

**I E.3 Budget Summary
City of Malibu
FY 2011-2012**

I. E. Budget Summary

3. Complete Table 2 to the extent that accurate information is available (indicate U in the spaces where the information is unavailable), and report any supplemental dedicated budgets for the same categories on the lines below the table.

The attached table provides details regarding the City's costs associated with implementing its stormwater management program in reporting year 2011-2012. The City is not including the estimated costs for continuing to implement this program since the Regional Board is expected to adopt a wholly new municipal NPDES permit this fall and the final requirements are not yet known.

The numbers listed are generally known amounts from dedicated accounts. The City re-organized Departments as of July 1, 2011. This brought about a change in department budgets, staff salaries, and staff titles. Since most of the projections and expenditures were based on the City's annual budget, this change made it more difficult to determine these indirect personnel costs. The City's fiscal year 2011-2012 budget is more reflective of actual expenditures for personnel line items than last year. Additionally, some percentages of salary allocated to certain tasks changed (increased or decreased), and a benefits calculation was added into each projected staff salary for 2011-2012, which would in several cases show a noticeable difference in the line item total. The U was indicated due to uncertainty of additional costs. It is used in instances where the exact additional amount may not be known, such as when a percentage of staff pay is variable or unknown, but should be accounted to implementing these requirements, or when a part of an activity's cost can be attributed to these requirements.

List any supplemental dedicated budgets for the above categories:

Various accounts in the General Fund are set up per Capital Improvement Project (CIP) wherein grant funds are designated and City matching funds from various sources (Community Development Block Grants, Parkland Funds, Reserve Funds, General Fund, etc.) are allocated to the project's budget. When City Council formally accepts a project as a CIP, a dedicated account is set up.

List any activities that have been contracted out to consultants/other agencies:

Below are contracted activities that were ongoing or completed during this permit year:

Santa Monica Bay Bacteria TMDL- Coordinated Shoreline Monitoring

Santa Monica Bay Beaches Bacteria TMDL - Technical Support

Malibu Creek Bacteria TMDL- Compliance Monitoring

Civic Center Stormwater Treatment Facility- Monitoring Program

Civic Center Stormwater Treatment Facility- ozone treatment system maintenance

Civic Center Stormwater Treatment Facility- Infrastructure maintenance and cleaning

Legacy Park- construction and maintenance

Paradise Cove Stormwater Treatment Facility- monitoring

Paradise Cove Stormwater Treatment Facility- infrastructure maintenance and cleaning

Street sweeping

Culvert cleaning

Storm response

Street maintenance

Trash collection

Development Planning Program reviews including:

- Drainage, erosion control, and Public Works reviews

- Biology and landscaping reviews

- Geology reviews

- Coastal Engineering reviews

Industrial/Commercial inspections

US Geological Survey Cooperative Water-Resources Study of Fecal Indicator Bacteria Sources in Malibu Lagoon and Nearby Ocean Beaches

Update of General Plan Housing Element

CITY OF MALIBU		
MUNICIPAL WATER QUALITY MANAGEMENT PROGRAM		
FY 2011-12 PROJECTED BUDGET SUPPORTING DOCUMENTATION		
		FY 2011-12
I	PROGRAM MANAGEMENT	\$271,333
a	Administrative Costs	
	<i>The following personnel are responsible for and involved in overall programs oversight and implementation. For purposes of tracking, the Program Management section includes approximate total contribution to SQMP programs listed in this budget rather than distributing staff time across the individual aspects of the permit requirements.</i>	
	<u>Personnel in Environmental Sustainability Budget:</u>	
	Senior Environmental Programs Coordinator (80%)	\$103,025
	Senior Office Assistant (30%)	\$20,162
	Environmental Sustainability Director (25%)	\$52,406
	<u>Personnel in Other Departmental Budgets</u>	
	City Manager (2%)	\$5,429
	Senior Civil Engineer (10%)	\$16,482
	Coastal Preservation Specialist (100%)- PIPP and IC/ID Programs implementation in the ASBS. Prop 84 grant funded position for 2.5 years.	\$43,344
	Public Works Director (1%)	\$2,209
	Total Section Ia	\$243,058
b	Operational Costs:	\$10,000
	NPDES Permit Fee, Membership Fees, Mileage, etc.	\$10,605
	Employee Training	\$4,670
	Database Development and Maintenance- Contract: Iris Consulting	\$3,000
	Total Section Ib	\$28,275
II	PUBLIC INFORMATION AND PARTICIPATION	\$12,023
a	Clean Water Program Budget: Includes printing costs, advertising, mailing, operating supplies	\$4,500
b	"No Dumping" Message- Storm Drain Stenciling- Contract: Burns Pacific Construction *see Public Agencies Activities VI c	
c	Contribution to Principal Permittee (Los Angeles County) Media Public Relations Projects	\$1,700
d	Prop 84 ASBS Outreach Costs: supplies, postage	\$5,823
e	Corporate Outreach - Cost U	

