

**Clean Water Program Trainings
City of Malibu
FY 2011-2012**

- I. D. Attach a summary of staff training over the last fiscal year. This shall include the staff name, department, type of training, and date of training.*

The City of Malibu provides regular in-house training opportunities and promotes staff attendance at a variety of conferences and workshops. This document highlights a few of the training opportunities provided this year. Attached is information from these in-house trainings including staff name, department, type of training, and date of training.

The City held NPDES specific training sessions for targeted staff in accordance with permit requirements. Trainings covered the Development Planning, Development Construction, and Public Agency Activities programs and related topics. For the Development Planning training, the NPDES permit requirements were presented and staff reviewed planning requirements as they relate to development and redevelopment and was provided with a document titled "Guidelines for Runoff Management and Water Quality Mitigation Plan (WQMP) Preparation". The Development Construction training focused on protocols for inspecting sites, BMPs, and proper inspection documentation (including of illicit discharges). All staff that spends part of the time in the field is encouraged to participate, and Public Agency requirements are reviewed simultaneously. This has resulted in successful cross training of other Departments, including Parks and Recreation. As a result of the 2009 Development Construction session, staff began meeting at least quarterly for refresher topics and discussions of experiences in the field. This included viewing of a Stormwater BMPs webinar series presented by Stormwater USA, Forester University, and the Federal Environmental Protection Agency. The series included the following topics: Stormwater compliance for roadways, Stormwater Outreach, and Compost BMP designs for Low Impact Development. Staff feedback on webinar trainings and additional meetings was positive.

Environmental Programs staff is also actively involved with the California Water Environment Association (CWEA), serving as the chair of the local Tri-Counties Section Pretreatment, Pollution Prevention and Stormwater (P3S) committee, attending and moderates additional trainings annually, and regularly attends Los Angeles Basin Section's dinner presentations to keep apprised of regional water quality efforts. Several staff attended the CWEA's annual Pretreatment, Pollution Prevention, and Stormwater (P3S) Conference in Huntington Beach. The City is a member of the CA Stormwater Quality Association (CASQA) and foresees additional training opportunities through this organization in the future.

In the interest of supporting the City's Green Building Program and Low Impact Development (LID) requirements (as mandated through the City's Local Coastal Program and Malibu Municipal Code), two City Planners retain their LEED accreditation and regularly attend workshops on LID, green landscaping, and green building. Additionally, another staff member earned a LEED Green Associate accreditation this past year.

Annual Required Trainings for Targeted Staff

Those employees that attended the annual trainings constituted 41% of all staff (trainers and staff who attended multiples sessions were not counted more than once in this figure).

Development Planning

16 attendees

Development Construction*	12 attendees
Total for all:	24 attendees
Total staff:	59

* Development Construction Training includes a Public Agency Activities discussion

STORMWATER TRAINING

September 13, 2011

“Stormwater training and discussion with City Attorney”

Christi Hogin - City Attorney Office
 Lauren Langer- City Attorney Office
 Trevor Rusin – City Attorney Office
 Barbara Cameron - City Grants Consultant
 Adrian Fernandez - Planning
 Jose Huerta - Planning
 Ha Ly - Planning
 Richard Mollica - Planning
 Barbara Jo Conklin - Planning
 Stephanie Danner - Planning
 Bonnie Blue - Planning
 Vic Peterson – Environmental Sustainability Department (ESD)
 Craig George - ESD
 Jennifer Brown - ESD
 Casey Zweig - ESD
 Mark Boling - ESD
 Dee Fukaye - ESD
 Sten Miles - ESD
 Daryl Schay - ESD
 Rebecca Nelson - ESD
 Carl Manisco - ESD
 Steve Dickson - ESD
 Arthur Aladjajian – Public Works (PW)
 Rob DuBoux – PW
 Bob Brager – PW
 Travis Hart – PW

September 13, 2011

“Linear Construction – Stormwater compliance for road and utility construction”

Mark Boling - Environmental Sustainability Department (ESD)
 Dee Fukaye - ESD
 Sten Miles- ESD
 Daryl Schay- ESD
 Rebecca Nelson- ESD
 Carl Manisco- ESD
 Steve Dickson- ESD

October 5, 2011

“Compost BMP Design for LEED Green Infrastructure and Low Impact Development”

Lisa Tent - Planning

Jennifer Brown - Environmental Sustainability Department (ESD)

Vic Peterson - ESD

Daryl Schay - ESD

Crag George - ESD

Rebecca Nelson - ESD

October 5, 2011

“NPDES Quarterly Field Personnel”

Mark Boling - Environmental Sustainability Department (ESD)

Craig George - ESD

Jennifer Brown - ESD

Julie Bauer - ESD

Dee Fukaye - ESD

Sten Miles - ESD

Daryl Schay - ESD

Rebecca Nelson - ESD

Arthur Aladjajian – Public Works (PW)

Travis Hart – PW

Lisa Tent - Planning

October 27, 2011

“EPA Stormwater Outreach”

