. Public Agency Activities (Part 4.F)

1. Sewage System Maintenance, Overflow, and Spill Prevention (only applicable to agencies that own and/or operate a sanitary sewer system)

a) Has your agency developed and implemented a response plan for sanitary sewer overflows that includes the requirements in Order 01-182? Yes  No

b) How many sanitary sewer overflows occurred within your jurisdiction? 4

c) How many did your agency respond to? 4

*\*22 private property overflows were also responded to*

d) Did your agency investigate all complaints received? Yes  No

e) How many complaints were received? 4 regarding the City's system

f) Upon notification, did your agency immediately respond to overflows by containment? Yes  No

g) Did your agency notify appropriate sewer and public health agencies when a sewer overflowed to the MS4? Yes  No

h) Did your agency implement a program to prevent sewage spills or leaks from sewage facilities from entering the MS4? Yes  No

If so, describe the program:

The City annually cleans its sewer system through the jetting and vacuuming methods. The cleaning is done once per year to prevent the blockages that can contribute to overflows. Additionally, the City distributes educational brochures for residential and commercial food business areas on the importance of preventing grease and oil build up in the sewer lateral lines and its relations and impacts to the storm drain system.

Additionally, the City's annual sewer main replacement program replaces older main lines with new main lines to prevent leaks/blockages.

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- i) Did your agency implement a program to identify, repair, and remediate sanitary sewer blockages, exfiltration, overflow, and wet weather overflows from sanitary sewers to the MS4? Yes  No
- If so, describe the program:

The City's annual sewer main replacement program replaces older main lines with new main lines to prevent leaks and other associated problems with antiquated lines.

The City currently utilizes a video camera system used for sewer system inspections. Due to limited resources, the City anticipates allocating at least one day per week for video inspection of lines to assist in identification of potential problem areas.

2. Public Construction Activities Management

- a) What percentage of public construction sites 5 acres or greater in size did your agency obtain coverage under the State of California General Construction Activities Storm Water Discharge Permit?  %  
There were no public projects site 5 acres or greater.
- b) Give an explanation for any sites greater than 5 acres that were not covered:

- c) What is the total number of active public construction sites?  
\* No City construction sites active; however CalTrans and MTA/GLCA have active sites 0\*  
How many were 5 acres or greater in size? 0

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- d) (After March, 2003) Did your agency obtain coverage under the State of California General Construction Activities Storm Water Discharge Permit coverage for public construction sites for sites one acre or greater? Yes  No   
The City will obtain coverage for applicable public construction sites as required. The City has no sites triggering this threshold requirement.

3. Vehicle Maintenance/Material Storage Facilities/Corporation Yards Management

- a) Did your agency implement pollution prevention plans for each public vehicle maintenance facility, material storage facility, and corporation yard? Yes  No

- b) Briefly describe how your agency implements the following, and any additional, BMPs to minimize pollutant discharges in storm water:

- (1) Good housekeeping practices
- (2) Material storage control
- (3) Vehicle leaks and spill control
- (4) Illicit discharge control

- Each of the divisions has been trained and informed on the required good house keeping practices required at the Corporation Yard (i.e., clean up spills immediately, avoid over-fueling vehicles, etc). Each division annually reviews the practices required during training.
- All materials are stored indoors within each of the division work shops. Storage areas are inspected for leaks. Additionally, field crews are reminded of material storage procedures when out in the field
- All spills and leaks are clean immediately, and vehicles with potential for leaks are reported maintenance shop personnel.
- Great care is taken to avoid illicit discharges. Employees are trained at least annually on spill and illicit discharge prevention. Absorbent and brooms are stored at the PW Yard for use in the event of a spill.

- c) Are all Permittee owned and/or operated vehicle/equipment wash areas self-contained, covered, equipped with a clarifier, and properly connected to the sanitary sewer? Yes  No   
 If not, what is the status of implementing this requirement?

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- d) How many Permittee owned and/or operated vehicle/equipment wash areas are scheduled to be redeveloped to include the BMPs listed above? 0 – There are no plans to redevelop wash areas. Current area is equipped with a functioning and maintained clarifier.

4. Landscape and Recreational Facilities Management

- a) Has your agency developed a standardized protocol for the routine and non-routine application of pesticides, herbicides (including pre-emergents), and fertilizers? Yes  No

Briefly describe this protocol:

City staff does not engage in the spraying of pesticides on its vegetative material. For fertilizer use, existing BMP is used:

Application of fertilizer and other lawn care chemical is never to the point of runoff (City BMP-37)

- b) How does your agency ensure that there is no application of pesticides or fertilizers immediately before, during, or immediately after a rain event or when water is flowing off the area to be applied?