f	Business Assistance- Cost U	
	Costs for items e. and f. would be included in the Principal Permittee's efforts or accounted for as part of the City's Industrial/Commercial Inspections Program	
	Total Section II	\$12,023
III	INDUSTRIAL/COMMERCIAL INSPECTION/SITE VISIT ACTIVITIES	\$8,000
	<i>Inspection of commercial facilities for compliance with NPDES requirements and implementation of the Clean Bay Restaurant</i>	
	Personnel: <u>Contract SWS</u>	\$8,000
	Code Enforcement- Cost U	
	Total Section III	\$8,000
IV	DEVELOPMENT PLANNING PROGRAM	\$187,378
	Planning counter services, project reviews, conditions, and inspections	
	<i>Review of projects for priority determination, construction grading plans, Stormwater Pollution Prevention Plans, and Water Quality Mitigation Plans/SUSMP; issuance of land development conditions for projects; and inspections.</i>	
	Plan Review Engineer (Contract: Willdan for E. Kipke)- Total cost also includes work done for the Development Construction Program.	\$178,334
	Planning Director- Cost U	
	Planners (8 at 1% each)	\$9,044
	Total Section IV	\$187,378
V	DEVELOPMENT CONSTRUCTION	\$30,624
	Construction Inspections, Counter Reviews, and Permit Services	
	<i>Inspection during grading; education and outreach to land developers and contractors during pre-construction meetings, counter service, site inspection, SUSMP inspection, and enforcement activities.</i>	
a	<u>Construction Inspections: Personnel</u>	
	Building Safety Inspectors (3 at 5%)	\$15,216
	Public Works Inspector (2%)	\$1,667
	Code Enforcement Officer (2%)	\$2,087
b	<u>Counter Reviews and Permit Services: Personnel</u>	
	Deputy Building Official (5%)	\$7,674
	Certified Plans Examiner (2%)	\$2,273

	Permit Services Technician (2 at 1%) Plan Review Engineer (Contract Willdan)- Portion of cost U; total is already included in Development Planning.	\$1,707
	Total Section V	\$30,624
VI	PUBLIC AGENCY ACTIVITIES	\$362,874
a	Maintenance of Structural and Treatment Control BMPs	\$93,300
	<i>Plumbing Supplies, concrete, asphalt, grates, manhole covers, storm response, catch basin guards, forms and nails. Includes hardware and filters for installation in catch basins in Civic Center area. Maintenance costs (phone, electricity, Ozone, UV, cleaning) for Civic Center and Paradise Cove Stormwater Treatment Facilities, and Legacy Park.</i>	
b	Municipal Street Sweeping- Contract: Venco	\$67,165
c	Catch Basin Cleaning- Contract: Burns Pacific Construction *stencils repainted concurrently with this task	\$24,147
d	Civic Center Stormwater Treatment Facility: Contracts	\$64,062
e	Paradise Cove Stormwater Treatment Facility: Contracts	\$35,596
f	Trash Collection and Recycling- provided by GI Industries/Waste Management	\$37,295
g	Capital Costs: Mutt Mitts, trash and recycling receptacles, miscellaneous supplies.	\$5,784
h	<u>Other: Personnel</u> Public Works Superintendent (5%) Public Works Inspector (5%) 5 Contract Maintenance Workers- Contract: Burns Pacific Construction 10% of contract for other than catch basin cleaning)	\$6,358 \$4,167 \$25,000
	Other: Storm Response- Cost U	
	Total VI	\$362,874
VII	IC/ID PROGRAM	\$11,395
a	<u>Operations, Maintenance, and Inspections: Personnel</u> Receptionist (1%- for complaint receiving and dispatch) Code Enforcement Officer (5%) Public Works Inspector (1%) Building Safety Inspectors (3 at 1%) Deputy Building Official (1%)	\$655 \$5,219 \$833 \$3,043 \$1,535
b	<u>Other: Contract Personnel</u> Pollution Prevention Hotline- Contract: Alert Communications (cost is only a portion of annual expense; services began late in the permit year)	\$109
	Total Sec VII	\$11,395