Olivia Damavandi – Administrative Services

Sten Miles - Environmental Sustainability Department (ESD)

Casey Zweig - ESD

Craig George - ESD

Jennifer Brown - ESD

Vic Peterson - ESD

Rebecca Nelson - ESD

Barbara Cameron – City Grants Consultant

October 27, 2011

“Saving Water to Save Energy”

Craig George - Environmental Sustainability Department (ESD)

Jennifer Brown - ESD

Vic Peterson - ESD

Rebecca Nelson – ESD

Casey Zweig - ESD

Bonnie Blue - Planning

Barbara Cameron – City Grants Consultant

November 17, 2011

“EPA Climate Action Planning”

Jose Huerta - Planning

Adrian Fernandez - Planning
Bob Brager - Public Works
Vic Peterson - Environmental Sustainability Department (ESD)
Jennifer Brown - ESD
Andrew Sheldon - ESD
Rebecca Nelson - ESD

June 26, 2012

“NPDES Trainings: Inspections”

Dee Fukaye - Environmental Sustainability Department (ESD)
Sten Miles - ESD
Daryl Schay - ESD
Carl Manisco - ESD
Steve Dickson - ESD
Tracey Rossine - ESD
Craig George - ESD
Andrew Sheldon - ESD
Casey Zweig - ESD
Travis Hart - Public Works (PW)
Arthur Aladjajian - PW
Lisa Tent - Planning

June 29, 2012

“Annual NPDES Development Planning Refresher”

Joyce Parker-Bozylinski - Planning
Bonnie Blue - Planning
Stephanie Danner - Planning
Joseph Smith - Planning
Jason Ernst - Planning
Richard Mollica - Planning
Amanda LaFond - Planning
Stefanie Edmondson - Planning
Ha Ly - Planning
Joseph Lezama - Planning
Adrian Fernandez - Planning
Stephanie Danner - Planning
Vic Peterson - Environmental Sustainability Department (ESD)
Craig George - ESD
Dee Fukaye - ESD
Casey Zweig - ESD

CITY OF MALIBU CLEAN WATER PROGRAM



GUIDELINES FOR RUNOFF MANAGEMENT AND WATER QUALITY MITIGATION PLAN (WQMP) PREPARATION



City of Malibu

23815 Stuart Ranch Road · Malibu, California · 90265-4861
Phone (310) 456-2489 · Fax (310) 456-3356 · www.ci.malibu.ca.us

ILLICIT DISCHARGE/ILLICIT CONNECTION/SPILL COMPLAINTS & REPORTS

1. CALLER'S CONTACT INFORMATION (To be kept confidential/for internal use only):

Name: _____

Address/ Phone: _____

2. COMPLAINT: What is the Nature of this Complaint? _____

3. LOCATION OF INCIDENT: Be specific with address and/or property owner's name.

4. SOURCE MATERIAL (check and circle as applicable)

Water/ Waste Water

Sediment/ Debris/ Mud

Unknown Material (description, i.e. color, smell, estimated volume, etc.)

Describe: _____

5. IS THIS CURRENTLY OCCURRING? Yes No

6. ENTERED A STORMDRAIN OR RECEIVING WATERS? (circle)

Yes

No

Not Determined

7. IS THIS ONGOING OR REGULARLY OCCURRING EVENT? (circle)

Yes

No → Date: _____ Estimated Start Time/ Duration: _____

ANY ADDITIONAL COMMENTS:

INTERNAL STAFF USE

Employee Receiving 1st Call: _____ Date: _____ Time: _____

Referred To: _____ Date: _____ Time: _____



City of Malibu Inspection Report

23815 Stuart Ranch Road ♦ Malibu, California ♦ 90265-4861
Phone (310) 456-2489 ♦ Fax (310) 317-0950 ♦ www.ci.malibu.ca.us

Date: _____ Time: _____

Last Inspection Date: _____

Facility/Location Name: _____

Site Address: _____ Zip _____

Onsite Contact Name: _____ Phone: _____

Operator Name: _____ Email: _____

Owner Name: _____

Check boxes below as appropriate (may be more than one box).

First Inspection Second Inspection/Follow-up New Facility Response to Complaint Other

Description/Purpose: _____

NOTES

Type of Weather at time of inspection: Sunny Cloudy Drizzle Steady Rainfall Windy

NOTICES: Notice to Correct Correction(s) Made Initial Notice of Violation 2nd Notice of Violation, Order to Comply

CORRECTIVE ACTIONS:

COMPLETE BY:

Inspector: _____ Educational Materials Given:

Upon completion of corrective actions, contact the inspector at (310) 456-2489 Ext. _____ for compliance verification. The inspector has the option to conduct a scheduled or unannounced verification inspection.

This report is furnished to the facility/site representative as a measure to evaluate compliance. Your facility/site may be subject to an enforcement action if the noted deficiencies are not corrected.



City of Malibu
Clean Water Program
NPDES Development
Planning Training

June 2012