Great care is taken to avoid application of pesticides and/or fertilizers before and immediately after rain events. No application is done before or after during rain events.

(City BMP-07)

- c) Are any banned pesticides, herbicides, fungicides, or rodenticides stored or applied in your agency's jurisdiction that you know of? Yes  No

If so, list them:

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- d) What percentage of your agency's staff that apply pesticides are certified by the California Department of Food and Agriculture, or are under the direct supervision of a certified pesticide applicator? 0- City staff does not engage in application of pesticides
- e) Describe procedures your agency has implemented to encourage retention and planting of native vegetation and to reduce water, fertilizer, and pesticide needs:

The City Parks division and landscape contractors are responsible for planting and maintenance of city vegetation at its park and other facilities. Great care is taken to recommend and encourage the planting of native vegetation as appropriate.

5. Storm Drain Operation and Management

- a) Did your agency designate catch basin inlets within its jurisdiction as Priority A; Priority B; and Priority C? Yes  No
- b) How many of each designation exist in your jurisdiction?
 

Priority A:	3
Priority B:	15
Priority C:	136
- c) Is your city subject to a trash TMDL? Yes  No
- d) If yes, describe the activities and/or implementation measures that your agency conducted pursuant to the TMDL and any other trash reduction efforts that occurred.

Monrovia is committed to trash reductions to the Los Angeles River. Since the TMDL's passing, the city has been researching and planning for trash excluder device installations in several City owned catch basins; however, funding is currently unavailable for this activity. Despite this, the City has found a high level of success with non-structural BMPs including, enhanced street sweeping (weekly city streets and alleyways and monthly sweeping of City owned parking lots) and public education. Non structural BMP implementation has resulted in DGR studies showing above 95% reduction in trash discharged.

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- e) How many times were all Priority A basins cleaned last year? 1
- f) How many times were all Priority B basins cleaned last year? 1
- g) How many times were all Priority C basins cleaned last year? 1
- h) How much total waste was collected in tons from catch basin clean-outs last year? 16.17 tons total debris (trash + leaves + sediment) from City owned catch basins
- i) Attach a record of all catch basins in your jurisdiction. This shall identify each basin as City or County owned, and Priority A, B, or C. For all basins that are owned and operated by your agency, include dates that each was cleaned out over the past year.
- j) Did your agency place and maintain trash receptacles at all transit stops within its jurisdiction. Yes  No
- k) How many new trash receptacles were installed last year?  
0
- l) Did your agency place special conditions for events that generated substantial quantities of trash and litter including provisions that:
  - (1) Provide for the proper management of trash and litter generated from the event? Yes  No
  - (2) Arrange for temporary screens to be placed on catch basins? Yes  No
  - (3) Or for catch basins in that area to be cleaned out subsequent to the event and prior to any rain? Yes  No
- m) Did your agency inspect the legibility of the catch basin stencil or labels? Yes  No   
 What percentage of stencils were legible? 100%

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n) Were illegible stencils recorded and re-stenciled or re-labeled within 180 days of inspection?

*There are currently no illegible stencils on City owned catch basins.*

Yes  No

o) Did your agency visually monitor Permittee-owned open channel storm drains and other drainage structures for debris at least annually and identify and prioritize problem areas of illicit discharge for regular inspection?

Is the prioritization attached?

Yes  No   
Yes  No

There are currently no problem areas of illicit discharges in open channel areas.

p) Did your agency review its maintenance activities to assure that appropriate storm water BMPs are being utilized to protect water quality?

What changes have been made?

Yes  No

The City annually inspects and addresses problem areas immediately as required. There are currently no problem areas of illicit discharges.

q) Did your agency remove trash and debris from open channel storm drains a minimum of once per year before the storm season?

Yes  No

r) How did your agency minimize the discharge of contaminants during MS4 maintenance and clean outs?

City drains are maintained by LA County PW.

s) Where is removed material disposed of?

Material is disposed of in an appropriate manner.

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## 6. Streets and Roads Maintenance

a) Did your agency designate streets and/or street segments within its jurisdiction as one of the following:

(1) Priority A – streets and/or street segments that are designated as consistently generating the highest volumes of trash and/or litter? Yes  No

(2) Priority B - streets and/or street segments that are designated as consistently generating moderate volumes of trash and/or litter? Yes  No

(3) Priority C – streets and/or street segments that are designated as generating low volumes of trash and/or litter? Yes  No

b) Did your agency perform all street sweeping in compliance with the permit and according to the following schedule:

(1) Priority A – These streets and/or street segments shall be swept at least two times per month? Yes  No

(2) Priority B - Each Permittee shall ensure that each streets and/or street segments is cleaned at least once per month? Yes  No

(3) Priority C – These streets and/or street segments shall be cleaned as necessary but in no case less than once per year? Yes  No