VIII	MONITORING PROGRAM	\$189,820
	<i>Sampling and analysis for Total Maximum Daily Loads (TMDL) Compliance including Santa Monica Bay Beaches and Malibu Creek Watershed, monitoring as needed for water quality, pre/post project monitoring, and facilities monitoring. Monitoring plan development, oversight, and attending monitoring coordination meetings including Malibu Creek Watershed Monitoring TAC, Santa Monica Bay Beaches (SMBB) Ad Hoc, NSMB Source Identification Study Committee, and ASBS Monitoring.</i>	
	<u>Operating Expense (contract and consultant costs)</u>	
	Malibu Creek Coordinated Monitoring Plan	\$2,029
	ASBS Special Protections Monitoring Program	\$0
	Civic Center Stormwater Treatment Facility	\$15,420
	Paradise Cove Stormwater Treatment Facility	\$30,118
	US Geological Survey Studies of Malibu Creek and Lagoon, and Surfrider and Colony Beaches	\$122,095
	SMBB Coordinated Shoreline Monitoring	\$20,158
	Miscellaneous Monitoring (as needed)- Costs U	
	Total Sec VIII	\$189,820
IX	OTHER	\$256,108
	a Anti-Dumping Programs	
	<i>Environmental Programs, Household Hazardous Waste/Used Oil & Paint (ABOP) Recycling Event contract services, routinely scheduled disposals, and recyclable waste stream management.</i>	
	SWS Contract (meetings and oversight of ABOP) (5%)	\$3,600
	GI Industries/Waste Management operation of ABOP events	\$11,202
	Additional Events- brush clearance, X-Mas Tree, bulky item, electronic waste collection and recycling (estimate)	\$10,000
	Total Section Ixa	\$24,802
	b Additional Water Quality Regulatory Requirements	
	<i>Integrated Implementation Plans for TMDLs implementation: City's share of implementing projects in this plan- Costs U</i>	
	SMBB Bacteria TMDL Services- Contract: Geosyntec	\$60,498
	IRWMP Participation	\$5,000
	Malibu Creek Trash TMDL: TMRP, MFAC, and compliance projects (including structural BMPs and maintenance) Implementation- Costs U	
	SMBB Marine Debris TMDL: TMRP, MFAC, and compliance projects (including structural BMPs and maintenance) Implementation- Costs U	
	ASBS Special Protections Programs- Costs U	
	Total Section Ixb	\$65,498

	City Capital Projects	
	<i>Design and construction of current stormwater capital projects, including Wildlife Road Treatment (Prop 84), Broad Beach Road Bioinfiltration (Prop 84), conveyance systems, structural BMPs, SW system rehabilitation projects, landslide districts, emergency response operations, slide mitigation projects and other capital asset purchases not included elsewhere. Includes project management and contract oversight for various related construction projects, and specialty personnel. Some projects are reimbursed through grants and FEMA.</i>	
	Broad Beach Road Bioinfiltration Project- Design and Construction (Total Project Budget \$2,500,000)	\$54,105
	Wildlife Road Treatment and Focused Outreach Project- Design and Construction (Total Project Budget \$600,000)	\$38,292
	Personnel- Grants Consultant Contract: B. Cameron (80%)	\$73,411
	Total VI	\$165,808
	* The grand total does not include unknown costs (U), or unanticipated costs. Additionally, staff was very conservative in staff time estimates, and some costs are associated with different contracts or other program budgets (e.g. advertising for the City's ABOP/HHW events) so the numbers are not readily available or factored in.	
	TOTAL MUNICIPAL WATER QUALITY MANAGEMENT PROGRAM BUDGET	\$1,329,555