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- c) Did your agency require that saw cutting wastes be recovered and disposed of properly and that in no case shall waste be left on a roadway or allowed to enter the storm drain? Yes  No
- d) Did your agency require that concrete and other street and road maintenance materials and wastes be managed to prevent pollutant discharges? Yes  No
- e) Did your agency require that the washout of concrete trucks and chutes only occur in designated areas and never into storm drains, open ditches, streets, or catch basins leading to the storm drain system? Yes  No
- f) Did your agency train its employees in targeted positions (whose interactions, jobs, and activities affect storm water quality) regarding the requirements of the storm water management program to:
  - (1) Promote a clear understanding of the potential for maintenance activities to pollute storm water? and Yes  No
  - (2) Identify and select appropriate BMPs? Yes  No

7. Parking Facilities Management

- a) Did your agency ensure that Permittee-owned parking lots be kept clear of debris and excessive oil buildup and cleaned no less than 2 times per month and/or inspected no less than 2 times per month to determine if cleaning is necessary. Yes  No
- b) Were any Permittee-owned parking lots cleaned less than once a month? How many? Yes  No

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8. Public Industrial Activities Management

- a) Did your agency, for all municipal activity considered an industrial activity under USEPA Phase I storm water regulations, obtain separate coverage under the State of California General Industrial Activities Storm Water Discharge Permit no later than December 31, 2001? Yes  No   
The City did not engage in municipal activity considered an industrial activity requiring a State General Industrial Activity Storm Water Discharge permit.
- b) Does your agency serve a population of less than 100,000 people? Yes  No

9. Emergency Procedures

- a) In case of real emergencies, did your agency repair essential public services and infrastructure in a manner to minimize environmental damage? Yes  No
- b) Were BMPs implemented to the extent that measures did not compromise public health and safety? Yes  No

10. Feasibility Study

- a) Did your agency cooperate with the County Sanitation Districts of Los Angeles County to prepare a study which investigates the possible diversion of dry weather flows or the use of alternative treatment control BMPs? Yes  No   
The City participated with County of LA PW Feasibility study with the Sanitation District, submitted requested information, and was advised that drains were not applicable for continue participation in the study
- b) Did your agency review its individual prioritized list and create a watershed based priority list of drains for potential diversion and submit a listing of priority diversions to the Regional Board Executive Officer? Yes  No   
The City participated with County of LA PW Feasibility study with the Sanitation District and submitted requested information

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F. Illicit Connections and Illicit Discharges (IC/ID) Elimination Program (Part 4.G)

1. Attach a copy of your agency's IC/ID Elimination Implementation Program (Part 4.G.1.a.).
2. Attach a map of your storm drain system showing all permitted connections (if available), and the locations of all illicit connections and discharges that occurred last year (Part 4.G.1.b). If your agency has not completed this requirement, describe the status of the development of a baseline map, including an expected completion date.

The City has submitted a map to the County of Los Angeles Department of Public Works of its Illicit Connections and Discharges as required. The City receives notification of information request with deadline for submittal after permit closing. If the principle permittee should revise the deadline, the City will be happy to submit the information.

3. Describe your enforcement procedures for eliminating illicit discharges and terminating illicit connections.

To the City's knowledge there are no illicit connections to the City's storm drain system. Enforcement would be similar to activity described below for illicit discharges.

For the illicit discharges, reported discharges are investigated the same day to confirm or un-confirm report. Should violation exist, discharger is request to terminate discharge and provide remediation as and/or if necessary. Remediation costs are at the sole expense of the discharger. A notice of violation is issued to discharger from the City along with educational material to educate discharge on BMPs to prevent future occurrence. Monetary fines may be issued at the discretion of the Public Works Director.

For discharges that enter County of LA MS4s, the County of LA is contacted and the City works cooperatively to assist in providing necessary information to assist the County in its enforcement activities. The County also reciprocates this activity for illicit discharges to the City MS4 systems that are observed by County field personnel.

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4. Describe your record keeping system to document all illicit connections and discharges.

Illicit Discharges – Records of IC/IDs are tracked per fiscal year using ID reporting form. Forms and supporting documentation are kept on file. Reporting information has been transferred onto Access Database program.

5. What is the total length of open channel that your agency owns and operates? 1591
6. What length was screened last year for illicit connections? 1591
7. What is the total length of closed storm drain that your agency owns and operates? 26,050
8. What length was screened last year for illicit connections? 0
9. Describe the method used to screen your storm drains.

The City utilized a three step process in performing the screening of storm drains. Step one consisted of locating manholes in the priority areas. Step two consisted of water sampling (if applicable) for ph, conductivity, temperature and documentation of findings. Step three consisted of visual inspection of the storm drain via manway entry, including observance of for colors, odors, or signs of system staining. All information was documented.

10. Provide the reporting data for illicit connections as suggested in the following table (you may submit a spreadsheet from your database that contains the information).

Year	Total # reported/ identified	Total # investigated	# that conveyed exempt discharges or NPDES permitted	# that conveyed illicit discharges that were terminated	# that were removed	# that resulted in enforcement action	# that resulted in <i>other</i> actions
01/02	0	0	0	0	0	0	0
02/03	0	0	0	0	0	0	0
03/04	0	0	0	0	0	0	0

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04/05	0	0	0	0	0	0	0
05/06	0	0	0	0	0	0	0
06/07	0	0	0	0	0	0	0
07/08	0	0	0	0	0	0	0
08/09	0	0	0	0	0	0	0
09/10	0	0	0	0	0	0	0
10/11	0	0	0	0	0	0	0
11/12	0	0	0	0	0	0	0

11. Explain any *other* actions that occurred in the last year.

12. What is the average time it takes your agency to initiate an illicit connection investigation after it is reported?

Cannot determine at this time as no illicit connections are currently present in the City to the best of our knowledge. Response would occur under Order 01-182.

SEE  
NOTE  
(left)

a) Were all identified connections terminated within 180 days? N/A  
Yes  No

b) If not, explain why.

13. Provide the reporting data for illicit discharges as suggested in the following table (you may submit a spreadsheet from you database that contains this information).

Year	Total # reported	Total # that were discontinued/ cleaned up voluntarily through enforcement and the source was identified	# that were cleaned up but the source could not be identified	# that resulted in no evidence of discharge	# that were determined to be conditionally exempt	# that were exempt or in compliance and the source identified	# that resulted in enforcement action
01/02	16	12	1	3	0	0	0
02/03	24	23	0	1	0	0	0
03/04	19	15	0	4	0	0	0
04/05	14	13	0	1	0	0	0
05/06	15	12	0	3	0	0	0
06/07	19	19	0	0	0	0	0

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07/08	33	30	2	1	0	0	0
08/09	23	23	0	0	0	0	0
09/10	46	33	2	1	0	0	10 *
10/11	26	18**	2	0	0	0	1
11/12	16	15	0	1	0	0	0

\*from 2 sites with reoccurring violations (each violation was cleaned up) and 2 sites with 1 violation each that needed additional enforcement to clean up.

\*\* 2 sites did not receive clean-up received cease and desist notices to ID's such as chlorinated pool discharge and mat washing. 6 sites were cleaned by City crews.

14. What is the average response time after an illicit discharge is reported? w/in 24 hours

a) Did any response times exceed 72 hours? Yes  No

b) If yes, explain why.

15. Describe your agency's spill response procedures.

Reports of ID spills are responded to within the same day when possible. If response cannot be same day, it is within twenty four hours. Reports are forwarded to NPDES program administrator. Site visit is conducted to verify report.

Supporting documentation is gathered. Discharges are required to stop immediately and remediate as appropriate. NOVs or information letters are prepared and sent to discharger, as appropriate. Letters also include education BMP material.

16. What would you do differently to improve your agency's IC/ID Elimination Program?

The current program is working efficiently. Improvement would consist of incorporation use of GIS system to assist with stormwater IC/ID management, including the ability to input data reports directly into the GIS system by program administrator.

The City continues preparing for GIS use Citywide.

17. Attach a list of all permitted connections to your storm sewer system.

**Los Angeles County Municipal Storm Water Permit (Order 01-182)****Individual Annual Report Form****Attachment U-4****V. Monitoring**

Briefly describe any storm water monitoring activities that are not required by Order No. 01-182 that your municipality conducted, participated in, or received funding to conduct in the past fiscal year. These activities should correspond with the dollar amount you listed in Table 2.

**VI. Assessment of Program Effectiveness**

- A. Attach a summary of the effectiveness of your storm water management program. This summary should include, at a minimum, the following:
1. An assessment of your agency's compliance with permit requirements, based on your responses to the questions in this form;
  2. Descriptions of any evaluation methods that your agency uses to determine the effectiveness of your storm water management program;
  3. A summary of the strengths and weaknesses of your agency's storm water management program;
  4. A list of specific program highlights and accomplishments;
  5. A description of water quality improvements or degradation in your watershed over the past fiscal year;
  6. Interagency coordination between cities to improve the storm water management program;
  7. Future plans to improve your agency's storm water management program; and
  8. Suggestions to improve the effectiveness of your program or the County model programs.
- B. On a scale of 1 to 10 (10 being full implementation of requirements by their deadlines), rate your municipality's level of compliance with Order No. 01-182.
- C. List any suggestions your agency has for improving program reporting and assessment.